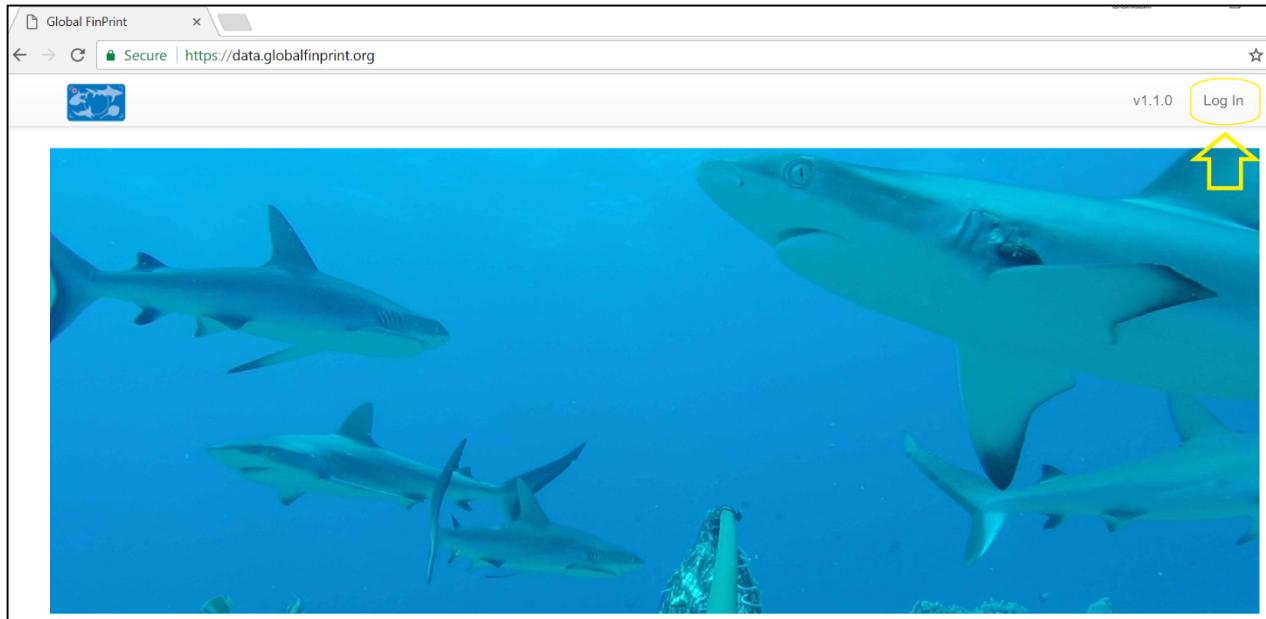


Finprint Website manual

Access the website at <https://data.globalfinprint.org/>

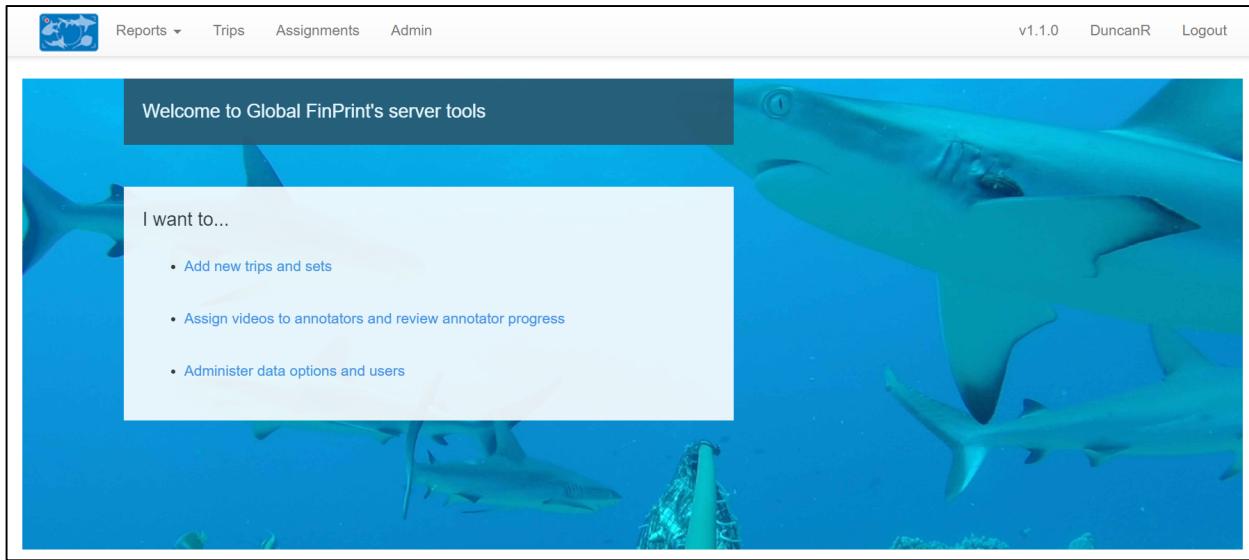
Select 'Log In' (highlighted below)



Enter your login credentials (case-sensitive) in the highlighted area in the pop-up window, then click 'Login'



You will be directed to the Home Page



From the Home Page you can manage Trips and Sets, Assignments, and Administration, and create and generate Reports

To return to the Home Page at any time*, click on the **Finprint icon** at the top left of the navigation bar

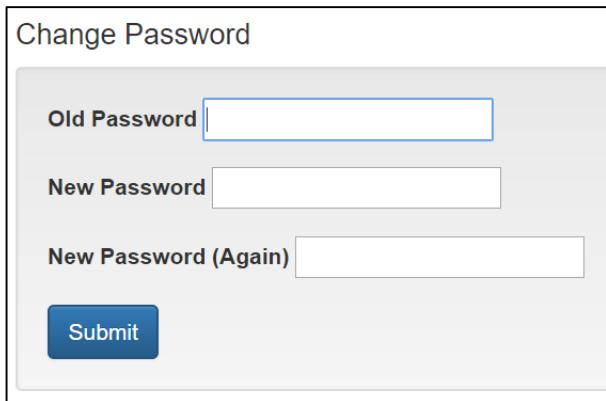


*The navigation bar is available on all pages except 'Administration'.

You can change your password, by clicking on your **user name** in the navigation bar



Enter your new details and click on '**Submit**'



Change Password

Old Password

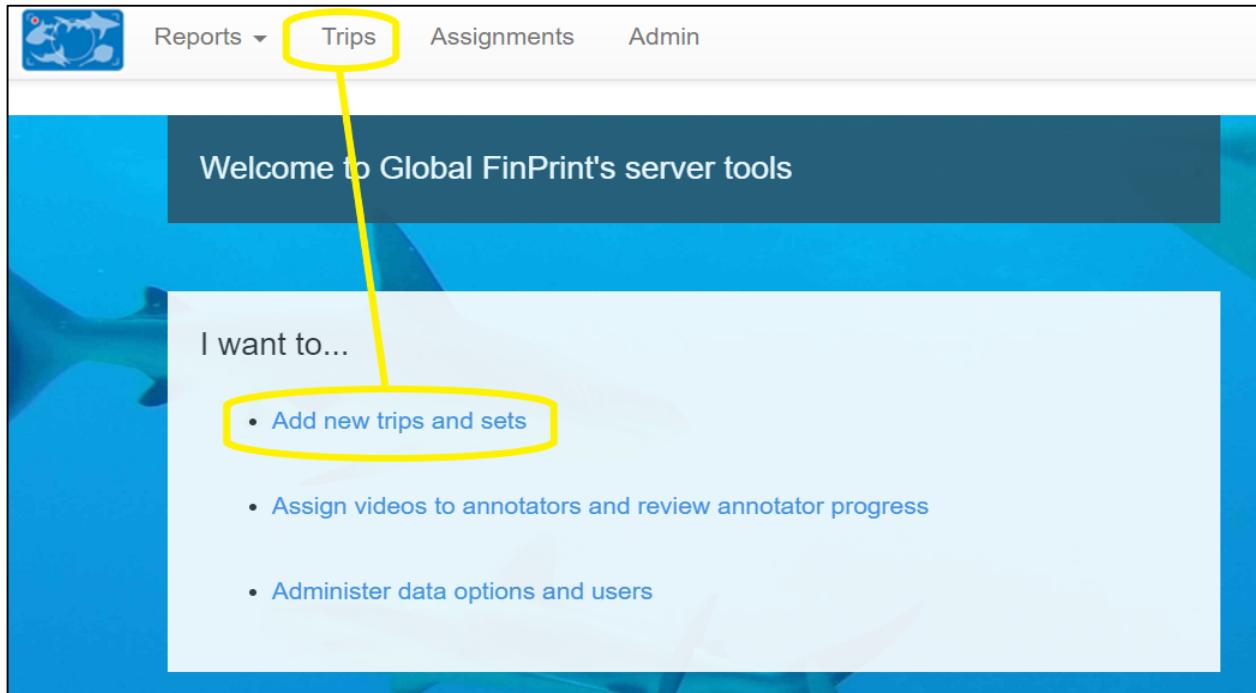
New Password

New Password (Again)

Submit

Managing Trips and Sets

To add new or manage existing Trips and Sets, click on either 'Trips' in the navigation bar, or the 'Add new trips and sets' link



From the Trips page, you can search for individual or groups of Trips using the filters provided, or you can create a new Trip

To Create a New Trip

Click on 'Create New Trip'

The screenshot shows the 'Trips' search interface. At the top, there are filters for 'Search start date', 'Search end date', 'Region', 'Location', and 'Team'. Below these are dropdowns for 'Reef' and 'Sets'. On the right side of the search bar are 'Reset' and 'Search' buttons. A yellow circle highlights the 'Create new trip' button, which is located at the bottom right of the search area. Below the search bar, it says 'Page 1 of 2 (63 total trips) Next ►'. The main area is titled 'Showing all trips' and has columns for 'Trip code', 'Source', 'Start date', 'End date', 'Region', 'Location', 'Team', 'Boat', 'Sets', and 'Edit'. The 'Boat' column contains the text 'Talisman'.

A new trip menu will open

The screenshot shows the 'New trip' creation form. It has fields for 'Source*', 'Team*', 'Location*', 'Start date*', and 'End date*'. Below these are fields for 'Boat' and 'Code**'. A note below the code field says '[source code]_[year]_[loc code]_xx'. At the bottom, there is a note: '*Required Field **Note: If code is left blank, it will be automatically generated.' On the right are 'Cancel' and 'Save trip' buttons. A yellow circle highlights the 'Save trip' button.

Fill out the required fields (marked with an asterisk) and add the name of the Boat, if known. If you leave the 'Code' field empty the system will automatically generate a Trip Code.

When you are ready, click 'Save Trip'

The screenshot shows the 'New trip' creation form again. The 'Source*' dropdown is set to 'Global Fingerprint', 'Team*' dropdown is set to 'MichaelH - FIU', 'Location*' dropdown is set to 'Bahamas (BS)', 'Start date*' is 'August 14 2017', and 'End date*' is 'August 28 2017'. The 'Boat' field contains 'Talisman'. A yellow arrow points down from the boat field towards the 'Save trip' button. The 'Save trip' button is highlighted with a yellow circle. At the bottom, there is a note: '*Required Field **Note: If code is left blank, it will be automatically generated.' On the right are 'Cancel' and 'Save trip' buttons.

If you miss a field you will be prompted to enter the missing value. After you have done so, click '**Save Trip**' again

The screenshot shows the 'New trip' form. At the top, there are fields for 'Source*', 'Team*', 'Location*', 'Start date*', and 'End date*'. The 'Location*' field is highlighted with a yellow circle and contains a red error message: 'This field is required.' Below these fields are sections for 'Boat' and 'Code**'. A note at the bottom states: '*Required Field **Note: If code is left blank, it will be automatically generated.' On the right side, there are 'Cancel' and 'Save trip' buttons.

