

# **The Iron Ore Mines Labour Welfare Cess Rules, 1963**

UNION OF INDIA

India

## **The Iron Ore Mines Labour Welfare Cess Rules, 1963**

### **Rule**

### **THE-IRON-ORE-MINES-LABOUR-WELFARE-CESS-RULES-1963 of 1963**

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The Iron Ore Mines Labour Welfare Cess Rules, 1963Published vide Notification G.S.R. 1534, Dated 20th September, 1963.G.S.R. 1534, dated 20th September, 1963. - In exercise of the powers conferred by sub-section (1) of Section 8 of the Iron Ore Mines Labour Welfare Cess Act, 1961 (L VIII of 1961), the Central Government hereby makes the following rules, the same having been previously published as required by the said section, namely.

## **Chapter 1**

### **General**

#### **1. Short title and commencement.**

(1)These rules may be called the Iron Ore Mines Labour Welfare Cess Rules, 1963.(2)They shall come into force from 1st October, 1963.(1)the "Act" means the Iron Ore Mines Labour Welfare Cess Act, 1961 (LVIII of 1961);(2)"Advisory Committee" means a committee constituted under Section 4 of(3)"Chairman" means the Chairman of an advisory committee;(4)"Commissioner" means an Ore Mines Cess Commissioner referred to in rule 31;(5)"fund" means the Iron Ore Mines Labour Welfare Fund;(6)"member" means a member of an advisory committee;(7)"month" means the period from the first day of any month reckoned according to the British calendar to the last day of the same month:(8)"owner" in relation to an iron ore mine includes a lessee, or mortgagee in possession of such mine and any partner, managing director, agent; manager or any other person authorized to represent such mine in its transactions:(9)[ "schedule" means a schedule appended to these rules] [Inserted by G.S.R. 907, dated 31st May, 1967.](10)"treasury" means any Government treasury or sub-treasury.] [Re-numbered by G.S.R. 907, dated 31st May, 1967.]

## **Chapter II**

### **Advisory Committees and Sub-Committees**

#### **3. [ Composition.- [Substituted by G.S.R. 1251, Dated 27th June, 1968.]**

(1) There shall be an advisory committee for each of the States of Andhra Pradesh, Bihar, Madhya Pradesh, Maharashtra, Mysore, Orissa and the Union territory of Goa, Daman and Diu, consisting of the following members, namely: (i) [ Chairman; (ii) an officer of the Central Government who shall be Vice-Chairman, Ex-officio ; (iii) two officers of the Central Government to be nominated by the Government, ex-officio; [Three Welfare Commissioners to be nominated by the Central Government, ex-officio.] (iv) such number of persons to represent the owners of Iron Ore Mines, Manganese Ore Mines and Chrome Ore Mines as are equal in number to the aggregate of those provided in sub-clauses (ii) to (iv) to be appointed, after consultation with such organisations, if any, of the owners as may be recognised by the Central Government in this behalf] (v) such number of persons of whom one shall be a woman, to represent the persons employed in Iron Ore Mines, Manganese Ore Mines and Chrome Ore Mines as are equal in number to those provided in sub-clause (v) to be appointed, after consultation with such organisations, if any, of persons so employed as may be recognised by Central Government, in this behalf.] (vi) An officer, of the iron Ore Mines Labour Welfare Fund of the State or the Union territory appointed by the Central Government, who shall be the Secretary.]

#### **4. Term of office.**

- [(1) A member shall, unless he resigns his office or dies at an earlier date, hold office for a period not exceeding three years, as may be determined by the Central Government in each case, from the date of publication of the notification appointing him a member of the Advisory Committee and shall be eligible for reappointment : Provided that an outgoing member may continue in office until the appointment of his successor is notified in the Gazette of India.] [Substituted, by G.S.R. 1251, dated 27th June, 1968.] (2) A member appointed to fill a casual vacancy shall hold office for as long as the member whose place he fills would have been entitled to hold office, if the vacancy had not occurred. (3) if a member is unable to attend a meeting of the Advisory Committee, the Central Government may nominate or the body which is represented by him may, by notice in writing signed on its behalf and by the said member, addressed to the Chairman of the Committee, depute a substitute in his place to attend that meeting. Such nominated or deputed member shall have all the rights of a member in respect of that meeting.

#### **5. Resignation.**

- A non-official member may resign his office by letter addressed to the Chairman and the resignation shall take effect from the date of its acceptance or on the expiry of thirty days from the date of its receipt by the Chairman, whichever is earlier.

## **6. Absence from India.**

(1) Before a non-official member leaves India he shall intimate to the Chairman the date of his departure from and the date of his expected return to India, and if he intends to be absent from India for a period longer than six months, he shall tender his resignation. (2) If any such member leaves India without taking action as required by sub-rule (1), he shall be deemed to have resigned with effect from the date of his departure from India.

## **7. Vacation of office.**

- A non-official member shall be deemed to have vacated his office-(a) if he becomes insolvent; or (b) if he is convicted of any offence which in the opinion of the Central Government involves moral turpitude; or (c) if he is absent from three consecutive meetings of the Advisory Committee without leave of absence from the Chairman; or (d) if, in the opinion of the Central Government, it is undesirable that he should continue to be a member of the Committee; or (e) if he ceases to represent the interest for representing which he was appointed.

