





## Step by step in detail

We check your claim.

There are a few conditions to be fulfilled so our TimoCom CashCare-Team can take care of your claim:

- all necessary documents need to be sent to TimoCom CashCare
- delay in payment (e.g. usually 30 days after the first payment deadline)
- a first reminder had been sent to the debtor

We get in contact with the debtor.

• first contact is friendly but determined and via fax, e-mail and/or phone

Debtor reacts.

3b

- debtors pays
- debtor hands in a counterclaim (e.g. debtor claims that creditor owns him amount X)
- debtor affirms he cannot pay off his debts

debtor does not react to our initial contact or does not respond to our claim

Does not pay deliberately. Counterclaim check.

• debtor has to send all necessary documents to TimoCom CashCare so counterclaim can be checked

Counterclaim not justified.

Debtor does not react.

• counterclaim rejected (e.g. entitlement legally untraceable)

Counterclaim justified.

• counterclaim accepted (the claim is not refutable within the framework of our services)

You will receive a non-judicial clearance decision.

• the chance of success of your claim is minimal (e.g. the creditor will be advised to take legal actions; debtor became insolvent)

Our services do NOT include the following:

- taking legal actions
- examinating witnesses or write expert reports
- foreclosures