A 'Trip created' confirmation will appear at the top of the Trips page

The screenshot shows the 'Trips' page. At the top, there is a navigation bar with icons for Reports, Trips, Assignments, and Admin. Below the navigation bar, a green banner displays the message 'Trip created'. The main content area is titled 'Trips'.

The Trip will now be displayed in the full list of Trips at the bottom of the screen

The screenshot shows the 'Trips' page with a list of trips. At the top, there is a search bar with filters for 'Search start date', 'Search end date', 'Region', 'Location', 'Team', and 'Reef'. Below the search bar, there are buttons for 'Reset' and 'Search'. Further down, there is a link 'Create new trip'. The main content area shows a table titled 'Showing all trips' with two rows of data. The columns are: Trip code, Source, Start date, End date, Region, Location, Team, Boat, Sets, and Edit. The first row corresponds to the trip created in the previous step, and the second row corresponds to another trip.

Trip code	Source	Start date	End date	Region	Location	Team	Boat	Sets	Edit
FP_2015_BS_01	Global Fingerprint	May 28 2015	June 05 2015	Western Atlantic	Bahamas (BS)	DemianC - SBU	CEI Panga	View (96)	Edit
FP_2015_BS_02	Global Fingerprint	September 07 2015	August 14 2015	Western Atlantic	Bahamas (BS)	MichaelH - FIU	Talisman	View (88)	Edit

To Search for a Trip

By default, all available Trips will be displayed below the Search Filters

Trips

Use filters to limit trip results

Search start date Search end date Region Location Team

Reef

Page 1 of 2 (64 total trips) [Next ➔](#)

Reset Search Create new trip

Showing all trips

Trip code	Source	Start date	End date	Region	Location	Team	Boat	Sets	Edit
FP_2015_BS_01	Global	May 28 2015	June 05 2015	Western	Bahamas (BS)	DemianC - CPU	CEI Pangia	View (96)	Edit

To refine your search, use the Search Filters

Use filters to limit trip results

Search start date Search end date Region Location Team

Reef

You can refine by Start- or End-Date using the drop-down calendars, and by Region, Location, Team and Reef, using the drop-down menus. When you are ready, click '**Search**'

Use filters to limit trip results

Search start date Search end date Region Location Team

Reef

Region dropdown menu open, showing Coral Triangle selected.

Location dropdown menu open, showing Solomon Islands (SB) selected.

Team dropdown menu open, showing ColinS - JCU selected.

Search button highlighted with a yellow arrow pointing to it.

The results of your filtered search are shown at the bottom of the page

Showing all trips									
Trip code	Source	Start date	End date	Region	Location	Team	Boat	Sets	Edit
FP_2015_SB_01	Global Finprint	October 18 2015	October 30 2015	Coral Triangle	Solomon Islands (SB)	ColinS - JCU		View (110)	Edit
FP_2015_MY_01	Global Finprint	November 15 2015	December 14 2015	Coral Triangle	Malaysia (MY)	ColinS - JCU		View (310)	Edit
FP_2016_ID_01	Global Finprint	March 24 2016	April 12 2016	Coral Triangle	Indonesia (ID)	ColinS - JCU		View (327)	Edit
FP_2016_ID_02	Global Finprint	July 25 2016	August 16 2016	Coral Triangle	Indonesia (ID)	ColinS - JCU	None	View (276)	Edit
FP_2016_VU_01	Global Finprint	September 21 2016	October 14 2016	Coral Triangle	Vanuatu (VU)	ColinS - JCU	Banana Boat / Southwind	View (337)	Edit
FP_2016_NU_01	Global Finprint	September 25 2016	April 08 2017	Coral Triangle	Niue (NU)	MichelleH - AIMS		View (99)	Edit
FP_2017_MY_01	Global Finprint	February 19 2017	March 08 2017	Coral Triangle	Malaysia (MY)	ColinS - JCU		View (253)	Edit
FP_2017_ID_01	Global Finprint	March 15 2017	March 31 2017	Coral Triangle	Indonesia (ID)	ColinS - JCU	Gerhana / Hiu putih	View (195)	Edit
FP_2017_TW_01	Global Finprint	March 18 2017	April 26 2017	Coral Triangle	Taiwan (TW)	ColinS - JCU		View (364)	Edit
FP_2017_JP_01	Global Finprint	May 08 2017	May 26 2017	Coral Triangle	Japan (JP)	ColinS - JCU	Utsubo Kamu	View (157)	Edit

Click on 'Edit' to make changes to the main defining categories of the Trip

Showing all trips									
Trip code	Source	Start date	End date	Region	Location	Team	Boat	Sets	Edit
FP_2015_SB_01	Global Finprint	October 18 2015	October 30 2015	Coral Triangle	Solomon Islands (SB)	ColinS - JCU		View (110)	Edit
FP_2015_MY_01	Global Finprint	November 15 2015	December 14 2015	Coral Triangle	Malaysia (MY)	ColinS - JCU		View (310)	Edit
FP_2016_ID_01	Global Finprint	March 24 2016	April 12 2016	Coral Triangle	Indonesia (ID)	ColinS - JCU		View (327)	Edit
FP_2016_ID_02	Global Finprint	July 25 2016	August 16 2016	Coral Triangle	Indonesia (ID)	ColinS - JCU	None	View (276)	Edit

The Edit Trip window will pop up. Make your changes and click 'Save trip'; or click 'Cancel' to exit without saving any changes

Edit trip

Source*	Team*	Location*	Start date*	End date*
Global Finprint	Colins - JCU	Solomon Islands (SB)	October 18 2015	October 30 2015
Boat	Code**			
	FP_2015_SB_01			
[source code]_[year]_[loc code]_xx				
*Required Field **Note: If code is left blank, it will be automatically generated.			Cancel	Save trip

To Add or Manage Sets

Click 'View' on the Trip which you want to manage Sets for. (the number reflects what?)

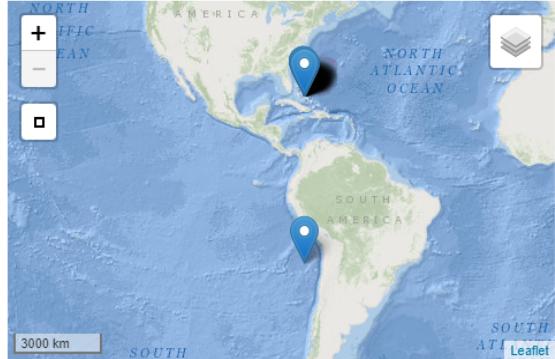
Page 1 of 1 (9 total trips)									
Showing all trips									
Trip code	Source	Start date	End date	Region	Location	Team	Boat	Sets	Edit
FP_2015_SB_01	Global Finprint	October 18 2015	October 30 2015	Coral Triangle	Solomon Islands (SB)	ColinS - JCU		View (110)	Edit
FP_2015_MY_01	Global Finprint	November 15 2015	December 14 2015	Coral Triangle	Malaysia (MY)	ColinS - JCU		View (310)	Edit
FP_2016_ID_01	Global Finprint	March 24 2016	April 12 2016	Coral Triangle	Indonesia (ID)	ColinS - JCU		View (327)	Edit

The Sets Page will load for your selected Trip

Reports ▾ Trips Assignments Admin v1.1.0 DuncanR Logout

Trips > Sets

All Trips | FP_2015_BS_01 | FP_2015_BS_01 Sets



Bulk Set Upload

Set file* No file chosen

Use filters to limit set results

Search set date	Reef	Habitat	Equipment
<input type="button" value="Calendar"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Bait Code

Page 1 of 2 (96 total sets) [Next ►](#)

Showing all sets

From the Sets Page you can: Add Sets; Upload videos to Sets; Filter and Search for Sets to manage; and View and adjust the map

Screenshot of the Sets Page interface:

- Top Navigation:** Reports ▾, Trips, Assignments, Admin, v1.1.0, DuncanR, Logout.
- Title:** Trips > Sets
- Sub-Title:** All Trips | FP_2015_BS_01 | FP_2015_BS_01 Sets
- Map:** A world map showing the North and South American continents. Two blue location markers are placed on the coastlines of North America and South America. A yellow box highlights the map area, and a red arrow labeled "map" points to it.
- Bulk Set Upload:** A form with a yellow border containing:
 - Set file***: An input field with "Choose File" and "No file chosen" placeholder text.
 - Upload**: A dark blue button.A red arrow labeled "upload sets" points to the "Upload" button.
- Filter and Search:** A form with a yellow border containing:
 - Search set date**: A date picker.
 - Reef**, **Habitat**, **Equipment**: Three dropdown menus.
 - Bait**: A dropdown menu.
 - Code**: An input field.
 - Reset** and **Search**: Buttons.A red arrow labeled "filter and search for sets" points to the "Search" button.
- Add New Set:** A yellow-bordered button labeled "Add Set". A red arrow labeled "add new set" points to it.
- Status Bar:** Shows "Showing all sets" and "All".
- Pagination:** "Page 1 of 2 (96 total sets) [Next ➤](#)"

To Add a New Set

Click 'Add Set'

Use filters to limit set results

Search set date	Reef	Habitat	Equipment
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Bait Code

If you are adding a Set to a new Trip, a new Set tab will open with no values populated

New set

Set location, equipment, and bait ▾

Set date*	Haul date	Latitude*	Longitude*	Depth*	Drop time*	Haul time
<input type="text"/> August 14 2017	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		
m						

Reef* Habitat* Equipment* Rebar / GoPro Hero 3

Bait* Code**
[site + reef code]_xxx

*Required Field **Note: If code is left blank, it will be automatically generated.

If you are adding a Set to an existing Trip, existing values will be auto-filled

Edit set "FP_2016_AU-P_04_LHKL_002"

Set location, equipment, and bait ▾

Set date*	Haul date	Latitude*	Longitude*	Depth*	Drop time*	Haul time
<input type="text"/> November 18 2016	<input type="text"/>	<input type="text"/> 12.37846000	<input type="text"/> 143.76244000	<input type="text"/> 9.40		
m						

Reef* Habitat* Equipment* Aluminium (AIMS) / GoProHero4Silver

Bait* Code**
[site + reef code]_xxx

*Required Field **Note: If code is left blank, it will be automatically generated.

In either case, ensure the values entered in the required fields are accurately filled out.

When 'Set location, equipment and bait' is complete, use the tabs to expand or collapse further fields and enter more data

New set

Set location, equipment, and bait 

Set date*	Haul date	Latitude*	Longitude*	Depth*	Drop time*	Haul time
November 18 2016 		12.37846000	143.76244000		14:17 	15:47 
m						

Reef* Habitat* Equipment*

Northern GBR 2 - Lagoon Reef (LKHL)		lagoon		Aluminium (AIMS) / GoProHero4Silver	
-------------------------------------	-----------------------------------------------------------------------------------	--------	-----------------------------------------------------------------------------------	-------------------------------------	-------------------------------------------------------------------------------------

Bait* Code**

Crushed Sardines		
[site + reef code]_xxx		

*Required Field **Note: If code is left blank, it will be automatically generated.