## **8. Power to co-opt.**

(1) An Advisory Committee may at any time and for such period as it thinks fit, co-opt any person or persons to the Advisory Committee. (2) A person co-opted under sub-rule (1) shall exercise all the powers and functions of a member under these rules, but shall not be entitled to vote.

## **9. Power to invite persons to attend meetings.**

- An Advisory Committee or its Chairman may at any time and for such meeting or meetings as it considered necessary invite any persons to attend the meeting of the Committee. A person so invited shall exercise all the powers of a member under these rules, except that he shall not be entitled to vote on any question coming before the Committee.

## **10. Remuneration to members.**

(1) Every non-official member, including a non-official member co-opted under rule 8 or invited to attend a meeting of the Advisory Committee under rule 9, shall be entitled to the following allowances for attending each meeting of the Advisory Committee or any of its sub-committees provided the non-official member is not resident at the place where the meeting is held: (i) Travelling allowance-

- In respect
- (a) to journey by air. Actual fares paid subject to the approval of the Government.
- (b)

In respect of single first class fare plus an allowance for incidental expenses at such rates as may be fixed by the Central Government for its officers of the first grade from time to time, where first class accommodation is available. Where first class accommodation is not available on the particular train or railway line by which he travels, the member will have the option to travel in air-conditioned accommodation, by paying from his own pocket, the difference between the fares for the air-conditioned and the first class accommodation and where he does not exercise this option, he will be entitled to single fare for the highest class of accommodation excluding air-conditioned accommodation, actually provided on the particular train or the railway line plus an allowance for incidental expenses at such rates as may be fixed by the Central Government for its officers of the first grade from time to time.

Where the journey is performed wholly by road, road allowance at the rates admissible to the Central Government officers of the first grade, subject to the condition that the member concerned furnishes a certificate to the effect that journey was undertaken by road to avoid loss of time which journey by rail would have entailed by road exceeds 120 kilometres in a single journey, road allowance will be payable only for the first 120 kilometres for each journey.

(ii) Daily allowance. - Ten rupees for each day of any meeting or meetings subject to a maximum of thirty rupees for any one calendar month. (2) Non-official members, who are resident at the places where the meetings are held, shall be entitled only to the actual cost of conveyance hire subject to a maximum of ten rupees per day. (3) The allowances referred to above shall be admissible on production of a certificate by the non-official members to the effect that they have not claimed or drawn travelling or daily allowance in respect of the journeys and halts from any other source. Procedure relating to meetings

## 11. Disposal of business.

(1) Every question which an Advisory Committee is required to take into consideration shall be considered either at a meeting or if the Chairman so directs, by sending the necessary papers to every member for opinion: Provided that the papers will not be sent to a member who is absent from India. (2) When a question is referred to an Advisory Committee for opinion, any member may request that the question be considered at a meeting and thereupon the Chairman may, and if the request is made by three or more members shall, direct that it be so considered. (3) If not less than three members of an Advisory Committee request the Chairman thereof to refer any matter to the Committee, the Chairman shall refer that matter to it accordingly.

## 12. Time and place of meetings.

- An advisory Committee shall meet at such places and times as may be appointed by the Chairman.

### **13. Notice of meetings and list of business.**

(1) Notice shall be given to every member present in India of the time and place fixed for each ordinary meeting at least fifteen days before such meeting and every member shall be furnished with a list of business to be considered at the meeting: Provided that when an emergency meeting is called by the Chairman such notice shall not be necessary. (2) No business which is not on the list shall be considered at a meeting without the permission of the Chairman.

### **14. Presiding at meetings.**

- The Chairman shall preside at every meeting at which he is present and in his absence, the Vice-Chairman shall preside.

### **15. Quorum.**

- No business shall be transacted at a meeting of an Advisory Committee, whether an ordinary or emergency meeting, unless at least three members having the right to vote are present, of whom the Chairman or Vice-Chairman shall be one: Provided that if at any meeting, less than three such members attend, the Chairman may adjourn the meeting to a date not less than seven days later, informing the members present and sending notice to the other members that he proposes to dispose of the business at the adjourned meeting whether there is a quorum or not and it shall thereupon be lawful to dispose of the business at the adjourned meeting irrespective of the number of members attending it.

### **16. Recommendation by majority.**

(1) Every question at a meeting of an Advisory Committee shall be decided by a majority of votes of the members present and voting on that question. But the minority shall in all cases have the right of requiring their dissent to be noted. (2) Every question referred to the members for opinion shall, unless the Chairman in pursuance of sub-rule (2) of rule 11 reserve it for consideration at a meeting, be decided in accordance with the opinion of majority of members recording opinion within the time allowed. (3) In the case of an equal division of votes or opinions, the Chairman shall give an additional vote or opinion.

### **17. Minutes of meetings.**

(1) The proceedings of each meeting of an Advisory Committee shall be circulated to all members present in India and thereafter recorded in a minute book, which shall be kept for permanent record. (2) The record of the proceedings of each meeting shall be signed by the Chairman or Vice-Chairman, as the case may be.

## **18. Headquarters of an advisory committee.**

- The headquarters of an Advisory Committee shall be at such place or places as may be fixed by the Central Government.

