

# Digital Commons Framework - Appendix G: Field-Test Logbook Template

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**Estimated Reading Time:** 5 minutes

Appendix G: Field-Test Logbook Template provides a structured format for pilot regions to document their experiences implementing the Digital Commons Framework, capturing feedback, challenges, and successes. Rooted in historical commons practices, such as the Iroquois Confederacy's oral record-keeping and Elinor Ostrom's field research methodologies, this template enables systematic learning through practice. It builds on Appendix A: Pilot Onboarding and Appendix F: Minimal-Viable Node Quickstart by creating a feedback loop that improves the framework over time. From Aisha in Senegal documenting health data governance to Carlos in Brazil tracking farming app adoption, these logbooks generate valuable insights that Regional Digital Hubs and the Global Digital Commons Council can use to refine processes and address barriers. With both digital and offline formats, the template ensures all communities, regardless of technical resources, can contribute to the framework's evolution. The next section, Appendix H: FAQ for Tech-Skeptical Leaders, addresses common concerns about implementation.

## Overview

The Field-Test Logbook Template facilitates systematic documentation of Local Citizen Node experiences, providing valuable feedback to improve the framework. It captures both qualitative insights (e.g., community responses, cultural adaptations) and quantitative metrics (e.g., participation rates, voting outcomes), creating an evidence base for refinement. Available in print

and digital formats with multilingual options (50 languages by 2027), it ensures accessibility for diverse communities, from urban Singapore to rural Rwanda. Regional Digital Hubs analyze these logbooks quarterly, with findings shared globally to identify patterns and solutions. Success is measured by logbook completion (80% of pilot nodes submitting by 2028), insight generation (50 framework improvements based on logbook data by 2030), and community empowerment (70% of nodes reporting increased agency by 2028).

## Node Details

**Instructions:** Complete this section when establishing your node. Update if key information changes.

**Node Name:** \_\_\_\_\_ (e.g., "Senegal Health Data Node" or local language equivalent)

**Location:**

- Village/City: \_\_\_\_\_
- Region/Province: \_\_\_\_\_
- Country: \_\_\_\_\_
- GPS Coordinates (if known): \_\_\_\_\_

**Start Date:** \_\_\_\_\_ (DD/MM/YYYY)

**Regional Digital Hub:** \_\_\_\_\_ (e.g., "West Africa Hub")

**Node Type:**

- ☐ Urban
- ☐ Rural
- ☐ Mixed
- ☐ Other: \_\_\_\_\_

**Primary Focus Areas** (check all that apply):

- ☐ Health Data
- ☐ Educational Resources
- ☐ Agricultural Information
- ☐ Cultural Preservation
- ☐ Environmental Monitoring

- ☐ Economic/Market Data
- ☐ Other: \_\_\_\_\_

### Core Team Members:

1. Facilitator Name: \_\_\_\_\_ Contact: \_\_\_\_\_ Role: \_\_\_\_\_
2. Technical Coordinator: \_\_\_\_\_ Contact: \_\_\_\_\_ Role: \_\_\_\_\_
3. Community Representative: \_\_\_\_\_ Contact: \_\_\_\_\_ Role: \_\_\_\_\_
4. Youth Representative: \_\_\_\_\_ Contact: \_\_\_\_\_ Role: \_\_\_\_\_
5. Other: \_\_\_\_\_ Contact: \_\_\_\_\_ Role: \_\_\_\_\_

**Example:** Aisha's Senegal node recorded 15 members, including 2 health workers, 3 teachers, 5 farmers, 4 youth (ages 16-25), and 1 elder, with a primary focus on health data access.

## Implementation Progress

**Instructions:** Track your node's progress through each implementation step. Update monthly or when significant milestones are reached.