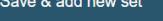
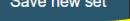
Set comments, annotator messages, and tags 

Drop environmental measure 

Haul environmental measure 

Photos and flow/substrate measures 

Video 

Add or edit comments, annotator messages and tags

New set

Set location, equipment, and bait 

Set comments, annotator messages, and tags 

Comments	Message to annotators	Tags
		

Drop environmental measure 

Haul environmental measure 

Photos and flow/substrate measures 

Video 

Add or edit drop environmental measure

New set

Set location, equipment, and bait [«](#)

Set comments, annotator messages, and tags [«](#)

Drop environmental measure [▼](#)

Water temperature	Salinity	Conductivity	Dissolved oxygen	Tide state
<input type="text"/> mg/L <input type="button"/>				
C	ppt	S/m		-----

Estimated wind speed Measured wind speed** Wind direction Cloud cover Surface chop

<input type="text"/>	<input type="text"/>	<input type="text"/> -----	<input type="text"/>	<input type="text"/> -----
Beaufort	kts	compass direction	%	

**Use kts only when you have instrumentation that makes a precise recording.

Haul environmental measure [«](#)

Photos and flow/substrate measures [«](#)

Video [«](#)

Add or edit haul environmental measure

New set

Set location, equipment, and bait [«](#)

Set comments, annotator messages, and tags [«](#)

Drop environmental measure [«](#)

Haul environmental measure [▼](#)

Water temperature	Salinity	Conductivity	Dissolved oxygen	Tide state
<input type="text"/> mg/L <input type="button"/>				
C	ppt	S/m		-----

Estimated wind speed Measured wind speed** Wind direction Cloud cover Surface chop

<input type="text"/>	<input type="text"/>	<input type="text"/> -----	<input type="text"/>	<input type="text"/> -----
Beaufort	kts	compass direction	%	

**Use kts only when you have instrumentation that makes a precise recording.

Photos and flow/substrate measures [«](#)

Video [«](#)

Add or edit Photos and flow/substrate measures

New set

Set location, equipment, and bait [«](#)

Set comments, annotator messages, and tags [«](#)

Drop environmental measure [«](#)

Haul environmental measure [«](#)

Photos and flow/substrate measures [▼](#)

Visibility	Current flow instrumented	Current flow estimated

m	m/s	H, M, L

Habitat photo: BRUV **Habitat photo: splendor of the reef** **Benthos Categories & Forms**

+

Total % Categories must total 100%

Substrate **Substrate complexity**

-----	-----
-----	-----

Video [«](#)

And link/assign video(s)

New set

Set location, equipment, and bait [«](#)

Set comments, annotator messages, and tags [«](#)

Drop environmental measure [«](#)

Haul environmental measure [«](#)

Photos and flow/substrate measures [«](#)

Video [▼](#)

File name	File system/source	Path	Annotation video
(None)			<input checked="" type="radio"/> Remove

+ If entering multiple videos from a single BRUV, enter them in correct order.

When you have filled out all the fields and linked to video, click '**Save new set**'. To save and immediately open a new blank set, click '**Save & add new set**'. To discard your changes without saving, click '**Cancel**'

New set

Set location, equipment, and bait ↗

Set comments, annotator messages, and tags ↗

Drop environmental measure ↗

Haul environmental measure ↗

Photos and flow/substrate measures ↗

Video ▾

File name	File system/source	Path	Annotation video
(None)			<input type="radio"/> Remove

[+] If entering multiple videos from a single BRUV, enter them in correct order.

Cancel **Save & add new set** **Save new set**

If you have missed any required fields an error message will pop up

Reports ▾ Trips Assignments Admin v1.1.0 DuncanR Logout

Form errors found

Trips > Sets

All Trips | FP_2017_BS_01 | FP_2017_BS_01 Sets

Missing fields will be highlighted

New set

Set location, equipment, and bait ↗

Set date*	Haul date	Latitude*	Longitude*	Depth*	Drop time*
August 14 2017		<input type="text"/>	<input type="text"/>	<input type="text"/>	

This field is required. This field is required. This field is required. This field is required.

Haul time Reef* Habitat* Equipment*

Haul time	Reef* <input type="text"/>	Habitat* <input type="text"/>	Equipment* <input type="text"/>
-----------	----------------------------	-------------------------------	---------------------------------

This field is required. This field is required.

Bait* Code**

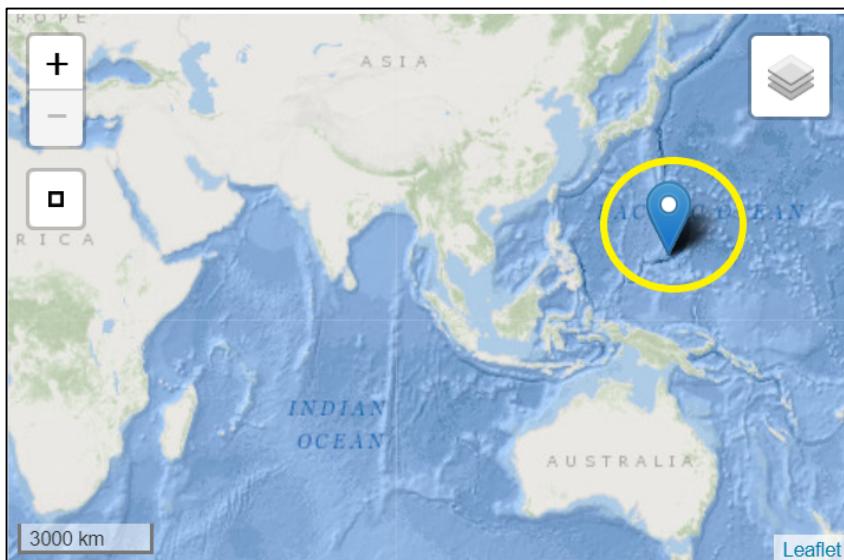
Bait* <input type="text"/>	Code** <input type="text"/>
----------------------------	-----------------------------

This field is required. [site + reef code]_xxx

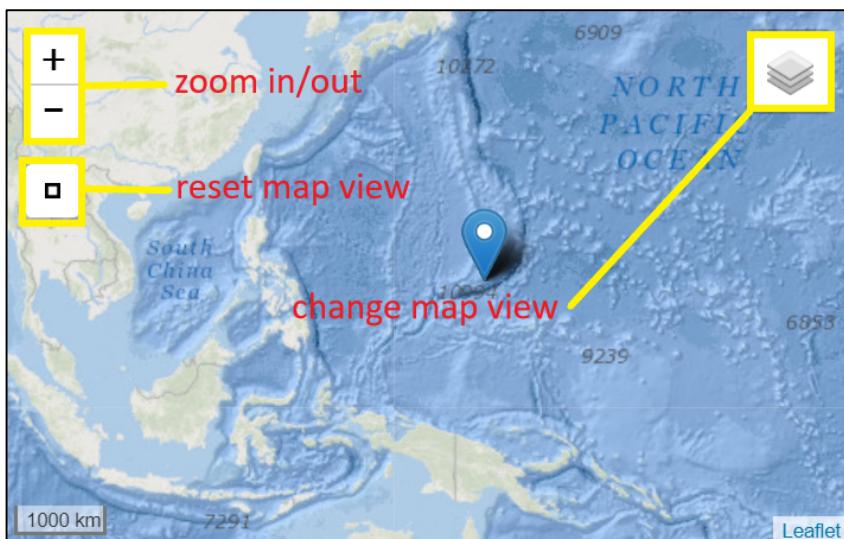
To progress, complete the missing fields and click '**Save new set**'. A confirmation will pop up

A screenshot of a software interface. At the top, there is a navigation bar with icons for Reports, Trips, Assignments, and Admin. To the right of the navigation bar are the version number 'v1.1.0', the user name 'DuncanR', and a Logout link. Below the navigation bar, a green rectangular box contains the text 'Set created'.

The map will now automatically display the geolocation of the set



You can zoom in or out, change the map style, or reset the view



The set will also be listed at the bottom of the page. Click on 'Show' to see a summary of conditions for each set

Showing all sets														
Trip & set code	Date	Reef	Lat/long	Depth	Equipment	Bait	Video	Reviewed assignments	Master record	All req. fields	Obs	Drop/haul	Edit	
FP_2016_AU-P_04_LHKL_002	Nov 18 2016	Australia-Pacific (AU-P) - Northern GBR 2 (LKH) - Lagoon Reef (lagoon)	12.378/143.762	9.40	Aluminium (AIMS) / GoProHero4Silver	Crushed Sardines	FP_2016_LKH_01_LKHL_002.mp4	0 / 0	No master record	False	View (0)	Show	Edit	

An overview will pop up below the set information

Showing all sets														
Trip & set code	Date	Reef	Lat/long	Depth	Equipment	Bait	Video	Reviewed assignments	Master record	All req. fields	Obs	Drop/haul	Edit	
FP_2016_AU-P_04_LHKL_002	Nov 18 2016	Australia-Pacific (AU-P) - Northern GBR 2 (LKH) - Lagoon Reef (lagoon)	12.378/143.762	9.40	Aluminium (AIMS) / GoProHero4Silver	Crushed Sardines	FP_2016_LKH_01_LKHL_002.mp4	0 / 0	No master record	False	View (0)	Hide	Edit	
	Drop/haul	Temp	Salinity	Cond	DOx	Flow	Direction	Tide	Wind spd	Wind dir	Cloud cover	Chop		
	Drop measure	None	None	None	None	None	None	S2E	None		60			
	Haul measure	None	None	None	None	None	None	None	None	None	None	None		

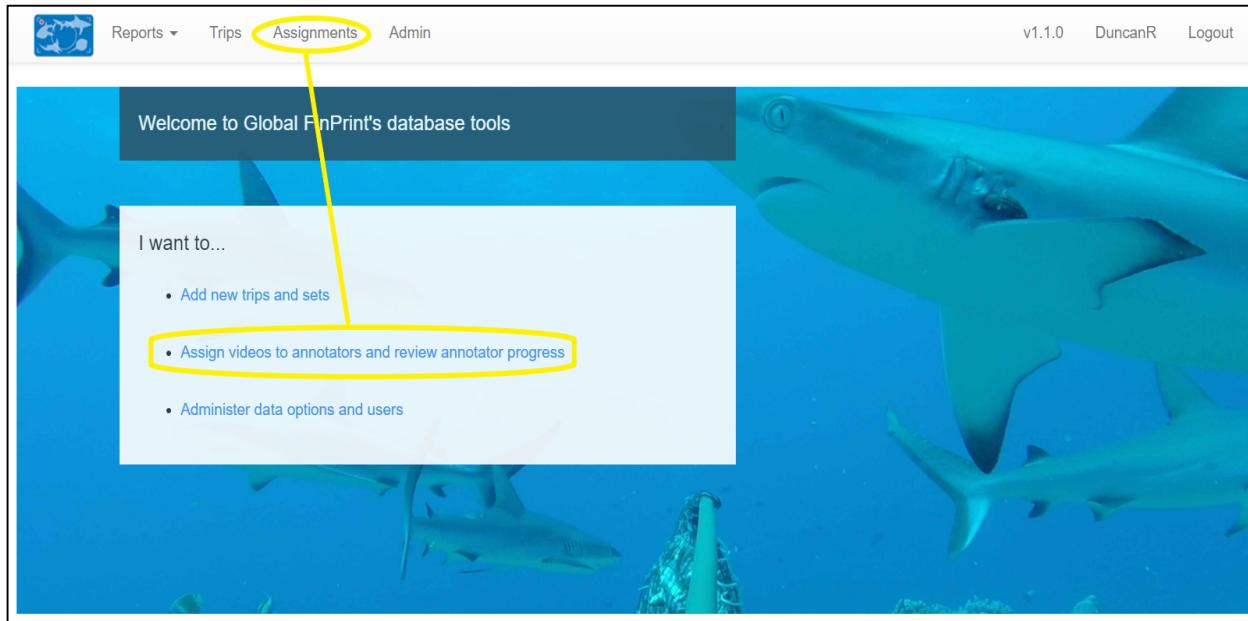
Click 'Hide' to collapse this pop up

Showing all sets														
Trip & set code	Date	Reef	Lat/long	Depth	Equipment	Bait	Video	Reviewed assignments	Master record	All req. fields	Obs	Drop/haul	Edit	
FP_2016_AU-P_04_LHKL_002	Nov 18 2016	Australia-Pacific (AU-P) - Northern GBR 2 (LKH) - Lagoon Reef (lagoon)	12.378/143.762	9.40	Aluminium (AIMS) / GoProHero4Silver	Crushed Sardines	FP_2016_LKH_01_LKHL_002.mp4	0 / 0	No master record	False	View (0)	Hide	Edit	
	Drop/haul	Temp	Salinity	Cond	DOx	Flow	Direction	Tide	Wind spd	Wind dir	Cloud cover	Chop		
	Drop measure	None	None	None	None	None	None	S2E	None		60			
	Haul measure	None	None	None	None	None	None	None	None	None	None	None		

DR – THIS IS WHERE UPLOAD (BULK) VIDEOS TO SETS NEEDS TO GO

To Manage Assignments/videos

To assign videos to annotators, click on either '**Assignments**' in the navigation bar, or the '**Assign videos to annotators and review annotator progress**' link



The Assignments home page will open

The screenshot shows the 'Video assignments' page. At the top, there is a navigation bar with tabs: Reports, Trips, Assignments (highlighted), and Admin. To the right of the navigation bar are the version number 'v1.1.0', the user name 'DuncanR', and a Logout link. Below the navigation bar, the page title is 'Video assignments' with a link to 'Automatic assignment'. The page contains several search and filter fields: 'Project' (dropdown menu showing 'Global FinPrint Project'), 'Trip(s)' (dropdown menu showing 'Select one or more trips'), 'Set(s)' (dropdown menu showing 'Select one or more sets'), 'Reef(s)' (dropdown menu showing 'Select one or more reefs'), 'Annotator(s)' (dropdown menu showing 'Select one or more annotators'), 'Status(es)' (dropdown menu showing 'Select one or more statuses'), 'Num. annotators assigned' (dropdown menu showing '---'), and 'Days since assignment' (dropdown menu showing '---'). At the bottom of the page are two buttons: 'Assign Videos' and 'Search Assignments'. Below these buttons is a table with a green header row containing columns: Video, Trip, Set, Reef, Annotator, Project, Date assigned, Last progress, Status, Progress, # of Obs, Video Actions, and Assignment Actions. The table body is currently loading, as indicated by the text 'Loading...' at the bottom.