## **19. Finance sub-committee.**

(1)An Advisory Committee shall elect from among its members two persons of whom one shall be a person representing iron ore mine owners and the other representing iron-ore mine workers to constitute a finance sub-committee of which the Vice-Chairman of that Advisory Committee shall be an additional member and President.(2)An Advisory Committee may at any time co-opt a person or persons to the finance sub-committee and any person so co-opted shall exercise all the powers and functions of a member of such sub-committee, but shall not be entitled to vote and shall not solely by reason of being so co-opted be a member of that Advisory Committee.(3)Notice of every meeting of the finance sub-committee shall be sent to the Chairman of the Advisory Committee who may attend such meeting if he so desires and if he does so attend, he shall, notwithstanding anything in sub-rule (1), preside and shall be entitled to vote.

## **20. Duties of the finance sub-committee.**

- The duties of the finance subcommittee shall be to frame schemes of expenditure, to advise on the budget drawn up by the executive of the advisory committee and on the accounts of the Advisory Committee and also in regard to all expenditure and to consider all schemes referred to in proviso (ii) to rule 25.

## **21. Other sub-committees.**

- An Advisory Committee may, as and when considered necessary, constitute from among its members a sub-committee for considering and reporting no such matters as may be specifically assigned to it.

## **22. Meetings of sub-committees.**

- The meetings and proceedings of the finance sub-committee and any other sub-committee which may be constituted under rule 21 shall be governed by the provisions herein contained for regulating the meetings and proceedings of any advisory committee in so far as the same are applicable. Powers of Advisory Committees

## **23. Executive.**

(1)The Chairman, the Vice Chairman, and the Secretary of an Advisory Committee shall be the executive officers of such committee and exercise the executive functions of the Advisory Committee on its behalf.(2)The Secretary shall carry out routine duties and shall exercise such powers and

discharge such duties of the [Vice-Chairman] [Substituted, by G.S.R. 1251, dated 27th June, 1968.] as the [Vice-Chairman] [Substituted, by G.S.R. 1251, dated 27th June, 1968.] may, with the approval of the Central Government, delegate to him.

## **24. Staff.**

(1) Subject to the provision in the budget and the provisions of rule 25, the [Vice-Chairman] [Substituted, by G.S.R. 1251, dated 27th June, 1968.] of each Advisory Committee may create and fill technical and other posts to assist him in carrying out his duties, may fix the scale of establishment and the salaries and allowances and determine the other conditions of service of officers and staff employed by him including the security to be taken from them: Provided that (i), the salaries and allowances of the staff appointed by the [Vice-Chairman] [Substituted, by G.S.R. 1251, dated 27th June, 1968.] under this rule shall be in accordance with the scales sanctioned by the Central Government for similar post; and (ii) the creation of a post with a maximum salary exceeding Rs. 500 per month shall require the previous sanction of the Central Government. (2) The [Vice-Chairman] [Substituted, by G.S.R. 1251, dated 27th June, 1968.] of an Advisory Committee may authorize the staff to give assistance to any member of that committee or of a sub-committee of that committee or to any other authority exercising executive or advisory functions in connection with the Act.

## **25. Schemes of expenditure.**

(1) The sanction of the Central Government to the budget shall, if no specific mention is made to the contrary, be deemed to include sanction to expenditure on all schemes included in the budget. (2) The [Vice-Chairman] [Substituted, by G.S.R. 1251, dated 27th June, 1968.] shall have power, subject to the provision in the sanctioned budget, to incur expenditure on administrative staff and welfare schemes: Provided (i) that he shall have no power to sanction any scheme, not included in the budget, if it involves expenditure exceeding Rs. 20,000 non-recurring and Rs. 2,500 recurring an year, and (ii) that any new scheme within these limits shall require the approval of the finance: sub-committee before any expenditure on it is incurred.

## **26. Contingent expenditure.**

- The [Vice-Chairman] [Substituted, by G.S.R. 1251, dated 27th June, 1968.] may sanction, without reference to the Advisory Committee, expenditure on contingencies, supplies and services and purchases of articles required for the running of the organization under him subject to financial provision in the sanctioned budget and to the condition that the expenditure on any single object shall not exceed Rs. 2,000 non-recurring and Rs. 400 recurring.

## **27.**

Budget. (1) The annual budget as prepared by the executive in consultation with finance sub-committee shall be considered by the Advisory Committee concerned each year. Thereafter a

copy of the budget as approved by the Advisory Committee shall be forwarded not later than the 1st day of October, each year for sanction to the Central Government which may make such alterations therein as it considers necessary before according its sanction.(2)The budget to be forwarded to the Central Government shall be accompanied by detailed self-contained notes explaining new schemes included therein.

## **28. Other matters to be considered by Advisory Committee.**

(1)An Advisory Committee shall, besides carrying out its statutory duties, consider and advise upon any matter concerning these rules referred to it by the Central or State Government for advice.(2)An Advisory Committee shall also consider the budget and any matter that may be laid before it by the Chairman.

## **29. Committee to be informed of expenditure.**

- A memorandum setting forth any grant made or expenditure incurred since the last meeting shall be laid at each meeting of an Advisory Committee.

