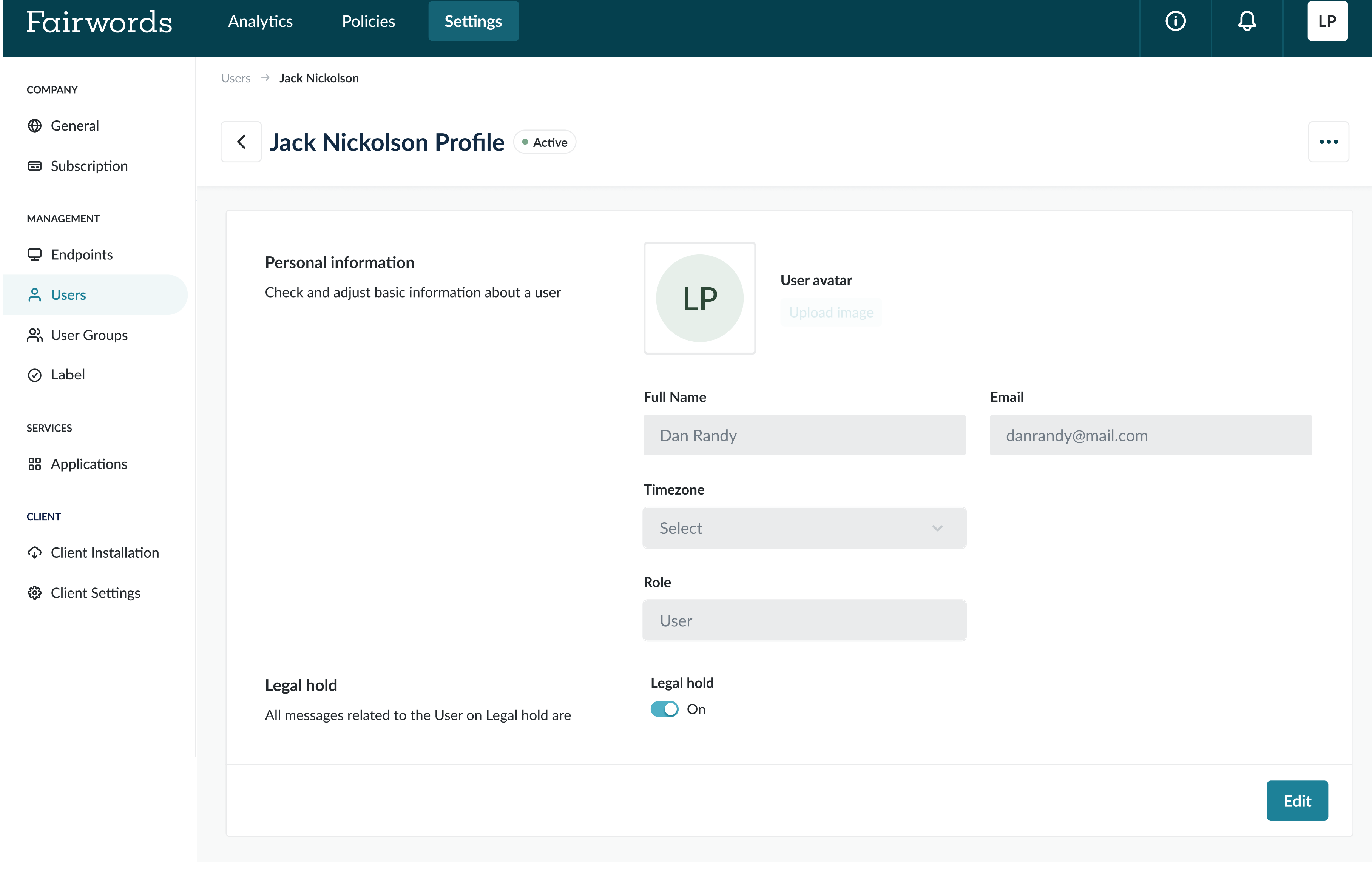


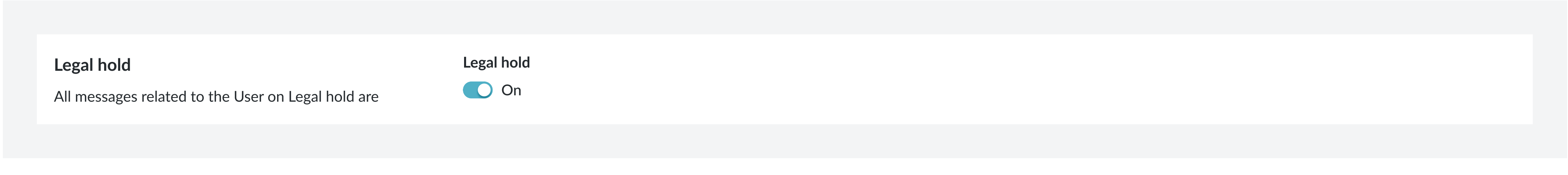
•Waiting for Review

Legal Hold controls placement

- We have many actions on the User level such as “Archive”, “Request Installation” or “Reset Password”
- There are also many ways in which user can do those actions
  - the Single action from User grid
  - the bulk action from User grid
  - THe More dropdown inside the User Profile
- I believe that the “Legal Hold” action should be treated differently. Set on hold is a Status switcher action and will have two stated On and Off, which make it problematic to apply via bulk actions. We don't need to have this action on the grid either.
- My suggestion is to allow the User to set or remove Legal Hold only from the User Profile page

