Приложение № 7  
к приказу МВД России от 30.07.2020 № 536

**ФОРМА [[1]](#footnote-1)1**

УВЕДОМЛЕНИЕ  
о заключении трудового договора  
или гражданско-правового договора на выполнение работ  
(оказание услуг) с иностранным гражданином (лицом без гражданства)

Настоящее уведомление представляется в:

|  |  |  |
| --- | --- | --- |
| **{%tr for item in mia\_name\_contents %}** | | |
| {%tc for col in item.cols %} | {{ col }} | {%tc endfor %} |
| **{%tr endfor %}** | | |

(наименование территориального органа МВД России на региональном уровне)

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| 1. Статус работодателя или заказчика работ (услуг) (нужное отметить | Х | или | V | ): |

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| V | – юридическое лицо |  | – иное лицо, чья профессиональная деятельность в соответствии с федеральными законами подлежит государственной регистрации и (или) лицензированию |
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|  | – индивидуальный предприниматель |  | – представительство иностранного юридического лица |

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|  | – адвокат, учредивший адвокатский кабинет |  | – филиал иностранного юридического лица |
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|  | – физическое лицо – гражданин Российской Федерации |  | – частный нотариус |
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| 1.1. Основной вид экономической деятельности в соответствии с Общероссийским классификатором видов экономической деятельности (ОКВЭД): |  |  |  |  |  |  |  |  |  |  |  |  |
| 5 | 6 | . | 2 | 9 |  |  |  |  |  |  |  |

(кодовое обозначение вида)

1.2. Сведения о работодателе или заказчике работ (услуг):

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| О | Б | Щ | Е | С | Т | В | О |  | С |  | О | Г | Р | А | Н | И | Ч | Е | Н | Н | О | Й |  |  |  |  |  |  |  |  |  |  |  |

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| О | Т | В | Е | Т | С | Т | В | Е | Н | Н | О | С | Т | Ь | Ю |  |  | « | А | В | А | Н | Г | А | Р | Д | » |  |  |  |  |  |  |

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(полное наименование юридического лица/филиала иностранного юридического лица/представительства иностранного юридического лица, фамилия, имя, отчество (при их наличии) индивидуального предпринимателя/адвоката, учредившего адвокатский кабинет/частного нотариуса/физического лица – гражданина Российской Федерации)

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| 1 | 0 | 7 | 7 | 7 | 5 | 8 | 3 | 8 | 0 | 8 | 2 | 0 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

(для юридических лиц – государственный регистрационный номер записи в Едином государственном  
реестре юридических лиц, для филиалов или представительств иностранных юридических лиц –

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номер документа, подтверждающего факт аккредитации филиала или представительства иностранного  
юридического лица, для индивидуальных предпринимателей – государственный регистрационный

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номер записи в Едином государственном реестре индивидуальных предпринимателей,

(Оборотная сторона)

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для частных нотариусов – номер лицензии на право нотариальной деятельности, для физического лица –

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наименование документа, удостоверяющего личность, его серия и номер, кем и когда выдан)

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| И | Н | Н |  | 7 | 7 | 2 | 6 | 5 | 7 | 3 | 0 | 0 | 4 |  | К | П | П |  | 7 | 7 | 5 | 1 | 0 | 1 | 0 | 0 | 1 |  |  |  |  |  |  |

(номер свидетельства о постановке на учет в налоговом органе, ИНН (при наличии), КПП (при наличии)

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| 1 | 4 | 2 | 1 | 7 | 2 |  | Г. | М | О | С | К | В | А |  | Г. | Щ | Е | Р | Б | И | Н | К | А |  |  |  |  |  |  |  |  |  |  |

(место нахождения (для физического лица – адрес фактического места жительства) работодателя

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| В | А | Р | Ш | А | В | С | К | О | Е |  | Ш | О | С | С | Е |  | Д. |  | 6/ | 1 | 0 |  | Э | Т | А | Ж |  | 1 |  |  |  |  |  |

или заказчика работ (услуг):

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| К | О | М | Н | А | Т | А |  | 8 | / | А |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

индекс, субъект Российской Федерации, район, город, населенный пункт, улица, дом, квартира/офис)

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| Контактный телефон: | 8 | 9 | 6 | 8 | 5 | 9 | 3 | 2 | 4 | 7 | 2 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

2. Сведения об иностранном гражданине (лице без гражданства), с которым работодателем или заказчиком работ (услуг) заключен трудовой договор или гражданско-правовой договор на выполнение работ (оказание услуг):

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| --- | --- | --- | --- |
|  | **{%tr for item in surname\_contents %}** | | |
| 2.1. Фамилия | {%tc for col in item.cols %} | {{ col }} | {%tc endfor %} |
|  | **{%tr endfor %}** | | |

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|  | **{%tr for item in name\_contents %}** | | |
| 2.2. Имя | {%tc for col in item.cols %} | {{ col }} | {%tc endfor %} |
|  | **{%tr endfor %}** | | |