# **Chapter III**

## **Grants and Welfare Standards**

### **30. Grants.**

(1)In each case in which a grant is made by or with the approval of the Central Government to a State Government, a local authority, the owner of an iron-ore mine, or any other person, in aid of any scheme approved by the Central Government for the purpose of the Act, the Central Government may impose conditions necessary for ensuring-(a)that the work for which the grant is made is duly and promptly executed and the money is actually utilized for the purpose for which it is granted;(b)that the data on which the grant is calculated are in accordance with facts;(c)that any particulars which the Central Government may from time to time require for the proper discharge of its responsibilities are promptly supplied.(d)that all unnecessary facilities for inspection are accorded to persons duly authorized by the Central Government for the purpose of Clause (a) or for checking the correctness of any particulars supplied under Clause (c) or for the collection of any such particulars;(e)that proper accounts of the money granted are kept and are submitted for audit by such persons as the Central Government may authorize in this behalf; and(f)that an additional statement of accounts together with a certificate of a Registered Accountant or other recognized body of auditors to the effect that the accounts are correct, is furnished by the grantee.(2)Before making a grant to a local authority, or the owner of an iron ore mine or any other person, the Central Government shall require such local authority or owner or such person to execute a bond for the fulfilment of conditions imposed by the Central Government under sub-rule (1).(3)It shall be the condition of every bond executed under sub-rule (2) that in the event of the local authority or owner of the mine or such person violating any condition imposed under sub-rule (1), such local authority or owner or person be liable to pay the Central Government such sum by way of penalty as may be



specified in the bond.

**30A. [ Standard of dispensary services. - (1) The standard of dispensary services to be provided by owners of iron ore mines for the purpose of getting the grants-in-aid envisaged in Clause (c) of Section 3 of the Act, shall be as specified in Schedule I, hereinafter in this rule and in rules 30 B, 30C and 30D referred to as the prescribed standard.**

(2) There shall be maintained an independent dispensary at each iron ore mine according to the prescribed standard : Provided that a common main dispensary may be maintained for several iron ore mines with branch dispensaries attached to each iron ore mine subject to the following conditions, namely: (i) the common main dispensary shall maintain the standards prescribed for the aggregate number of workers of all the iron-ore mines served by it or the standard maintained by it during the year 1961, whichever is higher; (ii) every branch dispensary shall have a qualified doctor and a qualified compounder; (iii) the common main dispensary shall be so situated that none of the iron ore mines served by it is more than fifteen kilometres away from it; and (iv) the common main dispensary shall maintain an ambulance van for taking serious cases of injury and sickness from the branch dispensaries to the common main dispensary. (3) The Chairman may, if he is satisfied that any dispensary is being efficiently run and serves the purpose for which it is established, waive any of the requirements specified in the prescribed standard: Provided that no such dispensary shall contain any room other than a store room which is less than four metres by three metres in area: Provided further that a medical licentiate may be appointed to be in charge of a dispensary catering to more than 250 workers only if he has ten years experience as a medical officer in independent charge of a mine dispensary.

### **30B. Inspection.**

- The dispensary services, maintained by owners of iron ore mines shall be inspected at intervals not exceeding one year by such medical or other officer as may be authorized by the Chairman for the purpose or by the Chairman himself whenever he considers it necessary. The Inspecting Officer or Chairman, as the case may be, shall, if the dispensary conforms to the prescribed standard, issue a certificate in Form "H" which shall be valid for a period of one year from the date of issue.

### **30C. Submission of periodic returns.**

- Every owner of an iron ore mine who maintains a dispensary service according to the prescribed standard shall submit to the Chairman- (i) in January and July of each year a statement showing the total amount of iron ore produced in his mine during the preceding six months, and (ii) in January of each year a certified statement of expenditure incurred on the dispensary during the preceding twelve months.

### **30D. Extent of grant-in-aid.**

- Every owner of an iron ore mine who maintains a dispensary for the benefit of the labour employed in his mines shall, if the Chairman is of opinion that the dispensary conforms to the prescribed standard, be eligible to a grant-in-aid which shall not exceed.-(i)the amount of duty at the rate of five paise per tonne recovered in respect of iron ore produced by the mine less the proportionate cost of recovery, or(ii)the amount spent by the owner of the mine in the maintenance of the dispensary service as determined by the Chairman, whichever is less:Provided that in the case of a dispensary which serves other workers and members of the public, the amount spent by the owner of the mine in the maintenance of the dispensary service for the purpose of this clause may, if separate expenditure figures are not available, be determined by the Chairman on proportionate basis.

### **30E. Standard of maternity centre.**

(1)The standard of maternity centre to be provided by owners of iron ore mines for the purpose of getting the grants-in-aid envisaged in Clause (c) of Section 3 of the Act shall be as specified in Schedule II. It hereinafter in this rule and in rules 30F, 30G and 30FI referred to as the prescribed standard.(2)There shall be maintained an independent maternity centre at each iron ore mine according to the prescribed standard:Provided that a common main maternity centre may be maintained for several iron ore mines with branch maternity centres attached to each iron ore mine subject to the following conditions, namely:(i)the common main maternity centre shall maintain the standards prescribed for the aggregate number of workers of all the iron ore mines served by it or the standard maintained by it during the year 1961, whichever is higher;(ii)every branch maternity centre shall have a qualified doctor and a qualified compounder:(iii)the common main maternity centre shall be so situated that none of the iron ore mines served by it is more than fifteen kilometres away from it: and(iv)the common maternity centre shall maintain an ambulance van for taking serious cases from the branch maternity centres to the common maternity centre.(3)The Chairman may, if he is satisfied that a maternity centre is being efficiently run and serves the purpose for which it is established, waive any of the requirements specified in the prescribed standard:Provided that the functions of a lady health visitor may be performed by a fully qualified and registered midwife who has not less than ten years experience as a midwife:Provided further that a lady medical licentiate may be appointed to be incharge of a maternity centre catering to more than 1,000 workers if she has ten years experience as a medical officer in independent charge of a mine maternity centre.

