

25 October 2024

Agreement to Pay Fees by Instalments

Dear Ganiyat Adeniran (988681),

This agreement outlines the terms for paying your outstanding tuition fee of £7,299.64 in instalments. We understand that managing finances can be challenging, and we want to support you in completing your education. By signing this, you are agreeing to the following, which is designed to help you manage your payments effectively:

Terms & Conditions

- * You will make payments according to the instalment plan outlined below.
- * We kindly ask that you make every effort to ensure your instalments reach the college account by the due date, as this helps us maintain accurate records.
- * We understand plans can change, but for the efficient management of this agreement, the only alteration we can accommodate is making a full payment. We hope you understand.
- * You're welcome to make additional payments whenever you're able, which will go towards reducing your balance. However, please remember that the minimum instalment payment is still required on the scheduled due dates to keep the plan active.
- * We appreciate your understanding in not discussing the specifics of this instalment plan with others. This is to protect your privacy and ensure consistent communication directly with you.

Late Payments

- * We understand that unforeseen circumstances can sometimes make it difficult to pay on time. However, if an instalment is missed, a late payment penalty of £200 will be applied. We truly hope to avoid this.
- * If instalments are not paid on time, we will unfortunately have to cancel this agreement and request the full outstanding tuition fee. We want to work with you to prevent this from happening.
- * We understand that failure to pay instalments can lead to sanctions (Financial blocks on your university logins, no re-sit opportunities, no access to lessons & IT facilities) that will affect your visa and student status, and we want to avoid this situation for you.
- * We truly hope to avoid this, but please be aware that if the plan is not adhered to, your details may be passed on to a debt collection agency as a last resort.
- * In the unfortunate event that your overdue debt is referred to a collection agency, you would be responsible for covering the agency's collection fee.

Your Instalment Plan dates:

First instalment due on 29-11-2024 - GBP 1,042.81

Second instalment due on 27-12-2024 - GBP 1,042.81

Third instalment due on 31-01-2025 - GBP 1,042.81
Fourth instalment due on 28-02-2025 - GBP 1,042.81
Fifth instalment due on 28-03-2025 - GBP 1,042.81
Sixth instalment due on 25-04-2025 - GBP 1,042.81
Seventh instalment due on 30-05-2025 - GBP 1,042.81

By signing below, you are confirming that you have read and fully understood all the terms and conditions outlined above. Please don't hesitate to reach out if you have any questions or concerns. We're here to support you.

Student Signature _____