# Climate Policy Brief Templates

## Introduction

The **Climate Policy Brief Templates** are essential tools within the *Climate & Energy Governance Implementation Framework*, designed to help stakeholders craft concise, evidence-based policy briefs to communicate climate and energy strategies effectively. These templates enable policymakers, regional authorities, civil society organizations (CSOs), and other actors to summarize key policies, engage stakeholders, and report progress, aligning with the Framework's goals of achieving net-zero emissions by 2050, ensuring universal clean energy access, and protecting 75% of vulnerable communities by 2035.

The templates integrate the Framework's principles of equity, transparency, science-based decision-making, and cooperation, covering all four pillars: Climate Mitigation, Climate Adaptation, Energy Transition, and Innovation & Technology. They provide three distinct formats—Policy Overview Brief, Stakeholder Engagement Brief, and Implementation Update Brief—to address different communication needs, ensuring clarity, accessibility, and stakeholder inclusion.

## Objectives

- Summarize climate and energy policies for decision-makers and stakeholders.
- Communicate stakeholder engagement processes and outcomes to ensure transparency.
- Report implementation progress and challenges to maintain accountability.
- Align policy communication with Framework goals and pillars.
- Engage diverse audiences, including vulnerable communities, with clear and equitable messaging.

## Target Audience

- National and regional policymakers
- National Implementation Units

- Regional authorities and communication teams

- CSOs advocating for climate action and equity

- Businesses aligning with climate policies

- General public, including vulnerable and indigenous communities

# Instructions

1. **Select Template**:

   - Choose the appropriate template (Policy Overview, Stakeholder Engagement, or Implementation Update) based on your communication goal.

   - Reference the Climate Policy Dashboard for data and insights.

2. **Complete Template**:

   - Fill in each section with concise, evidence-based information, using Framework tools (e.g., Climate-Energy Policy Integration Matrix) for alignment.

   - Engage stakeholders via the Stakeholder Engagement Protocol to ensure inclusive input.

3. **Customize for Audience**:

   - Tailor language and examples to your audience (e.g., technical for policymakers, accessible for communities).

   - Ensure equity by addressing vulnerable groups and using inclusive formats (e.g., translations, visuals).

4. **Disseminate Brief**:

   - Share via public platforms, regional networks, or the Framework's knowledge repository.

   - Use the Climate Policy Dashboard to publish updates.

5. **Seek Support**:

   - Explore the Regional Hub concept at globalgovernanceframework.org/framework/hubs or contact existing regional organizations.

- Email globalgovernanceframework@gmail.com for technical assistance or partnership opportunities.

# Climate Policy Brief Templates

## Template 1: Policy Overview Brief

**Purpose**: Introduce a new or existing climate policy, outlining its objectives, scope, and alignment with Framework goals.

| Section | Content |
|---------|---------|
| **Title** | E.g., National Carbon Tax Policy for Net-Zero by 2050 |
| **Context** | E.g., Country X emits 500 MtCO2e annually, with 60% from energy. The Framework targets a 50% emissions reduction by 2035. |
| **Policy Objectives** | E.g., Reduce emissions by 50% by 2035, fund just transition programs, align with Climate Mitigation pillar. |
| **Key Features** | E.g., Carbon tax of $50/tCO2e by 2026, scaling to $135/tCO2e by 2030; covers energy and industry; revenues fund renewable energy and worker retraining. |
| **Stakeholder Benefits** | E.g., Businesses gain policy clarity; 50,000 coal workers access retraining; rural communities benefit from clean energy. |
| **Alignment with Framework** | E.g., Supports 50% emissions reduction by 2035 and net-zero by 2050; integrates with Carbon Pricing Implementation Guide. |
| **Call to Action** | E.g., Support policy adoption by 2026; engage via Stakeholder Engagement Protocol. |

**Instructions**:

- Keep brief (1-2 pages, ~500 words).

- Use data from the Integrated Climate Metrics System (ICMS).

- Highlight equity benefits for vulnerable groups.

**Example**: **Title**: National Carbon Tax Policy for Net-Zero by 2050
**Context**: Country X emits 500 MtCO2e annually, with 60% from energy. The Framework targets a 50% emissions reduction by 2035.
**Policy Objectives**: Reduce emissions by 50% by 2035, fund just transition, align with Climate Mitigation pillar.
**Key Features**: Carbon tax of $50/tCO2e by 2026, scaling to $135/tCO2e by 2030; covers energy and industry; 50% of revenues for retraining, 30% for renewables.
**Stakeholder Benefits**: Businesses gain investment certainty; 50,000 coal workers retrained; rural areas access clean energy.
**Alignment with Framework**: Supports 50% emissions reduction by 2035; uses Carbon Pricing Implementation Guide.
**Call to Action**: Endorse policy by Q2 2026; join stakeholder forums via Stakeholder Engagement Protocol.