### **30F. Inspection.**

- The maternity centres maintained by owners of iron ore mine shall be inspected by the Chairman himself whenever he considers it necessary. The Inspecting Officer or other officer as may be authorised by the Chairman for the purpose or by the Chairman himself whenever he considers it necessary (sic). The Inspecting Officer or the Chairman, as the case may be, shall, if the centre conforms to the prescribed standard, issue a certificate in Form "I" which shall be valid for a period of one year from the date of issue.

### **30G. Submission of periodic returns.**

- Every owner of an iron ore mine who maintains a maternity centre according to the prescribed standard shall submit to the Chairman in January of each year a certified statement of the expenditure incurred on the maternity centre during the preceding twelve months.

### **30H. Extent of grant-in-aid.**

- Every owner of an iron ore mine who maintains a maternity centre for the benefit of the labour employed in his mine shall, if the Chairman is of opinion that the maternity centre conforms to the prescribed standard, be eligible to a grant-in-aid which shall not exceed 50 percent of the amount determined by the Chairman as the amount spent by the owner in the maintenance of the maternity centre: Provided that in the case of a maternity centre which serves other workers and members of the public, the amount spent by the owner in the maintenance of the maternity centre for the purpose of this clause may, if separate expenditure figures are not available, be determined by the Chairman on proportionate basis.

### **30I. Standard of facilities for education and recreation.**

(1) The standard of facilities for education and recreation of workers to be provided by owners of iron ore mines for the purpose of getting grants-in-aid as envisaged in Clause (e) of (Section 3 shall be as specified in Schedule III, hereinafter in this rule and in rules 30J, 30K and 30-L, referred to as the prescribed standard. (2) There shall be maintained an independent welfare centre at each iron ore mine according to the prescribed standard. (3) The Chairman may, if he is satisfied that the centre is being efficiently maintained and serves the purpose for which it is established, waive any of the requirements specified in the prescribed standard.

### **30J. Inspection.**

- The welfare centres maintained by owners of iron ore mines shall be inspected at intervals not exceeding one year by such officer as may be authorized by the Chairman for the purpose or by the Chairman himself whenever he considers it necessary. The Inspecting Officer or the Chairman, as the case may be, shall, if the centre conforms to the prescribed standard, issue a certificate in Form "J" which shall be valid for a period of one year from the date of issue.

### **30K. Submission of periodic returns.**

- Every owner of an iron ore mine who maintains a welfare centre according to the prescribed standard shall submit to the Chairman- (i) immediately on the establishment of the welfare centre, adequate proof to the satisfaction of the Chairman showing the capital expenditure incurred on the construction and equipment of the welfare centre; and (ii) in January each year a certified statement of the expenditure incurred on the welfare centre during the preceding twelve months: Provided that the statement shall not include expenditure, if any, incurred on repairs and replacements.

### **30L. Extent of grant-in-aid.**

- Every owner who maintains a welfare centre for the benefit of the labour employed in his mine shall, if the Chairman is of opinion that the welfare centre conforms to the prescribed standard, be eligible to a grant-in-aid which shall not exceed.-(i)50 per cent of the amount spent by the owner of the mine in the construction and equipment of the welfare centre subject to a maximum of Rs. 10,000; and(ii)50 per cent, of the amount spent by the owner of the mine as recurring expenditure in the maintenance of the welfare centre, as determined by the Chairman:Provided that the amount determined shall not include the amount, if any, spent on repairs and replacements.

### **30M. Commissioner to exercise functions of Chairman in certain cases.**

- For areas where no Advisory Committee has been set up, the Iron Ore Mines Cess Commissioner shall exercise, the powers and discharge the functions of the Chairman under the provisions of these rules.] [Substituted, by G.S.R. 907, dated 31st May, 1967.]

## **Chapter IV**

## **Assessment and Recovery**

### **31. Assessing and collecting authority.**

- Any officer (including the [Vice-Chairman] [Substituted by G.S.R. 1251, dated 27th June, 1968.] of an Advisory Committee) may be specified by the Central Government, by notification in the Official Gazette, to be an Iron Ore Mines Cess Commissioner who shall be responsible for the assessment and collection of the cess levied under the Act in such areas as may be specified in that notification.

### **32. Liability for payment of duty of excise.**

- The duty of excise as fixed, under Section 2 of the Act on iron ore produced shall be recovered from the owner of the mine concerned and he shall be liable to make payment thereof in the manner prescribed in these rules.

