



Department of  
Social Services

Human Resources Administration  
Department of Homeless Services

Family Independence  
Administration

FIA-1251 (E) (L.E. LOSS-5193A) (E) 03/21/2022 (page 1 of 7)

LLF

066 Bushwick Job Center

2 George St

Date: 10/18/2024

Case Number: 00038906429G

Case Name: HADDAD DAVID

Brooklyn NY 11206

DAVID HADDAD

GENERAL DELIVERY

BROOKLYN NY 11201-0000

## IMPORTANT INFORMATION ABOUT SNAP WORK RULES (GENERAL AND MANDATORY E&T)

This letter is to tell you about work rules for the Supplemental Nutrition Assistance Program (SNAP). **If you don't follow these rules, your SNAP benefits may decrease or end.** Different people in your house may need to follow different work rules.

### What do you need to do?

Listed below are the people in your house that must follow the **General SNAP Work Rules:**

HADDAD, DAVID		

Listed below are the people in your house who must participate in a **SNAP Employment and Training (E&T) Assignment:**

HADDAD, DAVID		

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**What should you do if you think one of these reasons applies to you?**

If you think one of these reasons applies to you or someone in your household:



(718)557-1399

Call:

**What are SNAP E&T assignments?**

The SNAP E&T program can help you and people in your household gain skills and find work. People assigned to SNAP E&T may be required to participate in supervised job search, job readiness activities, community activities, job skills training, vocational training, educational training, apprenticeships, subsidized employment, or other work activities. SNAP E&T participants receive case management services which may include assessments, personalized employment plans, progress monitoring, and coordination with other service providers.

If HRA assigns you or someone in your house to participate in SNAP E&T, they cannot ask you to participate in work activities and/or employment to meet the SNAP work requirement for more than 30 hours per week (no more than 120 hours per month). A person may choose to participate in work activities for more than 30 hours per week but cannot be required to do so.

**Note:** If you or someone in your household is also receiving Cash Assistance (CA) benefits, you may be required to participate in work activities for up to 35 hours per week. The assigned work activity for those getting CA and SNAP is generally a combined CA and SNAP work assignment. A person who receives CA and SNAP and does not comply with assigned work activities willfully and without a good cause reason may be subject to a CA work sanction. However, if the person participates in the assigned work activities for at least 30 hours per week (120 hours per month), the house's SNAP benefits will not be affected.

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## **What happens if you do not follow these General SNAP Work Rules?**

You may lose your SNAP benefits if you don't follow these work rules or do not complete a mandatory SNAP E&T assignment and you don't have a good cause reason.

If a person does not follow the General SNAP Work Rules or does not participate in a SNAP E&T assignment, HRA will send a Conciliation Notification. The person will be offered an opportunity to explain to HRA why they did not participate.

A person who receives a Conciliation Notification must contact HRA by the date on the Conciliation Notification to explain why they did not participate. If HRA decides the person had a good cause reason for not following the rules, the household's SNAP benefits will not be reduced or stopped. If HRA decides the person did not have a good cause reason, the individual will be offered a chance to participate in the same activity they did not complete in order to not lose SNAP benefits. If HRA decides that the same activity is not available or is not a good fit for the person any longer, the person may be asked to complete another activity. If the person does not complete the activity or prove they had a good cause reason, their household's SNAP benefits may decrease or stop.

## **How long will you lose SNAP benefits if you don't follow these General SNAP Work Rules or do not complete a mandatory SNAP E&T assignment?**

- The first time a person does not follow these rules or does not participate in a SNAP E&T assignment, they can't get SNAP benefits for 1 month.
- The second time a person does not follow the General SNAP Work Rules or does not participate in a SNAP E&T assignment, they can't get SNAP benefits for 3 months.
- The third time, and any more times after that, a person does not follow the General SNAP Work Rules or does not participate in a mandatory SNAP E&T assignment, they can't get SNAP benefits for 6 months.
- And the person must follow these work rules before they can get SNAP benefits again.

**Note:** If the person or household is also sanctioned for Cash Assistance (CA) they may be able to regain their CA eligibility by demonstrating compliance right away. The above time frames do not apply to CA.

A person who loses their SNAP benefits because they did not follow the General SNAP Work Rules or did not complete a mandatory SNAP E&T assignment, must be allowed to start receiving SNAP benefits before the end of the time period noted above if they prove they should be excused from following the General SNAP Work Rules.

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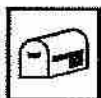


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**MAIL:**

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Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue SW  
Washington, D.C. 20250-9410



**FAX:**

(202) 690-7442, or



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[program.intake@usda.gov](mailto:program.intake@usda.gov).

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