# Template 2: Stakeholder Engagement Brief

**Purpose**: Communicate the process and outcomes of stakeholder engagement to ensure transparency and build trust.

| Section | Content |
| --- | --- |
| **Title** | E.g., Stakeholder Engagement for Coastal Resilience Plan |
| **Context** | E.g., Region Y faces 1m sea level rise by 2050, affecting 200,000 residents. Engagement aligns with Framework's equity principle. |
| **Engagement Objectives** | E.g., Co-design coastal adaptation measures, ensure Free, Prior, and Informed Consent (FPIC) for indigenous communities. |
| **Process** | E.g., Held 5 forums with 500 participants (CSOs, indigenous groups, businesses); conducted surveys for 1,000 residents. |
| **Key Outcomes** | E.g., Prioritized mangrove restoration (10,000 hectares); agreed on community-led implementation. |
| **Equity Considerations** | E.g., Provided translation services, funded participation for low-income groups, upheld FPIC. |

| Section | Content |
|---|---|
| **Next Steps** | E.g., Implement mangrove restoration by 2027; report via Climate Policy Dashboard. |

**Instructions**:

- Keep brief (1 page, ~300 words).

- Reference the Stakeholder Engagement Protocol for process details.

- Emphasize inclusion of marginalized groups (e.g., indigenous, low-income).

**Example**: **Title**: Stakeholder Engagement for Coastal Resilience Plan
**Context**: Region Y faces 1m sea level rise by 2050, affecting 200,000 residents. Engagement aligns with Framework's equity principle.
**Engagement Objectives**: Co-design adaptation measures, ensure FPIC for indigenous communities.
**Process**: Held 5 forums with 500 participants (CSOs, indigenous groups, businesses); surveyed 1,000 residents.
**Key Outcomes**: Prioritized 10,000 hectares of mangrove restoration; agreed on community-led implementation.
**Equity Considerations**: Provided translation, funded low-income participation, upheld FPIC.
**Next Steps**: Begin restoration by 2027; track progress via Climate Policy Dashboard.

# Template 3: Implementation Update Brief

**Purpose**: Report progress, challenges, and next steps for a climate policy or project to maintain accountability.

| Section | Content |
|---|---|
| **Title** | E.g., Progress Update on Renewable Energy Transition |
| **Context** | E.g., Country X targets 60% renewable energy by 2035, per Framework's Energy Transition pillar. |
| **Progress** | E.g., Deployed 2,000 MW solar (20% of target); achieved 100% energy access in 5 rural regions. |

| Section | Content |
|---|---|
| Key Metrics | E.g., 10% emissions reduction, 5,000 green jobs created, per ICMS data. |
| Challenges | E.g., Grid storage limitations, funding gaps for wind projects. |
| Next Steps | E.g., Scale to 5,000 MW by 2030; secure funding via Climate Finance Access Navigator. |
| Call to Action | E.g., Invest in storage solutions; provide feedback via Stakeholder Engagement Protocol. |

**Instructions**:

- Keep brief (1-2 pages, ~400 words).

- Use metrics from the Integrated Climate Metrics System (ICMS).

- Address challenges transparently and propose solutions.

**Example**: **Title**: Progress Update on Renewable Energy Transition
**Context**: Country X targets 60% renewable energy by 2035, per Framework's Energy Transition pillar.
**Progress**: Deployed 2,000 MW solar (20% of target); achieved 100% energy access in 5 rural regions.
**Key Metrics**: 10% emissions reduction, 5,000 green jobs created, per ICMS data.
**Challenges**: Grid storage limitations, funding gaps for wind projects.
**Next Steps**: Scale to 5,000 MW by 2030; secure funding via Climate Finance Access Navigator.
**Call to Action**: Support storage investments; join stakeholder forums via Stakeholder Engagement Protocol.

# Next Steps

1. **Review Results**: Share your policy brief with key stakeholders to validate content and ensure alignment with priorities.

2. **Develop a Strategy**: Use the briefs to inform broader climate and energy communication strategies, integrating with Framework tools.

3. **Connect to Regional Resources**:

- Explore the Regional Hub concept at globalgovernanceframework.org/framework/hubs to understand how regional coordination can support your communication initiatives.
- Identify existing regional organizations in your area that may provide similar functions to the conceptual Regional Hubs.

4. **Access Support**:

- Email globalgovernanceframework@gmail.com for technical assistance and to discuss potential regional collaboration opportunities.
- Inquire about pilot projects or implementation partnerships related to the Regional Hub concept.

5. **Monitor Progress**: Reassess the effectiveness of your briefs annually, adjusting content based on stakeholder feedback and new data.

6. **Share Insights**: Contribute lessons learned to the Framework's knowledge repository to support global learning and inform Regional Hub concept development.

# Contact and Further Information

For additional support:

- **Online Resources**: Access tools and guides at globalgovernanceframework.org/framework/tools/energy.

- **Technical Assistance**: Email globalgovernanceframework@gmail.com.

- **Regional Governance Concepts**: Learn more about the Regional Hub framework at globalgovernanceframework.org/framework/hubs.

- **Implementation Partnerships**: Inquire about opportunities to pilot Regional Hub functions in your region through globalgovernanceframework@gmail.com.

These templates are living documents, updated periodically. Check the website for the latest versions.