### **33. Maintenance of register of production and submission of returns.**

(1)Every owner of an iron ore mine shall maintain in Form "A" a register of production of iron ore and shall record therein date-wise the production during the month. At the close of each month the entries made against each date in the register shall be totalled and the total production of the month shall be entered therein. The amount of duty of excise payable on the total production at the rate, as the Central Government may, from time to time fix by notification in the Official Gazette, shall be worked out and recorded in the register itself.Explanation. - In calculating the duty of excise payable on the production of iron ore, unmarketable fines and rejects will not be included and a fraction of less than half of a metric tonne in the total production of the month shall be ignored and a fraction

of half or more than half of a metric tonne shall be reckoned as one metric tonne.(2)Every owner of an iron mine shall submit to the Commissioner, in duplicate, return in Form "A" for each month in accordance with the entries made in the register maintained under sub-rule (1) duly signed by him or any other person authorized by him in this behalf.(3)A return so submitted shall reach the Commissioner not later than the last day of the month following the month to which the return pertains.(4)Where no iron ore is produced in any month, the owner of the mine shall submit to the Commissioner within the time specified in sub-rule (3) a nil return in duplicate for that month accompanied by a certificate duly signed by the owner or any other person authorized by him in this behalf to the effect that no iron ore was produced during that month.(5)Notwithstanding anything contained in this rule, if the Commissioner is satisfied with respect to the owner of any mine that no iron ore was produced by him during the preceding twelve months, he may, by a permit in writing allow him to submit, in place of a monthly return, a consolidated return in Form "A" for such period not exceeding one year as may be specified in the permit. The consolidated return so submitted shall reach the Commissioner not later than the last day of the month following the period specified in the permit.

### **34. Provisional assessment and payment of duty of excise.**

- The amount of duty of excise payable for any month and recorded in the register maintained under rule 33 shall be deemed to be a provisional assessment of the duty and shall be subject to final assessment under rule 38.

### **35. Manner of payment of duty.**

(1)The owner of a mine shall pay the duty of excise assessed under rule 34 into the nearest treasury not later than the last day of the month following the month for which the duty of excise is payable.(2)The payment into the treasury shall be made by means of a challan the remittance being shown as creditable to the Central Government under Major Head "H-Union Excise Duties-Iron Ore".(3)The challan shall be filled in duplicate, a copy of which shall be retained by the treasury and the other copy shall be returned to the depositor who will transmit it to the Commissioner as proof of payment along with the monthly return prescribed in sub-rule (2) of rule 33 after entering the number, date and amount shown in the treasury receipt in the copy of the return.

### **36. Delay in submission of returns.**

- If the return of any month does not reach the Commissioner within the time prescribed by rule 33 the owner of the iron ore mine shall be punishable with fine which may extend to Rs. 500.

### **37. Late returns and revision of returns.**

- If the owner of any mine has not furnished the return within the prescribed date or having furnished it, discovers any omission or wrong statement therein, he may furnish the return or revised return, as the case may be, at any time before the order of final assessment is passed.

### **38. Final assessment of duty of excise.**

(1) If the Commissioner is satisfied that the returns submitted by any owner is correct and complete, he shall confirm the provisional assessment referred to in rule 34 as final and send an intimation to that effect to the owner of the mine concerned in Form "B" within three months from the date of receipt of the return. (2) (a) If the Commissioner is not so satisfied, he may either depute an officer for the purpose of verification of the correctness and completeness of the return with reference to the books and accounts and other relevant records of the mine at its premises, or issue a notice in Form "C" on the owners of the mine concerned requiring him to attend either personally or through a duly authorized representative on the date and at the time and place to be specified in the notice. The officer deputed by the Commissioner shall be afforded all necessary facilities at the premises of the mine for the purpose of verification as aforesaid. (b) After verification of the return or after hearing such evidence as the owner may produce in compliance with the notice issued under Clause (a) and such evidence as the Commissioner may require on specified points, the Commissioner shall as soon as possible, assess the amount of duty due from the owner and such assessment shall be final. (c) If the Commissioner is satisfied that the return submitted by the owner is correct and complete, he shall confirm the provisional assessment as final if, on the other hand, the Commissioner finds that a further sum is due from the owner, he shall issue on the owner a demand notice in Form "G" requiring the payment of the balance due within the time specified therein. (d) If any owner, having furnished a return for a month, fails to comply with any of the terms of the notice that may be issued on him under Clause (a), the Commissioner shall assess the amount of the duty due from him which, in his judgment, is just and proper and such assessment shall be final. (3) If any owner does not furnish a return in Form "A" for any month by the prescribed date in the manner laid down in rules 33 and 35, the Commissioner shall, after giving the owner a reasonable opportunity of being heard by the issue of a notice in Form "D" assess the amount of duty due from him which in his opinion is just and proper. The owner shall further be punishable with fine which may extend to Rs. 500 as provided in rule 36. (4) If upon information which has come into his possession the Commissioner is satisfied that an owner has actually produced iron ore during a month and has thereby become liable to pay duty of excise under Section 2 of the Act. but has failed to furnish a return in respect of that month and also to pay the amount of provisional assessment on that basis by the last day of the month following the month in which he has produced iron ore the Commissioner shall, after giving the owner a reasonable opportunity of explaining the reasons for the failure, by issue of a notice in Form "E", assess the amount of duty of excise due from him which, in his opinion, is just and proper in respect of that month of production. (5) The Commissioner shall fix a date ordinarily not earlier than 30 days from the date of issue of a notice in Form "C" or Form "E" for producing such accounts and documents as he may require and for considering any objection which the owner may wish to offer. (6) After considering any objection made by the owner and any evidence produced in support thereof, the Commissioner shall assess the amount of the duty of excise to be paid by the owner and shall record his findings and pass his final assessment order in Form "F". (7) The amount of duty thus assessed, the date by which the amount so assessed is to be deposited (which shall not ordinarily be earlier than 30 days from the date of issue of demand noticed) and any other particulars connected therewith shall be specified in the demand notice in Form "G". (8) The mode of payment into the treasury of the amount specified in demand notice in Form "G" shall be the same as laid down in rule 35, provided that the copy of the necessary challan intended for transmission to the

Commissioner shall be forwarded to him with a covering letter quoting reference to the demand notice.

