

NATIONAL OPEN UNIVERSITY OF NIGERIA

University Village, Plot 91, Cadastral Zone, Nnamdi Azikiwe Expressway, Jabi, Abuja

Directorate of Student Industrial Work Experience Scheme (SIWES)

E-mail: siwes@noun.edu.ng

Date: 14 March 2025

Ref: NOUN/SIWES/001

The Manager

[Company Name]

Topmost Floor, Elem Building, Opp. IDC Primary School, Akobo, Ibadan, Oyo
Nigeria

Dear Sir/Madam,

****Request for Placement of Student on Student Industrial Work Experience Scheme (SIWES)****

As an integral component of the curriculum for Sciences and Vocational-based programmes at the National Open University of Nigeria (NOUN), students are required to participate in the Student Industrial Work Experience Scheme (SIWES) for a duration of six months. This practical exposure is designed to provide students with relevant industry experience and enhance their skill set.

The National Open University of Nigeria hereby requests a placement opportunity for Mr. Abass Adewale OLATUNJI, a student in the Faculty of Sciences, pursuing a Bachelor of Science degree in Computer Science. Mr. Olatunji is expected to undertake SIWES for a period of 24 weeks, under the joint supervision of your organization, the Industrial Training Fund, and the University.

We would be grateful if your organization would favorably consider our request.

The University assures you of the student's commitment to maintaining a high standard of conduct throughout the SIWES period. We would also appreciate timely reports on the student's progress, as and when necessary, to enable the University to address any potential challenges and assess the student's level of engagement and understanding. A designated team from the University will supervise the student during the attachment period.

We kindly request that you inform us of your decision regarding this placement at your earliest convenience.

Thank you for your anticipated understanding and cooperation.

Yours sincerely,

Professor Joy Eyisi

Director, SIWES