

CIN NUMBER : U85300DL2018PTC334604 WEBSITE : WWW.MEDTOUREASY.COM

PHONE : +91 8700219382 EMAIL : HR@INTERNSHIP.MEDTOUREASY.COM

DATE : 08/31/2021

Amiya Ranjan Panda

Indira Gandhi Institute of Technology, Sarang

Subject - Internship/Training

Dear Amiya Ranjan Panda

With reference to your application, we would like to congratulate you for being selected as a Data Analytics Trainee for the Internship/Training with MedTourEasy. Your training is scheduled to start from 01st September, 2021 effective for a period of 4 weeks. All of us at MedTourEasy are excited that you will be joining our team!

As such your internship will include training/orientation and will be focused primarily on learning and developing new skills and gaining a deeper understanding of concepts through hands-on application of the knowledge you attain in class.

Upon completion of the program, you will be receiving a Certificate of Completion. The best performers will also be considered for a PPO. Upon completion the candidates can also request a Letter of Recommendation and an appreciation letter from the company. The project detail will be shared with you on or before commencement of training. Your appointment will be governed by the terms and conditions presented in the **Annexure A**.

You would be reporting online.

Congratulations again and we look forward to work with you.

Yours Sincerely
Human Resources Team
MedTourEasy

MEDTOUREASY, ABL WORKSPACES,
M 130-131, SECOND FLOOR,
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MDTRESY MEDICAL TRAVEL PVT. LTD.

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Annexure A

You shall be governed by the following terms and condition of service during your internship/training with MedTourEasy, and those may be amended from time to time.

1. You are being selected as a **Data Analytics Trainee**. As a Data Analytics Trainee you would be responsible for completing the training modules on our partner platform and complete the training thereafter as per the project requirement specified in the project proposal.
2. Your date of joining is 01st September, 2021 and the duration of the internship would be 4 Weeks.
3. All the work that you will produce at or in relation to MedTourEasy will be the intellectual property of MedTourEasy. You are not allowed to store, copy, sell, share, and distribute it to a third party under any circumstances. Similarly you are expected to refrain from talking about your work in public domains (both online such as blogging, social networking site and offline among your friends, college etc.)
4. You will be using your own computer throughout the program. The training will be on our partner platform Datacamp. You would be required to use your own subscription to access the modules assigned. You will also be entitled to avail subsidized access to the training modules from the company.
5. You will be working remotely for the duration of the internship and submit the same on our Learning Management System.
6. You are expected to conduct yourself with utmost professionalism in dealing with your mentor, team members, colleagues, clients and customers and treat everyone with due respect. In case of misbehavior, the company reserves the right to terminate your training on disciplinary grounds.
7. We take data privacy and security very seriously and to maintain confidentiality of any students, customers, clients, and companies' data and contact details that you may get access to during your internship will be your responsibility. MedTourEasy operates on **zero tolerance** principle with regard to any breach of data security guidelines. At the completion of the internship/live project you are expected to hand over all MedTourEasy work/data stored on your Personal Computer to the LMS and delete the same from your machine.

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