### **39. Recovery of duty of excise on iron ore which has escaped assessment,**

-If-(a)the Commissioner has reason to believe that by reason of the concealment by the owner of any particulars of production of iron ore from any mine such production has escaped the levy of duty of Excise; or(b)notwithstanding any such concealment of particulars as is mentioned in Clause (a) on the part of the owner, the Commissioner has, in consequence of information in his possession, reason to believe that any production of iron ore from a mine has escaped levy of duty of excise, the Commissioner may, in cases falling under Clause (a) at any time within four years and in cases falling under Clause (b) at any time within two years of the end of the month the return in respect of which should have included such production of iron ore which has escaped assessment, assess the duty of excise payable thereon and all the provisions of these rules shall apply to the duty of excise so assessed as if assessment were included in the final assessment order as provided under rule 38:Provided that the Commissioner, before exercising the powers conferred upon him under this rule, shall give the owner a reasonable opportunity of being heard.

### **40. Recovery of unpaid duty of excise and penalty.**

(1)Any amount of duty of excise which remain unpaid after the date specified in the demand notice and any amount of penalty which is imposed on an owner for violation of any of the rules framed under the Act shall be recovered as an arrear of land revenue and shall be credited to the Central Government as provided in rule 33.(2)The Government shall (in Order to recover the unpaid amount of cess and also the penalty, if not paid) apply to the Collector of the district in which the mine is situated for the recovery of the amount due from the owner of a mine.(3)The Collector shall send a report to the Commissioner by the 10th day of each month showing the amount recovered by him as land revenue during the preceding month.

### **41. Review.**

(1)Within 30 days from the date of issue of a demand notice in Form "G" any owner may submit a petition to the Commissioner asking for a review of such assessment, provided that no such petition shall be entertained unless the Commissioner is satisfied that the amount assessed has been paid by the owner into a treasury as required under rule 38.(2)Every petition for review shall be accompanied by a memorandum setting forth clearly the principal grounds of objection against the assessment made together with a copy of the treasury challan showing that the amount assessed has been paid to Government and a certified copy of the assessment order.(3)The Commissioner shall, after verifying the fact of assessment from the records of his office, satisfy himself as to the correctness of the grounds in the petition and if he finds that a prima facie error of judgment has been made shall issue an order either reducing or annulling the assessment.(4)If, on the other hand, the records in his office reveal that assessment has been made correctly, the Commissioner shall, after giving the petitioner an opportunity of being heard, issue an order confirming the assessment. The order of the Commissioner shall be final.(5)The Commissioner shall record his decision in

writing.(6)The petitioner shall be entitled to a copy of the Commissioner's orders on the petition for review free of cost and it shall be furnished to him as soon as possible after the orders are passed.(7)So much of the duty originally assessed upon and paid by the owner as is found not to be due from him as a result of review under sub-rule (1) shall be refunded to the owner concerned or adjusted in the account of the owner concerned, as the Commissioner may deem fit, on the basis of the orders on the petition for review.(8)Any refund under sub-rule (7) shall be made in cash by drawing the amount from the treasury on an ordinary contingent bill on which shall be specified the review case, number, date of review order and the number, date and amount of treasury challan concerned.

## **42. Records of collection.**

(1)For the proper accounting of the duty collected under these rules, the Commissioner shall maintain records to show the following particulars along with any other particulars required:(a)assessment and collection of duty;(b)particulars of petition and orders thereon;(c)refunds.(2)All the papers relating to the assessment of duty in respect of a mine shall be kept together and shall form an assessment case record.

## **Chapter V**

### **Miscellaneous**

## **43. Maintenance of the accounts.**

(1)The amount of the case collected under the Act shall be credited to Major Head "II-Union Excise Duties-Iron Ore".(2)The proceeds of the case, reduced by the cost of collection as may be determined by the Central Government shall, after due appropriation made by Parliament by law, be transferred to "Section T-Deposits and Advances-Part II - Deposits not bearing interest-(B) Reserve Funds-Iron Ore Mines Labour Welfare Fund" in the public account of the Central Government for expenditure on measures for the welfare of labour employed in the iron ore mining industry.(3)The miscellaneous receipts accruing from the investment of the accounts in the Fund and the other moneys received in connection with the measures for the welfare of labour employed in the iron ore mining industry shall be credited in the first instance to Head "XXII-Miscellaneous Special and Developmental Organization-Labour and Employment" and subsequently transferred, after due appropriation made by Parliament by law, to the Reserve Fund referred to in sub-rule (2).

## **44. Allocation.**

- The proceeds of the cess transferred to the Iron Ore Mines Labour Welfare Fund every year and such other moneys as may be received in the Fund, shall be distributed by the Central Government for expenditure in iron ore producing areas in proportion to their production or in such manner as may be decided in consultation with the Government of those areas.



