

**SELECTION CENTRE CENTRAL, BHOPAL**  
**CALL UP LETTER FOR SSB INTERVIEW**  
**SSC (TECH) MEN-61<sup>TH</sup> COURSE (OCT 2023)**

Dear Candidate,

1. This is to inform that you have been shortlisted to attend SSB interview at Selection Centre Central, Bhopal.
2. You are required to report to Selection Centre Central, Bhopal. Reporting will be at Main Gate, Sultania Infantry Lines, near Gufa Mandir, Lalghati, Bhopal, **ONLY ON THE SELECTED/ ALLOTTED REPORTING DATE as communicated to your registered account on [www.joinindianarmy.nic.in/](http://www.joinindianarmy.nic.in/) registered Email Id/via SMS by 0530 (AM) UNDER OWN ARRANGEMENT.** You will be subjected to Medical Screening at Traffic Check Point of Bhopal Military Station, before you are allowed entry. No other person accompanying you will be allowed entry. No entry will be allowed into Bhopal Military Station after 0600 (AM) on day of reporting.
3. No changes will be made to the SSB dates, once selected/ allotted. No absentee batches have been scheduled.

**Note 1:- Local Candidates.** Withhold your move and contact us at the earliest in case you or your parents or close relatives are serving in Selection Centre Central, Bhopal. Further instructions regarding change of Centre will be intimated to you on receipt of such confirmation from you. **Withholding information or giving false information in this regard will render you liable for cancellation of your candidature and disqualification of commission in case detected subsequently.**

**Note 2:- Wards of Serving Person.** Withhold your move and contact us at the earliest in case **Candidates, who are wards of serving person, who are posted to any defence establishment in the same station i.e Bhopal Station.** Further instructions regarding change of Centre will be intimated to you on receipt of such confirmation from you. **Withholding information or giving false information in this regard will render you liable for cancellation of your candidature and disqualification of commission in case detected subsequently.**

**Eligibility**

4. Please ensure that you fulfill all eligibility criteria strictly as per the Notification published for **SSC (Tech) Men-61 (Oct 2023) Course** on our official website [www.joinindianarmy.nic.in](http://www.joinindianarmy.nic.in) In case of shortcomings if any, candidates will be returned on reporting for the SSB. Following issues are highlighted:-
  - (a) **Age Limit.** 20-27 years as on 01 Oct 2023 (Between 02 Oct 1996 to 01 Oct 2003, both dates inclusive).
  - (b) **Educational Qualification.** Candidates who have passed the requisite Engineering Degree Course or are in the final year of Engineering Degree course are eligible to apply. Candidates studying in the final year of Engineering degree course should be able to submit proof of passing Engineering Degree Examination alongwith marks sheets of all semesters/ years by **01 Oct 2023.**
5. Candidates must ensure their eligibility as per the streamwise cut off percentages before reporting for SSB. Streamwise cut off percentages (**Upto final sem/ year cumulative for passed candidate and upto 8<sup>th</sup> sem cumulative for Architecture/ upto 6<sup>th</sup> Sem cumulative for Engg degree course/ upto 2<sup>nd</sup> Sem cumulative for M.Sc in notified stream for final year/sem appearing candidate**) are given below:-

Engineering Streams		Equivalent Stream (AICTE Appd)	Cut Off %
CIVIL	(i) Civil	(i) Civil Engineering	60%
	(ii) Building	(ii) Civil Engineering (Structural Engineering)	
	Construction & Technology	(iii) Structural Engineering	
		(iv) Building Engineering and Construction	
	(iii) Architecture	(v) Building and Construction Technology	
		(vi) Civil and Rural Engineering	
		(vii) Civil Engineering and Planning	
		(viii) Civil Engineering (Construction Technology)	
		(ix) Civil and Infrastructure Engineering	
		(x) Civil Technology	
		(xi) Construction Engineering	
		(xii) Construction Engineering and Management	
		(xiii) Construction Technology	
		(xiv) Construction Technology and Management	
		(xv) Geo Informatics	
		(xvi) Civil and Environmental Engineering	
		(xvii) Civil Engineering (Environmental Engineering)	

CIVIL		(xviii) Civil Engineering Environmental and Pollution Control (xix) Environment Engineering (xx) Environmental Engineering (xxi) Environmental Science and Engineering (xxii) Environmental Science and Technology (xxiii) Civil Engineering (Public Health Engineering) (xxiv) Environmental Planning (xxv) Architecture Engineering (xxvi) Architectural Engineering (xxvii) Architectural Assistantship (xxviii) Architecture and Interior Decoration (xxix) Architecture Assistantship (xxx) Building Constr Technology	
COMPUTER SCIENCE	(i) Computer Sc & Engg (ii) Computer Technology (iii) M. Sc Computer Sc (iv) Information Technology	(i) Computer Engineering (ii) Computer Science (iii) Computer Technology (iv) Computer Science & Engineering (v) Computer Science Engineering (vi) 3-D Animation and Graphics (vii) Advanced Computer Application (viii) Computer and Communication Engineering (ix) Computer Engineering and Application (x) Computer Networking (xi) Computer Science and Technology (xii) Computer Science and Information Technology (xiii) Computer Science and System Engineering (xiv) Computing in Computing (xv) Computing in Multimedia (xvi) Computing in Software (xvii) Electrical and Computer Engineering (xviii) Electronics and Computer Science (xix) Electronics and Computer Engineering (xx) Mathematics and Computing (xxi) Computer Engineering (Software Engineering) (xxii) Computer Science & Engineering (Networks) (xxiii) Nano Science & Technology (xxiv) Artificial Intelligence (xxv) Machine Learning (xxvi) Data Science Programmer (xxvii) Nano Technology (xxviii) Robotics & Automation (xxix) Automation & Robotics (xxx) Mechatronics Engineering (xxxi) M. Sc. Computer Science (xxxii) M. Sc. Computer Technology (xxxiii) Information Technology (xxxiv)Information Science & Engineering (xxxv) Software Engineering (xxxvi)Information and Communication Technology (xxxvii) Information Engineering (xxxviii) Information Science and Technology (xxxix) Information Technology and Engineering (xl) M. Sc. Information Technology (xli) M. Sc. Information and Communication Technology	60%