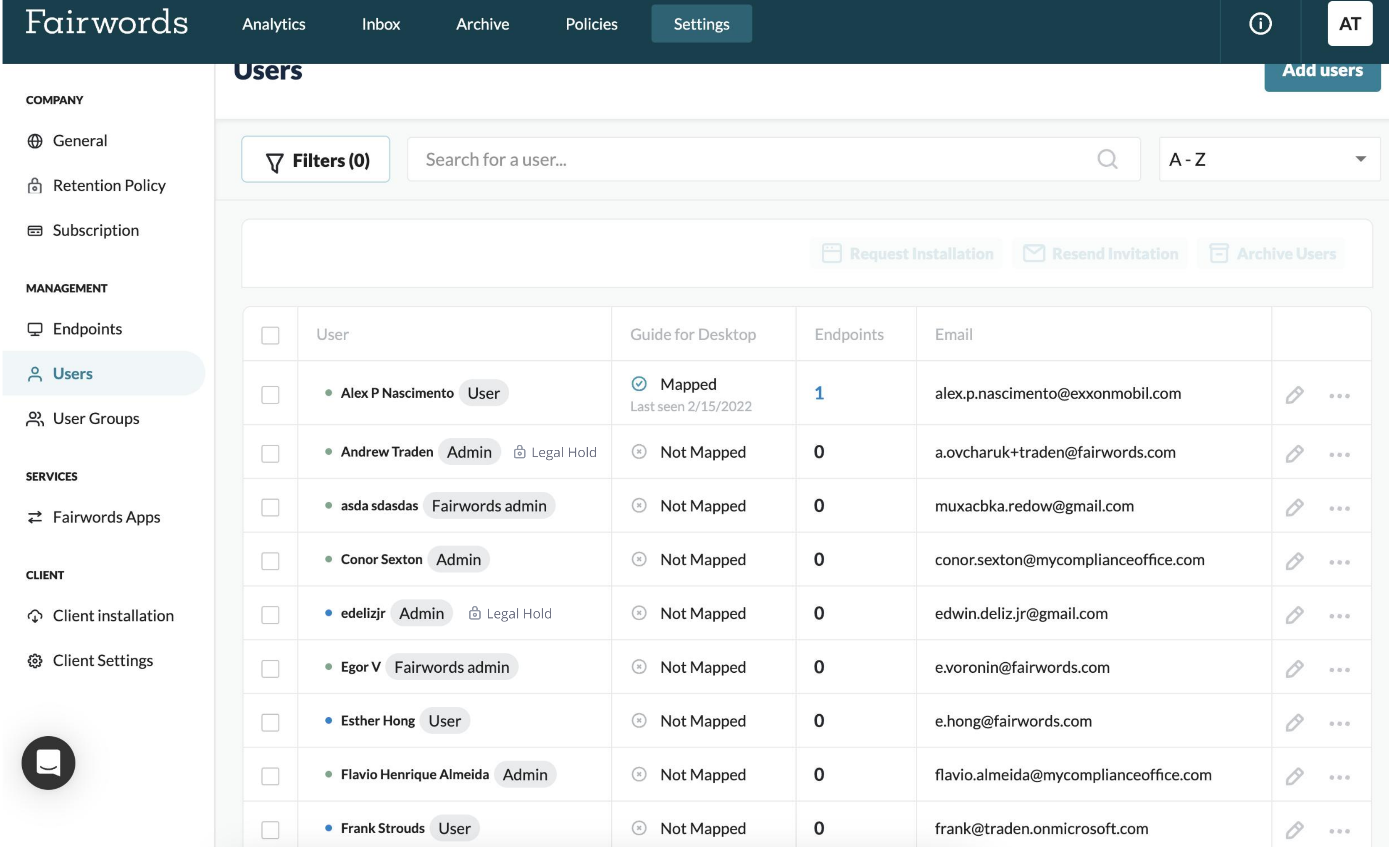
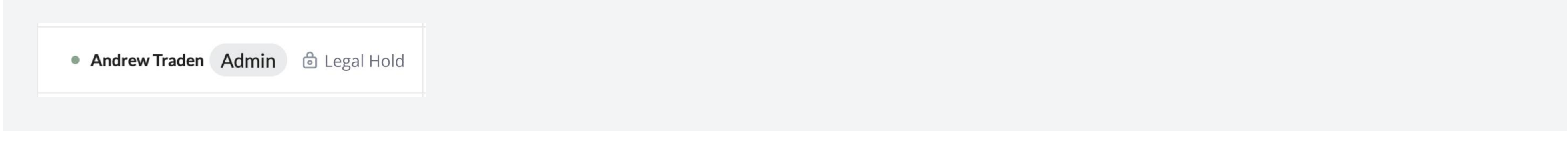


- The New Legal Hold section might be added to the User profile page. This option will have a toggle with position On and OFF. Toggle will act as the control and indicator similar to what we have for enabling Modules, or in the Ignored Users/Text pages