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|  | **{%tr for item in patronymic\_contents %}** | | |
| 2.3. Отчество (при наличии) | {%tc for col in item.cols %} | {{ col }} | {%tc endfor %} |
| **{%tr endfor %}** | | |
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|  | **{%tr for item in citizenship\_contents %}** | | |
| 2.4. Гражданство | {%tc for col in item.cols %} | {{ col }} | {%tc endfor %} |
|  | **{%tr endfor %}** | | |

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|  | **{%tr for item in birthplace\_contents %}** | | |
| 2.5. Место рождения (при наличии сведений) | {%tc for col in item.cols %} | {{ col }} | {%tc endfor %} |
|  | **{%tr endfor %}** | | |

(государство, населенный пункт)

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| **{%tr for item in birth\_year\_contents %}** | | |
| {%tc for col in item.cols %} | {{ col }} | {%tc endfor %} |
| **{%tr endfor %}** | | |
| (год) | | |

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|  | **{%tr for item in birth\_day\_contents %}** | | |
| 2.6. Дата рождения: | {%tc for col in item.cols %} | {{ col }} | {%tc endfor %} |
|  | **{%tr endfor %}** | | |
|  | (число) | | |

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| **{%tr for item in birth\_mouth\_contents %}** | | |
| {%tc for col in item.cols %} | {{ col }} | {%tc endfor %} |
| **{%tr endfor %}** | | |
| (месяц) | | |

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|  | **{%tr for item in type\_identity\_document\_contents %}** | | |
| 2.7. Документ, удостоверяющий личность: | {%tc for col in item.cols %} | {{ col }} | {%tc endfor %} |
| **{%tr endfor %}** | | |
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| **{%tr for item in**  **identity\_document\_year\_contents %}** | | |
| {%tc for col in item.cols %} | {{ col }} | {%tc endfor %} |
| **{%tr endfor %}** | | |
| (год) | | |

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| **{%tr for item in**  **identity\_document\_mouth\_contents %}** | | |
| {%tc for col in item.cols %} | {{ col }} | {%tc endfor %} |
| **{%tr endfor %}** | | |
| (месяц) | | |

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|  | **{%tr for item in**  **identity\_document\_day\_contents %}** | | |
| Дата выдачи | {%tc for col in item.cols %} | {{ col }} | {%tc endfor %} |
| **{%tr endfor %}** | | |
| (число) | | |

(наименование)

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|  | **{%tr for item in series\_identity\_document\_contents %}** | | |
| Серия | {%tc for col in item.cols %} | {{ col }} | {%tc endfor %} |
|  | **{%tr endfor %}** | | |

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|  | **{%tr for item in number\_identity\_document\_contents %}** | | |
| № | {%tc for col in item.cols %} | {{ col }} | {%tc endfor %} |
|  | **{%tr endfor %}** | | |

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|  | **{%tr for item in identity\_document\_issued\_by\_contents %}** | | |
| Кем выдан | {%tc for col in item.cols %} | {{ col }} | {%tc endfor %} |
|  | **{%tr endfor %}** | | |

3. Сведения о разрешении на работу или патенте, на основании которых иностранный гражданин (лицо без гражданства) осуществляет трудовую деятельность (не заполняется в случае осуществления трудовой деятельности без разрешения на работу или патента, а также в случае заключения трудового договора или гражданско-правового договора

на выполнение работ (оказание услуг) с иностранным гражданином (лицом без гражданства), привлекаемым к трудовой деятельности в качестве высококвалифицированного специалиста в соответствии со статьей 13.2 Федерального закона от 25 июля 2002 г. № 115-ФЗ «О правовом положении иностранных граждан в Российской Федерации»):

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|  | **{%tr for item in name\_patent\_document\_contents%}** | | |
| Наименование документа | {%tc for col in item.cols %} | {{ col }} | {%tc endfor %} |
| **{%tr endfor %}** | | |
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| **{%tr for item in**  **patent\_start\_year\_contents %}** | | |
| {%tc for col in item.cols %} | {{ col }} | {%tc endfor %} |
| **{%tr endfor %}** | | |
| (год) | | |

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| **{%tr for item in**  patent\_start\_mouth\_contents **%}** | | |
| {%tc for col in item.cols %} | {{ col }} | {%tc endfor %} |
| **{%tr endfor %}** | | |
| (месяц) | | |

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|  | **{%tr for item in**  **patent\_start\_day\_contents %}** | | |
| Дата выдачи | {%tc for col in item.cols %} | {{ col }} | {%tc endfor %} |
| **{%tr endfor %}** | | |
| (число) | | |

(наименование)

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|  | **{%tr for item in patent\_series\_contents %}** | | |
| Серия | {%tc for col in item.cols %} | {{ col }} | {%tc endfor %} |
|  | **{%tr endfor %}** | | |

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|  | **{%tr for item in patent\_number\_contents %}** | | |
| № | {%tc for col in item.cols %} | {{ col }} | {%tc endfor %} |
|  | **{%tr endfor %}** | | |

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|  | **{%tr for item in patent\_issued\_by\_contents %}** | | |
| Кем выдан | {%tc for col in item.cols %} | {{ col }} | {%tc endfor %} |
|  | **{%tr endfor %}** | | |

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| Наименование документа |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