<b>ELECTRICAL</b>	(i) Electrical (ii) Electrical and Electronics (iii) Electronics & Instrumentation (iv) Instrumentation	(i) Electrical Engineering (ii) Electrical Engineering (Electronics & Power) (iii) Power System Engineering (iv) Electrical & Electronics Engineering (v) Electrical & Electronics (Power System) (vi) Electrical and Mechanical Engineering (vii) Electrical and Power Engineering (viii) Electrical Instrumentation Engineering (ix) Electrical Instrumentation & Control Engineering (x) Electrical, Electronics and Power (xi) Applied Electronics & Instrumentation Engineering (xii) Electronics & Instrumentation Engineering (xiii) Electronics Instrumentation & Control Engineering (xiv) Instrumentation & Control Engineering (xv) Instrumentation Technology (xvi) Instrumentation & Electronics (xvii) Instrumentation Engineering (xviii) Electronics Communication & Instrumentation Engineering	<b>60%</b>
<b>ELECTRONICS</b>	(i) Electronics (ii) Electronics & Telecom (iii) Electronics & Communication (iv) Fibre Optics (v) Telecommunication (vi) Micro Electronics & Microwave (vii) Opto Electronics (viii) Satellite Communication	(i) Electronics Engineering (ii) Power Electronics & Drives (iii) Power Electronics (iv) Power Electronics & Instrumentation Engineering (v) Electronics and Power Engineering (vi) Digital Techniques for Design and Planning (vii) Electronics Science and Engineering (viii) Electronics and Control Systems (ix) Electronics and Electrical Engineering (x) Electronics Design Technology (xi) Electronics System Engineering (xii) Electronics Technology (xiii) Radio Physics and Electronics (xiv) Electronics and Biomedical Engineering (xv) Optics & Opto Electronics (xvi) Electronics & Telemetric Engineering (xvii) Electronics and Telematics Engineering (xviii) Electronics & Telecommunication Engineering (xix) Electronics and Telecommunication Engineering (Technologynician Electronic Radio) (xx) Electronics & Telecommunication Engineering (Technology in Electric Radio) (xxi) M. Sc. Electronics & Telecommunication (xxii) Electronics & Communication Engineering (xxiii) Electronics & Electrical Communication Engineering (xxiv) Communication Engineering (xxv) Applied Electronics & Communications (xxvi) Electronics & Communication (Communication System Engineering) (xxvii) Electronics & Communication Engineering (industry Integrated) (xxviii) Electronics & Communication Engineering (Microwave) (xxix) Advanced Communication and Information System (xxx) Advanced Electronics and Communication Engineering (xxxi) M. Sc. Communication (xxxii) M. Sc. Microelectronics & Advanced Communication (xxxiii) Fibre Optics (xxxiv)Telecommunication Engineering (xxxv) Micro Electronics and Microwave Engineering (xxxvi) Opto Electronics (xxxvii) Optics & Opto Electronics Engineering (xxxviii) Satellite Communication	<b>60%</b>

Mechanical	(i) Mechanical (ii) Production (iii) Automobile (iv) Industrial (v) Industrial / Manufacturing (vi) Industrial Engg & Mgt (vii) Workshop Technology (viii) Aeronautical (ix) Aerospace (x) Avionics	(i) Mechanical Engineering (ii) Mechanical (Mechatronics) Engineering (iii) Mechanical & Automation Engineering (iv) Advance Mechatronics and Industrial Automation Engineering (v) Production Engineering (vi) Product Design & Development (vii) Production Engineering & Management (viii) Production & Industrial Engineering (ix) Automobile Engineering (x) Automobile Maintenance Engineering (xi) Automotive Technology (xii) Mechanical Engineering (Automobile) (xiii) Mechanical Engineering (Industry Integrated) (xiv) Mechanical Engineering (Manufacturing Engineering) (xv) Mechanical Engineering (Production) (xvi) Mechanical Engineering (Welding Technology) (xvii) Mechanical Engineering Automobile (xviii) Mechanical Engineering Design (xix) Industrial Engineering (xx) Industrial Engineering & Management Engineering (xxi) Industrial & Production Engineering (xxii) Industrial / Manufacturing Engineering (xxiii) Industrial Engg & Mgt Engineering (xxiv) Manufacturing Engineering (xxv) Manufacturing Engineering & Technology (xxvi) Manufacturing Process & Automation Engineering (xxvii) Manufacturing Science & Engineering (xxviii) Manufacturing Technology (xxix) Workshop Technology (xxx) Aeronautical Engineering (xxxi) Aerospace Engineering (xxxii) Aero Space Engineering (xxxiii) Aircraft Maintenance Engineering (xxxiv) Avionics Engineering (xxxv) Aviation Engineering	60%
Misc Engr Streams	(i) Plastic Tech (ii) Remote Sensing (iii) Ballistics (iv) Bio Medical Engg (v) Food Tech (vi) Agriculture (vii) Metallurgical (viii) Metallurgy and Explosive (ix) Laser Tech (x) Bio Tech (xi) Rubber Technology (xii) Chemical Engg (xiii) Transportation Engineering (xiv) Mining (xv) Nuclear Technology (xvi) Textile	(i) Plastic Technology (ii) Remote Sensing (iii) Ballistics Engineering (iv) Bio Medical Engineering (v) Medical Electronics (vi) Food Technology (vii) Agriculture Engineering (viii) Metallurgical Engineering (ix) Metallurgy & Material Technology (x) Metallurgy & Material Engineering (xi) Metallurgical & Engineering & Material Science (xii) Metallurgy and Explosives Engineering (xiii) Laser Technology (xiv) Bio Technology (xv) Rubber Technology (xvi) Chemical Engineering (xvii) Transportation Engineering (xviii) Mining (xix) Nuclear Technology (xx) Textile Engineering	60%

6. **Engineering Streams and their equivalent streams, strictly as per the table above, only will be accepted. Candidates with any other streams are not eligible. Variation between the nomenclature of Engineering Stream as given on the parchment/marks sheet and that submitted by the candidate in online application will result in cancellation of candidature.**

7. **Permanent Body Tattoo(s).**

(a) Only small innocuous permanent body tattoos are permitted on inner face of forearm i.e from inside of elbow to the wrist and on the reverse side of palm/ back (dorsal) side of hand. Permanent body tattoos on any other part of the body are not acceptable and **candidates will be barred from further selection.** Tribes with tattoo marks on the face or body as per their existing custom and traditions will be permitted on a case to case basis.

(b) **Documents required to be submitted.** In case of permissible tattoos, under mentioned Appendices to DG Recruiting 'Tattoo Policy for candidates appearing for SSB Interview with Permanent Body Tattoos' are required to be submitted for being allowed to continue with selection process :-

(i) **Tribal Communities.** Appendix A & B. Formats attached as Exhibit I & II.

(ii) **Non Tribal Communities.** Appendix D. Format attached as Exhibit III.

(c) Please refer detailed Policy on permanent body tattoo available at web-link <http://www.joinindianarmy.nic.in/writereaddata/Portal/Images/pdf/tattopolicy2015.pdf> (Available under 'Policies'- 'Officers Selection').

**Note :-** Exhibit-I, II & III of Appendix 'D' of permanent body tattoo policy (as applicable) should be filled by candidates prior to the reporting to selection centre. Tattoo photographs to be incolor duly pasted and signed at prescribed location and also mention location of tattoo on the body.

