

Jazmin James

Sales Associate/Cashier Provided

Fontana, CA

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To obtain a challenging position with a growing company that offers opportunity for advancement and the ability to utilize my experience and knowledge. Seeking a position within the customer service field where my training and dedication will contribute to company growth.

Authorized to work in the US for any employer

WORK EXPERIENCE

Sales Associate/Cashier Provided

Ann Taylor Factory Store - May 2013 to January 2014

excellent customer service to our clients. Maintain the appearance of store. Maintained a clean, safe, and orderly work environment. Collaborating collectively with associates to accomplish goals while achieving a wonderful shopping experience.

Skills

Excellent customer service responsibility and a dedicated solid team member.

Highly motivated, adaptable, committed, and very ambitious.

Fast learner who follows detailed instructions.

Work well independently and as part of a team.

Proficient with Microsoft Word, Excel, PowerPoint and Internet.

Typing 30 wpm, excellent interpersonal skills with refined assertiveness and precision.

CASHIER/ATTENDANT Recorded

ARCO/AMPM - April 2012 to November 2012

and monitored routine transactions by or debit. Ensured accuracy of cash in drawer at the beginning and end of shift. Maintained a clean, safe, and orderly professional environment. Prioritized tasks effectively, received and checked inventory, stocked shelves, cleaned and made sure food and coffee was freshly stocked. Worked collectively with team members to accomplish goals. Assisted customers with product location, direction and or information comparison in order to aid in product selection. Quickly provided conflict resolutions to customer returns and grievances. Provided quality customer service personally, and by telephone in an efficiently fast paced work environment.

EDUCATION

College Preparatory in General Education

Summit High School

Medical Assistant

Kaplan College - Las Vegas, NV

SKILLS

Proficient In Microsoft Office, Customer Service Skills, Team Leadership, Organized, Type 45 Wpm, Interpersonal Skills, Precision, Data Entry, Fast Learner, Follows detailed instructions