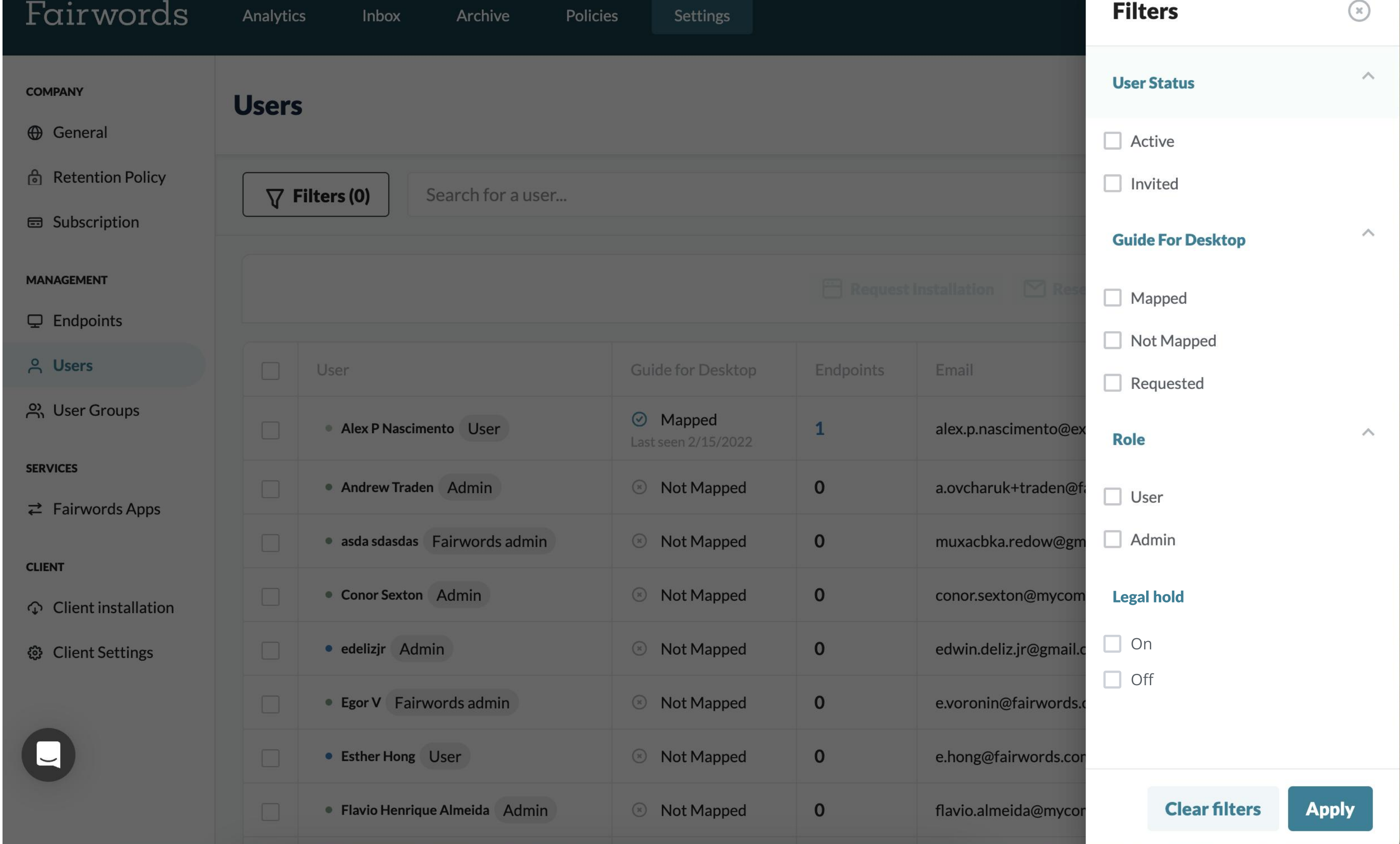


Legal Hold Indication

- We might provide Admins and Supervisors with indication of which User is on hold
- Legal Hold indicator could be the same as on the messages

