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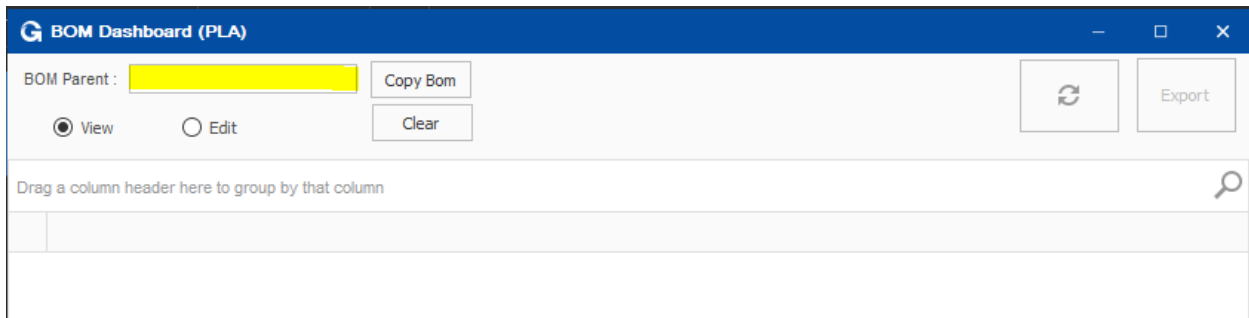# Bill of Material Dashboard Modification

Process Instructions

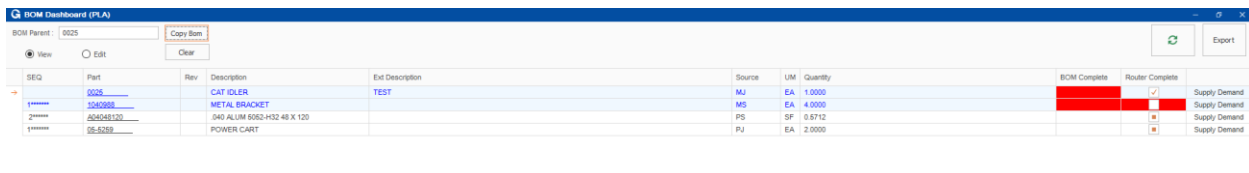Written By: Ashley Collins

How to Use the Dashboard

1. Open the dashboard via Bill Of Material > View > BOM Exploded Dashboard (6736)
2. The screen below will open:

3. The user will need to enter the BOM Parent by pasting the value or manually typing the value
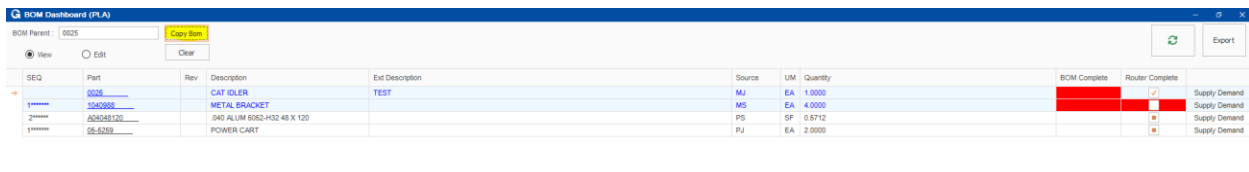

