

Maria Moreno

Teller

Bullhead City, AZ
mariajmoreno1972@gmail.com - 928-299-1497

Qualified and reliable personal banker with nine years of retail banking, customer service and consulting experience.

WORK EXPERIENCE

Teller

US Bank - Bullhead City, AZ - January 2015 to September 2015

Process deposits, withdrawals, payments, check cashing, issue of monetary instruments while providing good customer

service, adhering to financial industry regulations and policies and procedures in all transactions. Retrieve and process

night depository vault. Verify incoming/outgoing cash shipments. Assist customers with various maintenance requests or directed specific questions to appropriate branch personnel.

Personal Banker Licensed

Chase Bank - Bullhead City, AZ - July 2006 to September 2014

Building relationships with customers by providing them with customized recommendations of products and services to meet their ever-changing needs through profiling. Open, close or maintenance deposit and retirement accounts. Identify,

recommend and process appropriate product such as auto loan, credit card, home equity loan or line, while serving as point of contact to customer and underwriter to include loan closings. Provide guidance to financial advisor, mortgage

officer and customer in referral process. Answer phones and help customers with requests. Balance branch customer

flow and fill-in at teller window when needed. Open and close branch.

EDUCATION

Associate of Applied Science in Business Administrations

Mohave Community College - Bullhead City - Bullhead City, AZ

ADDITIONAL INFORMATION

Interpersonal skills Sales expertise