Refine your search by using the drop-down menus and value fields. You can filter by Project; Trip(s); Set(s); Reef(s); Annotator(s); Status(es); Number of annotators assigned and Days since assignment.

When you have refined your search parameters, click 'Search Assignments'

Video assignments Automatic assignment

Project	Trip(s)	Set(s)	Reef(s)
Global FinPrint Project	Select one or more trips	Select one or more sets	Select one or more reefs

Annotator(s)	Status(es)	Num. annotators assigned	Days since assignment
Select one or more annotators	Select one or more statuses	---	---

Assign Videos **Search Assignments**

Video Trip Set Reef Annotator Project Date assigned Last progress Status Progress # of Obs Video Actions Assignment Actions

Loading...

All videos which match your search parameters will be displayed below

Video assignments Automatic assignment

Project	Trip(s)	Set(s)	Reef(s)
---	FP_2017_JP_01	OKIR_004	Select one or more reefs
Annotator(s)	Status(es)	Num. annotators assigned	Days since assignment
Select one or more annotators	Select one or more statuses	---	---
Assign Videos	Search Assignments		

Video Trip Set Reef Annotator Project Date assigned Last progress Status Progress # of Obs Video Actions Assignment Actions

| OKIR_004.mp4 | FP_2017_JP_01 | OKIR_004 | Iriomote | None | N/A | N/A | N/A | N/A | N/A | Assign | N/A |

Select a single video by clicking the check box to the left-hand side. Clicking the main 'Video' check box will select all videos in that set of search results

Assign Videos Search Assignments

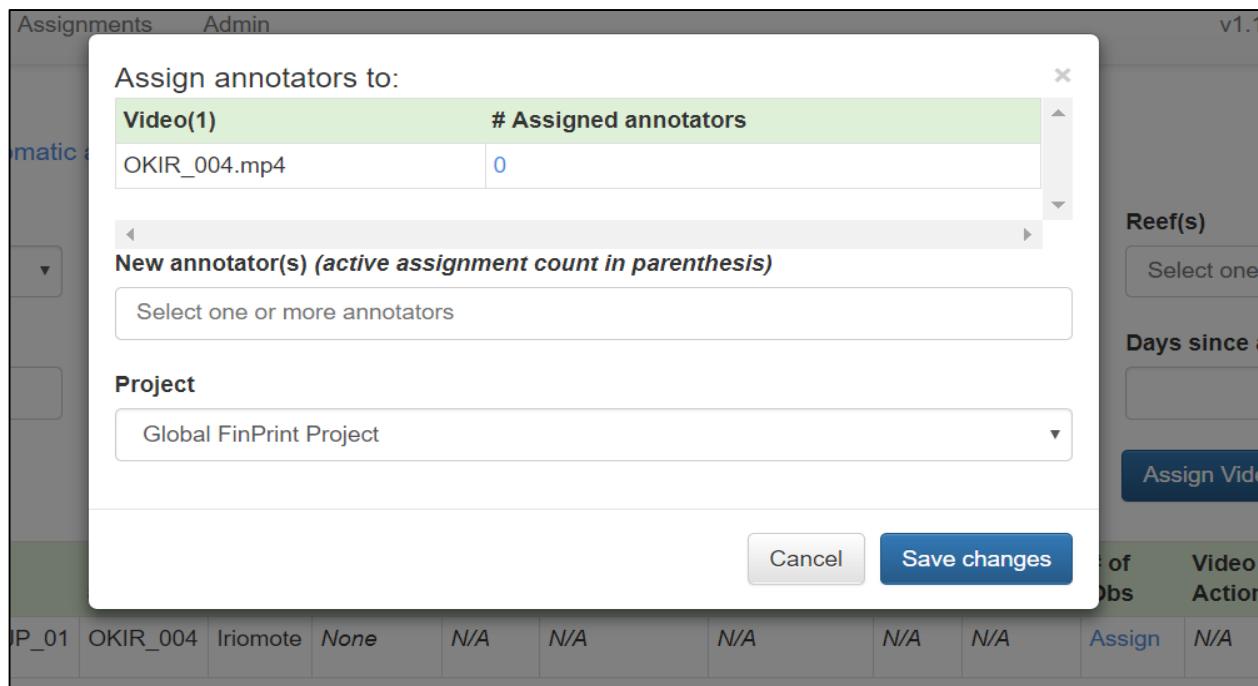
Video	Trip	Set	Reef	Annotator	Project	Date assigned	Last progress	Status	Progress	# of Obs	Video Actions	Assignment Actions
<input checked="" type="checkbox"/> OKIR_004.mp4	FP_2017_JP_01	OKIR_004	Iriomote	None	N/A	N/A	N/A	N/A	N/A	Assign	N/A	

When you have selected all the videos you want to assign, click 'Assign Videos'

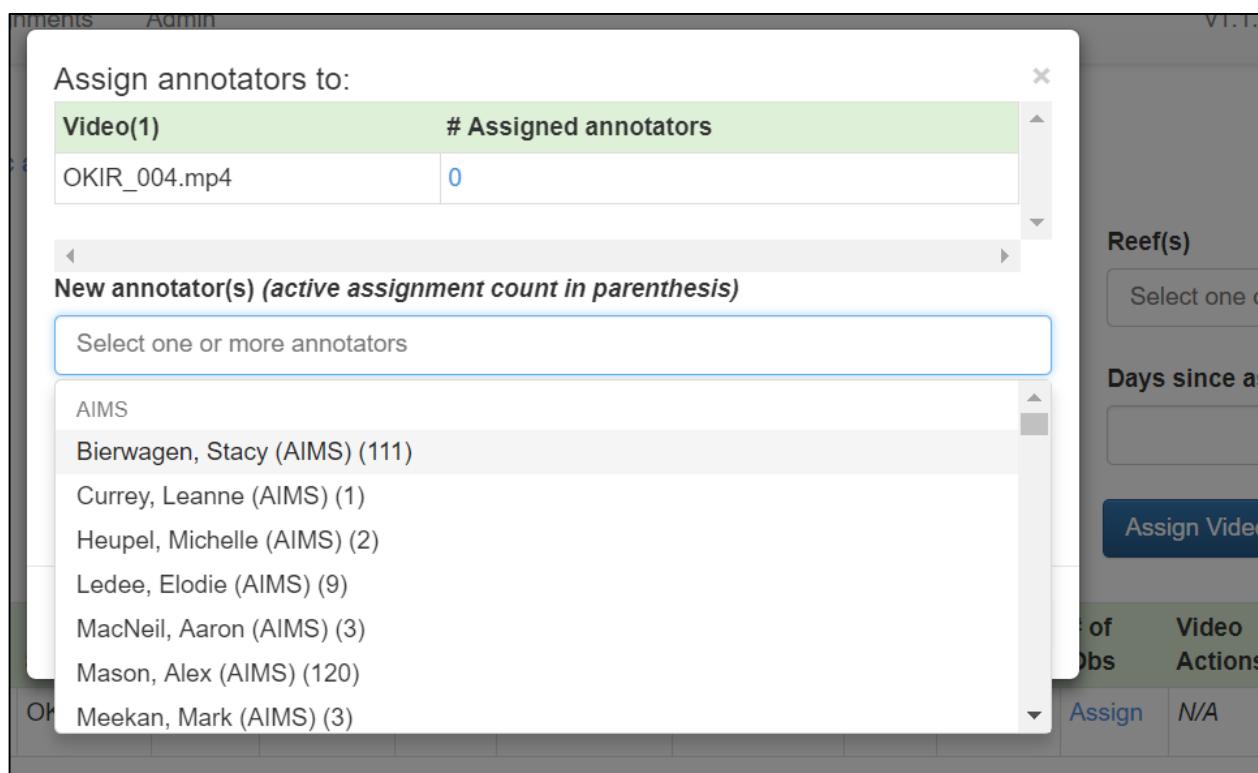
Assign Videos Search Assignments

Video	Trip	Set	Reef	Annotator	Project	Date assigned	Last progress	Status	Progress	# of Obs	Video Actions	Assignment Actions
<input checked="" type="checkbox"/> OKIR_004.mp4	FP_2017_JP_01	OKIR_004	Iriomote	None	N/A	N/A	N/A	N/A	N/A	Assign	N/A	

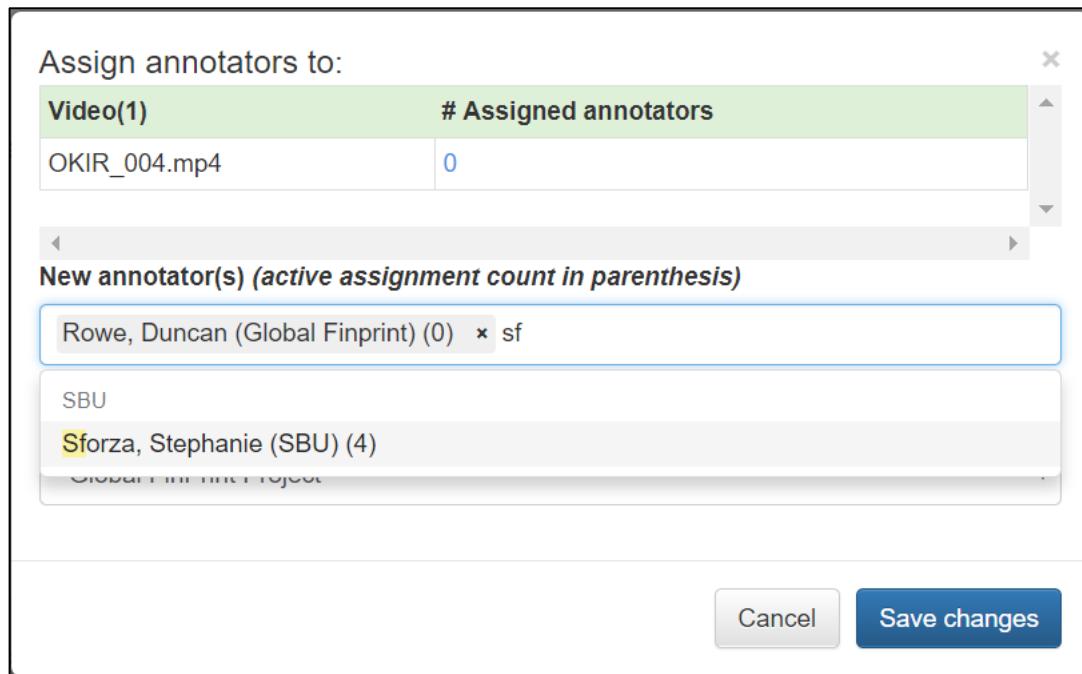
An 'Assign to annotator' window will pop up