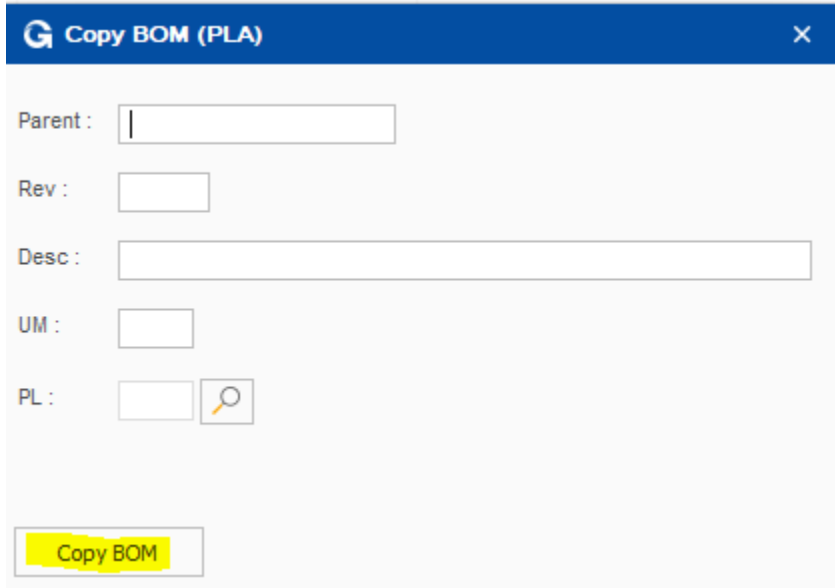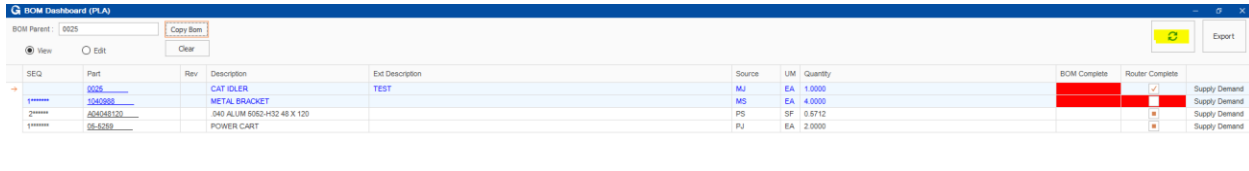4. Once the data has finished loading, the user should see something like this in their grid:

5. If the user needs to copy the BOM to a new BOM, they can do so via the 'Copy BOM' Button

a. If the user clicks the 'Copy BOM' button, the screen below will appear. The user will need to enter the information for the new BOM and click 'Copy BOM' at the bottom of the screen
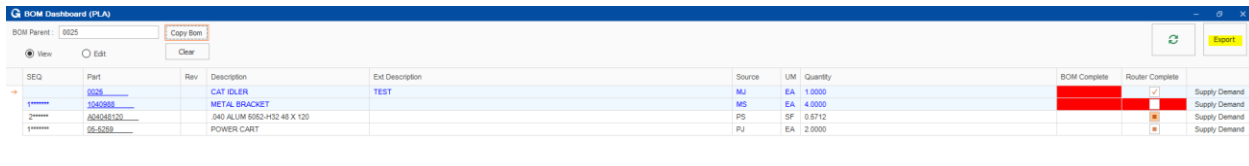

6. If the user needs to refresh the data for a BOM they have entered, they can do so by clicking the green 'Refresh' button in the top-right corner
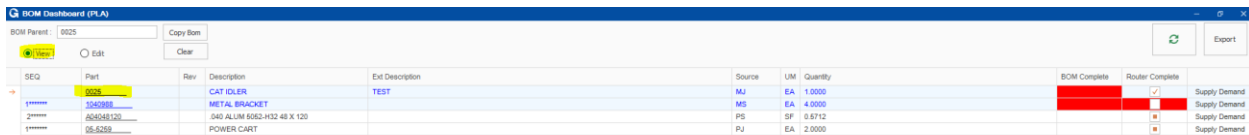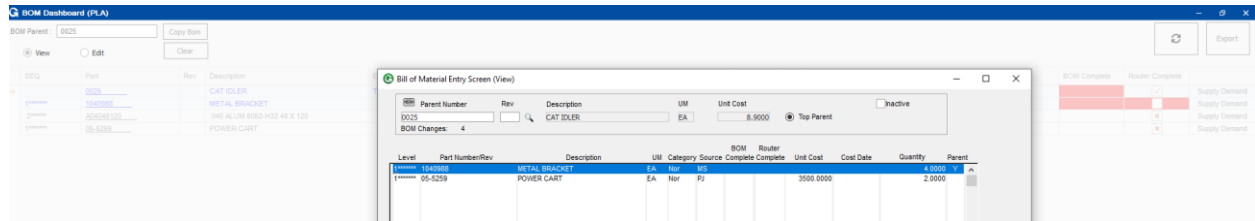

