

Ideation Phase

Brainstorm & Idea Prioritization Template

Date	19 September 2022
Team ID	PNT2022TMID06598
Project Name	Personal Expense Tracker
Maximum Marks	4 Marks

Brainstorm & Idea Prioritization Template:

Brainstorming provides a free and open environment that encourages everyone within a team to participate in the creative thinking process that leads to problem solving. Prioritizing volume over value, out-of-the-box ideas are welcome and built upon, and all participants are encouraged to collaborate, helping each other develop a rich amount of creative solutions.

Use this template in your own brainstorming sessions so your team can unleash their imagination and start shaping concepts even if you're not sitting in the same room.

Step-1: Team Gathering, Collaboration and Select the Problem Statement

Template

Brainstorm & ideaprioritization

Use this template in your own brainstorming sessions so your team can unleash their imagination and start shaping concepts even if you're not sitting in the same room.

- ⌚ 10 minutes to prepare
- 🕒 1 hour to collaborate
- 👥 2-8 people recommended

Before you collaborate

A little bit of preparation goes a long way with this session. Here's what you need to do to get going.

⌚ 10 minutes

Team gathering

Define who should participate in the session and send an invite. Share relevant information or pre-work ahead.

Set the goal

Think about the problem you'll be focusing on solving in the brainstorming session.

Learn how to use the facilitation tools

Use the Facilitation Superpowers to run a happy and productive session.

Open article →

Define your problem statement

What problem are you trying to solve? Frame your problem as a How Might We statement. This will be the focus of your brainstorm.

⌚ 5 minutes

PROBLEM

How might we track personal expenses?

Key rules of brainstorming

To run an smooth and productive session

Stay in topic.

Encourage wild ideas.

Defer judgment.

Listen to others.

Go for volume.

If possible, be visual.

Step-2: Brainstorm, Idea Listing and Grouping

Brainstorm
 Write down any ideas that come to mind that address your problem statement.
 10 minutes

Kavinaya N
 Day to Day reminder about account balance via mail

Afra Tahseen J
 If the user spent high, then send mail

Abdul Waseem Nihhaal KW
 If they logged in to the web app, we can send some alert

Jayasri PS
 Sending mail when exceeds the limit

Group ideas
 Take turns sharing your ideas while clustering similar or related notes as you go. In the last 10 minutes, give each cluster a sentence-like label. If a cluster is bigger than six sticky notes, try and see if you and break it up into smaller sub-groups.
 20 minutes

Frequent monitoring on balance by user.
 If they logged in to the web app, we can send some alert
 Sending mail when exceeds the limit
 If the user spent high, then send mail
 Day to Day reminder about account balance via mail
 Sending mail after exceeds the limit is useless

Step-3: Idea Prioritization

Prioritize
 Your team should all be on the same page about what's important moving forward. Place your ideas on this grid to determine which ideas are important and which are feasible.
 20 minutes

Importance
 If each of these

could get done without any difficulty or cost, which would have the most positive impact?

Feasibility

If the user spent high, then send mail

Day to Day reminder about account balance via mail

If they logged in to the web app, we can send some alert