**Documents required when reporting for SSB Interview.**

8. Following documents in **ORIGINAL** must be brought along with two photocopies each duly self attested (Original documents will be returned after verification at the SSB):-

(a) **Matriculation or Equivalent Certificate** for verification of your date of birth. [*Certificates issued by the board concerned (CBSE/State Boards/ICSE)/ Admit Card/ Marks sheet/ transfer/ Leaving Certificate etc in which date of birth is reflected are not acceptable proof of date of birth*].

(b) **Marks Sheet of Matriculation or equivalent.**

(c) **Intermediate/ 10+2 pass certificate.**

(d) **Marks Sheet of Intermediate/10+2 examinations.**

(e) Semester/year wise independent marks sheets of Graduation/Post Graduation alongwith Degree/provisional degree certificate of stream as per Notification. (For Graduation/Post Graduation entries)

(f) **Valid Proof of Identity** with photograph - Aadhaar Card/ PAN Card/ Voter ID Card.

(g) One copy of **Online Application** duly signed and affixed with self attested photograph.

(h) No Claim / Risk Certificate. Format is attached as **Appendix 'A'**.

(j) **Certificate for Not Having Duplicate Profiles/Registration IDs.** A declaration to this effect as per format attached at **Appendix 'B'**.

(k) **In Case Original Documents Submitted for Pursuing Higher Studies.** Candidates are required to bring a **Bonafide cum Custodian Certificate** as per **Appendix 'C'** on original letter head duly signed by the Principal/ Head of institution, where the documents have been submitted.

(l) **Certificate of Previous Candidature/SSB Attempt.** Format is attached as **Appendix 'D'**.

(m) **Residential Address Proof.** Any one of these residence proofs i.e. Passport/ Electricity Bill/ Telephone Bill (Landline)/ Ration Card/ Pass Book/ Utility Bill/ Rent Agreement as Proof of your Residential Address alongwith two photocopies of the same duly self attested.

(n) **Educational Qualification.** Candidates who have passed the requisite Engineering Degree Course or are in the final year of Engineering Degree course are eligible to apply. Candidates studying in the final year of Engineering degree course should be able to submit proof of passing by 01 Oct 2023.

(o) **Candidates of Final Year/ Semester of Graduation Degree Course** should be able to furnish the proof of passing to the Directorate General of Recruiting by **01 Oct 2023.** Such candidates are required to bring following documents:-

(i) **Certificate (Dates of Final Exam and Results)** as per **Appendix 'E'**.

(ii) **Self Declaration Certificate (Proof of Passing)** regarding submission of Proof of Passing by the Candidate as per **Appendix 'F'**.

(p) **For Candidates from Universities Following CGPA/ Grades System Conversion Certificate-** Certificate issued by Controller of Exam/ Registrar/ Dean of the concerned University or Principal of the College regarding cumulative percentage of marks upto final semester/year of Engg degree course/ M.Sc in notified discipline (for already passed candidates) as per **Appendix 'G'** and upto 6<sup>th</sup> semester/3<sup>rd</sup> year of Engg degree/upto 8<sup>th</sup> semester/4<sup>th</sup> year of B.Arch/upto 2<sup>nd</sup> semester/1<sup>st</sup> year of M.Sc. in notified discipline (for final year appearing candidates) as per **Appendix 'H'** as per Rules/Guidelines of the University, whichever is applicable to the candidate. In addition, any candidates having any backlog in any semester upto 6<sup>th</sup> semester at the time of submission of application for SSC (Tech) (Oct 2023) course will not be permitted to undergo SSB, even if his cumulative percentage upto 6<sup>th</sup> semester/3<sup>rd</sup> year of Engg degree/ upto 8<sup>th</sup> semester/4<sup>th</sup> year of B.Arch/ upto 2<sup>nd</sup> semester/1<sup>st</sup> year of M.Sc is equal or higher than approved cut off percentage in his stream. Certificate related to backlog as per **Appendix 'J'**.

(q) **SSC (Tech) Course at OTA Chennai, candidates studying in final year of Engineering.** To become eligible for induction into SSC (Tech)-61 course at OTA Chennai, candidates studying in final year of engineering are required to submit proof of passing Engineering Degree Examination alongwith marks sheet of all semesters/years by 01 Oct 2023 to Directorate General of Recruiting and ensure that the cumulative percentage of marks upto final semester/ year is not less than the approved cut off percentage, failing which the candidature will be cancelled. Candidates studying in final year will give an undertaking/declaration att as per **Appendix 'K'**.

(r) In case the candidate's college/university follows a grade/CGPA system, the candidate will mandatorily get a conversion certificate duly authenticated from college/university duly giving out the conversion formula adopted by them to convert the grade/CGPA into marks/percentage. However, if the conversion formula is printed behind the original degree certificate or marks sheet issued by the college/university, the same will be accepted. However in such cases a self attested copy of the same will be rendered by the candidate and placed in his dossier.

9. **Special Instructions: Variations in Personal Particulars.** Candidates **MUST** thoroughly scrutinise all requisite Certificates and documents, including the Online Application to check if there is any variation in the personal particulars- **Candidate's Name & Parents Name** from document to document. **In case of minor variations also** (Eg:- Initials in name, spelling mistakes, suffixing of middle name/surname etc), the candidates are required to submit an **Affidavit** stating the variations in the personal particulars in specific documents and corrective actions taken thereto (to be elaborated in details). Following aspects be kept in mind, while preparing the Affidavit:-

(a) The personal particulars- **Candidate's Name & Parents Name** as contained in **Matriculation or Equivalent Certificate** only will be acceptable.

(b) Due care be taken to address all the variations without leaving any scope for interpretations/ assumptions whatsoever of such variations from document to document. **In absence of correct affidavit, the candidate will be returned back without entertaining any representations.**

10. **Candidates who have Resided in Foreign Countries.** Candidates who have resided in foreign countries during the last five years, for a duration of min one year must carry with them the following documents:-

- (a) Copy of valid Passport and Visa, as applicable to the country stayed in.
- (b) Complete address of place of stay in the foreign country.
- (c) NOC/Consent letter at **Appendix 'L'**

11. **Pendency of any Court Case Against Candidate.** Candidates who have any court case pending against them must carry with them the following documents/information:-

- (a) Copy of FIR alongwith date of Case.
- (b) Police Station where FIR lodged.
- (c) District Headquarters of concerned districts.
- (d) Court details where the case is pending.
- (e) Selection of CRPC under which FIR lodged.
- (f) Case No/Date.

