Jermaine Johnson

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601-209-9091

Employment History

***Sales Associate.*** Conn’s Home Plus. Ridgeland, MS October 2014 – present

* Provide face to face assistance to customers throughout their shopping experience to include merchandise selection, payment and finance options, as well as pick up and delivery options
* Prospect potential customers and maintain relationships with existing customers
* Assist with merchandizing and store product set-up
* Assist in maintaining the cleanliness of store

***Personal Trainer***. Tyrone Hargro Sports LLC. Jackson, MS March 2013 – present

* Form acquaintances with new clients and ascertain their fitness goals
* Assess, motivate and teach clients how to improve their fitness, strength, and physique
* Create detailed exercise programs and routines that offer a fun challenge to clients
* Document clients' overall health and monitor their health, weight, and strength
* Monitored the fitness center and offered assistance to fitness center patrons
* Assisted patrons on how to correctly use fitness center machines and other equipment
* Maintained a clean and safe environment for fitness center participants
* Reported any damaged, broken, or malfunctioning equipment as so

***Assistant Instructor***. B&B Taekwondo. Jackson, MS May 2011 – present

* Assist the Head Instructor in teaching the history and values of the art of Taekwondo
* Utilize a personal and detail oriented approach to demonstrate martial art techniques
* Help students to develop their own techniques
* Assist in coaching students during their participation in martial arts tournaments
* Assist in enrolling new students, bill handling, and ordering training equipment.

***Quality Assurance Technician.*** Nissan North America. Canton, MS July 2012 – January 2014

* Performed thorough examinations of vehicles after assembly was completed
* Carried out testing procedures to make sure that vehicles met quality manufacturer standards as well as customer satisfaction standards
* Examined products to find defects and reported them before product was shipped to dealers
* Recorded and analyzed these results with liberty to qualify the product

***Administrative Secretary/Impound Lot Operator***. Jackson Police Department City Impound. Jackson, MS June 2010- December 2011

\*Generated about $600,000+ annually to the City of Jackson through public auctions

* Handled various administrative tasks for Deputy Chiefs, City Clerks, and other city officials
* Maintained records of legal documents and transactions
* Managed payments for services rendered by local and government transportation services
* Co-coordinated city auctions in which impounded vehicles were sold

***Data Entry***. Jackson Police Department. Jackson, MS June 2008- June 2010

* Provided assistance to citizens and city employees concerning departmental policies and services
* Assembled and maintained records of incident reports
* Transported confidential documents and materials to various city departments
* Ordered, received, and furnished supplies to meet office needs in my department

***Sales Associate***. Bebop Record Shop. Jackson, MS October 2000- February 2010

* Provided assistance to customers concerning inquiries in regards to store merchandise
* Performed duties associated with being a key holder
* Performed general duties as a cashier
* Organized and displayed merchandise to company standards

Education

Bachelor of Science, Health Physical Education & Recreation. Jackson State University, Jackson, MS. May 2007 GPA: 3.3

Certifications

First Aid, CPR and AED Certification

AFAA Personal Trainer Certification

Certified Forklift Operator

Cisco and NCIC (National Crime Information Center) Certification

Certificate of Completion in Programmable Logic Controllers (PLC I and II)

State of Mississippi Educator License in Physical Education, July 2010

Computer Skills

Windows 7/8

MS Spreadsheet

Microsoft Office (Word, PowerPoint, Outlook, Publisher)