

# Tearessa McDonald

Rialto, CA

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I have been in the computer field for some tme now.

## WORK EXPERIENCE

### **Cook**

McDonalds - Rialto, CA - January 2014 to July 2014

Responsibilities

Cooked

Accomplishments

NA

Skills Used

Cooking

### **Packer**

Nordstroms - Rancho Cucamonga, CA - February 2011 to May 2013

Responsibilities

Packed Orders.

Accomplishments

Good productivity.

Skills Used

NA

### **Packer,Puller**

Kohls Warehouse - San Bernardino, CA - February 2008 to December 2010

Responsibilities

Packed merchandise and pulled orders.

Accomplishments

Training new hires.

Skills Used

NA

### **Trimmer**

Simmons Farm Raised - Yazoo, Ms. - May 2003 to September 2007

Responsibilities

Processed Fish.

Accomplishments

High productivity.

Skills Used

NA

### **CSR**

Super Shuttle - Los Angeles, CA - November 2002 to April 2005

Making reservations for clients to get picked up from the airport.

### **CSR**

Ticketmaster - Los Angeles, CA - June 2001 to August 2003

Responsibilities

Call center. Taking calls from customers. Analyzing, and troubleshooting.

Accomplishments

Help customers pick products that will suite their needs.

Skills Used

Computer skills etc...

### **Secretary**

Los Angeles Housing Authority - Los Angeles, CA - August 1999 to May 2001

Responsibilities

Taking calls, faxing, data entry...

Running to front Office

Accomplishments

Advanced the company.

Skills Used

Computer skills.

## **EDUCATION**

### **Associates in Science in Computers**

San Bernardino Valley College - San Bernardino, CA

2002 to 2005

## **SKILLS**

Proficient in Computers

## **AWARDS**

### **Honor roll**

March 2004

Made honor roll.

## CERTIFICATIONS

### **Computer Systems Certificate**

May 2002 to Present

Certificate of computer systems

## ADDITIONAL INFORMATION

Computer proficient.