Start typing the name of the annotator in the 'New annotator(s)' field and select the correct annotator from the drop-down list

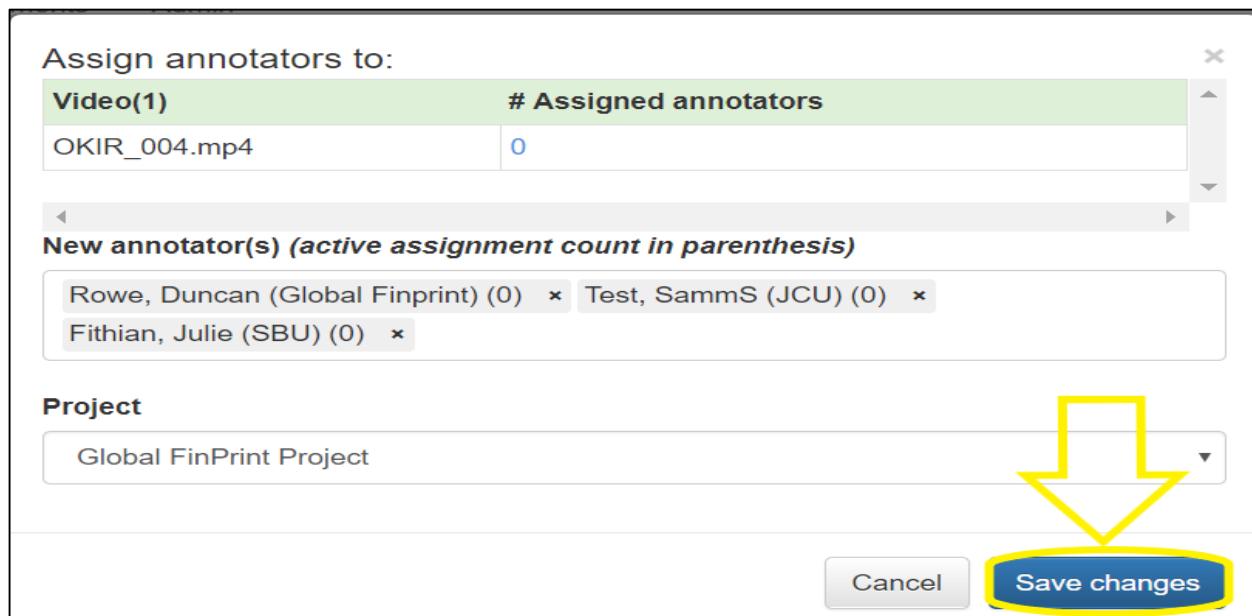


You can assign videos to more than one operator. As previously, type the name of the annotator in the field and select them



When you have entered the annotators, you click must hit '**ESC**' or click inside the 'Assign to Annotator' pop-up window to show the 'Save changes' button. *If you click outside the 'Assign to Annotator' window, you will exit without your changes being saved*

Having done this, click '**Save Changes**' to proceed



The new assignments will be displayed at the bottom of the screen

Video assignments [Automatic assignment](#)

Project	Trip(s)	Set(s)	Reef(s)
---	FP_2017_JP_01	OKIR_004	Select one or more reefs
Annotator(s)	Status(es)	Num. annotators assigned	Days since assignment
Select one or more annotators	Select one or more statuses	---	
<input type="button" value="Assign Videos"/> <input type="button" value="Search Assignments"/>			

Video	Trip	Set	Reef	Annotator	Project	Date assigned	Last progress	Status	Progress	# of Video Obs	Assignment Actions
OKIR_004.mp4	FP_2017_JP_01	OKIR_004	Iriomote	Fithian, Julie (SBU)	Global FinPrint Project	Aug. 23, 2017 (23 seconds ago)	Aug. 23, 2017 (23 seconds ago)	Not started	00:00:000	0	Assign Compare Unassign Review
OKIR_004.mp4	FP_2017_JP_01	OKIR_004	Iriomote	Test, SammS (JCU)	Global FinPrint Project	Aug. 23, 2017 (23 seconds ago)	Aug. 23, 2017 (23 seconds ago)	Not started	00:00:000	0	Assign Compare Unassign Review
OKIR_004.mp4	FP_2017_JP_01	OKIR_004	Iriomote	Rowe, Duncan (Global Fingerprint)	Global FinPrint Project	Aug. 23, 2017 (23 seconds ago)	Aug. 23, 2017 (23 seconds ago)	Not started	00:00:000	0	Assign Compare Unassign Review

From here, you can Assign the video(s) to more annotators or Unassign video(s). When annotation has started you can Compare annotation results, and once a video has been submitted by the annotator, you can Review it

Video	Trip	Set	Reef	Annotator	Project	Date assigned	Last progress	Status	Progress	# of Video Obs	Assignment Actions
OKIR_004.mp4	FP_2017_JP_01	OKIR_004	Iriomote	Fithian, Julie (SBU)	Global FinPrint Project	Aug. 23, 2017 (23 seconds ago)	Aug. 23, 2017 (23 seconds ago)	Not started	00:00:000	0	Assign Compare Unassign Review
OKIR_004.mp4	FP_2017_JP_01	OKIR_004	Iriomote	Test, SammS (JCU)	Global FinPrint Project	Aug. 23, 2017 (23 seconds ago)	Aug. 23, 2017 (23 seconds ago)	Not started	00:00:000	0	Assign Compare Unassign Review

Click 'Assign' to open an 'Assign annotators' pop-up window

The screenshot shows a modal dialog titled "Assign annotators to 'OKIR_004.mp4' (FP_2017_JP_01_OKIR_004)". The left side displays a table of "Current annotators" with columns: Annotator, Project, Status, and Active assignments. Three entries are listed: Fithian, Julie (SBU) with Global FinPrint Project, Not started, 1; Test, SammS (JCU) with Global FinPrint Project, Not started, 1; and Rowe, Duncan (Global Finprint) with Global FinPrint Project, Not started, 1. Below this is a section for "New annotator(s) (active assignment count in parenthesis)" with a dropdown menu labeled "Select one or more annotators". On the right, there are sections for "Reef(s)" (with a dropdown "Select one or more reefs") and "Days since assignment" (with a dropdown). At the bottom are "Assign Videos" and "Search Assignments" buttons, followed by a table of video assignments with columns: Name, Progress, # of Obs, Video Actions, and Assignment Actions.

Add annotators and click 'Save Changes' or click 'Cancel' to exit without saving changes

Click 'Unassign' to open an 'Unassign annotator' pop-up window

The screenshot shows a modal dialog titled "Unassign annotator Fithian, Julie (SBU) from video 'OKIR_004.mp4'?". It contains a confirmation message: "Please confirm that you wish to remove this assignment." At the bottom are "Cancel" and "Unassign" buttons.

Click 'Unassign' to remove the assignment, or 'Cancel' to exit without saving changes

When annotation is underway, click '**Compare**' to open the Assignments Comparisons page.

The screenshot shows the 'Assignments Comparisons' page. At the top, there's a legend with icons for various marine life categories: Shark (blue), Ray (green), Reptile (purple), Bony fish (orange), Mammal (yellow), Moray (brown), Cephalopod (pink), and Of interest (grey). Below the legend, there are two annotations on a horizontal timeline.

Annotation 1: Mackegard Hansson, Astrid (JCU) | Status: ready for review | Not available | Review

Annotation 2: Bakker, Nina (JCU) | Status: in progress | Not available | Review

The timeline has four markers: a grey dot at the start, a pink dot under Annotation 1, a grey dot under Annotation 2, and a grey dot at the end.

Annotations are marked according to the legend on the sliders. Click on any event to open a pop-up displaying the event details

The screenshot shows the same 'Assignments Comparisons' page as above, but with a pop-up window over Annotation 1. The pop-up has a light green background and contains the following information:

51:21:736
Image Not Available

Organism: Cuttlefish (Unknown Unknown Cuttlefish)
Obs. note:
Duration:
Image notes:
Tags:
Measures:

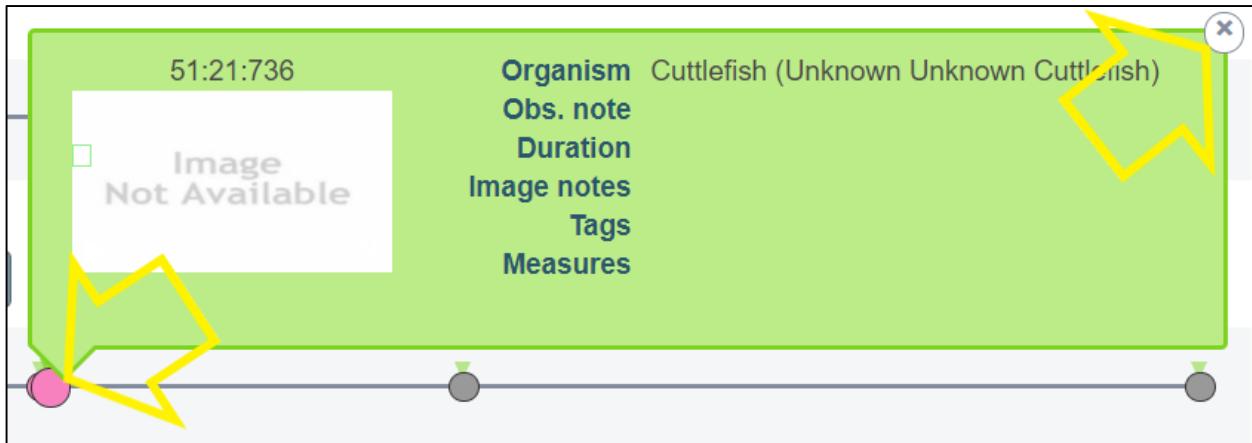
The pop-up has a close button (X) in the top right corner.

Annotation 1: Mackegard Hansson, Astrid (JCU) | Status: ready for review | Not available | Review

Annotation 2: Bakker, Nina (JCU) | Status: in progress | Not available | Review

The timeline markers are the same as in the previous screenshot: grey dot at start, pink dot under Annotation 1, grey dot under Annotation 2, and grey dot at end.

To close observation details, hit 'ESC' - or click on the event again - or on the 'Close' button



To review the complete set of observations for by an annotator, click 'Review'



From here you can Add or Edit Measurables or Actions, Compare all Assignments, or Change the Status of the Set

Global FinPrint Trip: FP_2016_AU-P_01 Set: FP_2016_AU-P_01_TSV1_017 Observations by Nina Bakker									
		Observation							
Annotator	Organism	note	Duration	Image capture	Time	Image notes	Tags	Measurables	Actions
Bakker, Nina (JCU)	N/A	None	None	Image Not Available	96:28:798	This is the end of the video and it ended on the bottom	MARK HAUL TIME	Add	Edit
Bakker, Nina (JCU)	Blacktip reef shark (Carcharhinus melanopterus)	None	None	Image Not Available	93:12:599		Passing ↶	Add	Edit
Bakker, Nina (JCU)	Giant moray (Gymnothorax javanicus)	None	None	Image Not Available	84:46:073		Attracted, Feeding	Add	Edit
Bakker, Nina (JCU)	N/A	None	None	Image Not Available	63:23:679		MARK 60 MIN TIME	Add	Edit

To add or edit a measurable value, click 'Add'.

Tags	Measurables	Actions
MARK	Add	Edit
HAUL		
TIME		

An Edit Measurables window will open.

The screenshot shows a modal dialog titled "Edit measurables". Inside the dialog, there is a dropdown menu set to "MaxN", an empty input field, a red "Remove" button, and a blue "Save" button. Below the dialog, a table titled "Measurables" lists "Tags" and "Measurables" with rows for "MARK", "HAUL", and "TIME". The "Measurables" column for "MARK" contains the word "Add".