12. **Clearance Certificate.** A clearance certificate will also be submitted from each of previous employer in respect of candidates who are or were employed under Central/State Govt undertaking or autonomous bodies **(Format attached as **Appendix 'M'**)**

#### **IMPORTANT INSTRUCTIONS FOR COVID-19**

13. It is imperative that suitable measures with reference to social distancing to restrict/slow down the spread of infection are undertaken. The following precautionary measures enumerated below will be strictly implemented.

- (a) Candidates should follow social distancing and other COVID protocols while travelling in train/taxi/or any other mode of transport.
- (b) A candidate, if found to have any symptoms should not move from the home station. If such a candidate reports to this Centre he will be returned back during medical screening on arrival.
- (c) The candidate should carry hand sanitizers, soaps, face masks, face shields and a pair of gloves.



- (d) Candidate to get hot & cold water bottles, which will be carried by them at all the times during their stay at SSB.
- (e) The candidate will have Aarogya Setu App installed in his mobile phone prior to leaving home station for selection centre. Screen shot printout of having green status on the set App will be taken prior to leaving home, the same will be kept at the time of reporting at the Selection Centre.
- (f) The candidate will not travel from any containment zones, including orange zones.
- (g) Those candidate who are selected in Stage-I for Stage-II will not be allowed to go out of Selection Centre premises for any purpose in view of the COVID-19 pandemic.
- (h) Candidates are advised to carry adequate clothing that will be required for their stay of two weeks in case recommended for selection as there shall be no laundry facilities till the pandemic is over.
- (j) Candidates are advised to ensure that they do not carry any medication with them including any generic medicine. Any medical assistance required will be provided at Selection Centre. There will be check of body temperature at least thrice a day during their stay with the Selection Centre. During Stage-I medical check up will be carried out at every stage of testing to ensure that the candidates are safe.
- (k) Candidates have to bring No Risk Certificate and Undertaking Certificate as per format attached at **Appendix 'N' & Appendix 'O'** respectively.
- (l) **QUARANTINE POLICY:- All Candidates will meet the quarantine requirements of the respective states before their due date of reporting for the SSB batch. As per Govt of MP, State Policy, an individual will only be quarantined if he/she has symptoms of COVID-19.**
- (m) Entry on Day-1 will be permitted only if all above instruction have been followed.

14. **INSTRUCTIONS ON REQUIREMENT OF RTPCR NEGATIVE REPORT.**

- (a) Candidates who have a vaccination certificate for two doses generated from COWIN platform and are **asymptomatic** on arrival will be exempted from carrying a negative RTPCR report.
- (b) Service Entry candidates who have a vaccination certificate issued by MH for two doses and are asymptomatic on arrival will be exempted from carrying a negative RTPCR report.
- (c) **Any candidate (including Service Entry candidate) who does not possess the vaccination certificate will be required to produce RTPCR negative report as in vogue. The RTPCR test should have been conducted within 72 hours of reporting at the Selection Centre.**

**Instructions for Attention of Candidates**

15. **Procedure at SSB.** Testing will be conducted over five days including the day of arrival, in two stages:-

- (a) **Stage I.** The Stage I testing shall commence at 06:30AM on the first day and will comprise of an Intelligence Test and a Picture Perception and Discussion Test (PPDT). In case of rejection in Stage I, the candidates shall be returned from the Selection Centre in the afternoon of the same day.
- (b) **Stage II.** The Stage II tests comprises of Psychological Tests, Group Test I & II and Interview for the next four days.

**Note:-** In order to familiarise yourself with the SSB procedure being followed, you are advised to follow the link <http://www.joinindianarmy.gov.in>. Only change being that you would be reporting on day of Stg 1.

16. **Compensation.** Government is not responsible for any compensation to the candidates or to their guardians/ heirs for injuries sustained by them during the period of testing or while using military transport.

17. **Travelling Allowance (TA).** Candidates appearing for SSB interview for Permanent/ Short Service Commission (Army/ Air Force/ Navy) for the first time for a particular type of commission shall be entitled for AC-III tier to and fro railway fare or bus fare including reservation cum sleeper charges within Indian limits. Re-imbursement of TA will be made to Bank Account through NEFT. To claim TA, if applicable, candidates must submit TA Form (Format attached as **Appendix 'P'**) a copy of the tickets and a cancelled cheque or a self attested photocopy of first page of bank passbook. You are liable to forfeit the TA if you:-

- (a) Are withdrawn from any stage of Testing due to ineligibility/ cancellation of candidature.
- (b) Make use of any travel concession forms from Defence or any other Govt Department.
- (c) Candidates are authorized to travel by AC III Tier / AC Chair Car/Mail/Express train only (Except Rajdhani/ Shatabdi/ Duronto). Base fare of the ticket will be given as TA as per Defence Travel Rule.
- (d) Candidates who apply again for the same type of commission will not be entitled to travelling allowance on any subsequent occasion.
- (e) For any query related to TA, please to send query on [scctaacct1234@gmail.com](mailto:scctaacct1234@gmail.com) only.

18. **For Selected Candidates.**

- (a) Candidates declared successful in the SSB interview are required to submit at the earliest a photocopy duly attested by Class-I Gazetted Officer of all such provisional degree / degree certificate, acquired after the SSB interview to Director General of Recruiting, Integrated Headquarters Ministry of Defence (Army) West Block - III, R K Puram, New Delhi - 110066.
- (b) Candidates are further advised that documents already verified at Selection Centre need not be submitted again to IHQ of MoD (Army). In case of loss of such documents, the onus will entirely rest upon the candidate.

**Character and Identity Certificate of Candidate for Commission.**

19. Selected candidates must submit two references duly completed and signed by referees, to the respective Training Academies at the time of joining. Format of Referee Certificate (IAFK 1180) is at **Appendix 'Q'**.

**Note.**

- (a) In order to preliminarily establish identity of the candidates, separate reference to two referees (not relatives) chosen by the candidates and who have known the candidates for not less than 2 years (as on the date of clearing SSB) to vouch for their character and antecedents and furnish information regarding their marital status
- (b) It should be ensured that referees indicated by the candidates come under the definition of trustworthy persons as given in the Attestation Form

20. **Medical Examination.**

- (a) In case, you qualify in the Stage II testing, you shall be required to undergo a Special Medical Board (SMB) over the next four to five days.
- (b) In your own interest you are advised to undergo a preliminary medical check-up before reporting for SSB interview.
- (c) **Unfit Candidates.** In case you are found unfit in the SMB, you are eligible for Appeal Medical Board (AMB) within 42 days (as applicable) from the date of approval of the SMB. In case, you are found unfit even in the AMB, you are eligible for Review Medical Board (RMB) which is the final appeal. This has to be submitted within 24 hours of approval of the AMB. Grant of RMB is at the discretion of the Medical Authorities.

