

**DECLARATION AND UNDERTAKING**

I Ampil Kumar Verma son/daughter of Birendra Verma  
joined as an employee/contractor, having ID 00158586, do hereby confirm and acknowledge that:

- 1) I have received a copy of the "induction/ Employee Handbook" of Birlasoft and I have been oriented by the concerned Department Representative concerned, on the policies & procedures of Birlasoft on my joining/induction.
- 2) I have been oriented on the Security Policies of Birlasoft; POSH Policy, Physical Security, IT/Information Security Policy and Data Privacy Policies and Procedures. I have understood these, and I hereby agree to always abide by the same during my association with Birlasoft and/or its customers, vendors and all other stakeholders, as applicable. In case I need clarity on any policy/procedure, I will first seek the same from the function representative concerned or refer to the respective policy/procedure document published by the organization
- 3) I further declare that I have read, understood and I have been oriented on all other applicable policies, in particular the Policy on Code of Ethics, Conduct & Professional Integrity and Birlasoft Values. I hereby agree to abide by the same during the period of my employment/association with Birlasoft and thereafter as defined in the policy.

I am fully aware that non-conformance to the Information Security & Data Privacy Policies and guidelines or any other policies and/or guidelines may result in the loss of sensitive information of Company or its client(s) and/or may expose the Company/Clients into business risks. Such actions shall be considered as a serious misconduct and a violation of the Birlasoft Code of Ethics, Conduct and Professional Integrity. In case I am found to have willfully or due to negligence violated any of the policies and/or guidelines, the organization has the right to take appropriate disciplinary action, up to and including termination of employment without any termination benefit.

Name of the Employee/Contractor: Ampil Kumar Verma

Employee/Contractor ID: 00158586    Date of Joining Birlasoft: 08/05/2023

Signature: Ampil Verma    Place and Date: Bengaluru, 08/05/2023

*Note: Please sign this declaration and submit the same to Human Resource Department after you have understood all the applicable policies.*

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