



**DR**

# DWAYNE ROMANCHUK

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56 BRIGHTONSTONE GRDNS SE, CALGARY, AB

## OBJECTIVE

To obtain Full Time employment in a challenging industry that will allow for growth and career progression.

## SKILLS

- Microsoft Word
- Microsoft Excel
- Microsoft Outlook
- Inventory Control
- Database Management
- Promotional Advertising on Social Media
- Sales
- Mechanical aptitude with cars
- Team building

## EXPERIENCE

### **SALES & CUSTOMER SUPPORT • THE TANNING DEPOT • JULY 2013 – JULY 2018**

Supportive Role to Fabutan Studios in regards to product ordering, parts inquiries, account management, product training, account collections, support for different types of equipment used at studio level

### **MANAGER • FABUTAN SUNTAN STUDIOS • APRIL 2010 – JULY 2013**

Studio manager at which I led multiple staff members through daily, weekly and monthly targets, full training with new and existing staff members, direct support to Area Manager, helped with managing multiple locations at one time, sales of products and services to new and existing customers.

### **LOT ATTENDANT/APPOINTMENT COORDINATOR • HYATT MERCEDES BENZ • FEB 2009 – APRIL 2010**

Greeted customers, recorded vehicle information and directed to service advisor, moved vehicles from lots, washed customer cars, organized vehicle lot, took photos of used vehicles for sales department. Scheduled appointments for customers, ran payments, confirmed appointments with customers, filing, scheduled loaner vehicles.

### **CUSTOMER SERVICE AGENT • SCOTIABANK CONTACT CENTER • MAY 2006 – FEB 2009**

Spoke with customers over the phone regarding bank accounts, credit accounts, mortgages, loans. Did follow up calls with customers regarding inquiries on accounts, upgraded customer



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accounts to new products, opened new banking products for customers.

## **EDUCATION**

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**GED • 2000 • LCI**

**HIGHSCHOOL GRADUATED • JUNE 1999 • LCI**

## **VOLUNTEER EXPERIENCE OR LEADERSHIP**

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I am currently on the volunteer committee with Show your ride for Brandon which is a not for profit fundraising committee that hosts an annual charity car show each summer. I also attend various other charity car shows through the summer season to help raise funds for those events. During the winter months I coach junior curlers at their curling camps and sessions at my local curling clubs.

References available on request.



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