Tags	Measurables
MARK	Add
HAUL	
TIME	

Make your changes and click 'Save' or 'Cancel' to exit without saving.

To edit an action, click 'Edit'

Attracted, Feeding	Add	Edit
MARK 60 MIN TIME	Add	Edit

Make any amendments needed and click '**Save**', or click '**Cancel**' to exit without saving.

Bakker, Nina (JCU)	Giant moray (Gymnophis) 			84:46:073 	Attracted x Feeding x	Add	Save Cancel
-----------------------	-----------------------------	--	--	---------------	--------------------------	-----	----------------

To update the status of an assignment, click on the relevant status

Global FinPrint Trip: FP_2016_AU-P_01 Set: FP_2016_AU-P_01_TSV1_017 Observations by Nina Bakker								
Compare Assignments		All Observations						
		Not started	In progress	Ready for review	Reviewed	Disabled	Rejected	
Page 1 of 1 (7 total observations)								
Annotator	Organism	Observation note	Duration	Image capture	Time	Image notes	Tags	Measurables
Bakker, Nina (JCU)	N/A	None	None		96:28:798	This is the end of the video and it ended on the bottom	MARK HAUL TIME	Add

You will see a confirmation of the change of status

✓ Status change saved	Not started	In progress	Ready for review	Reviewed	Disabled	Rejected
Page 1 of 1 (7 total observations)						

To return to the Observations page, click '**All Observations**'

Global FinPrint Trip: FP_2016_AU-P_01 Set: FP_2016_AU-P_01_TSV1_017 Observations by Nina Bakker								
Compare Assignments		All Observations						
		Not started	In progress	Ready for review	Reviewed	Disabled	Rejected	
Page 1 of 1 (7 total observations)								
Annotator	Organism	Observation note	Duration	Image capture	Time	Image notes	Tags	Measurables
Bakker, Nina (JCU)	N/A	None	None		96:28:798	This is the end of the video and it ended on the bottom	MARK HAUL TIME	Add

From here, to return to the Comparisons page, click '**Compare Assignments**'

Global FinPrint Trip: FP_2016_AU-P_01 Set: FP_2016_AU-P_01_TSV1_002 All observations								
Compare Assignments		All Observations						
		Not started	In progress	Ready for review	Reviewed	Disabled	Rejected	
Page 1 of 1 (8 total observations)								
Annotator	Organism	Observation note	Duration	Image capture	Time	Image notes	Tags	Measurables Actions
Mackegard Hansson, Astrid (JCU)	N/A	None	None		108:36:068		MARK HAUL TIME	Add Edit
Mackegard Hansson,	N/A	None	None		71:53:922		MARK 60	Add Edit

When an annotation is complete and status set to 'Reviewed' click on 'Select All' to add to the Master annotation.

Legend

- Shark
- Ray
- Reptile
- Bony fish
- Mammal
- Moray
- Cephalopod
- Of interest

(M) Master | Status: in progress Save Review

1 Mackegard Hansson, Astrid (JCU) | Status: ready for review Not available Review

2 Bakker, Nina (JCU) | Status: in progress Not available Review

Note that the events have been added to the Master annotation

Legend

- Shark
- Ray
- Reptile
- Bony fish
- Mammal
- Moray
- Cephalopod
- Of interest

(M) Master | Status: in progress Save Review

1 Mackegard Hansson, Astrid (JCU) | Status: reviewed Select All Review

2 Bakker, Nina (JCU) | Status: in progress Not available Review

Click 'Save' to save your changes

Legend

- Shark
- Ray
- Reptile
- Bony fish
- Mammal
- Moray
- Cephalopod
- Of interest

(M) Master | Status: in progress Save Review

1 Mackegard Hansson, Astrid (JCU) | Status: reviewed Select All Review

To return to the Trip, Set or Home Page, click on the links at the top of the page

The screenshot shows a navigation bar with the following items: Global FinPrint | Trip: FP_2016_AU-P_01 | Set: FP_2016_AU-P_01_TSV1_017 | All observations. Below the bar is a "Compare Assignments" button and the text "Page 1 of 1 (16 total observations)". The entire interface is enclosed in a light gray border.

To generate automatic assignments

You can automatically send assignments to any Affiliation. Click the '**'Automatic assignment'** link

The screenshot shows the 'Video assignments' page. At the top, there is a header with 'Reports', 'Trips', 'Assignments', and 'Admin'. Below the header, there are several search and filter fields: 'Project' (dropdown), 'Trip(s)' (text input: FP_2017_JP_01), 'Set(s)' (button: 'Select one or more sets'), 'Reef(s)' (button: 'Select one or more reefs'), 'Annotator(s)' (button: 'Select one or more annotators'), 'Status(es)' (button: 'Select one or more statuses'), 'Num. annotators assigned' (dropdown), and 'Days since assignment' (button). At the bottom right are 'Assign Videos' and 'Search Assignments' buttons. Below these buttons is a table with columns: Video, Trip, Set, Reef, Annotator, Project, Date assigned, Last progress, Status, Progress, # of Obs, and Video Actions. One row is visible: FP_2016_AU-P_01_TSV1_002.mp4, FP_2016_AU-P_01, TSV1_002, Rib Reef, Bakker, Nina (JCU), Global FinPrint, Aug. 16, 2017, Aug. 16, 2017, In progress, 52:19:034, 3, and 'Assign | Compare'. A yellow arrow points from the text 'Automatic assignment' in the first section to the 'Automatic assignment' link in the screenshot.

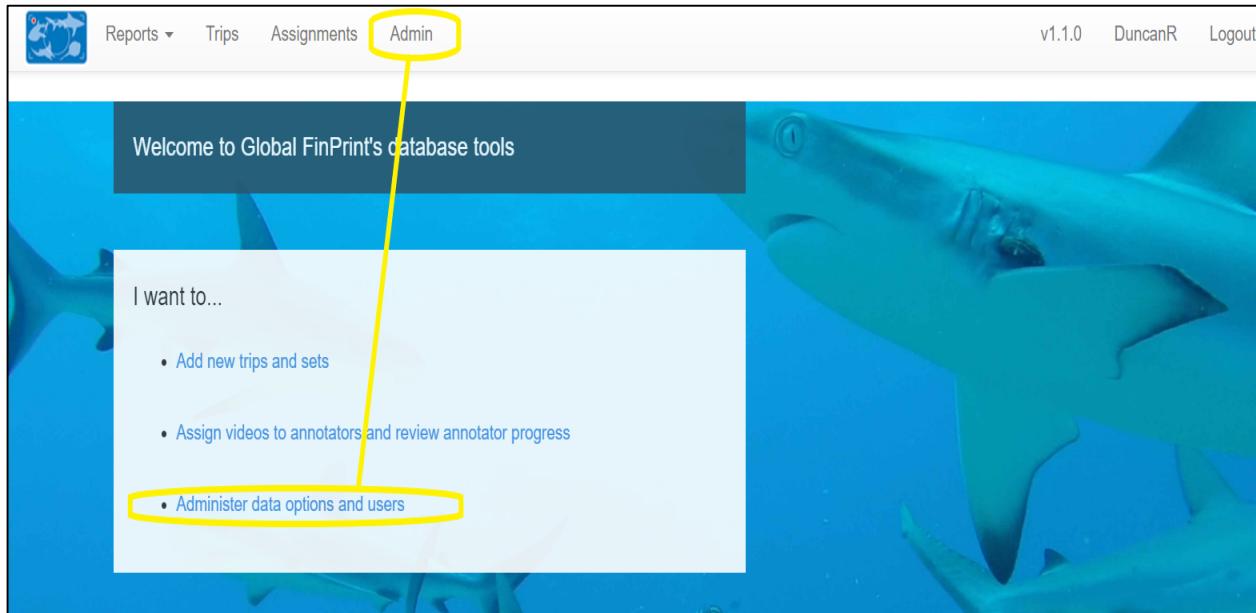
A pop-up window will open

The screenshot shows the 'Automatic video assignment' pop-up window. It contains the following instructions: 'Select a Trip for which sets should be assigned annotators, an Affiliation from which annotators should be drawn, a total number of Annotators desired for each video (including annotators already assigned), then press "Assign" to distribute annotators evenly among available assignments.' Below the instructions are several input fields: 'Trip' (dropdown: 'Select a trip'), 'Reef(s)' (button: 'Select one or more reefs'), 'Set(s)' (button: 'Select one or more sets'), 'Include leads?' (checkbox), 'Affiliation' (dropdown: 'Select an affiliation'), 'Annotators per video' (text input: '3'), 'Project' (dropdown: '---'), and 'Cancel' and 'Assign' buttons. A yellow arrow points from the text 'Automatic assignment' in the previous section to the 'Assign' button in this screenshot.

Follow the instructions on screen, then click '**'Assign'** or '**'Cancel'**'

Administration of data options and users

Click on either the 'Admin' link at the top of the Home Page, or use the Administer data options and users link



You will be directed to the Administration home page

The screenshot shows the Global FinPrint administration home page. At the top, there is a dark blue header bar with the text 'Global FinPrint data administration'. To the right of the header, it says 'WELCOME, DUNCAN' followed by three links: 'VIEW SITE', 'CHANGE PASSWORD', and 'LOG OUT', each enclosed in a yellow circle. Below the header, there is a section titled 'Site administration' with three main categories: 'ANNOTATION', 'AUTHENTICATION AND AUTHORIZATION', and 'BRUV'. Each category has a list of items with 'Add' and 'Change' buttons next to them. To the right of the main content area, there are two boxes: 'Recent actions' (which is empty) and 'My actions' (which also says 'None available'). A yellow arrow points from the 'Return to Home Page' link in the 'Recent actions' box to the 'VIEW SITE' link in the top right. Another yellow arrow points from the 'Change password' link in the same box to the 'CHANGE PASSWORD' link in the top right. A third yellow arrow points from the 'Log out' link in the same box to the 'LOG OUT' link in the top right.

Navigate back to the Finprint home page, change your password, or log out using the links in the top-right corner

Administration can be divided into categories and sub-categories, as shown

The screenshot shows the 'Global FinPrint data administration' interface. On the left, a sidebar titled 'Site administration' lists several categories: ANNOTATION, AUTHENTICATION AND AUTHORIZATION, and BRUV. The 'ANNOTATION' category is expanded, showing sub-categories: Animal groups, Animals, GlobalTags, Measurables, Projects, and Tags. Each sub-category has an 'Add' button (green plus sign) and a 'Change' button (pencil icon). To the right of the sidebar, there is a 'Recent actions' section with a message 'None available'.

Site administration		
ANNOTATION		
Animal groups	+ Add	Change
Animals	+ Add	Change
GlobalTags	+ Add	Change
Measurables	+ Add	Change
Projects	+ Add	Change
Tags	+ Add	Change
AUTHENTICATION AND AUTHORIZATION		
Groups	+ Add	Change
Users	+ Add	Change
BRUV		
Baits	+ Add	Change

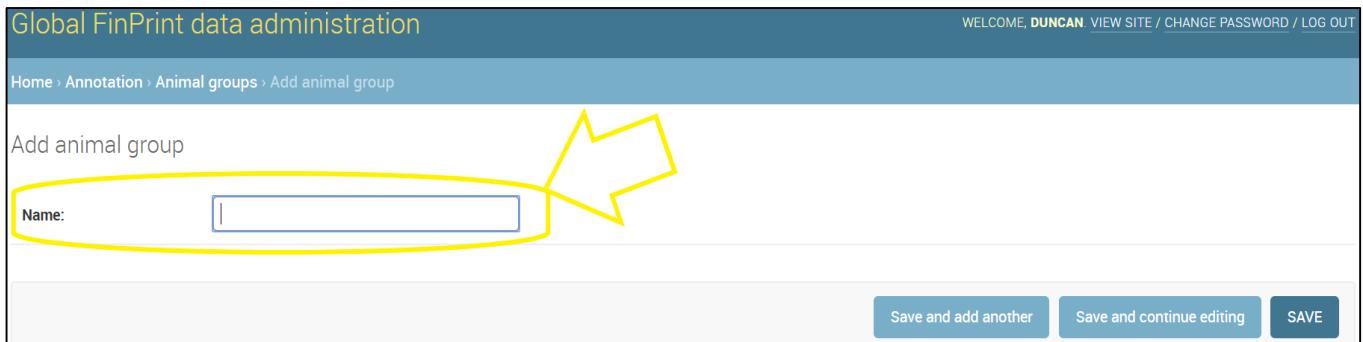
To make additions or changes to administrative sub-categories, click directly on the relevant link

Click 'Add' on any sub-category to make additions

This screenshot shows the 'Site administration' interface with the 'ANNOTATION' section expanded. A yellow arrow points from the text 'Click "Add" on any sub-category to make additions' to the first 'Add' button ('+ Add') in the 'Animal groups' row.

