

Change of Program Rules after First Year of UG program

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Preamble: A student after their first year can change their program based on their interest and capabilities. A student in a four year UG program can change to any other four year or a Dual Degree (DD) program; a student in a DD program cannot change to another DD program. The guidelines to apply and approval process is given below. The specific guidelines for individual programs are provided separately.

- a) First year students are considered for branch change from any four year program to any other four year or a Dual Degree (DD) program.
- b) Change of branch is permitted from branch P to Q provided the change does not result in student strength in branch P falling below 10% of sanctioned strength and branch Q does not go 10% above sanctioned strength.
- c) Specific programs may have a minimum CGPA eligibility requirement to be considered for branch change.
- d)
 - 1) If the number of students in a program is less than 90% of the sanctioned strength, change out of the program is permitted only if there are students changing into the program such that the final strength is at least 90% of the sanctioned strength.
 - 2) If the number of students in a program is more than 110% of sanctioned strength, change into the program is permitted only if there are students going out of the program such that the final strength is at most 110% of the sanctioned strength.
- e) In case of more students (than number of vacancies) wanting to change from branch P to branch Q. A priority list will be generated based on grades in courses relevant to program Q (as decided by program Q). In case of a tie, CGPA will be used.
- f) And outcome of Interview with program coordinators of program P and Q.

**Sd/-
Director**