

Madhya Pradesh Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) setting up of Agency, Accounts and Audit Rules, 2014

MADHYA PRADESH

India

Madhya Pradesh Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) setting up of Agency, Accounts and Audit Rules, 2014

Rule

MADHYA-PRADESH-SEXUAL-HARASSMENT-OF-WOMEN-AT-WORKPLACE of 2014

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Madhya Pradesh Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) setting up of Agency, Accounts and Audit Rules, 2014Published vide Notification No. No. 1379-1866-13-L-2, dated 29.08.2014Last Updated 5th February, 2020No. 1379-1866-13-L-2. - In exercise of the power conferred by sub-section (4) of Section 29 read with sub-section (4) of Section 8 of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 (No. 14 of 2013), the State Government hereby makes the following rules, namely:-

1. Short title and Commencement.

(1)These rules may be called the Madhya Pradesh Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) setting up of Agency, Accounts and Audit Rules, 2014.(2)They shall come into force on the date of their publication in the Madhya Pradesh Gazette.

2. Definition.

- In these rules, unless the context otherwise requires,-(a)"Act" means the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 (No. 14 of

2013);(b)"Agency" means the Agency setup under Rules 3;(c)"State Government" means the State Government of Madhya Pradesh in the Woman and Child Development Department;(d)Words and expressions used herein not defined but defined in the Act shall have meanings respectively assigned to them in the Act.

3. Setting up of Agency.

- The State Government shall designate the State Women Resource Centre as the agency for the purposes of the Act.

4. Grant by the Central Government or the State Government.

(1)The Amount of grant made by the Central Government shall be transferred to the Agency. The Agency shall pay to the District Officer such sum as may be required for the payment of fees or allowances referred to in sub-section (4) of Section 7 of the Act.(2)The Agency shall make entry of the amount of grant received in a separate grant register.

5. Receipt of the sum and withdrawal.

(1)The Agency shall have a PD Account which shall be opened in respective District treasury.(2)The PD Account shall be operated by the Officer incharge.(3)Whichever sums received to the Agency shall immediately be deposited in the PD Account opened under sub-rule (1).(4)The amount shall be withdrawn from the account through cheque under the signature of the Officer incharge of the Agency or any other Officer authorised by it in this behalf.

6. Maintenance of Registers.

- The officer-in-charge of the Agency shall maintain registers for the maintenance of accounts including the following:-(1)Cash Book.(2)Cheque Book.(3)Pass Book.(4)Payment of fees and allowances.(5)Payment of Training expenses.(6)Payment of expenses to Media campaign.(7)Office and contingency expenses.

7. Annual Accounts.

(1)The Accounts of the Agency shall be maintained in such manner and in such form as may be prescribed by the State Government.(2)The Officer incharge of the Agency shall prepare an annual statement of accounts in such form as may be prescribed by the State Government.(3)The annual account shall be prepared for each financial year.

8. Audit.

(1)The account of the Agency shall be audited by the Auditor of the Local Fund Audit Department or by such Auditor as may be authorised by the State Government after consultation with the

Accountant General Madhya Pradesh.(2)The Officer incharge holding the custody of the accounts of the Agency shall furnish to the State Government audited copy of the account together with auditor's report thereon.(3)The Agency shall cause the account to be audited before 30th June every year.(4)The Agency shall take appropriate action forthwith to remedy any defect or irregularity that may be pointed out in the audit report.