|  |  |  |  |
| --- | --- | --- | --- |
| Minutes of Meeting-8 | | | **Anotode** |
| Meeting type : | | Date : | Location : |
| Documents Discussion | | 1/10/16 | IIIT-V Hostel |
| Drafted by : | Drafted On: | Attendees : | Copy of minutes to : |
| **Chahat Jain** | 1/10/16 | * Saurabh N * Avi A * Monika * Manohar * Abhilash * Mukesh * Sunil * Chahat * Manikanta | * Saurabh Nitnaware * Avi A * Manohar * sunil |
| Validated by: | Validated On: |
| **Avi A** | 1/10/16 |
| Agenda: DISCUSSION ON DOCUMENTS SUBMITTED.   |  |  |  | | --- | --- | --- | | **Time** | **Topic** | **Owner** | | 10:15AM–11:00 AM | Brief Discussion on documents created. | Avi A | | 11:00AM-  11:30AM | Discuss about current status of project,discussed SRS model with the team in detail,dicusses other project attributes,developed phase plan. | Team | | 11:30AM- 11:40AM | Log book content and how to prepare for viva | Saurabh N | | | | |

**Schedule of next meeting**

Date : 7-10-2016

**Meeting Objectives**

Discussion on status and personal issues regarding project And viva preparation.

**Discussions And Issues**

|  |  |  |
| --- | --- | --- |
| **Ref.** | **Task** | **Description** |
|  | **Action** | Update in documents.. |
|  | **Discussion/ Action** | Discussion on Design phase,Design flow,Project Status. |