A close up of a logo

Description automatically generated<<familyManCaseNumber>>

**Standard directions order**

**<<generationDate>>**

HHJ Malcolm Sharpe and legal advisor Janice Evans

Family Court Swansea

This order was comes under The Children Act 1989.

**Next hearing**

|  |  |
| --- | --- |
| **Date** | <<hearingDate>> |
| **Venue** | <<hearingVenue>> |
| **Pre-hearing attendance** | <<preHearingAttendance>> |
| **Hearing** | <<hearingTime>> |

Parties and their legal representatives must attend pre-hearing discussions.

**Complying with this order**

The 26 week time limit runs out on <<complianceDeadline>>.

Let the case management judge know as soon as possible if you cannot comply with any of these directions and you need to ask for an extension.

**If any party does not follow these directions or does not attend the hearing without a good reason, the court may make final orders, including care orders and placement orders, at that hearing.**

**Confidentiality**

The names of the family and children must not be disclosed in public without the permission of the court.

|  |  |  |
| --- | --- | --- |
| **Children in the case** |  |  |
| <<rr\_children>> |  |  |
| **<<name>>** | <<gender>> | Born <<dateOfBirth>> |
| <<er\_children>> |  |  |

|  |  |
| --- | --- |
| **Parties in the case** |  |
| **Applicant** | <<applicantName>> |
| **<<cs\_respondents>>**  **<<rr\_respondents>>** |  |
| **Respondent <<$num>>** | <<name>>, <<relationshipToChild>> |
| **<<er\_respondents>>**  **<<else>>**  **Respondent 1** | BLANK – please complete |
| **<<es\_respondents>>** |  |

**Orders**

**1.** This case is allocated for case management to <<judgeName>>. They will oversee the case and make decisions at all hearings.

**For all parties**

**2. Request permission for expert evidence by <<completedBy>>**

Your request must be in line with Family Procedure Rules part 25 and Practice Direction 25C. Give other parties a list of names of suitable experts.

**3. Request help to take part in proceedings by <<completedBy>>**

Make an application to the court if you believe any party or witness needs help with:

• understanding proceedings and their role in them in court

• putting their views to the court

• instructing their representatives before, during and after the hearing

• attending the hearing without significant distress

If possible, include in your application:

• why the party or witness would benefit from help

• the kind of help that would benefit them the most in giving evidence or participating, and is practically possible

• written confirmation from any relevant witnesses of their view

**4. Ask for disclosure by <<completedBy>>**

Serve requests for disclosure on any third parties, for example the police or a hospital.

If you plan to ask for a disclosure order at the case management hearing, let the third party know in writing. Include a copy of this order.

Anything disclosed in this case is confidential. It cannot be shown to any third party without the court’s permission.

**5). Attend the pre-hearing and hearing on <<completedBy>>**

Parties and their legal representatives must attend the pre-hearing and hearing at <<hearingVenue>>.

**6. Contact alternative carers by <<completedBy>>**

Contact anyone who might have to be a carer if your preferred plan proves to be impossible. Give their contact details to the Local Authority.

**For the local authority**

**7. Send documents to all parties by <<completedBy>>**

Give all parties access to all documents sent to the court, including:

<<text>>

**8. Send missing annex documents to the court and all parties by <<completedBy>>**

<<text>>

**9. Identify alternative carers by <<completedBy>>**

Contact the parents to make sure there is a complete family tree showing family members who could be alternative carers.

**10. Send translated case documents to respondents by <<completedBy>>**

Send translations of case documents to respondents who need them in a language they understand.

This must include documents that the local authority relies on to support allegations and explain why they have made their application for an order.

**11. Lodge a bundle by <<completedBy>>**

It must comply with practice direction 27A from Family Procedure Rules 2010.

**12. Send case summary to all parties by <<completedBy>>**

Send to the court and all parties.

**13. Urgently consider jurisdiction and invite any representations by <<completedBy>>**

The court has jurisdiction, based on all of the relevant law and facts, for example habitual residency.

If there is an issue, consider it urgently. Ask the relevant state authority for information needed to decide where jurisdiction lies. Bring this information to the case management hearing at <<hearingDate>>

If the child is a foreign national, tell the consulate or embassy in writing that these proceedings are happening. Invite any representations to be made to the court.

**For the parents or respondent**

**14. Send response to threshold statement to all parties by <<compeltedBy>>**

Send a written statement to the court and all parties, showing:

• the parents’ response to the local authority’s threshold statement

• the parents’ proposals for placing the children, immediately and long-term

• whether they agree to a family group conference if one has not taken place yet

If the parents do not do this, the court can assume they do not disagree with allegations in the threshold statement.

**For Cafcass**

**15. Arrange an advocates’ meeting by 4pm, 13 June 2019**

All of the advocates who will appear at the related hearing must attend.

**16. Send the children’s guardian’s analysis to all parties by <<completedBy>>**

Send to the court and all parties.

**17. Appoint a children’s guardian by <<completedBy>>**

Preferably Janice Evans

**For other parties**

**18. Object to a request for disclosure by <<completedBy>>**

If you object to the disclosure request, attend the case management hearing or write to the court to explain your objection.

Anything disclosed in this case is confidential. It cannot be shown to any third party without the court’s permission.

**For the court**

**19. Arrange interpreters by <<completedBy>>**

At all hearings, the court must arrange an interpreter for [name] in a language they understand.