Campus Hire Case Study-Draft

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9 October 2019

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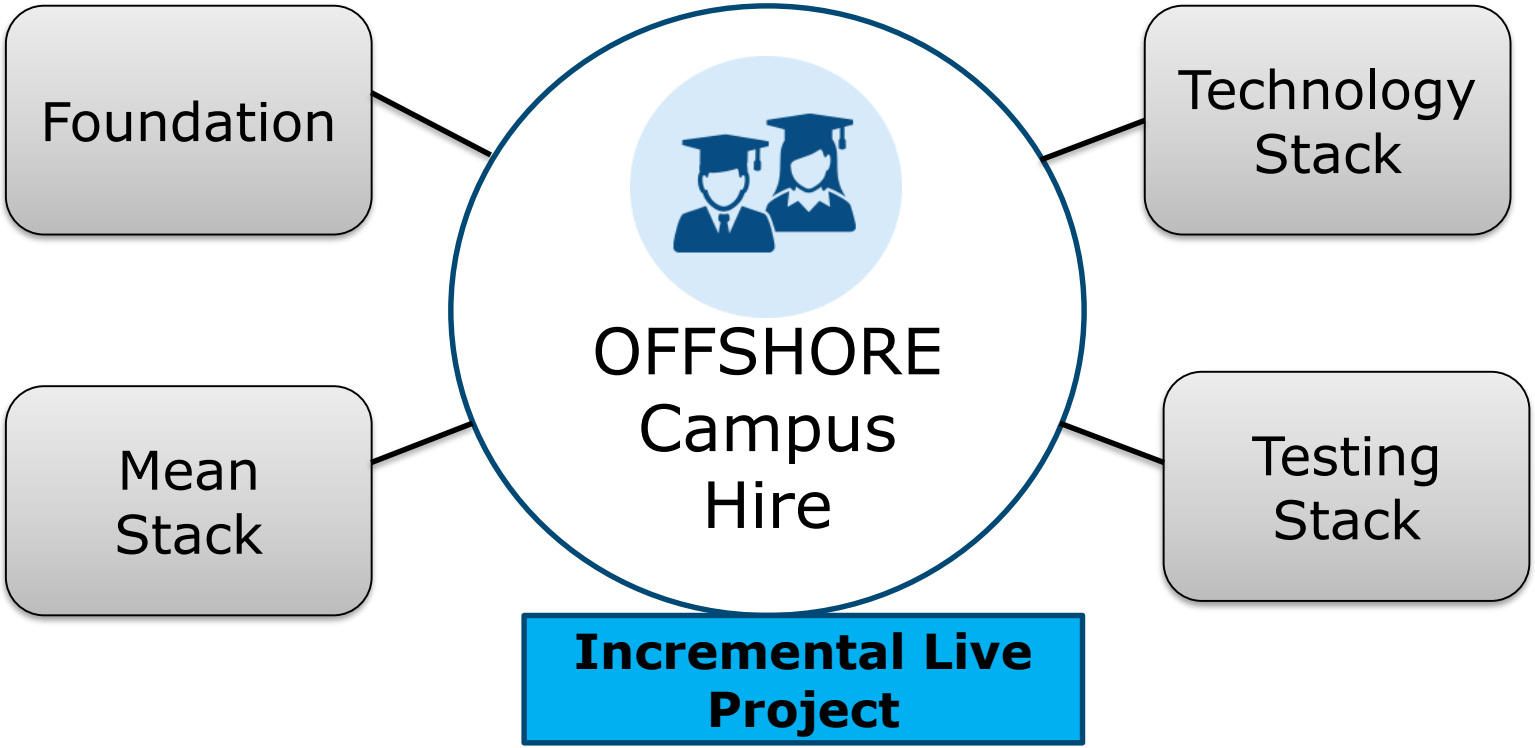
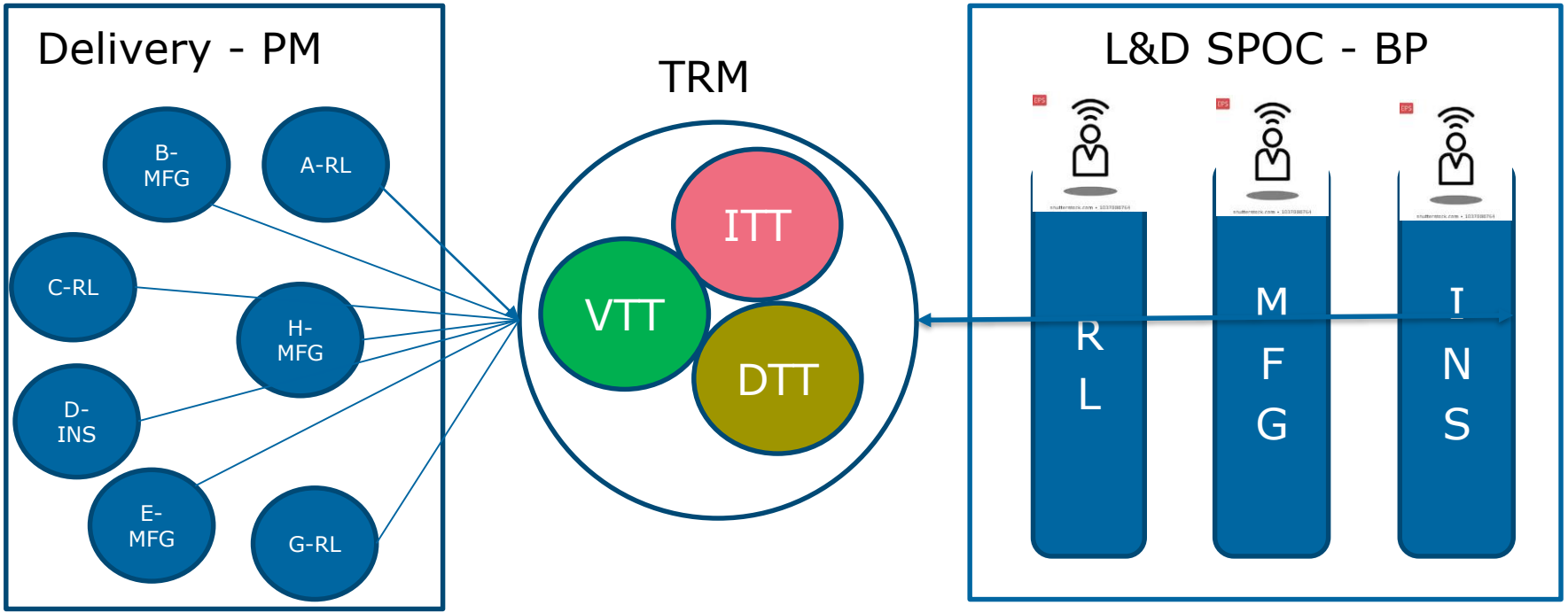
Modules – 40/28 Days



