

**THE OPEN WINDOW SCHOOL OF VISUAL COMMUNICATION**

**Declaration regarding Plagiarism Policies :**

The Open Window places great emphasis upon integrity and ethical conduct in the preparation of all written work submitted for academic evaluation.

While academic staff teach you about referencing techniques and how to avoid plagiarism, you too have a responsibility in this regard. If you are at any stage uncertain as to what is required, you should speak to your lecturer before any written work is submitted.

You are guilty of plagiarism if you copy something from another author's work (eg a book, an article or visual work etc) without acknowledging the source and pass it off as your own. In effect you are stealing something that belongs to someone else. This is not only the case when you copy work word-for-word (verbatim), but also when you submit someone else's work (written or visual) in a slightly altered form (paraphrase) or use a line of argument without acknowledging it. You are not allowed to use work previously produced by another student. You are also not allowed to let anybody copy your work with the intention of passing it off as his/her work.

Students who commit plagiarism will not be given any credit for plagiarised work. The matter may also be referred to the Disciplinary Committee (Students) for a ruling.

Lecturers at The Open Window will not accept any projects, written or practical, unless this form has been completed and attached to the work submitted.

1. I am aware of The Open Window's policy regarding plagiarism and I understand exactly what plagiarism is.
2. The work submitted is my own original work.
3. Acknowledgement was given accordingly to reference made to other sources' work / projects / ideas / concepts / theories, etc., whether extracted from a source in a digital, printed or verbal nature.
4. The submitted project does not belong to any current or previous student, or been copied from any current or previous student's work / projects / ideas / concepts / theories, etc.
5. I have not let anybody use, submit and/or copy my work for evaluation or submission purposes.
6. I am aware that plagiarism is a criminal offence and that The Open Window reserves the right to conduct a disciplinary hearing, take legal action or even expel me should I be found guilty of plagiarism.
7. I have read The Open Window plagiarism prevention policy and understand the contents thereof.

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Student Number 200055

Subject and Level DV204

Lecturer Armand Pretorius

Project being submitted DV204 Term Project

Student's signature  Date 3 / 11 / 2021