21. **Administrative Instructions.** Following administrative instructions are laid down for Candidates' guidance and strict compliance:-

- (a) **Cash and Valuables.** It is advised that, adequate money should be carried by candidates for meeting their requirements. No valuables should be carried. Safe custody of cash and valuables will be the responsibility of the candidates.
- (b) No individual will be allowed to go out of the Selection Centre premises.
- (c) Candidates will strictly adhere to laid down timings at all places.
- (d) Candidates will not visit testing areas after testing hours.
- (e) **Mobile phones** will be deposited on arrival and their usage during the stay at Selection Centre, Bhopal is strictly prohibited.
- (f) Any contravention of above orders/ any act of indiscipline/ malpractices or cheating during testing will invite immediate cancellation of candidature on disciplinary grounds. Cases of serious breach of discipline and conduct will be handed over to civil police and FIR registered accordingly.
- (g) **Items to be Brought.** Following items will be required for the interview: -

<b><u>Ser No</u></b>	<b><u>Items</u></b>	<b><u>Quantity</u></b>	<b><u>Remarks</u></b>
(i)	Dark coloured trouser and light coloured shirt, Brown/ Black shoes & Neck tie (optional) for interview.	1 set	-
(ii)	White shorts, T-shirt and sports shoes (preferably white) for GTO Test	1-2 sets	-
(iii)	Writing material (pen blue/ black, pencil, eraser, A4 size white paper (10 Nos)	As required	-
(iv)	Latest Passport size photograph in light coloured dress and white background	30 copies	Head should cover 25 - 35 mm of photo. Photos not to be digitally edited.
(v)	Toiletries	As required	-
(vi)	Lock and key for safety of personal belongings	1 No	-

**(Note:- Tie/ blazers/ apparels bearing logos of school/academies/institutes etc are strictly prohibited)**



22. **Change of Address.** Change of address, if any, after submission of application will be intimated to "Dte Gen of Rtg (Rtg 'A'), Adjutant General's Branch, IHQ of MoD (Army), West Block-III, RK Puram, New Delhi - 110066". **(Format Attached as Appendix 'R')**

23. **Correspondence.**

- (a) Candidates must forward all queries/ requests only through '**Feedback/ Queries**', after logging in to their personal profile on [www.joinindianarmy.nic.in](http://www.joinindianarmy.nic.in).
- (b) Alternate modes of communication to us on **Tele No.** 0755–2735980 (Between 0830-1400 hrs).
- (c) No action will be taken on requests received through any other channels.

24. Wishing you success.

File No : SCC/7301/SSC(T)-61/CU

Station : Bhopal

Date : 22 Mar 2023

Sd-x-x-x-x-x  
Call Up Officer  
Selection Centre Central  
for Commandant

**SELF CERTIFICATION (ONE FOR EACH TATTOO) BY CANDIDATES FROM TRIBAL COMMUNITIES WITH**  
**PERMANENT BODY TATTOO(S)**

1. I, \_\_\_\_\_ (Name of Candidate), Son of \_\_\_\_\_ (Name of Father/Mother/Guardian as applicable \_\_\_\_\_ (Date of Birth) hereby give an undertaking that I belong to \_\_\_\_\_Tribe from \_\_\_\_\_ area of \_\_\_\_\_State and I do not have any permanent body tattoo on my body/I have one/two/three/four/more than four \* permanent body tattoo(s) inked on my body as follows (one for each tattoo) :-

<u>Photograph of Tattoo</u>	<u>Details of Tattoo</u>
(Post card size to be pasted here duly signed by the candidate with name please do not use staple pins/clips)	Location of tattoo at body part -
	Size of Tattoo -
	(In Cms)
	Language -
	(If Applicable)
	Significance of Tattoo -
	(IF Applicable)

(\* Delete whichever is not applicable)

2. I am enclosing Certificate(s) as per Annexure V, in original, for permanent body tattoo(s) on my body, duly signed as per instructions.
3. I hereby declare that besides the tattoo(s) as referred in Para 1 of Annexure IV above, I will not have any other permanent body tattoo(s) in future if I am selected to undergo pre-commission training.
4. The above information given by me is true and correct to the best of my knowledge and belief.
5. I understand that misrepresentation of any facts/concealment of any information regarding permanent body tattoo(s) will lead to cancellation of my candidature at any stage from commencement of the selection process and I shall be solely responsible for the same.

Place:

\_\_\_\_\_  
(Signature of the Candidate)

Date:

Name, Entry & SSB Batch No

**CERTIFICATE FOR PERMANENT BODY TATTOO IN RESPECT OF CANDIDATES FROM TRIBAL COMMUNITIES**

1. This is to certify that \_\_\_\_\_ (Name of Candidate) whose date of birth is \_\_\_\_\_ is the Son of \_\_\_\_\_ (Name of Father/ Mother/ Guardian as applicable) and belongs to \_\_\_\_\_ (Name of the Tribe) Community of \_\_\_\_\_ (Name of the District) in the State of \_\_\_\_\_ (Name of the State).
2. It is certified that the permanent body tattoo(s) inked at the following parts of the body of \_\_\_\_\_ (Name of the candidate) is as per existing customs and traditions of \_\_\_\_\_Tribe and is in practice as on date :-
- (a)
- (b)
- (c)
- (d)

(Total No of Tattoos – both in figures and words)

3. Post card size photograph of each of the tattoo as given in Paragraph 2 of Annexure V above is correct and placed as under for any future reference / record hereafter:-

<u>Photograph of Tattoo</u>	<u>Details of Tattoo</u>
(Post card size to be pasted here duly signed by the candidate and official issuing this certificate with their respective names. Please do not use staple pins/clips)	Location of tattoo at body part -
	Size of Tattoo -
	(In Cms)
	Language -
	(If Applicable)
	Significance of Tattoo -
	(IF Applicable)

**Note** :- Each tattoo will have a separate photograph with details and will be described separately in additional pages will be used for the purpose and each page will attested separately.

Place :

\_\_\_\_\_

(Signature with Name, Designation and Stamp of DC/DM or SDM of the District/Tehsil) OR (Signature with Name Designation if any and Address of Chairman/Secretary or Senior Member of the Tribe to which the candidate belongs to with their Stamp)

**SELF CERTIFICATION (ONE FOR EACH TATTOO) UNDERTAKING BY CANDIDATES (OTHER THAN THOSE  
FROM TRIBAL COMMUNITIES) WITH PERMANENT BODY TATTOO(S) ON PERMISSIBLE  
BODY PART**

1. I, \_\_\_\_\_ (Name of Candidate), Son of \_\_\_\_\_ (Name of Father/ Mother/ Guardian as applicable) \_\_\_\_\_ (Date of Birth) hereby give an undertaking that \*I do not have any permanent body tattoo on my body/\*I have one/two/three/four/more than four permanent body tattoo(s) as per details given and shown in the photograph(s) below (\*strike out whichever is not applicable) :-

<u>Photograph of Tattoo</u>	<u>Details of Tattoo</u>
(Post card size to be pasted here duly signed by the candidate with name please do not use staple pins/clips)	Location of tattoo at body part -
	Size of Tattoo - (In Cms)
	Language - (If Applicable)
	Significance of Tattoo - (IF Applicable)

2. I hereby declare that besides the tattoos as declared by me in Paragraph 1 of Annexure VI above. I will not have any other permanent body tattoo(s) in future if I am selected to undergo pre-commission training.
3. The above information given by me is true and correct to the best of my knowledge and belief.
4. I understand that misrepresentation of any facts/concealment of any information regarding permanent body tattoo(s) will lead to cancellation of my candidature at any stage from commencement of the selection process and I shall be solely responsible for the same.

