

Sample Audit Report Template

Overview

This Sample Audit Report Template provides a standardized framework for conducting and documenting systematic evaluations of Nested Sovereignty Framework implementations across local, regional, and global levels. Designed to uphold principles of sovereignty, interoperability, justice, and adaptability, this template ensures transparent assessment of progress, compliance, and impact while respecting diverse contexts and implementation approaches.

Version: 2.0 (2025)

Available formats: Digital form (PDF, editable document), printable version, data collection app

Languages: Available in 10 languages with accessible formats for diverse contexts

1. Audit Information

Basic Details

Implementation Name: [Name of community, region, or initiative being audited]

Location: [Geographic location including community, region, country]

Scale of Implementation: ☐ Local ☐ Regional ☐ Global ☐ Multi-level

Implementation Timeline: [Start date] to [Current stage/End date]

Audit Date: [Date of audit completion]

Audit Type: ☐ Self-assessment ☐ Peer review ☐ External evaluation ☐ Certification

Previous Audit Date: [If applicable]

Audit Team

Lead Auditor: [Name and affiliation]

Team Members:

- [Name], [Role/Expertise], [Affiliation]
- [Name], [Role/Expertise], [Affiliation]
- [Name], [Role/Expertise], [Affiliation]

Demographic Representation: [Describe how the audit team reflects diversity considerations, with particular attention to gender, indigenous representation, and inclusion of marginalized perspectives]

Stakeholder Participation

Community Representatives Involved:

- [Name], [Role in community], [Contribution to audit]
- [Name], [Role in community], [Contribution to audit]

Consultation Methods: [Describe how community input was gathered during the audit process]

Participation Metrics:

- Number of community members consulted: [Number]
- Percentage of marginalized groups represented: [Percentage]
- Methods for ensuring inclusive participation: [Brief description]

2. Implementation Overview

Scope of Implementation

Framework Components Implemented: (check all that apply)

- ☐ Community Currency
- ☐ Cooperative Structures
- ☐ Commons Governance
- ☐ Participatory Budgeting
- ☐ Ethical Trade Zone
- ☐ AUBI Implementation

- ☐ Technology Commons
- ☐ Other: [Specify]

Implementation Scale:

- Geographic coverage: [Area/population covered]
- Number of participants/users: [Number]
- Transaction volume (if applicable): [Volume with relevant units]
- Resources under governance: [List key resources governed]

Implementation Context

Pre-existing Conditions: [Brief description of the economic, social, and environmental context prior to implementation]

Implementation Motivation: [Primary goals and challenges being addressed through framework implementation]

Key Adaptations: [How the framework was adapted to local context, cultural considerations, etc.]

Resource Allocation

Implementation Resources:

- Financial resources utilized: [Amount and sources]
- Human resources engaged: [Number and roles]
- Technical infrastructure deployed: [Description]
- External support accessed: [Description]

Resource Constraints: [Any significant resource limitations that affected implementation]

3. Principle-Based Assessment

Sovereignty Assessment

Local Decision Authority:

- Percentage of economic decisions made at community level: [Percentage]
- Governance structures implemented: [Description]
- Decision protocols utilized: [Description]

Economic Autonomy:

- Percentage of local transactions using community systems: [Percentage]
- Degree of externally-imposed economic constraints: [Low/Medium/High with explanation]
- Control over key productive assets: [Assessment]

Sovereignty Metrics:

Indicator	Score (1-5)	Target	Evidence/Notes
Local transaction share		70% by 2035	
Decision authority		70% by 2035	
Resource control		60% by 2035	
Value retention		65% by 2035	

Sovereignty Strengths: [Key achievements related to sovereignty]

Sovereignty Improvement Areas: [Opportunities for enhancing sovereignty]

Justice Assessment

Resource Access:

- Equity of resource distribution: [Assessment with supporting data]
- Barriers to access identified: [List any barriers]
- Inclusion mechanisms implemented: [Description]

Representation:

- Percentage of women, non-binary, and indigenous people in governance: [Percentage]
- Participation levels across demographic groups: [Assessment]
- Voice equity mechanisms: [Description]

Justice Metrics:

Indicator	Score (1-5)	Target	Evidence/Notes
Equitable distribution		40% reduction in inequality	
Commons access		80% by 2035	
Representation		50% by 2035	
Benefit sharing		Proportional to need	

Justice Strengths: [Key achievements related to justice]

Justice Improvement Areas: [Opportunities for enhancing justice]

Interoperability Assessment

System Connectivity:

- Integration with other scales of implementation: [Description]
- Cross-system transaction capability: [Assessment]
- Data sharing protocols implemented: [Description]

Standard Adoption:

- Framework standards implemented: [List with compliance assessment]
- Custom protocols developed: [Description with compatibility assessment]
- Technical infrastructure connectivity: [Assessment]

Interoperability Metrics:

Indicator	Score (1-5)	Target	Evidence/Notes
System compatibility		90% by 2035	
Cross-scale coordination		75% by 2035	
Standard adoption		80% by 2035	
Data integration		80% by 2035	

Interoperability Strengths: [Key achievements related to interoperability]

Interoperability Improvement Areas: [Opportunities for enhancing interoperability]

Adaptability Assessment

Feedback Systems:

- Feedback mechanisms implemented: [Description]
- Percentage of stakeholder input incorporated: [Percentage]
- Revision cycles completed: [Number and frequency]

Crisis Response:

- Disruptions experienced: [Description if applicable]
- Response effectiveness: [Assessment]
- Resilience demonstrated: [Examples]

Adaptability Metrics:

Indicator	Score (1-5)	Target	Evidence/Notes
Feedback integration		80% by 2035	
Crisis response		90% within 3 months	
Innovation adoption		30% reduction in time	
Learning integration		75% of policies	

Adaptability Strengths: [Key achievements related to adaptability]

Adaptability Improvement Areas: [Opportunities for enhancing adaptability]

4. Component-Specific Assessment

Community Currency Assessment

(Complete if applicable)

Currency Model:

- Type of currency implemented: [Description]
- Issuance method: [Description]
- Backing mechanism: [Description]
- Governance structure: [Description]

Performance Metrics:

Indicator	Result	Target	Evidence/Notes
Circulation velocity			
Transaction volume			
User adoption			
Business participation			
Stability measures			

Currency Strengths: [Key achievements related to currency]

Currency Improvement Areas: [Opportunities for enhancement]

Cooperative Structures Assessment

(Complete if applicable)

Cooperative Model:

- Type of cooperatives implemented: [Description]
- Governance approach: [Description]
- Member composition: [Description]
- Economic activities: [Description]

Performance Metrics:

Indicator	Result	Target	Evidence/Notes
Member economic benefits			
Democratic participation			
Gender/indigenous representation			
Community benefit distribution			

Cooperative Strengths: [Key achievements related to cooperatives]

Cooperative Improvement Areas: [Opportunities for enhancement]

Commons Governance Assessment

(Complete if applicable)

Commons Model:

- Resources under commons governance: [Description]
- Governance structures: [Description]
- Access protocols: [Description]
- Monitoring systems: [Description]

Performance Metrics:

Indicator	Result	Target	Evidence/Notes
Resource sustainability			
Equitable access			
Governance participation			
Conflict resolution effectiveness			

Commons Strengths: [Key achievements related to commons governance]

Commons Improvement Areas: [Opportunities for enhancement]

Ethical Trade Zone Assessment

(Complete if applicable)

Trade Zone Model:

- Geographic scope: [Description]
- Participating entities: [Description]
- Standards implemented: [Description]
- Verification mechanisms: [Description]

Performance Metrics:

Indicator	Result	Target	Evidence/Notes
ESG compliance rate			
Fair price indicators			
Supply chain transparency			
Regional redistribution			

Trade Zone Strengths: [Key achievements related to trade zone]

Trade Zone Improvement Areas: [Opportunities for enhancement]

AUBI Implementation Assessment

(Complete if applicable)

AUBI Model:

- Distribution mechanism: [Description]
- Eligibility criteria: [Description]
- Funding source: [Description]
- Governance structure: [Description]

Performance Metrics:

Indicator	Result	Target	Evidence/Notes
Coverage percentage			
Distribution efficiency			
Economic security impact			
Contribution recognition			

AUBI Strengths: [Key achievements related to AUBI]