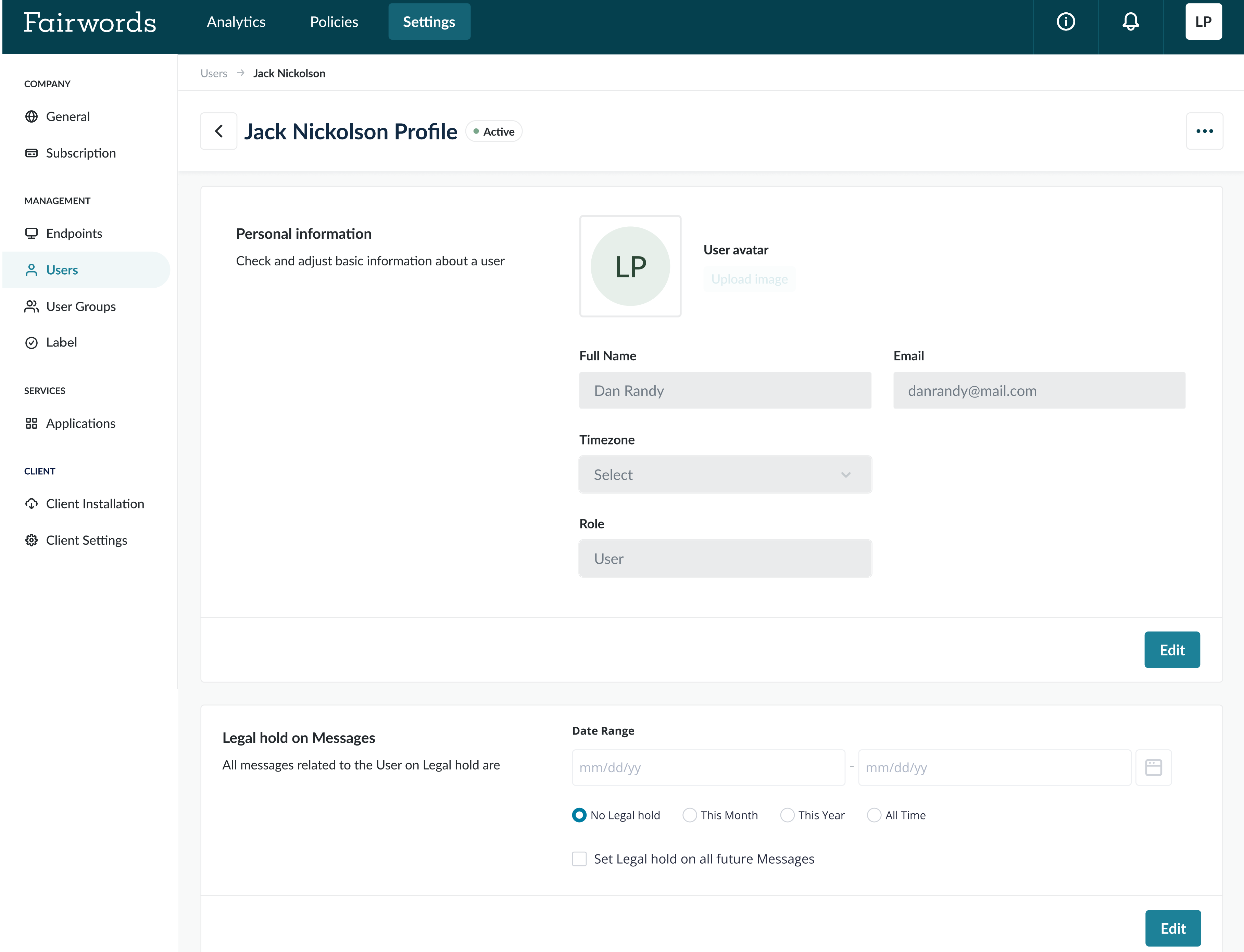


- We also might provide additional filters for the User grid

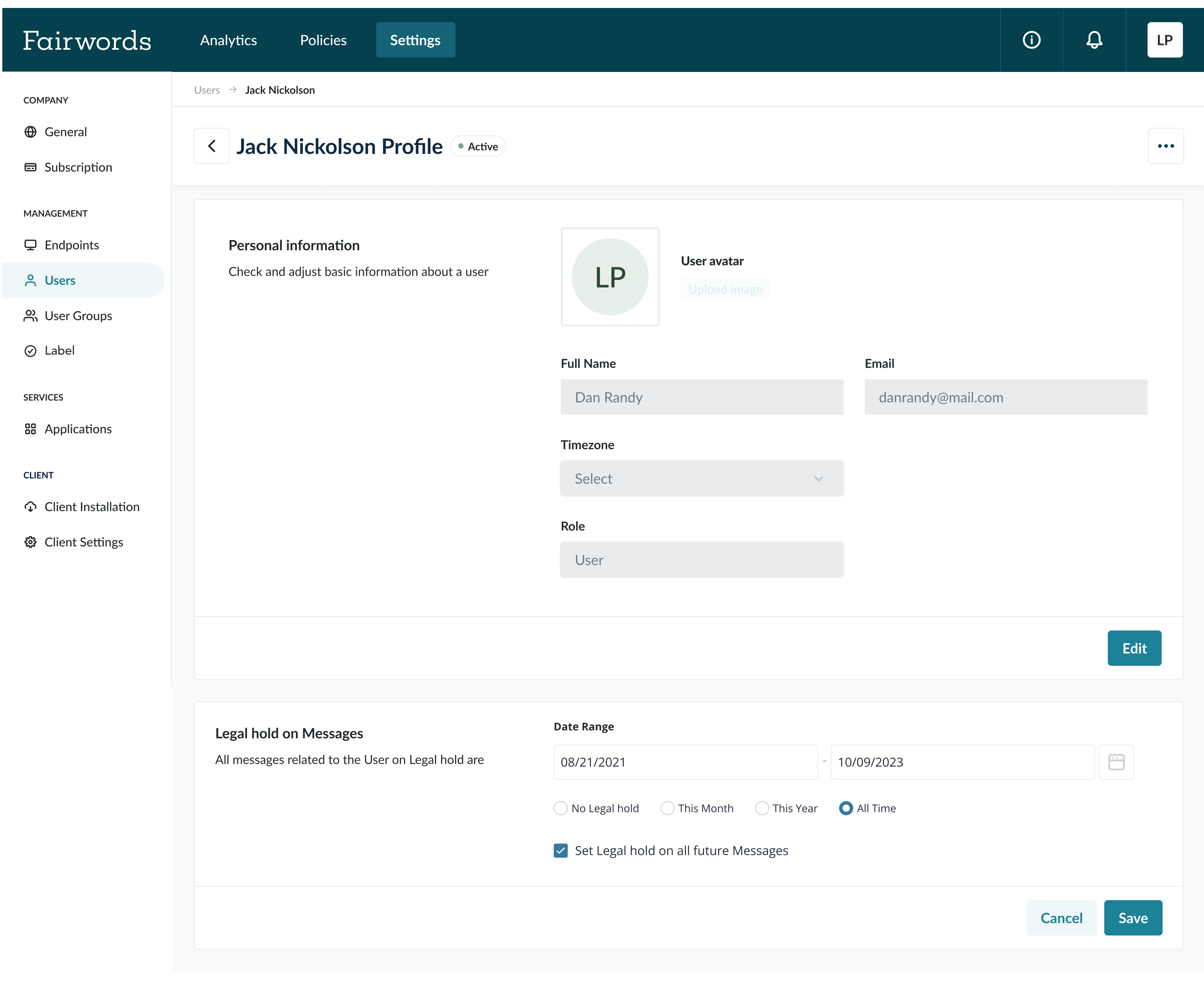


Selective date Legal hold

- In this concept Admin/Supervisor can set the legal hold on the messages from the certain date period.
- To provide more options for the Legal hold we can move this functionality to a separate section in the User profile.
- In this concept the Legal hold is not a status on the user, user serves as alternative starting point for thr Message selection.
- Date range picker is similar to the one that is used in the Archive or Inbox filters.



- There are no single button “Enable Legal Hold”, instead User can set the date range in the edit mode and upon saving all messages that are related to this User and match the Date range criteria should be on legal hold
- There is the “No Legal hold” position in the quick filters for the date range. This option allows Admin/Supervisor to clear the previously selected date range and remove Legal hold on any Messages that were on hold before



Corner Cases and Quesitons

- When removing the Legal hold from the Messages from previously selected date range we need to check for other legal hold conditions like other Users on hold or Collections on hold
- I'm not sure if we need indication on the User grid with this date range concept. I would rather make a separate page inside the Archive tab where Admin/Supervisor can review and manage all messages that are on Legal hold