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| Серия |  |  |  |  |  |  |  | № |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  | |  |  |  |  | |
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| Кем выдан |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

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| Срок действия |  |  |  |  |  |  |  |  |  |  | по |  |  |  |  |  |  |  |  |  |  |
|  | (число) | | (месяц) | | | | (год) | | | |  | (число) | | (месяц) | | | | (год) | | | |

3.1. Трудовая деятельность осуществляется иностранным гражданином (лицом без гражданства) без разрешения на работу или патента на основании (не заполняется в случае осуществления трудовой деятельности на основании разрешения на работу или патента)

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| Подпункт |  | пункта |  | статьи |  | Федерального закона от 25 июля 2002 г. № 115-ФЗ «О правовом |

положении иностранных граждан в Российской Федерации»,

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| --- | --- | --- |
| **{%tr for item in name\_labor\_activity\_document\_contents %}** | | |
| {%tc for col in item.cols %} | {{ col }} | {%tc endfor %} |
| **{%tr endfor %}** | | |

(наименование международного соглашения или ссылка на акт законодательства Российской Федерации,  
предусматривающий осуществление трудовой деятельности без разрешения на работу или патента)

3.2. Профессия (специальность, должность, вид трудовой деятельности) по трудовому или гражданско-правовому договору:

|  |  |  |
| --- | --- | --- |
| **{%tr for item in name\_profession\_contents %}** | | |
| {%tc for col in item.cols %} | {{ col }} | {%tc endfor %} |
| **{%tr endfor %}** | | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 3.3. Трудовая деятельность осуществляется иностранным гражданином (лицом без гражданства) на основании | (нужное отметить | Х | или | V | ): |
|  |  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **{%tr for item in contract\_number\_contents %}** | | |  |
| {%tc for col in item.cols %} | {{ col }} | {%tc endfor %} | – трудового договора |
| **{%tr endfor %}** | | |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **{%tr for item in contract\_gph\_number\_contents%}** | | |  |
| {%tc for col in item.cols %} | {{ col }} | {%tc endfor %} | – гражданско-правового договора на выполнение работ (оказание услуг) |
| **{%tr endfor %}** | | |  |

|  |  |  |
| --- | --- | --- |
| **{%tr for item in contract\_start\_mouth\_contents %}** | | |
| {%tc for col in item.cols %} | {{ col }} | {%tc endfor %} |
| **{%tr endfor %}** | | |
| (месяц) | | |

|  |  |  |  |
| --- | --- | --- | --- |
|  | **{%tr for item in contract\_start\_day\_contents %}** | | |
| Дата заключения с иностранным гражданином (лицом без гражданства) трудового договора или гражданско-правового договора на выполнение работ (оказание услуг): | {%tc for col in item.cols %} | {{ col }} | {%tc endfor %} |
| **{%tr endfor %}** | | |
| (число) | | |

|  |  |  |
| --- | --- | --- |
| **{%tr for item in contract\_start\_year\_contents %}** | | |
| {%tc for col in item.cols %} | {{ col }} | {%tc endfor %} |
| **{%tr endfor %}** | | |
| (год) | | |

3.4. Адрес места осуществления трудовой деятельности принятого на работу иностранного гражданина (лица без гражданства):

|  |  |  |
| --- | --- | --- |
| **{%tr for item in legal\_organization\_address\_contents %}** | | |
| {%tc for col in item.cols %} | {{ col }} | {%tc endfor %} |
| **{%tr endfor %}** | | |

(Оборотная сторона)

(индекс, субъект Российской Федерации, район, город, населенный пункт, улица, дом, квартира/офис)

4. Об ответственности за сообщение ложных сведений в уведомлении или предоставление поддельных документов предупрежден. С обработкой, передачей и хранением персональных данных согласен. Достоверность сведений, изложенных в настоящем уведомлении, подтверждаю:

|  |  |  |
| --- | --- | --- |
| ГЕНЕРАЛЬНЫЙ ДИРЕКТОР |  | С.В. ИГНАТЮК |

(должность, подпись и фамилия, имя, отчество (при их наличии) лица, уполномоченного  
от имени работодателя (заказчика работ, услуг) подписывать уведомление  
(для физического лица – подпись и фамилия, имя, отчество (при их наличии)

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| « |  | » |  | 20 |  | г. | | | | | | | | | Место для печати (при наличии) |
|  | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | |
| Уведомление подано по доверенности № | | | | | | |  | от « |  | » |  | 20 |  | г. |
| Паспортные данные лица, представляющего настоящее уведомление: | | | | | | | | | | | | | | |

Фамилия, имя, отчество (при их наличии)

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Серия |  | Номер |  | Выдан « |  | » |  |  |  | г. |

|  |  |  |  |
| --- | --- | --- | --- |
| Кем выдан |  |  |  |

(подпись лица, представляющего уведомление)

1. 1 Пункт 8 статьи 13 Федерального закона от 25 июля 2002 г. № 115-ФЗ «О правовом положении иностранных граждан в Российской Федерации» (Собрание законодательства Российской Федерации, 2002, № 30, ст. 3032; 2018, № 53, ст. 8454). [↑](#footnote-ref-1)