

**International Institute of Information Technology, Gachibowli, Hyderabad**

**IIIT-H Students Medical Reimbursement Fund**

**Ref: IIIT-H/C-CoW:SMRF-2014/09-01A**

**Date: 08/06/2018.**

IIIT-H expects that every student has sufficient medical insurance coverage, typically in his/her parent/s insurance plan/s or from independent insurance plan and use it as primary means of covering medical treatment. As a secondary measure, IIIT-H has instituted **“Student Medical Reimbursement Fund” (SMRF)** to take care of the student while s/he is on campus.

In lieu of Students Group Hospitalization Insurance & Personal Accident (including parents) coverage which was in implementation since 2003 by M/s The New India Assurance Company with M/s MD India Healthcare Pvt (TPA) Ltd as medical service provider, IIIT-H Students Medical Reimbursement Fund (SMRF) has been instituted w.e.f. September 2014 with due approval of the Director vide Doc.Ref:IIIT-H/C-CoW:SMRF-2014/09-01 Dt:16/09/2014, which is further amended as below w.e.f. **June 2018 :**

**1. Objectives of Students Medical Reimbursement Fund (SMRF) :**

- 1.1** To create a fund with an initial amount equal to Insurance premium paid in FY:2013-14 + 10% i.e. Rs. 10.70 Lacs + 1.07 Lacs = Rs.11,77,000/- (rounded off to 12,00,000/-) which will progressively enhance every year by 10% since Sep'14.
- 1.2** To ensure that students are fully reimbursed the expenses towards Hospitalization out of “SMRF” subject to a maximum of **Rs.50,000/p.a. per student.**

**2. Creation of Fund :**

Fund amount, as explained above, to SMRF will be sanctioned every year in April by the Director. The balance left out in SMRF after reimbursement of medical expenses to the students during the Financial Year will be carried forward to the succeeding financial year.

**3. Eligibility criteria :**

- 3.1** All IIIT-H regular (full time) students are eligible. Part-time students, PGSSP, MSIT, Project students & Research Assistants are not covered in SMRF.
- 3.2** Expenses for a minimum of 1 day hospitalization and subjected to a maximum of Rs.50,000/- per academic year, with intimation to Hostel Care Taker or Head Hostel Admin., prior to hospitalization or during during the treatment. This includes admission, diagnostics, doctor's consultation, treatment and medicines. However, critical treatments such as Clinical or Surgical Procedures under Day Care observation (less than 24 hours) in any hospital will also be

considered on case to case basis, which are subject to verification by the Institute authorities with the concerned hospitals where the patient has undergone such treatment.

#### **4. Reimbursement of Medical Claim :**

- 4.1 For students in Hyderabad (i.e. not on leave or out of station), in case of hospitalization, prior intimation to Hostel Admin. Office before hospitalization or during treatment either through E-Mail/phone/SMS is a must. In case of hospitalization in specified hospitals in and around Hyderabad, Institute or its appointed agency will pay directly to hospitals. If payment is made by student, the claim should be submitted to Hostel Admin. office **within 2 weeks from date of discharge of student from hospital** with all supporting bills and relevant documents through IMS.
- 4.2 If student's hospitalization is outside Hyderabad, the reimbursement of medical expenses will be on submission of hospital bill payment receipt, discharge summary, diagnostic reports etc., by the student **within 3 weeks after discharge from the hospital through IMS**. However, prior intimation to Hostel Admin. Office before hospitalization either through E-Mail/Phone/SMS is a must.

#### **5. Exclusions of SMRF :**

- 5.1 Out Patient Consultations/ Diagnostics and Treatments thereon will not be covered by SMRF, under any circumstances.
- 5.2 Claims against usage of medicines without Doctor's prescription (self-medication) or consumption of over dosage of medicines or any treatment (inpatient/out-patient) arise out of life-threat attempt, will not be covered.

#### **6. Trustees of SMRF :**

Chair-CoW, Warden (Health & Medical) and Head – Hostel Admin., will be the “Trustees” for SMRF. Dy Registrar (F&A) will be the In-charge for “Funds Management” and respective accounting.

#### **7. Process & Sanctioning Authority for SMRF :**

Upon receipt of Medical Claims from Hospital/Institute-authorized agency/students, Head- Hostel Admin/I/c – SAO will verify the same and get it authorized by Warden – Students Health & Medical and finally forward to the Dy Registrar (F&A) for reimbursement within a week (6 working days).

This has the approval of Director.

Sd/-  
Registrar