

S.N.D.T. Women's University

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A- Grade (CGPA 3.08)

श्रीमती ना. दा. ठाकरसी महिला विद्यापीठ

१, नाथीवाई ठाकरसी मार्ग, न्यु मरिन लाईन,
चर्चगेट, मुंबई - ४०० ०२०.

Telegram : UNIWOMEN
Website : sndt.ac.in

Invitation for Quotations for the Purchase of software for Administrative and Academic Modules of IQAC

Ref No:IQAC/Purchase/2023-24/010

Date: 05.03.2024

Sealed Quotations are invited for the purchase of **Software for Administrative and Academic Modules** to be required at **IQAC, SNDT Women's University, Mumbai**. The suppliers are advised to study all technical and commercial aspects, instructions, terms and conditions carefully in the document. Failure to furnish all information required in the quotation may result in the rejection of the quotation. The University reserves the right to reject the quotation in whole without assigning any reason thereof at any stage of the processing.

Name of Item	Software for Administrative and Academic Modules of IQAC
Venue of Submission	IQAC, Department of Education, Main Building, 3 rd floor, SNDT Women's University, 1, Nathibai Thackersey Road, Mumbai 400020
To be Addressed to:	Director, IQAC, SNDT Women's University Mumbai 400020
Contact Telephone	9892456599
Deadline of submission	March 15, 2024 up to 5.00 pm

Instructions:

*Dates mentioned here, are scheduled dates for the University Activities. Any changes in dates of submission and processing shall be notified in Tenders/Quotations' section on the University website (sndt.ac.in) below the respective quotation.

To view Quotation Notice, kindly visit following website of **SNDT Women's University, Mumbai**: sndt.ac.in

Quotations should clearly mention all Technical Specifications mentioned in this document.

The quotations are invited for the following products:

Software for Administrative and Academic Modules

The quotations are invited in **two parts** under **Three Envelop System**. **Technical Document** shall be enclosed and sealed in **Envelope No.1**. **Schedule of Rates** shall be filled in and enclosed in **Envelope No.2**. Both the sealed envelopes shall be kept in **Envelope No.3** which shall be big enough to contain both the envelopes. Name and address along with contact number of the bidder, Envelope number and the title :

Software for Administrative and Academic Modules of IQAC" shall be clearly written on each of the envelopes

Envelop No.1:

The envelope must contain:

1. Covering letter with details of bidders: address, name of proprietor, telephone number and/or mobile number, email ID, name, signature and seal. In case of partnership firm - name and address of the partners and copy of Partnership Deed.
2. Type of business entity: manufacturer/authorized dealer/reseller, any other (to be specified)
3. Certified copy of GST registration
4. PAN Card
5. List of main clients (minimum 3) to which such a software is provided
6. Audited Balance sheets of the last 2 financial years
7. Work experience Certificate/ Work completion certificate on the letterhead of the client OR self-attested copy of the Payment receipt regarding procurement of such software (at least from one client)
8. The details of the technical specifications of the product

Sr. No.	Required Technical Specification, Standards and Services	Available Features (data to be filled by bidder)
1.	Cloud based system with modules at the university level as well as the level of its conducted colleges. Each conducted college individually should have its own modules. These colleges should also have their individual accreditation modules (NBA, NAAC -AQAR & SSR, NIRF, AISHE, University Annual report) as applicable to them. The data and documents of applicable conducted colleges should be seamlessly fetched in the University module of NBA, NAAC - AQAR & SSR, NIRF, AISHE, University Annual report	
2.	The module should cover each criteria of NBA, NAAC -AQAR & SSR, NIRF, AISHE, University Annual report as per the requirement of these accredited bodies / University	
3.	Accessibility through multiple browsers	
4.	Facility of internal review and external review feature (for data correctness and validation)	
5.	Highly configurable and customizable software	
6.	Smooth user experience with an extremely simple and attractive user interface, enriched with modern and easy-to-use GUI components	
7.	Modules for managing admissions (including facility of branch transfer wherever applicable), student records (data & documents), student promotion	
8.	Separate Year wise academics, timetable and	

	attendance, record of hostel accommodation, records of Ph.D. students, document issuing to students (bonafide and transference certificate, etc.)	
9.	Feedback system of students / teachers / Alumni and employers etc..	
10.	Compliance with the Outcome-Based Education (PO, PSO, CO Creation to Direct PO attainment with provision to generate individualistic revised Bloom related profile of the students)	
11.	Teachers login for uploading their data with details of research, publications, awards etc.	
12.	If a new accreditation body equivalent to NAAC and/or NBA gets established and university/college is/are required to apply for this new accreditation instead of NBA/NAAC, the service provider should provide the new accreditation module in the software at no additional cost. Also, all the NAAC data relevant to the new accreditation module should be automatically available in this new module	
13.	Smart Dashboards representing overview of total number of student's year wise, teaching / non-teaching employees (Overall and individual institute wise, each employee wise), the criterion-wise score and overall score	
14.	Provision for daily and weekly database backups, and recovery plans	
15.	Support service during the order, installation period followed by 1 more year	
16.	NBA, NAAC -AQAR & SSR, NIRF, AISHE, University Annual report data should be mapped with each other and also across their various versions	
17.	Customization limited to the scope of the modules should be done in the software by the service provider	
18.	One year of free maintenance included in the service from the day of execution of the software	
19.	There should be forward and backward data cloning features wherever applicable	

Envelop No.2:**The envelope must contain:**

The financial bid may be submitted in the prescribed format as above on the letterhead of the bidder.

Items Module-wise list	Rate per Module (INR)	Taxes (INR)	Qty (total)	Total Estimated Cost (INR)
Software for Administrative and Academic Modules:			01	

The rate must be inclusive of all charges. Taxes shall be mentioned clearly in the quotation.
The final quantity may vary at the time of issue of purchase order.

Free delivery, installation and training to staff is required at IQAC, SNDT Women's University, Juhu Campus.

The rate validity will be up to 45 days from the date of submission deadline.

All necessary documents, manuals to be handed over to the , IQAC, Department of Education, Main Building, 3rd floor, SNDT Women's University, 1, Nathibai Thackersey Road, Mumbai 400020.

Packing and transport charges, transit insurance will be inclusive in the quoted rate.


Registrar,

SNDT Women's University,
1, Nathibai Thackersey Road,
Mumbai 400020