Site administration		
ANNOTATION		
Animal groups	+ Add	Change
Animals	+ Add	Change
GlobalTags	+ Add	Change
Measurables	+ Add	Change
Projects	+ Add	Change
Tags	+ Add	Change
AUTHENTICATION AND AUTHORIZATION		
Groups	+ Add	Change
Users	+ Add	Change

A new window will open. Enter your addition in the highlighted box



Global FinPrint data administration

WELCOME, DUNCAN [VIEW SITE / CHANGE PASSWORD / LOG OUT](#)

Home > Annotation > Animal groups > Add animal group

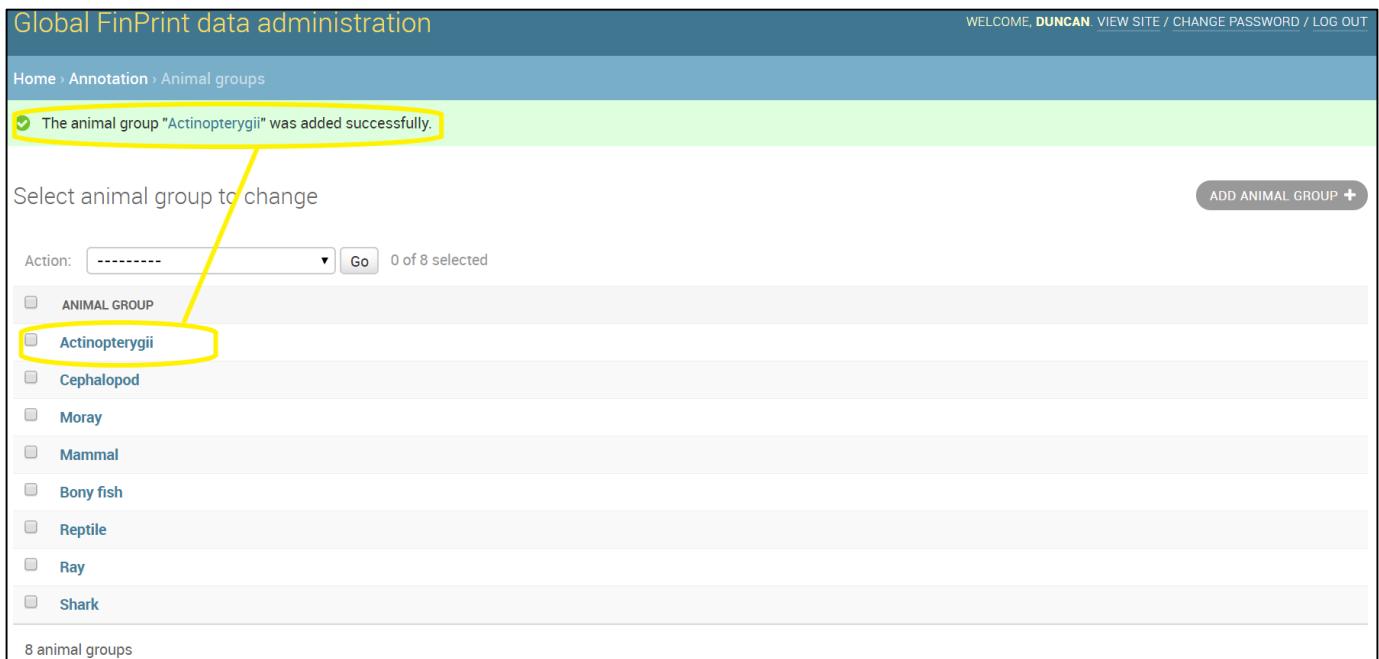
Add animal group

Name:

[Save and add another](#) [Save and continue editing](#) **SAVE**

There are now 3 save options available.

Click on '**SAVE**' to save your addition. You will see a confirmation, and note that your addition is displayed below



Global FinPrint data administration

WELCOME, DUNCAN [VIEW SITE / CHANGE PASSWORD / LOG OUT](#)

Home > Annotation > Animal groups

The animal group "Actinopterygii" was added successfully.

Select animal group to change [ADD ANIMAL GROUP +](#)

Action: Go 0 of 8 selected

ANIMAL GROUP
 Actinopterygii
 Cephalopod
 Moray
 Mammal
 Bony fish
 Reptile
 Ray
 Shark

8 animal groups

To add more than one item to a sub-category, click '**SAVE AND ADD ANOTHER**'. You will receive the same confirmation, above a new addition window (see below)

Global FinPrint data administration

WELCOME, DUNCAN. VIEW SITE / CHANGE PASSWORD / LOG OUT

Home > Annotation > Animal groups > Add animal group

The animal group "Actinopterygii" was added successfully. You may add another animal group below.

Add animal group

Name:

Save and add another Save and continue editing SAVE

The third option is to '**SAVE AND CONTINUE EDITING**'. Choosing this option will give you a Save confirmation notification, as well as the option to 'Delete' your addition immediately, or to view the History of your subcategory change(s)

Global FinPrint data administration

WELCOME, DUNCAN. VIEW SITE / CHANGE PASSWORD / LOG OUT

Home > Annotation > Animal groups > Actinopterygii

The animal group "Actinopterygii" was added successfully. You may edit it again below.

Change animal group

Name:

View history HISTORY

Delete Delete addition Save and add another Save and continue editing SAVE

Clicking '**DELETE**' will open a confirmation screen. Click '**Yes**' to delete your change or '**No**' to keep it.

Global FinPrint data administration

Home > Annotation > Animal groups > Actinopterygii > Delete

Are you sure?

Are you sure you want to delete the animal group "Actinopterygii"? All of the following related items will be deleted:

Summary

- Animal groups: 1

Objects

- Animal group: [Actinopterygii](#)

Yes, I'm sure No, take me back

Click on 'HISTORY' to view changes made to any sub-category

The screenshot shows a web-based administrative interface for 'Global FinPrint data administration'. At the top, there's a navigation bar with 'WELCOME, DUNCAN' and 'VIEW SITE /'. Below it, a breadcrumb trail shows the path: 'Home > Annotation > Animal groups > Actinopterygii > History'. The main content area is titled 'Change history: Actinopterygii'. A table lists one entry: 'Aug. 31, 2017, 11:48 a.m.' by 'DuncanR (Duncan Rowe)' with the action 'Added.'

You can also delete items from sub-categories by clicking on the individual sub-category, or by clicking on 'CHANGE'

The screenshot shows the 'Annotation administration' section of the Global FinPrint data administration. It features a sidebar with categories: ANNOTATION, Animals, GlobalTags, Measurables, Projects, and Tags. The 'Animal groups' link is highlighted with a yellow circle. To its right, there are 'Add' and 'Change' buttons, also highlighted with a yellow circle. Below this, other categories like 'Animals', 'GlobalTags', etc., have similar 'Add' and 'Change' buttons.

From there, the sub-category change window will be opened (see below)

Global FinPrint data administration

WELCOME, DUNCAN [VIEW SITE / CHANGE PASSWORD / LOG OUT](#)

Home > Annotation > Animal groups

Select animal group to change

Action: 0 of 8 selected

<input type="checkbox"/>	ANIMAL GROUP
<input type="checkbox"/>	Actinopterygii
<input type="checkbox"/>	Cephalopod
<input type="checkbox"/>	Moray
<input type="checkbox"/>	Mammal
<input type="checkbox"/>	Bony fish
<input type="checkbox"/>	Reptile
<input type="checkbox"/>	Ray
<input type="checkbox"/>	Shark

8 animal groups

Select the entry you want to delete using the check-box(es), then click on the 'Action' drop-down menu. Select the 'Delete selected animal groups' option, then click 'Go'

Global FinPrint data administration

Home > Annotation > Animal groups

Select animal group to change

Action: 0 of 8 selected

Actinopterygii

Cephalopod

Moray

Mammal

Bony fish

Reptile

Ray

Shark

Export to Report

Delete selected animal groups

You will see the same delete confirmation window. Select 'Yes' or 'No' to proceed

Global FinPrint data administration

Home > Annotation > Animal groups > Actinopterygii > Delete

Are you sure?

Are you sure you want to delete the animal group "Actinopterygii"? All of the following related items will be deleted:

Summary

- Animal groups: 1

Objects

- Animal group: [Actinopterygii](#)

[Yes, I'm sure](#) [No, take me back](#)

Note that you can also add an item to a sub-category by clicking on the sub-category header or the 'Change' button. Click on 'Add xx' (shown below) to proceed as previously

Global FinPrint data administration

WELCOME, DUNCAN [VIEW SITE / CHANGE PASSWORD / LOG OUT](#)

Home > Annotation > Animal groups

Select animal group to change

Action: 0 of 7 selected

ANIMAL GROUP
 Cephalopod
 Moray
 Mammal
 Bony fish
 Reptile
 Ray
 Shark

7 animal groups



ADD ANIMAL GROUP +

All the Administration sub-categories can be edited or added to using the processes outlined above.

(DR – not quite clear about functionality of the REPORTS admin page. The 'Search' function doesn't seem to do much for me. I'm putting the screen grab in (see below) to be clear which page I'm talking about. Does this need explanation here? Will need further input, if so, on Report building)

Global FinPrint data administration

WELCOME, DUNCAN [VIEW SITE / CHANGE PASSWORD / LOG OUT](#)

Home > Report_Builder > Reports

Need a report? Here is where you can download and create custom reports based on current information.
Select report to change

[VIEW STARRED REPORTS](#) [ADD REPORT +](#)

0 reports

FILTER

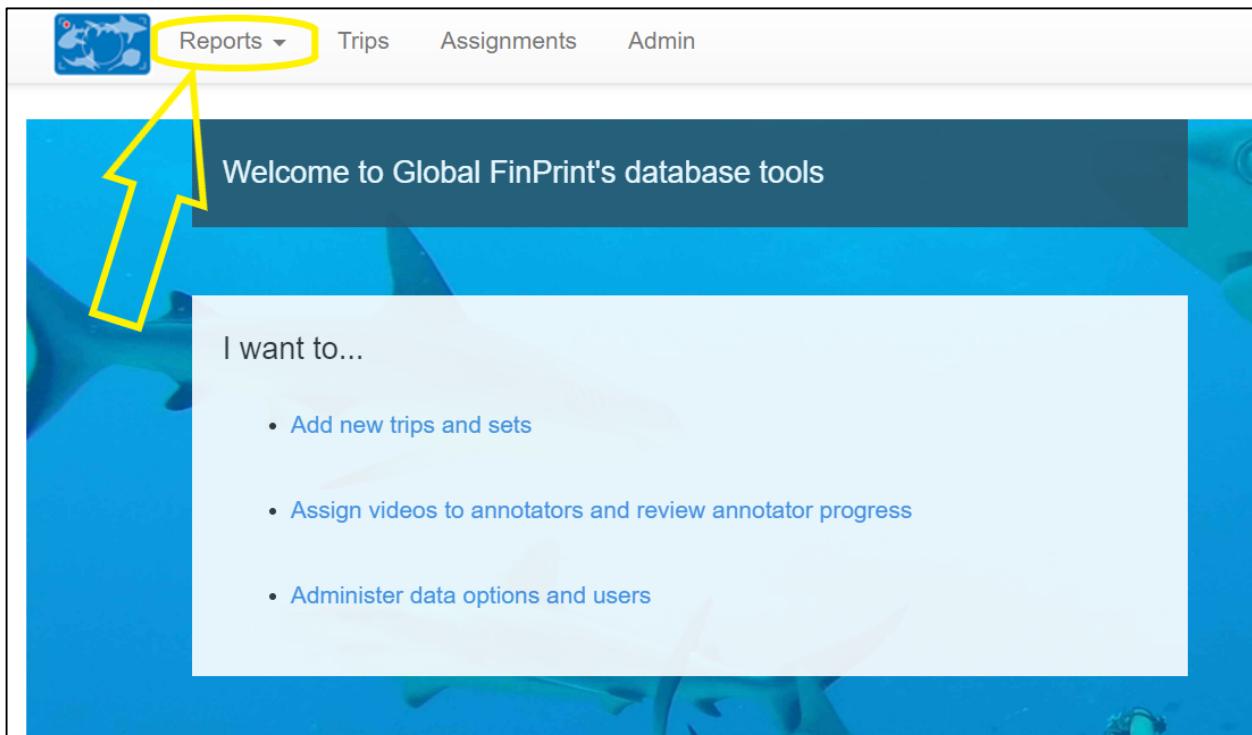
By Your starred reports
All
Starred Reports