7. If the user needs to export the data in the grid, they can do so by clicking the 'Export' button in the top-right corner
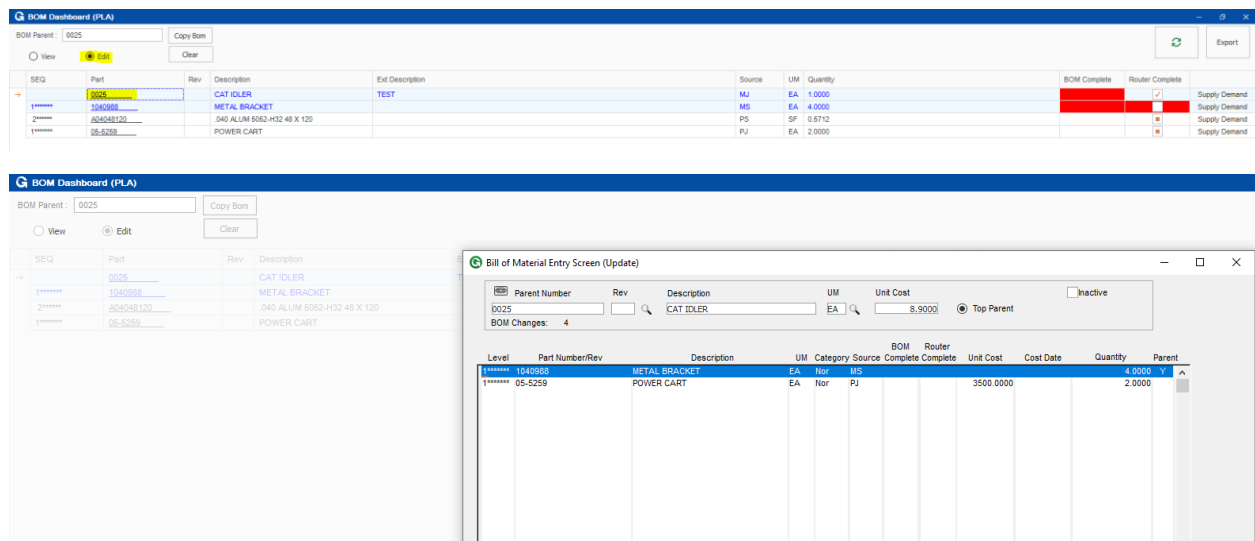

8. Based on the user's menu security, they will have the option to either View or Edit the BOM selected
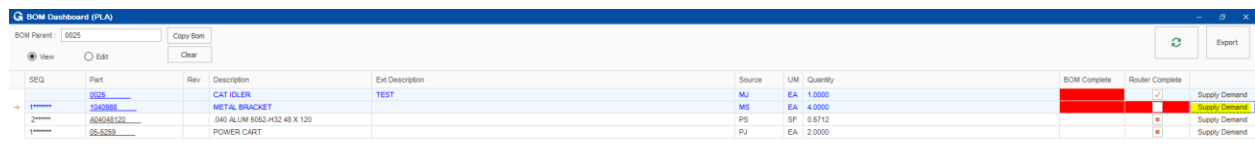
9. If the user has the 'View' radio button selected, and they click the value in the Part column, the dashboard will open the BOM Master screen in view-only mode

10. If the user has the 'Edit' radio button selected, and they click the value in the Part Column, the dashboard will open the BOM Master screen in Update Mode

11. The user can view Supply and Demand for a part in the grid by clicking the 'Supply Demand' button on the row for the part

12. If the user needs to clear the data loaded, they can use the 'Clear' button to remove the data from the grid and clear out the BOM Parent Textbox