### Node Formation:

- Date Completed: \_\_\_\_\_
- Number of Members: \_\_\_\_\_
- Diversity Statistics (if tracked):
  - % Women: \_\_\_\_\_
  - % Youth (16-25): \_\_\_\_\_
  - % Elders (60+): \_\_\_\_\_
  - % Technical/Non-technical: /

### Community Needs Assessment:

- Date Completed: \_\_\_\_\_
- Method Used:
  - ☐ SMS Survey

- ☐ Community Dialogue
- ☐ Paper Questionnaire
- ☐ Digital Platform
- ☐ Other: \_\_\_\_\_
- Number of Participants: \_\_\_\_\_
- Top Three Priorities Identified:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

### Resources Acquired:

- Funding:
  - Amount: \_\_\_\_\_
  - Source: \_\_\_\_\_
  - Date: \_\_\_\_\_
- Technical Tools:
  - ☐ Mesh Network Hub
  - ☐ SMS System
  - ☐ Offline Data Storage
  - ☐ Digital Platform Access
  - ☐ Other: \_\_\_\_\_
- Training:
  - Topics: \_\_\_\_\_
  - Participants: \_\_\_\_\_
  - Date: \_\_\_\_\_

### Governance Implementation:

- Voting System Established: ☐ Yes ☐ No
- Charter Adopted: ☐ Yes ☐ No
- First Proposal Submitted: ☐ Yes ☐ No
  - Topic: \_\_\_\_\_

- Date: \_\_\_\_\_
- Outcome: \_\_\_\_\_

### Node Launch Event:

- Date: \_\_\_\_\_
- Participants: \_\_\_\_\_
- Activities: \_\_\_\_\_
- Community Response: \_\_\_\_\_

**Example:** Carlos's Brazil node documented completion of needs assessment via community dialogue with 45 participants, identifying agricultural data access, market price information, and weather alerts as top priorities. They secured \$3,000 in crowdfunding and a donated solar-powered mesh network hub.

## Successes and Challenges

**Instructions:** Record significant achievements and obstacles. Update monthly or as events occur.

### Successes:

1. Date: \_\_\_\_\_ Description: \_\_\_\_\_ Impact: \_\_\_\_\_  
 \_\_\_\_\_  
 Factors Contributing to Success: \_\_\_\_\_  
 \_\_\_\_\_
2. Date: \_\_\_\_\_ Description: \_\_\_\_\_ Impact: \_\_\_\_\_  
 \_\_\_\_\_  
 Factors Contributing to Success: \_\_\_\_\_  
 \_\_\_\_\_
3. Date: \_\_\_\_\_ Description: \_\_\_\_\_ Impact: \_\_\_\_\_  
 \_\_\_\_\_  
 Factors Contributing to Success: \_\_\_\_\_  
 \_\_\_\_\_

### Challenges:

1. Date: \_\_\_\_\_ Description: \_\_\_\_\_ Impact: \_\_\_\_\_

Solutions Attempted: \_\_\_\_\_

Support Needed: \_\_\_\_\_

2. Date: \_\_\_\_\_ Description: \_\_\_\_\_ Impact: \_\_\_\_\_

Solutions Attempted: \_\_\_\_\_

Support Needed: \_\_\_\_\_

3. Date: \_\_\_\_\_ Description: \_\_\_\_\_ Impact: \_\_\_\_\_

Solutions Attempted: \_\_\_\_\_

Support Needed: \_\_\_\_\_

**Example:** Fatima's Bangladesh node recorded a success when their mesh network maintained connectivity during flooding, enabling critical communications. They noted a challenge with low digital literacy, addressing it through peer learning sessions but requesting simplified interface designs from their Regional Hub.

## Conflict Resolution Documentation

**Instructions:** Document any significant disagreements and how they were addressed. This helps improve governance processes.

