

Acceptance of Resignation Letter

Name :
Employee ID :
Band :
Sub- Band :
Designation :

Dear

This is with reference to your resignation letter subject to your completion of necessary formalities including final settlement as per the company policy. On your returning of all the company assets if any and on completion of final settlement of accounts, you would be relieved from the services of the company, effective from

Your resignation has been accepted by the company,

Relieving letter and service certificate will be forwarded to your address once the final settlement details are completed, including recoveries if any. Kindly write to exit.helpdesk@hindujatech.com for any clarifications.

We would like to bring to your attention certain provisions contained in the Employee Non-compete and Non-Disclosure Agreement (“Agreement”) dated entered between you and Hinduja Tech Limited (“HT”) at the time of your employment with us.

Pursuant to the said Agreement, you had undertaken that you shall abide by the following provision/restrictions

1. Till the completion of one year post cessation of your employment with HT, you shall not (a) directly or indirectly, own, engage, participate, or be employed in any capacity related or similar to, or requiring knowledge of Confidential Information obtained from your employment with HT; (b) solicit or divert to any Competing Business any individual or entity which is a customer of HT or was a customer at any time during the preceding 12 months; or (c) induce, recruit or solicit any of HT’s employees to terminate their employment or enter into another employment agreement with a competitor to HT.
2. You shall not disclose any Confidential Information without the prior written authorization of HT.
3. You shall disclose in writing to HT, promptly and completely, any invention which you made during your employment with HT or in a period of one (1) year immediately following the end of your employment which relate to your prior work assignment at HT or to any Confidential Information of HT.

The capitalized words not defined herein shall have the meaning as set out in the Agreement.

Please note that as per the terms of the Agreement, in the event of breach of these conditions by you, HT shall be entitled to seek preliminary and permanent injunctive relief, without the necessity of proving actual damages, as well as an equitable accounting of all earnings, profits and other benefits arising from any violation of the above terms of the Agreement, which rights shall be in addition to any other rights or remedies to which HT may be entitled.

We wish to state that the terms of the Agreement will continue to be in force even after the cessation of your employment with HT for the period as stipulated in the Agreement, and any breach of the same will entitle HT to take necessary remedial action as it may deem fit, in order to protect its interests. Wish you success in your future endeavors

Yours Truly,
For Hinduja Tech Ltd



Peter Elvis Stephenson
Asst. Vice President - HR