Place : \_\_\_\_\_

(Signature of the Candidate)

Date : \_\_\_\_\_

Name, Entry & SSB Batch No

Note 1. Each tattoo will have a separate photograph and will be described separately additional pages will be used for the purpose and each page will be signed by the candidate.

Note 2. Commandant Selection Centre or Commandants of a Pre-Commission Training Academy are empowered to reject a candidate for non-permissible permanent body tattoo(s).

**NO CLAIM CERTIFICATE**

I father/ guardian of \_\_\_\_\_ who is a candidate for **SSC (T) - 61 (Oct 2023) Course** in the Army, hereby certify that I fully understand that my son will, if required, attend the Services Selection Board Interview with my full and free consent and at my own risk and that I or my son shall not be entitled to claim any compensation or other relief from the government in respect of any injury or disability which my son may sustain in the course of or as the result of any of the tests given to his at the SSB interview, whether due to her own negligence or the negligence of any other person or otherwise.

Place : .....

Date : .....

Signature of Parent / Guardian

Address .....

SSC BHOPAL

**CERTIFICATE FOR NOT HAVING DUPLICATE PROFILES/REGISTRATION IDs**

1. I understand that creating duplicate profiles (registration IDs) on [www.joinindianarmy.nic.in](http://www.joinindianarmy.nic.in) is not allowed.
2. I hereby certify, that I have only one profile (registration ID) on [www.joinindianarmy.nic.in](http://www.joinindianarmy.nic.in) whose user name is \_\_\_\_\_.

OR

I have more than one profiles (registration IDs) on [www.joinindianarmy.nic.in](http://www.joinindianarmy.nic.in) whose user names are as under:-

- (a) \_\_\_\_\_
- (b) \_\_\_\_\_
- (c) \_\_\_\_\_

3. **For candidates having more than one Profile/ Registration ID.** Having understood that I can maintain only one profile (Registration ID). I have already requested the authority concerned at DG Recruiting by email/letter on \_\_\_\_\_ to delete my profile(s) (registration IDs) with following user name(s) :-

- (a) \_\_\_\_\_
- (b) \_\_\_\_\_

4. In case the above information submitted by me is found to be false, I understand that all my current applications are liable to be cancelled at any stage of the selection process.

Date : \_\_\_\_\_

.....

Station : \_\_\_\_\_

.....

(Signature of the Candidate)

Name: \_\_\_\_\_

Course : \_\_\_\_\_

Roll No : \_\_\_\_\_



**BONAFIDE CUM CUSTODIAN CERTIFICATE**

**(CERTIFICATE FOR CANDIDATES WHO HAVE SUBMITTED THEIR CERTIFICATES  
AND MARKSHEETS FOR PURSUING HIGHER STUDIES)**

(This certificate is required on the original letter head)

1.      Certified that \_\_\_\_\_ S/o Shri \_\_\_\_\_ is a bonafide student of  
\_\_\_\_\_ (name of college/ university) and presently studying in \_\_\_\_\_  
(name of course to be mentioned). The following certificates and mark sheets in respect of the above individual  
have been deposited with this College/University/Institution in original for verification purpose: -

- (a) .....
- (b) .....
- (c) .....

2.      It is further certified that Photostat copies of the above documents have been verified and attested by the  
undersigned.

Place :  
Date :  
College/University round stamp

(Signature of Principal/Registrar of the  
College/ University where studying with stamp)

SCC BHOPAL

CERTIFICATE

DETAILS OF PREVIOUS SSBs INTERVIEW ATTEMPTS

1. I, \_\_\_\_\_ S/o Shri \_\_\_\_\_ appearing for SSB Interview for \_\_\_\_\_(Name of Entry) Course, Roll No \_\_\_\_\_ hereby declare that I have earlier attended the following SSBs Interview :-

Ser No	Type of Commission/ Entry	SSB Centre	Batch No & Chest No	Date of Interview	Result

2. I hereby declare that to the best of my knowledge in belief the above information is correct and understand that my candidature will be cancelled if found incorrect.

Place:

Date:

(Signature of the candidate)

**CERTIFICATE**

(DATES OF FINAL EXAM AND RESULTS)

**(CANDIDATES STUDYING IN FINAL YEAR OF THE ACADEMIC SESSION/  
AWAITING FINAL YEAR EXAMINATION RESULTS)**

(Strike out inapplicable portions)

Certified that \_\_\_\_\_ S/o Shri \_\_\_\_\_ is/ was a bonafide student of \_\_\_\_\_ (name of college). His final year/ semester examination will be/ has been held during \_\_\_\_\_ (Month & Year of exam) of which the result is expected to be declared on or before **01 Oct 2023**.

Place :

Date :

(College/University round stamp)

(Signature of Principal/Registrar of the  
College/ University where studying with stamp)

**DECLARATION CERTIFICATE**  
(PROOF OF PASSING)

**(CANDIDATES STUDYING IN FINAL YEAR OF THE ACADEMIC SESSION/  
AWAITING FINAL YEAR EXAMINATION RESULTS)**

1. I, \_\_\_\_\_, Roll No \_\_\_\_\_, Course \_\_\_\_\_ hereby declare that I shall submit the proof of passing the Final Year/ Semester Exam for the Graduation Degree, to Directorate General of Recruiting, Integrated Headquarters Ministry of Defence (Army) West Block - III, RK Puram, New Delhi – 110066 by **01 Oct 2023**.

2. I undertake the complete responsibility for submission of necessary documents as stated above and understand that my candidature will be cancelled if I fail to do so.