**Conflict Description:**

- Date: \_\_\_\_\_
- Parties Involved: \_\_\_\_\_
- Nature of Disagreement: \_\_\_\_\_

**Resolution Process:**

- Method Used: \_\_\_\_\_

- ☐ Node-Level Dialogue
- ☐ Regional Hub Mediation
- ☐ Ranked-Choice Voting
- ☐ Consensus Building Workshop
- ☐ Other: \_\_\_\_\_
- Duration of Process: \_\_\_\_\_
- Outcome: \_\_\_\_\_
- Community Satisfaction (1-5): \_\_\_\_\_

### Lessons Learned:

- What Worked Well: \_\_\_\_\_
- What Could Be Improved: \_\_\_\_\_
- Recommendations for Similar Situations: \_\_\_\_\_

**Example:** A Senegal node documented a conflict over data priority (health vs. education), resolved through a facilitated dialogue that led to a hybrid policy addressing both needs. They recommended starting with individual stakeholder consultations before group discussions.

## Feedback and Suggestions

**Instructions:** Share ideas for improving the framework based on your experience. Update quarterly or as insights emerge.

### Governance Processes:

- What's Working: \_\_\_\_\_
- Challenges: \_\_\_\_\_
- Suggestions: \_\_\_\_\_

### Technical Tools:

- What's Working: \_\_\_\_\_
- Challenges: \_\_\_\_\_
- Suggestions: \_\_\_\_\_

### Training and Support:

- What's Working: \_\_\_\_\_

- Challenges: \_\_\_\_\_
- Suggestions: \_\_\_\_\_

### Documentation and Resources:

- What's Working: \_\_\_\_\_
- Challenges: \_\_\_\_\_
- Suggestions: \_\_\_\_\_

### Other Feedback:

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**Example:** Lila's Canada node suggested improving Indigenous data protocols with more specific cultural adaptation guidelines and requested translations in three additional Indigenous languages not currently supported.

## Resilience Metrics Self-Assessment

**Instructions:** Rate your node's current status in these key areas quarterly. This helps track progress and identify support needs.

### Infrastructure Reliability:

- Score (1-5): \_\_\_\_\_
  - 1 = Frequently unavailable
  - 3 = Occasionally disrupted
  - 5 = Consistently reliable
- Evidence: \_\_\_\_\_
- Goals for Improvement: \_\_\_\_\_

### Community Engagement:

- Score (1-5): \_\_\_\_\_
  - 1 = Minimal participation ( < 20%)
  - 3 = Moderate participation (40-60%)
  - 5 = Strong participation ( > 80%)



- Evidence: \_\_\_\_\_
- Goals for Improvement: \_\_\_\_\_

### **Governance Maturity:**

- Score (1-5): \_\_\_\_\_
  - 1 = Basic processes being established
  - 3 = Regular functioning with some external support
  - 5 = Self-sustaining operations with minimal support
- Evidence: \_\_\_\_\_
- Goals for Improvement: \_\_\_\_\_

### **Cross-Commons Integration:**

- Score (1-5): \_\_\_\_\_
  - 1 = Limited connection to environmental/economic commons
  - 3 = Some integration with other commons systems
  - 5 = Strong synergies across multiple commons
- Evidence: \_\_\_\_\_
- Goals for Improvement: \_\_\_\_\_

**Overall Resilience Score:** \_\_\_\_\_ (Average of above)

**Example:** Mei's Singapore node rated their overall resilience at 4.0, with strong infrastructure reliability (5) and governance maturity (4), but moderate community engagement (3.5) and cross-commons integration (3.5). They set a goal to improve environmental data integration by Q3 2027.

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### **Submission Instructions:**

- Digital: Upload at [globalgovernanceframework.org/logbook](https://globalgovernanceframework.org/logbook)
- SMS: Text key updates to 12345 with node ID
- Paper: Mail to your Regional Digital Hub (address provided upon registration)
- Frequency: Full updates quarterly; critical updates as needed

**Confidentiality:** Your logbook helps improve the framework but won't be shared publicly without permission. Specify any sections that should remain confidential.

**Support:** For assistance completing this logbook, contact your Regional Digital Hub or email [globalgovernanceframework@gmail.com](mailto:globalgovernanceframework@gmail.com)

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*All versions downloadable at [globalgovernanceframework.org/framework/tools/digital](https://globalgovernanceframework.org/framework/tools/digital)*