ACM ICPC LAHORE REGIONAL 2015
REGISTERTION PROCEDURE & RULES

(Revision 12th September 2015)

Who will register?

- A coach of the team will register his or her team for ACM ICPC Asia Lahore Regional Online Contest.

- Coach has to be a **faculty member** or any staff member of the university appointed by the faculty member. **A student cannot be a coach.**

- The coach **MUST** register with an institute provided email address. In case the institute does not have its own email addresses, the coach **MUST** then submit a document certifying his/ her faculty status in the institute, signed by the Registrar or the Academic Officer on the official letter head. The document **MUST** be sent along with the registration fee, if and when the team qualifies for the Final (On-site) Round. Failure to do so will result in the disqualification of the team.

- Coach **must** accompany their team to the ACM ICPC Lahore Regional Finals. In case the coach cannot make it to the Regional Finals, they must be **available** on the contact info provided during registration.

- Coach would be **responsible** for his/her team, any misbehavior in the event and will also be contacted in case of any emergency.

- All communication will be done via our official email **icpc@nu.edu.pk**. Email your queries and issues to this email with the subject "ACM ICPC Participant Query"

How to Register?

- Go to **ICPC Website.** If you do not have an account on ICPC Baylor Website then create one.

- Check your email account for an automatic generated email notification and follow the link to confirm your registration.

- Write the name and other personal details same as that on your identity documents (National ID Cards/Passport etc).

- All members of the team including the coach **MUST** complete their registration, including the questionnaire on the Baylor Portal, to be eligible for ACM ICPC Lahore Regional Final (On-Site) Round. Teams failing to complete their registration of all members by the deadline date will be disqualified after one email notification.

- Faculty members **MUST** register themselves as coaches so that they can approve teams from their own institute.

- Students **MUST** register only as participants. Add your team members. You can add a maximum of 3 contestants. A team may register a 4th team member as a substitute just in case one of the team member cannot make it to the Final (On-Site) Round. Only registered substitute team members will be allowed.

- Host team would then confirm your participation in the Online Contest by approving your registration if all the fields that are mandatory are filled.

- After you have added the contestants you are required to verify the registration. Each contestant would be sent an email at the same time along with their login credentials. They have to complete their registration.

- **Date of Online contest is 20th September 2015**. After which shortlisted teams would be automatically registered by the Host Team for ACM ICPC Asia Lahore Regional Final (On-Site) Round which is to be held on 14th and 15th November 2015.

- Registration and participation in the **ACM-ICPC Lahore Regional Online Round** on 20th September 2014 is **FREE** for all teams. Teams registered completely according to the guidelines will be allowed to compete in the Online Round and will be contacted via email for the Contest Details.

- Teams from institute **outside of Lahore** do not have to pay for the Registration or Accommodation of the ACM-ICPC Lahore Regional Final Round taking place in November at FAST-NU Lahore Campus. This rule applies to teams that qualify the ACM-ICPC Lahore Regional Online Round and are from institutes outside Lahore.

- Payment of **PKR 1500/-** is to be done by teams from **institutes within Lahore**, to confirm their registration for the Final Round of Lahore Regional. The method of payment would be conveyed later on to the teams who qualify the Lahore Regional Online Contest.

Rules and Conduct

- It is **MANDATORY** for all team members of each qualified team to attend the Day-1 and Day-2 of the Final (On-site) Round. Failure to check-in on time on any of the two days will result in team's disqualification from the competition. Coach of a team is exempted from this rule and it is not must for a coach to be physically present at the contest.

- In case of emergency, the coach of the **must inform** the host team the reason of the team's unavailability to attend the ACM ICPC Lahore Regional Final (On-Site) Round before the contest.

- All members of the team **MUST** possess their own CNIC on both days. In case any team member does not possess a CNIC they must have with them their Institute's Photographic Identity Card with them. Failure to do so will result in disqualification of the team from the Final (On-site) Round.

- All members of a team **MUST** check-in at the welcome desk during the check-in time (on both days of the Final Round). The check-in rule applies to both days: Day-1 and Day-2 of the Final (On-Site) Round. Failure to do so will result in **disqualification** of the team.

- All teams **must** listen to the instructions delivered at the Opening Ceremony of the ACM ICPC Lahore Regional 2015 Final (On-Site) Round. These instructions will be regarding the methods and final rules and regulations will be announced.

- All teams must follow the rules and regulations stated before the start of the Contest and on the first page of the Problems Document of the Online and Final (On-Site) Round.

- In the case of the number of teams solving at least 1 question is less than the Lahore Regional Final (On-Site) Round slot, teams from Institutes/Universities having no representation in the the Final (On-Site) Round will be picked at random.

- The ACM ICPC Lahore Regional Director reserves the right to pick the empty slot teams at random after the Online Round's result has been compiled.

- Decisions of Regional Director and Judges of the ACM ICPC Lahore Regional during and after the Online and Final (On-Site) Round will be final.

This document is TENTATIVE and will be revised on regular basis till the Online Round contest date. The ACM ICPC Lahore Regional Director reserves the right to change the rules and conduct of the Lahore Regional Online and Final (On-Site) Round before the contest date. Participants are to check for updates to this document as the Director and host team will not be responsible in case of rules and conduct conditions not being met.

For queries and issues contact us via email icpc@nu.edu.pk with the subject "ACM ICPC Participant Query"
For quick updates regarding the event follow us on Facebook and Twitter