AUBI Improvement Areas: [Opportunities for enhancement]

5. Impact Assessment

Economic Impact

Local Economic Indicators:

- Changes in local economic activity: [Data with comparison to baseline]
- Job creation or transformation: [Data with assessment]
- Local business impact: [Assessment]
- Wealth distribution changes: [Data with analysis]

Economic Resilience:

- Response to economic disruptions (if applicable): [Description and assessment]
- Diversification of economic activities: [Assessment]
- Reduced external dependencies: [Assessment]
- Stability indicators: [Data with analysis]

Social Impact

Community Wellbeing:

- Changes in social cohesion indicators: [Assessment]
- Participation and engagement levels: [Data with analysis]
- Skill development and capacity building: [Assessment]
- Cultural alignment and strengthening: [Assessment]

Equity Outcomes:

- Impact on marginalized groups: [Assessment with data]
- Gender equity advances: [Assessment with data]
- Indigenous empowerment: [Assessment]
- Accessibility improvements: [Assessment]

Environmental Impact

Ecological Indicators:

- Resource use efficiency changes: [Data with analysis]
- Environmental footprint assessment: [Assessment]
- Regenerative practices implemented: [Description and assessment]
- Climate impact considerations: [Assessment]

Environmental Justice:

- Distribution of environmental benefits: [Assessment]
- Distribution of environmental burdens: [Assessment]
- Integration of traditional ecological knowledge: [Assessment]
- Intergenerational consideration: [Assessment]

Transformative Impact

System Change Indicators:

- Shifts in economic relationships: [Assessment]
- Governance transformations: [Assessment]
- Cultural and value shifts: [Assessment]
- Ripple effects beyond direct implementation: [Assessment]

Scaling Potential:

- Replicability assessment: [Assessment]
- Scaling pathway identification: [Description]
- Cross-implementation learning: [Assessment]
- Transformative potential: [Assessment]

6. Risk and Challenge Assessment

Implementation Challenges

Key Challenges Encountered:

- [Challenge 1]: [Description and how addressed]
- [Challenge 2]: [Description and how addressed]
- [Challenge 3]: [Description and how addressed]

Ongoing Challenges:

- [Ongoing challenge 1]: [Description and mitigation strategy]
- [Ongoing challenge 2]: [Description and mitigation strategy]
- [Ongoing challenge 3]: [Description and mitigation strategy]

Risk Assessment

Current Risk Matrix:

Risk Category	Likelihood (1-5)	Impact (1-5)	Mitigation Measures
Political/Regulatory			
Economic/Financial			
Social/Cultural			

Risk Category	Likelihood (1-5)	Impact (1-5)	Mitigation Measures
Technical/Operational			
Environmental			

Emerging Risks:

- [Emerging risk 1]: [Description and proposed response]
- [Emerging risk 2]: [Description and proposed response]
- [Emerging risk 3]: [Description and proposed response]

7. Recommendations and Action Plan

Key Recommendations

Priority Recommendations:

1. [Recommendation 1]: [Description with rationale]
2. [Recommendation 2]: [Description with rationale]
3. [Recommendation 3]: [Description with rationale]

Component-Specific Recommendations:

- Community Currency: [Specific recommendations]
- Cooperatives: [Specific recommendations]
- Commons Governance: [Specific recommendations]
- Trade Zone: [Specific recommendations]
- AUBI: [Specific recommendations]

Action Plan

Short-Term Actions (0-6 months):

1. [Action]: [Description, responsible parties, timeline]

2. [Action]: [Description, responsible parties, timeline]

3. [Action]: [Description, responsible parties, timeline]

Medium-Term Actions (6-18 months):

1. [Action]: [Description, responsible parties, timeline]

2. [Action]: [Description, responsible parties, timeline]

3. [Action]: [Description, responsible parties, timeline]

Long-Term Development (18+ months):

1. [Action]: [Description, responsible parties, timeline]

2. [Action]: [Description, responsible parties, timeline]

3. [Action]: [Description, responsible parties, timeline]

Resource Requirements

Resource Needs:

- Financial resources needed: [Description and estimated amounts]
- Human resources needed: [Roles and estimated time/effort]
- Technical resources needed: [Description]
- Support resources needed: [Description]