By root model
All
permission
group
user
content type
session
site
log entry
affiliation
finprint user
team
substrate

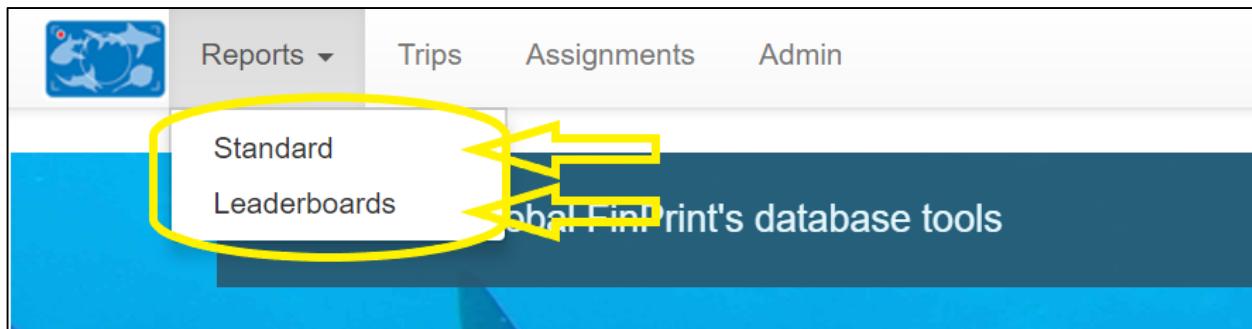
<http://test-data.globalfinprint.org/admin/>

To view reports

To view generated Reports from the website, go to the Finprint Home Page, and click on the 'Reports' drop-down menu



From there, select either '**STANDARD**' or '**LEADERBOARDS**'

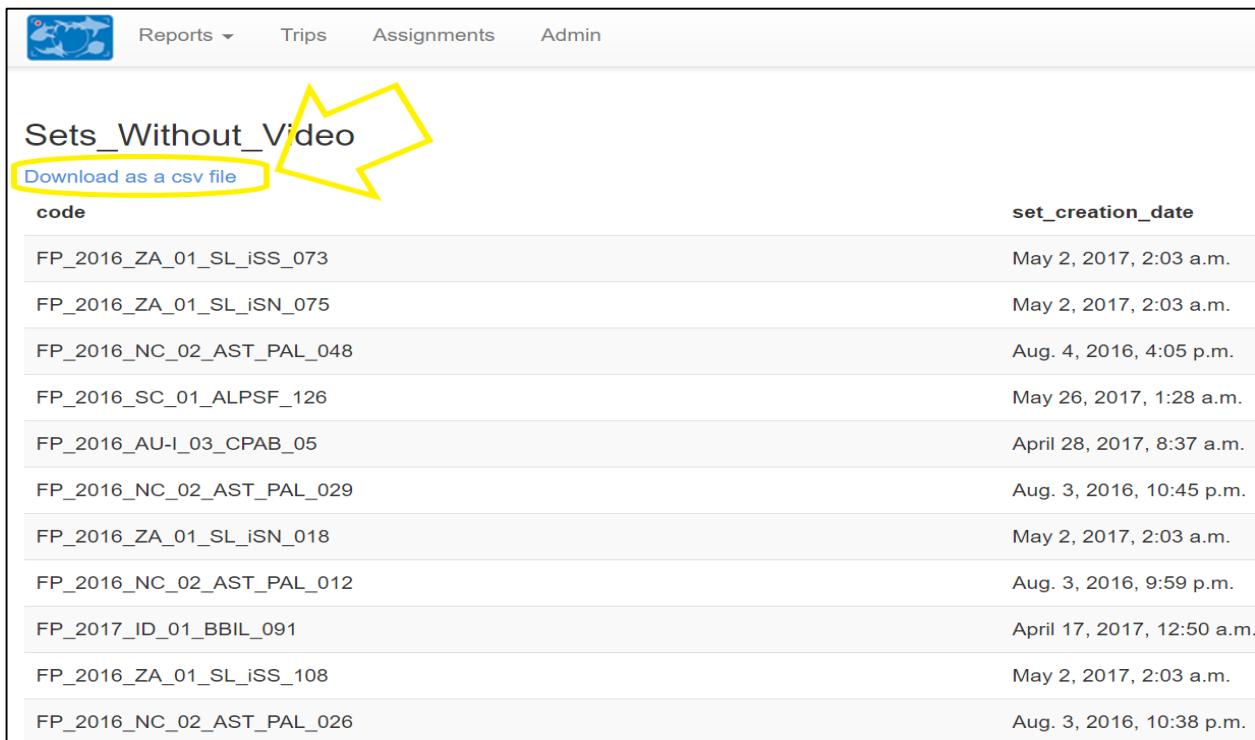


Click on '**STANDARD**' to open a list of pre-designed reports

Standard reports

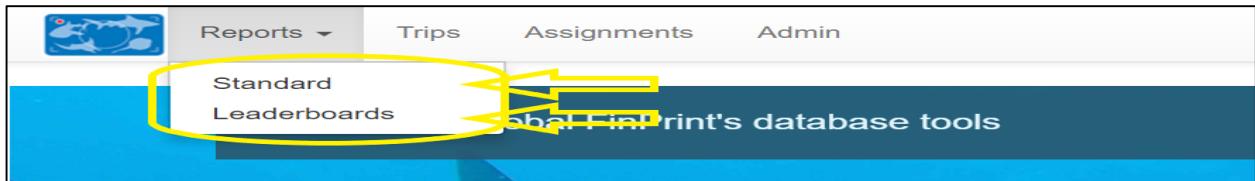
- [Annotation_Status_By_Annotator](#)
- [Annotation_Status_By_Team](#)
- [Assignment_Status](#)
- [Assignment_Status_By_File](#)
- [Core_Set_Data](#)
- [Global_Set_Counts](#)
- [Global_Set_Counts_By_Source](#)
- [Machine_Learning_Corpus](#)
- [Maxn_Issues_Report](#)
- [Observations_Coral](#)
- [Observations_Coral_Summary](#)
- [Observations_Io](#)
- [Observations_Io_Summary](#)
- [Observations_Master](#)
- [Observations_Pac](#)
- [Observations_Pac_Summary](#)
- [Observations_Wa](#)
- [Observations_Wa_Summary](#)
- [Organism_List](#)
- [Reef_Summary](#)
- [Set_Counts_By_Location](#)
- [Set_Environmental_Data](#)
- [Sets_Without_Video](#)
- [Sitelist_Summary](#)
- [Species_Observation_Counts](#)
- [Usage_Metrics](#)
- [Usage_Metrics_By_Affiliation](#)
- [Weekly_Video_Hours](#)

Click on any of the report hyperlinks to generate a report. The report will be automatically displayed on screen. You can also download any report as a .csv file. To do so, click on the '**DOWNLOAD AS A CSV FILE**' link (see below)

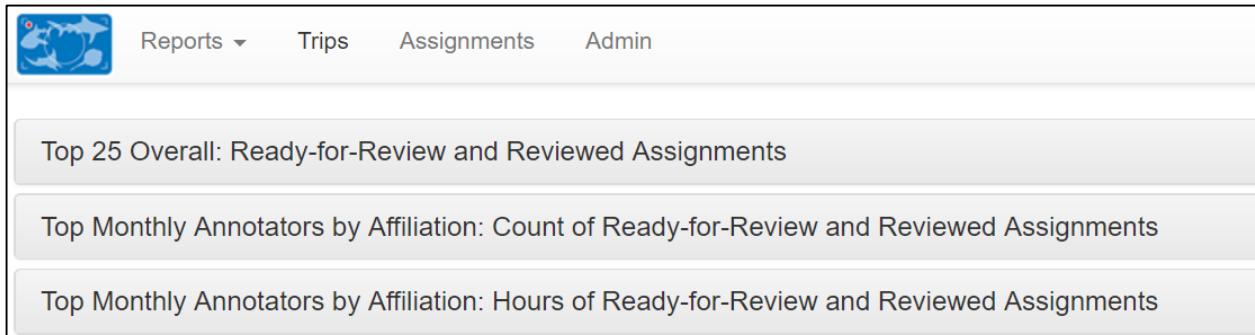


Sets_Without_Video		
code		set_creation_date
FP_2016_ZA_01_SL_iSS_073		May 2, 2017, 2:03 a.m.
FP_2016_ZA_01_SL_iSN_075		May 2, 2017, 2:03 a.m.
FP_2016_NC_02_AST_PAL_048		Aug. 4, 2016, 4:05 p.m.
FP_2016_SC_01_ALPSF_126		May 26, 2017, 1:28 a.m.
FP_2016_AU-I_03_CPAB_05		April 28, 2017, 8:37 a.m.
FP_2016_NC_02_AST_PAL_029		Aug. 3, 2016, 10:45 p.m.
FP_2016_ZA_01_SL_iSN_018		May 2, 2017, 2:03 a.m.
FP_2016_NC_02_AST_PAL_012		Aug. 3, 2016, 9:59 p.m.
FP_2017_ID_01_BBIL_091		April 17, 2017, 12:50 a.m.
FP_2016_ZA_01_SL_iSS_108		May 2, 2017, 2:03 a.m.
FP_2016_NC_02_AST_PAL_026		Aug. 3, 2016, 10:38 p.m.

To view current Leaderboards, select 'LEADERBOARDS' from the Reports drop-down menu.



Three automatically generated Leaderboards will be displayed



Top 25 Overall: Ready-for-Review and Reviewed Assignments
Top Monthly Annotators by Affiliation: Count of Ready-for-Review and Reviewed Assignments
Top Monthly Annotators by Affiliation: Hours of Ready-for-Review and Reviewed Assignments

Click on any of them to expand the Leaderboard



Reports ▾ Trips Assignments Admin

v1.1.0 DuncanR Logout

Top 25 Overall: Ready-for-Review and Reviewed Assignments

Top Monthly Annotators by Affiliation: Count of Ready-for-Review and Reviewed Assignments

Month	Affiliation	Name	Count of watched	Rank
2017-08	AIMS	Elodie Ledee	22	1
2017-08	AIMS	Conrad Speed	4	2
2017-08	FIU	Ray and Pat Heithaus	16	1
2017-08	FIU	Yamilla Samara	3	2
2017-08	FIU	Isabella Correa	2	3
2017-08	FIU	Anna Renner	2	3
2017-08	FIU	Haley Clinton	2	3
2017-08	FIU	Given Suman	1	6

To upload videos

Bulk Set Upload

Set file* No file chosen

Wherein you pick a video to link/many videos to link, from your relevant desktop folder and click 'Upload'?