Project- Story Line

TRM



BP– Business Partner **VTT**-Vendor Trainer Training **ITT**: Internal Trainer Training **DTT** : Delivery Trainer Training

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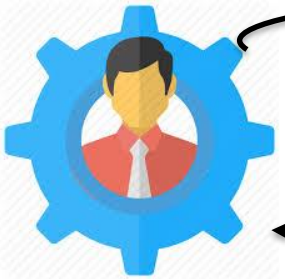
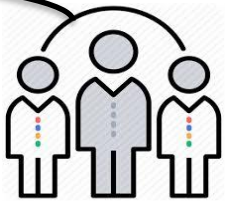
Current Business Process

TRM



PM

- PM on call/email send training request.
- Request then moves manually to respective training SPOC.
- Training SPOC do different checks on requirements and connects back to project SPOC on call/email
- On finalising training requirement, executive helps training SPOC and PM for managing training transactions and help provide data related to execution of training.



L&D

EX

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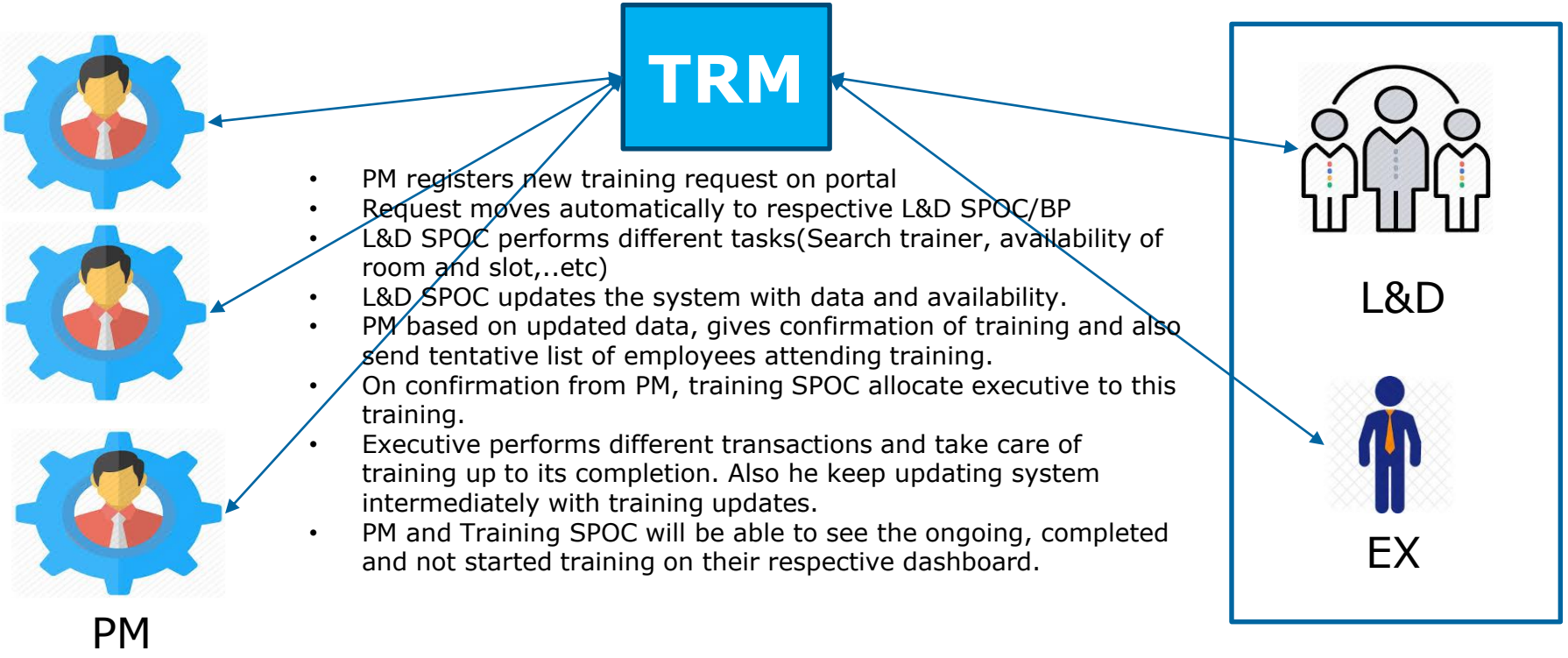
Proposed Business Process

TRM



- PM registers new training request on portal
- Request moves automatically to respective L&D SPOC/BP
- L&D SPOC performs different tasks(Search trainer, availability of room and slot,..etc)
- L&D SPOC updates the system with data and availability.
- PM based on updated data, gives confirmation of training and also send tentative list of employees attending training.
- On confirmation from PM, training SPOC allocate executive to this training.
- Executive performs different transactions and take care of training up to its completion. Also he keep updating system intermediately with training updates.
- PM and Training SPOC will be able to see the ongoing, completed and not started training on their respective dashboard.

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Business Drivers

TRM

Fast Communication between provider and consumer.

Engineered data for business analysis.

Coverage across location, department, region

Graphics instead of data/text

User Experience using visual tools

Agility

Objectives - TRM

TRM

Centralized management of training requirement and execution.

Managing internal, project need based and external/vendor training requirements coming from different stake holders across location/verticals/projects.

Should help L&D SPOC and project SPOC, in keeping track of each training from request phase to execution phase.

Should provide Highly user friendly application with excellent user experience.

Dashboard based application.

Generate reports specific to stake holders to keep track of goals and achievements.

Project Scope

TRM

In Scope Functionality

- Registering new training requirements
- Delegating training requirements to specific L&D SPOC
- Execution of all training related steps
- Updating training stake holders about each step output.
- Tracking of each training request from request to complete.
- Minimum 2-types of training module execution to be done(ITT,VTT,DTT)

Out Scope Functionality

- Vendor training management details
- Development training management details.

System Perspective Limitations

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- Network Restrictions
- Internet Access Restrictions
- Software Version

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Assumptions

TRM

- Vendor Approval
- Vendor Trainer Evaluation
- Resource availability check
- Billing and finance

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Functional Requirements

TRM

- To be listed by participants and it should be part of their deliverables

Non-Functional Requirements

TRM

- To be listed by participants and it should be part of their deliverables

Thank You

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