Place:

Date:

(Signature of the candidate)

**CGPA RELATED UNDERTAKING CERTIFICATE**  
**(FOR ALREADY PASSED ENGG GRADUATE/ M.Sc HOLDERS)**

1. I \_\_\_\_\_ (Name of Candidate) Roll No. \_\_\_\_\_ a candidate for **SSC(Tech)-61 (Oct 2023)** course hereby declare that my cumulative CGPA/SGPA/CPI upto final semester/ year Engineering Degree Course/M.Sc in \_\_\_\_\_ stream/ discipline (as per final year marks sheet/ degree cert) is \_\_\_\_\_ out of \_\_\_\_\_ and as per the conversion formula provided by the university/ college the converted percentage of marks **upto final semester/ year is** \_\_\_\_\_ % which is not below the approved cut off of \_\_\_\_\_ % in \_\_\_\_\_ (notified stream/ discipline)

2. **The Calculation is as under (As applicable).**

(a) Conversion Formula \_\_\_\_\_

(b) CGPA/SGPA/CPI upto final semester/ year is \_\_\_\_\_.

(c) Calculated Percentage \_\_\_\_\_.

Place :

Date:

(Signature of the candidate)

**COUNTERSIGNATURE**

Place :

Date :

College/University round stamp

(Signature of Controller of exam/  
Registrar/Dean of the concerned university/  
Principal of the College with stamp)

**CGPA RELATED UNDERTAKING CERTIFICATE****(FOR FINAL YEAR APPEARING CANDIDATES)**

1. I \_\_\_\_\_ (Name of Candidate) Roll No. \_\_\_\_\_ a candidate for **SSC(Tech)-61 (Oct 2023)** course hereby declare that my cumulative CGPA/SGPA/CPI upto 6<sup>th</sup> semester/ 3<sup>rd</sup> year of Engineering Degree Course/ 8<sup>th</sup> semester/ 4<sup>th</sup> year of B.Architecture/ 2<sup>nd</sup> semester/1<sup>st</sup> year of M.Sc in \_\_\_\_\_ stream/ Discipline) is \_\_\_\_\_ out of \_\_\_\_\_ (whichever is applicable) and as per the conversion formula provided by the university/ college the converted percentage of marks upto 6<sup>th</sup> semester/ 3<sup>rd</sup> year of Engineering Degree Course/ 8<sup>th</sup> semester/4<sup>th</sup> year of B.Architecture / 2<sup>nd</sup> semester/ 1<sup>st</sup> year of M.Sc in \_\_\_\_\_ stream/ discipline is \_\_\_\_\_ % (as applicable) which is not below the approved cut off of \_\_\_\_\_ % in \_\_\_\_\_ (notified stream/ discipline)

2. **The Calculation is as Under (As applicable).**

(a) Conversion Formula \_\_\_\_\_

(b) CGPA/SGPA/CPI upto 6<sup>th</sup> semester/ 3<sup>rd</sup> year of Engineering Degree Course/ 8<sup>th</sup> semester/ 4<sup>th</sup> year of B.Architecture/ 2<sup>nd</sup> semester/ 1<sup>st</sup> year of M.Sc in \_\_\_\_\_ stream/ discipline (whichever is applicable) is \_\_\_\_\_.

(c) Calculated Percentage \_\_\_\_\_.

Place :

(Signature of the candidate)

Date:

**COUNTERSIGNATURE**

Place :

(Signature of Controller of exam/  
Registrar/Dean of the concerned university/  
Principal of the College with stamp)

Date :

College/University round stamp



**CERTIFICATE RELATED TO BACKLOG AND PROOF OF PASSING****(FOR FINAL YEAR APPEARING CANDIDATES ONLY)**

1. It is certified that \_\_\_\_\_ (Name of Candidate) S/o \_\_\_\_\_ (Father's Name) studying in final year/semester of Engineering Degree course with \_\_\_\_\_ (Applied Stream) has **no backlog** at the time of submission of application for **SSC(Tech)-61 (Oct 2023)** course i.e. \_\_\_\_\_ (date of submission of application).

2. It is also certified that the above named candidate is studying in the final year/ semester of B.E/B.Tech/ B,Arch/M.Sc in \_\_\_\_\_ (Branch)/Discipline) in this university/ college/ institute and his final year/ semester examinations will be completed in all respect including written, practical's, projects, backlogs, viva voice, intern training, etc by **01 Oct 2023**. His proof of passing Engineering degree examination along with marks sheet of all semesters/ years will be issued on or before **01 Oct 2023**.

Place :

(Signature of Controller of exam/  
Registrar/Dean of the concerned university/  
Principal of the College with stamp)

Date :

College/University round stamp

**UNDERTAKING/ DECLARATION TOWARDS FINAL SEMESTER/ YEAR****CUMULATIVE PERCENTAGE OF MARKS IN APPLIED STREAM****(FOR FINAL YEAR APPEARING CANDIDATES)**

1. I \_\_\_\_\_ (Name) S/o \_\_\_\_\_ (Father's Name) hereby declare that I am studying in final year of Engineering. My cumulative marks percentage upto 6<sup>th</sup> Semester/ 3<sup>rd</sup> year of engineering degree course is \_\_\_\_\_/ 2<sup>nd</sup> Semester/ 1<sup>st</sup> year of M.Sc in notified stream is \_\_\_\_\_/ 8<sup>th</sup> semester/ 4<sup>th</sup> year of Architecture is \_\_\_\_\_ (as applicable).

2. Approved cut off percentage in my stream \_\_\_\_\_ (stream name) is \_\_\_\_\_. I understand and hereby declare that my cumulative percentage of marks upto final semester/ year as per notification has to be not less than the approved cut off percentage for **SSC(Tech)-61 (Oct 2023)** course in my stream/ discipline, failing which my candidature for **SSC(Tech)-61 (Oct 2023)** course will be cancelled even after being recommended for this course.

Place :

(Signature of Candidate)

Date :

TO WHO-EVER IT MAY CONCERN

CONSENT

I.....Son of .....India Passport  
No.....hereby give my consent that details of my stay in  
.....during the period from.....to.....may be  
verified to concerned Indian Authorities.

Signature\_\_\_\_\_

Name\_\_\_\_\_

Address\_\_\_\_\_  
\_\_\_\_\_

Place \_\_\_\_\_

Date \_\_\_\_\_

SCC BFI

**EMPLOYEE CLEARANCE CETIFICATE EMPLOYED UNDER CENTRAL /STATE GOVT UNDERTAKING  
AUTONOMOUS BODIES**

**TO WHOM IT MAY CONCERN**

1. This is certify that Shri/Kumari.....Son of.....who is resident of  
(Give permanent address)..... was employed by  
..... ( Company Name) as.....(position)  
from.....to.....
2. ....(Name) has no standing obligations or accountability to settle with the company. He /  
She is thus, cleared of all accountabilities from the company.
3. This Certificate of Clearance is issued for whatever purpose it may serve best.

Station:  
(Office stamp)

Signature of .....  
Name.....  
Designation.....  
Address.....  
Office Tele Phone No.....  
Mobile No.....



**NO RISK CERTIFICATE**

I \_\_\_\_\_ s/o \_\_\_\_\_ who is a candidate for \_\_\_\_\_ entry in the Army/ Navy, hereby certify that, I will not hold the Selection Centre responsible if I contract COVID during transit or during my stay with the Selection Centre. I am attending the SSB at my own risk.

