**LEMBAR DISPOSISI**

|  |  |
| --- | --- |
| Surat dari : ${suratdari} | Diterima tanggal : ${tanggalsurat} |
| No. Surat : ${nosuratdari} | No. Agenda : ${nobuku}/${nosurat} |
| Tgl. Surat : ${tanggalsuratdari} |  |
| Perihal Surat : ${perihalsuratdari} | Segera Penting Rahasia |

|  |
| --- |
| Perihal: ${perihalsuratmasuk} |