Meeting Summons

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February - April 2020

Contents

1 Meeting summons

1.1 Meeting summon: Project Group 2
28.02.2020, 11:00, Atriet A-bygget NTNU Gjøvik

Magnus Gluppe is currently permanent meeting Chairman and minutes responsible.

Agenda

- Case no. 01/2020: Opening meeting
- Case no. 02/2020: Approval of agenda
- Case no. 03/2020: Eating protocol during meetings
- Case no. 04/2020: Startpoint and endpoint for a work sessions
- Case no. 05/2020: Group versus individual work
- Case no. 06/2020: Briefing everyone on individual work

Please contact me if you are unable to attend the meeting.

1.2 Meeting summon: Project Group 2
19.03.2020, 19:30, Online Call

Mikael is the meeting Chairman and minutes responsible for this meeting

Agenda

- Case no. 01/2020: Opening meeting
- Case no. 02/2020: Approval of agenda
- Case no. 03/2020: Compression?
- Case no. 04/2020: Workings of export
- Case no. 05/2020: Adding folders instead of individual images
- Case no. 06/2020: Consistency in UI
- Case no. 07/2020: Communication

Please contact me if you are unable to attend the meeting.

2 Minute

2.1 Minute from project meeting in Project Group 2

Time/location: 28.02.2020, 11:00, Atriet A-bygget NTNU Gjøvik
Present: Mikkel Aas, Magnus Gluppe, Jakob Karlsmoen, Mikael Krog
Absent: No one
Moderator: Magnus Gluppe

Case no 2/2020
Approved by acclamation.

Case no 3/2020
Anyone can eat during the meeting or work sessions, but we should avoid noisy food like chips. At important deadlines, the group can go out to eat.

Case no 4/2020
Issue undecided, we like the approach of working until we are done with what we started. However, this method can have its disadvantages. Not everyone is productive at the same time, and might wish to end a session early and pick up the work later. If no one else does this, you can feel obligated to stay and produce a sub-par product.

Case no 5/2020
When we are further along with the project, it will become easier to work individually. The group still wishes to have joint work sessions, even if our tasks do not overlap. This ensures a certain amount of structure for everyone, and we can ask each other for help.

Case no 6/2020
In this part of the project, all the group members have cooperated on various documents and diagrams. So this point is not very relevant to this stage of the project.

<div align="right">28.02.2020, Magnus Gluppe</div>

2.2 Minute from project meeting in Project Group 2

Time/location: 19.03.2020, 19:30, Online Call
Present: Mikkel Aas, Magnus Gluppe, Jakob Karlsmoen, Mikael Krog
Absent: No one
Moderator: Mikael Krog

Case no 2/2020
Approved by acclamation.

Case no 3/2020
We have decided that compression is not to be prioritized, and instead try to find other solutions. We may come back to compression later.

Case no 4/2020
The export function is currently under development.

Case no 5/2020
We have some ideas to import multiple images is imported at once. We will begin testing this later.

Case no 6/2020
It will be taken into consideration.

Case no 7/2020
We will keep on using discord as communication, it is working well.

<div align="right">19.03.2020, Mikael Krog</div>