 

Congratulations, Go Code 2019 Finalists. All your hard work is leading up to this:

**The Go Code Colorado 2019 Final Event!**

# Before the Final Event

* 5/32019 - Following announcement of the Finalists, the Finalist Teams have a remaining two (2) weeks to update and review their repositories (due 5/20) and four (4) weeks to prepare for the live competition at the Final Event (at Exdo in Denver on 5-30)
  + Competitors can request to see results of their Semi-Final judging analysis by sending a direct message to a Go Code Colorado organizer
* 5/3/2019 - 5/19/2019 stay tuned to email and slack for communication from organizers
* 5/20/2019 at 5:00 pm MDT (or before) complete your [Final Submission Form](https://docs.google.com/forms/d/e/1FAIpQLScx9Uw7zIcex25myE4gKpFtw2uUL8QzJJPwy9WiJ0yc7VhEDA/viewform?usp=sf_link) and review the [Final Submission Guidelines](https://github.com/GoCodeColorado/GoCodeColorado-kbase-public/blob/master/Eval_Criteria_and_Submission_Guides/Submission_Guidelines_Finalists.pdf) to successfully submit your competition entry
* The Finalist Judges will have access to your Team’s submission in your GitHub repository and the powerpoint (use notes for narration) for the duration of ten calendar days (5-21 to 5-30) prior to the Final Event on May 30.
* NOTE: Yes, this means that your final presentation should be completed by May 20, even though you won’t be doing a presentation and demo until May 30. Use this as an incentive to use these 10 days for practice, and plan to be *that* prepared for the Final Event. If you make changes to your presentation in this time it is not forbidden, just remember that the judges will only see these changes when you actually present to them at the event.

# What to bring to the Final Event

* Any HDMI converters your devices require (HDMI cables will be provided)
* A personal electronic device with demo and presentation materials ready

# The day of the Final Event

The day of the Final Event, the 6 Finalist Teams in the Product Track will begin early in the day with pitch practice in the main event space from 3-4pm. Waiting teams will be rotated in and out of a staging room in order to allow Product Track pitch practice to an empty room in the main event space. In parallel, the Analytics Track Judges will be viewing the Analytics presentations in the Green Room. At 4pm, following pitch practice, the Product Track competitors will attend their demo stations in the main event center and prepare for their demos to the public (starting at 4:30pm).

# The timeline for the Final Event

* **2:30 -** Product Team Captains (and Team Presenter if not the Team Captain) arrive
* Check in
  + Note you will all sign an acknowledgement form of who is on your team
  + Team members not able to attend the Final Event need to have their Team Captain contact a Go Code Colorado organizer before 5/25/2019 to ensure their signature is on their team’s final form
* Test your demo station
* **3:00 pm** - Product Teams Practice Pitches begins
  + Teams are rotated from waiting room to the main event space to take turns practicing pitches
  + Practice order:
* **4:00 pm** - Product Team Check-in
  + Remaining team members will all sign an acknowledgement form of who is on each Product Track team at this time.
* **4:30 pm** - Doors open to public
  + Teams from both tracks showcase their work to the public
* **5:30 pm** - Official Event Start Time
  + Networking time
  + Teams from both tracks showcase their work to the public
* **5:45 pm -** Product Track Judges arrive and are sequestered in the Green Room
* **6:50 pm** - Product Track teams begin pitches
  + Presentation order:
* **7:50 pm** - Product Track teams conclude pitches, and Product Judge Deliberation begins
* **8:30 pm -** Analytics and Product Track Winners announced

# Presentation Reminders

Finalists in the Product Track will present in the form of a 5 minute pitch in front of judges and the audience, followed by 3 minutes of open Q-A from the judges (not the audience).

* Use presentation tips from and follow the [template on GitHub](https://github.com/GoCodeColorado/GoCodeColorado-kbase-public/blob/master/Eval_Criteria_and_Submission_Guides/SubmissionTemplate_GoCodeColorado_2019.pptx)
* Be concise, practice is key
* Save demos for the networking time, use only screenshots in the actual pitch