

Goodnews Iyeteku
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EDUCATION

Diploma in Software Engineering Technician
Carleton University, Ottawa, Ontario

September 2020 – Present

Bachelor of Commerce, concentration in Finance
Carleton University, Ottawa, Ontario

September 2012 – June 2017

WORK EXPERIENCE

Income Tax Appeals Officer (SP-05)
Canada Revenue Agency, Ottawa, Ontario

April 2018 - Present

- Examine objections, request for appeal and/or assessment, request for fairness reviews, make decisions that will confirm, vacate or vary the notice of objection, request for appeal or notice of assessment
- Communicate with taxpayers and/or their representatives and respond to information requests from internal and external clients
- Research and interpret the provisions of applicable legislation and regulations, policies, directives and jurisprudence
- Prepare reports, letters and other documents
- Handle requests for access to documents and information under the Access to Information Act and the Privacy Act

Testing Analyst (SP-04)
Canada Revenue Agency, Ottawa, Ontario

September 2017 – April 2018

- Analyzed a wide variety of information in-order to prepare statistical monitoring and status reports to identify trends and suggest corrective action
- Analyzed information and considered options and made recommendations involving testing changes and prepared any necessary reports
- Reviewed the procedural changes related to the applicable systems and operational activities to understand the expected result
- Prioritized and organized own workload to perform examination and analysis of applicable testing output and on-going monitoring of applicable programs

Development and Finance Intern
United Nations Association in Canada

April 2017 – September 2017

- Prepared bank deposits and posted them to the general ledger
- Entered sales invoices and followed up on payments
- Verified supplier invoices, checked for approvals and posted to the general ledger
- Reviewed account payables listing and processed payment to suppliers
- Reconciled accounts in a timely manner, including bank and visa accounts

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- Assisted with recording of all visa transactions
- Assisted with the Ambassador's Circle monthly giving programme, including processing monthly batches, tracking changes, setting and meeting annual growth targets

Date Capture Operator (SP-01)

Canada Revenue Agency, Ottawa, Ontario

Feb 2017 - June 2017

- Keyed T5, T4, T4A and T3 slips into the CRA taxpayer database system
- Worked on other related tasks assigned by Team Leader

VOLUNTEER EXPERIENCE

Drummer

August 2012 - Present

Word of Life Bible Church

- Collaborate with 3 other band members to play in bi-weekly church services