

## ARC 4979 – Outside Labor Import

### File Layout (CSV)

- Date (MM/DD/YYYY)
- Employee – 5 Characters
- Job – 6 Characters
- Suffix – 3 Characters
- Seq – 6 Characters (Defaults to 995000 if left blank)
- Workcenter – 4 Characters
- Hours – HH.MM
- Closed – Y/N
- Job Type – I-Indirect/D-Direct
- Start Time – HHMM
- Finish Time – HHMM
- Rate Type – R-Regular/O-Overtime/2-Double Time
- Good Pieces – Numeric (0.0000)
- Scrap Pieces – Numeric (0.0000)
- Scrap Code – 2 Characters

### Setup

- Install from ARC
- Create Directory
  - ..\Global\FILES\Labor
- Attach GAB\_4979\_Job\_Dtl\_Upl.g2u to Hook 38130 to automate the process
- Assign emails to the Users that will be running this menu item and/or assign an email for the Online Update user so email notifications are sent when the import fails. If no emails are assigned, nothing will be emailed and it will be your responsibility to check the Failed folder to see if anything hasn't processed.

### Process

- Place CSVs in ..\Global\FILES\Labor
- Run Custom Menu Item (On Line System > Transactions > Outside Labor Import or Online Update (Hook 38130))
- Files placed in ..\Global\FILES\Labor will be picked up and processed
  - Successful uploads will move the CSVs into ..\Global\FILES\Labor\Complete
  - Failed uploads will move the CSVs into ..\Global\FILES\Labor\Failed
    - You can see what the issues were by reviewing the Exceptions in ..\Global\FILES\Labor\Exceptions
    - An email will be sent to the User running the menu item with the file attached that failed and the exceptions log.