Potential Resource Sources:

- Internal allocation: [Description]
- Regional support: [Description]
- External partnerships: [Description]
- Funding opportunities: [Description]

8. Certification and Verification (if applicable)

Framework Compliance

Compliance Assessment:

- Essential requirements met: [Yes/No with explanation]
- Adapted requirements met: [Yes/No with explanation]
- Innovative adaptations aligned with principles: [Assessment]

Certification Recommendation:

- ☐ Full Certification Recommended
- ☐ Provisional Certification Recommended
- ☐ Certification Pending Following Improvements
- ☐ Certification Not Recommended at This Time

Certification Conditions: (if applicable)

- [Condition 1]: [Description and timeline]
- [Condition 2]: [Description and timeline]
- [Condition 3]: [Description and timeline]

Verification Process

Evidence Verification:

- Methods used to verify reported data: [Description]
- Sampling approach (if applicable): [Description]
- Third-party verification (if applicable): [Description]

Documentation Review:

- Key documents reviewed: [List]
- Documentation gaps identified: [Description]
- Documentation quality assessment: [Assessment]

9. Success Stories and Learning

Success Narratives

Key Success Stories:

- 1. [Success story 1]: [Narrative description with context, actions, and outcomes]
- 2. [Success story 2]: [Narrative description with context, actions, and outcomes]
- 3. [Success story 3]: [Narrative description with context, actions, and outcomes]

Innovation Highlights:

- [Innovation 1]: [Description and impact]
- [Innovation 2]: [Description and impact]
- [Innovation 3]: [Description and impact]

Learning Documentation

Key Lessons Learned:

- 1. [Lesson 1]: [Description with context and implications]
- 2. [Lesson 2]: [Description with context and implications]
- 3. [Lesson 3]: [Description with context and implications]

Knowledge Sharing Plan:

- Documentation approach: [Description]
- Sharing channels: [Description]
- Learning integration: [Description]

10. Appendices

Data Collection Methodology

Quantitative Methods:

- Data sources: [Description]

- Collection methods: [Description]
- Analysis approach: [Description]
- Limitations: [Description]

Qualitative Methods:

- Interview/focus group approach: [Description]
- Participant selection: [Description]
- Analysis method: [Description]
- Limitations: [Description]

Supporting Documentation

Document Inventory:

- [Document category 1]: [List of relevant documents]
- [Document category 2]: [List of relevant documents]
- [Document category 3]: [List of relevant documents]

Photographic/Media Documentation:

- [Media category 1]: [Description of contents and location]
- [Media category 2]: [Description of contents and location]
- [Media category 3]: [Description of contents and location]

Detailed Data Tables

[Include any detailed data tables that support the assessments made in the main report]

11. Signatures and Validation

Audit Team Confirmation:

The undersigned confirm that this audit was conducted in accordance with the Nested Sovereignty Framework audit guidelines, with attention to accuracy, inclusivity, and appropriate

community participation.

Lead Auditor: _____ Date: _____

Team Member: _____ Date: _____

Team Member: _____ Date: _____

Community Validation:

The undersigned confirm that this audit report has been reviewed by community representatives and that the community has had appropriate opportunity to participate in and contribute to the audit process.

Community Representative: _____ Date: _____

Community Representative: _____ Date: _____

12. Simplified Community Summary

[Note: This section uses plain language and visual elements for broader accessibility]

What We Learned From This Audit

Main Achievements:

- [Simple description of key achievement 1]
- [Simple description of key achievement 2]
- [Simple description of key achievement 3]

Areas for Growth:

- [Simple description of improvement area 1]
- [Simple description of improvement area 2]
- [Simple description of improvement area 3]

Next Steps:

- [Simple description of key action 1]

- [Simple description of key action 2]
- [Simple description of key action 3]

Community Impact: [Simple description of how this implementation is affecting community wellbeing, with emphasis on tangible benefits]

This Sample Audit Report Template provides a comprehensive framework for evaluating implementations of the Nested Sovereignty Framework. By using this template, communities and auditors can ensure thorough, consistent, and principle-aligned assessment that supports continuous improvement and knowledge sharing across the framework community.