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## Service Certificate and Relieving Letter

## Dear

Consequent to the completion of Full and Final settlement process, we would like to inform you that you have been relieved from the services of Hinduja Tech Limited on close of business hours on

Details of your service with the company is as furnished below

Name :
Employee ID :
Band :
Sub Band :
Date of Joining :
Date of Relieving :
Designation at relieving :

Character & Conduct : Good

Wish you the very best in all your future endeavours.

Yours Truly, For Hinduja Tech Ltd

Peter Elvis Stephenson Asst. Vice President - HR

