Ladrena Black

ladrenablack@gmail.com

(909) 200-5451

**Objective:** To find new career opportunities in a growing field; in which I may utilize my skills, education, and experience.

**Education:**

2010-2015 California State University of East Bay Hayward, Ca

B.A. Philosophy of Law, Human Rights & Social Justice

2006-2010 Etiwanda High School Etiwanda, Ca

High School Diploma with focus area in Spanish

**Work Experience:**

09/2015-11/2015 American Income Life Insurance Co. Ontario, Ca

**Position**:Life & Health **Supervisor:** M’chel H. (626) 375-7773

Agent

05/2015- Current SMX Staffing- Amazon Fulfillment Center San Bernardino, Ca

**Position**: Associate (909) 889-3083

11/2014- 01/2015 SMX Staffing- Amazon Fulfillment Center San Bernardino, Ca

**Position**: Packer (909) 889-3083

06/2014-12/2014 Olive Garden Italian Restaurant Montclair, Ca

**Position:** Host **Supervisor:** Mario Castro (909) 621 - 0636

09/2011-06/2014 Olive Garden Italian Restaurant Hayward,Ca

**Position:** Host **Supervisor:** Rosalind Wallace (510) 782 - 6385

09/2009-06/2010 Etiwanda High School: Science Dept. Etiwanda, Ca

**Position:** T.A. **Supervisor:** Bonnie Mondragon (909) 899 - 2531

**Skills:**

General: Guest services, communication, and leadership.

Computers: Microsoft Systems: Excel, Powerpoint, Word, Outlook and Office

(Mac equivalent of the above)

Office Equipment: Industrial print, scan, fax, and xerox. Phones.