Place : .....

Signature of Candidate

Date : .....

**COUNTERSIGNED**

Place : .....

Signature of Parents / Guardian

Date : .....

Address .....

**Appendix ‘O’**

**UNDERTAKING CERTIFICATE**

I, Roll No \_\_\_\_\_ Name \_\_\_\_\_ s/o \_\_\_\_\_ am appearing for SSB of \_\_\_\_\_ Entry commencing from \_\_\_\_\_ to \_\_\_\_\_. **I undertake / certify that all criteria / eligibility conditions, as mentioned in the Course Notification and Call Up letter are being fulfilled by me.** There is no discrepancy in my School & College mark sheets/ certificates, online applications and all other documents as required. If any discrepancy is found in any of my documents or eligibility conditions, at any stage, during or after the SSB. I fully understand that my candidature will be cancelled.

Place : .....

Signature of Candidate

Date : .....

**COUNTERSIGNED**

Place : .....

Signature of Parents / Guardian

Date : .....

Address .....

TRAVELLING ALLOWANCE FORM

PART- I

(PLEASE FILL DETAILS BEFORE REACHING FOR SSB AND CARRY IT FOR SSB)

1. Batch No \_\_\_\_\_ Stage I Chest No \_\_\_\_\_
2. Name of candidate as per Dossier \_\_\_\_\_
3. Name of the nearest railway station \_\_\_\_\_
4. Mobile No \_\_\_\_\_ E mail ID \_\_\_\_\_
5. Banker's details of the individual for making payment of TA through NEFT (Copy of Cancelled Cheque Enclosed):-

(a) Name of the account holder: \_\_\_\_\_  
(Enter only saving bank account)

(b) **Saving Bank Account No only**

(i) In figures eg 3,4,9

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

(II) In words eg. Three, four, nine

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

(c) **IFS Code**

(i) In figures eg 3,4,9

--	--	--	--	--	--	--	--	--	--	--	--	--

(II) In words eg. Three, four nine

--	--	--	--	--	--	--	--	--	--	--	--	--

(d) Bank Name \_\_\_\_\_

(e) Branch with full address \_\_\_\_\_  
\_\_\_\_\_

6. Actual train/ Flight fare paid (Tickets to be enclosed) :-

(a) From \_\_\_\_\_ To \_\_\_\_\_

(b) Class \_\_\_\_\_

(c) Amount Rs. \_\_\_\_\_

(d) Train/ Flight PNR/Ticket No \_\_\_\_\_



7. Actual Bus fare paid (Tickets to be enclosed):-

- (a) From \_\_\_\_\_ To \_\_\_\_\_
- (b) Amount Rs. \_\_\_\_\_
- (c) Bus Ticket No. \_\_\_\_\_

8. Grand total (5+6) Rs. \_\_\_\_\_

9. It is certified that I, \_\_\_\_\_ S/o \_\_\_\_\_ am appearing for SSB Interview for Permanent/Short Service Commission of Army/ Air Force/ Navy for the first time. I will be personally responsible for any intentional/non intentional wrong information as furnished above and I will not claim TA in future. I will be responsible if TA amount is not credited into my given account because of wrong data/incorrect banker's details filled by me and I will also not blame Selection Centre Central, Bhopal for the same in future.

**Note:** if any of the above bank details submitted by the candidate is incorrect (including spelling of name of account holder), then the TA amount will not be credited into the account by the bank and candidate will be responsible for the same. Once the process is initiated, the undisbursed TA amount is deposited into Govt Treasury through MRO and there is no provision to re- claim the same.

Station : Bhopal

Dated :

(Signature of candidate)

### **PART – II**

(TO BE FILLED BY THE ACCTS CLK)

10. Auth Train fare:-

- (a) From \_\_\_\_\_ To \_\_\_\_\_
- (b) Class \_\_\_\_\_
- (c) Amount Rs. \_\_\_\_\_

11. Admissible Train fare \_\_\_\_\_  
(Para 5 or 9 whichever is less)

12. Admissible grand total paid (6+10) x 2 Rs. \_\_\_\_\_

(Signature of Account Clerk)

### **DOCUMENTS REQUIRED**

1. TA FORM.
2. CANCELLED CHEQUE OR PHOTOCOPY OF FIRST PAGE OF BANK PASSBOOK DULY SELF ATTESTED.
3. ORIGINAL OR PHOTOCOPY OF TICKETS (AIR/ TRAIN/ BUS)

Appendix ‘Q’

Course No.....

Roll No.....

In lieu of IAFK 1180

- Photographs in civil dress
- Signed by Cades GC/LC
- To be authenticated
- by an Offr along with

CHARACTER AND IDENTITY CERTIFICATE OF CANDIDATES FOR COMMISSION

1. Certified that I know Shri.....Son of .....who is resident of (Give permanent address).....for the last .....years and.....months and to the best of my knowledge belief he/she bears a good moral character and has no antecedents which would render him/her unsuitable for grant of Commission in the Defence Services

2. He/She is married /unmarried with/without..... child/children

Station:  
(Office stamp of referee if available)

Signature of referee.....  
Name.....  
Designation/status.....  
Address.....  
Office Tele Phone No.....  
Mobile No.....

PARTICULARS OF CANDIDATE

- 1. Name in full.....  
(IN BLOCK LETTERS)
- 2. Father's name in full.....  
(IN BLOCK LETTERS)
- 3. Father's/Guardian's name and full present address.....
- 4. Name of School/College and date of leaving.....
- 5. Date of entry in School/College and date of leaving.....
- 6. Class Upto which studied or at present studying.....
- 7. In case you are studying give your roll No. if any.....

Station:

Date : 2023

(Signature of Candidate)

From,

Roll No : \_\_\_\_\_

Name : \_\_\_\_\_

Father's Name : \_\_\_\_\_

Postal Address : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Email : \_\_\_\_\_

Mob No : \_\_\_\_\_

To,

Dte Gen of Rtg (Rtg ‘A’),  
Adjutant General’s Branch,  
IHQ of MoD (Army),  
West Block-III, RK Puram,  
New Delhi - 110066

APPLICATION FOR CHANGE OF ADDRESS

Sir,

1. I am a candidate for \_\_\_\_\_ Course.
2. My Postal address has been changed. I request you to please update my postal address in the application for further correspondence:-

Postal Address (as given in the application)	New Postal Address (To be changed in the application)
_____	_____
_____	_____
_____	_____
_____	_____

Thanking You.

Yours faithfully,

Date : \_\_\_\_\_

(Signature of candidate)

Copy to :-

The Call Up Officer  
Selection Centre Central  
Sultania Infantry Lines,  
Bhopal (MP) – 462001