## 45. Statistics and other information.

(1)The owner of an iron ore mine shall furnish such statistics or other information as the Central Government or any other person authorized by the Central Government in writing in this behalf may by written order require for the purposes of the Act in such manner and within such time as may be specified in the order.(2)Any owner of an iron ore mine who, without reasonable excuse, fails to furnish the statistics or other information required under sub-rule (1) or furnish statistics or other information containing a statement, entry or detail which is not to the best of his knowledge or belief true, shall be punishable with fine which may extend to Rs. 500.

## 46. Conditions of service of persons appointed under Section 5 of the Act.

- Until other provision is made in this behalf, persons appointed under Section 5 of the Act, shall be governed by such rules relating to the terms and conditions of service of Government servants generally, as may be made applicable with modifications, if any, to such persons by the Central Government.

Form A[See Rule 33]Return of actual production of iron ore and duty assessed and paid on a provisional basisName of owner of mine..... Month of production.....year 19 Full Address.....

1	2	3	4	5	6	7	8	9	10
SI. No.	Opening stock on the 1st day of the month to which the return pertains in (metric tonne)	Output of iron-ore during the month (in metric tonne)	Total (in metric tonne)	Details of despatches during the month (in metric tonne)	Closing stock on the last day of the month (in metric tonne)	Calculation of duty	Particulars of deposits into treasury	Iron Ore Mines Labour Welfare Cess on tonnes -at Re.	Paid into on..... (date with month any year) Aspare copy of treasury Challan No._____ enclosed herewith

Certified that the above statements are true to the best of my knowledge and belief and are based on the records maintained in mine.

SignatureOwner/Partner/Director/Agent/ManagerNo.....date and place.

Form B[See Rule 38]Confirmation of Provisional AssessmentTo.....Mine.....Address.

With reference to the Return in Form A of the Iron Ore Mines Labour Welfare Cess Rules, 1963, submitted by you in respect of the month of.....19....., you are hereby informed that the provisional assessment of cess on..... tonne amounting to Rs.....(Rupees.....) only paid by you as per.....Treasury Challan No..... dated .....has been confirmed.

Commissioner.Seal of the Commissioner.No.....Date.....Place.....Form C[See Rule 38]Notice.....Mine.....Address.

Whereas I desire to satisfy myself that the

return in Form A filed by you for the month of.....19.....,is correct and complete;You are hereby directed to appear in person or through a duly authorized representative before.....(person) and to produce on.....(date) at.....(time) or cause to be produced at that time the accounts and documents specified below, together with any objection which you may wish to prefer and to produce any evidence you may wish to do in support thereof.In the event of your failure to comply with this notice, I shall proceed to assess the duty to the best of my judgment under rule 38 of the Iron Ore Mines Labour Welfare Cess Rules, 1983, without further reference to you.Commissioner.Seal of  
Commissioner.No.....Date.....Place.....Particulars of Accounts and Documents required

**1. Books of account for the month (s) in question in general and records of production together with records in support of the figures entered therein.**

**2. Any other subsidiary record showing production of iron ore during the month (s).**

Form D[See Rule 38]NoticeTo.....Mine.....AddressWhereas you have not furnished a return in Form A in respect of the month (s)of.....19.....,by the prescribed date (s):You are, therefore, required to submit a return within one calendar month from the date of issue of this notice for the month (s) of.....19.....In Form A of the Iron Ore Mines Labour Welfare Cess Rules, 1963.In the event of your failure to comply with this notice, I shall proceed to assess the duty to the best of my judgment under rule 38 of the Iron Ore Mines Labour Welfare Cess Rules, 1963, and you will also further be liable to prosecution under rule 36.Commissioner.Seal of the  
Commissioner.No.....Date.....Place.Form E[See Rule 38]NoticeTo.....Mine.....AddressWhereas it appears that you have produced iron ore during the month (s) of.....19 but have failed to furnish return in Form A under rule 33 of the Iron One Mines Labour Welfare Cess Rules, 1963:You are, therefore, directed to appear in person or through a duly authorized representative before.....(person) at.....(place) on.....(date) at.....(time) and to produce or cause to be produced at that time the accounts and documents specified below, lodge at that time any objection which you may wish to prefer and produce any evidence which you may wish to do in support thereof and you will further be liable to prosecution under rule 36.In the event of your failure to comply with this notice I shall proceed to assess the cess to the best of my judgment under rule 38 of the Iron Ore Mines Labour Welfare Cess Rules 1963.CommissionerSeal of the  
CommissionerNo.....Date.....Place.....Particulars of Accounts and Documents required

**1. Books of account for the month (s) in question in general and records of production together with records in support of the figures entered therein.**

**2. Any other subsidiary record showing production of Iron ore during the month (s).**

Form F[See Rule 38]Order of AssessmentState in which the mine is situated.....Assessment case No.....of.....19

**1. Year of assessment... Month for which assessment in made.**

**2. Name of mine assessed.**

**3. Location of mine.**

**4. Full postal address.**

**5. Account books, etc. produced, if any.**

**6. Rule and sub-rule under which assessment is made.**

**7. Total tonnes of iron ore produced as per return furnished by the mine (in tonnes).**

**8. Total tonnes of iron ore produced as determined on the basis of the books of account produced or to the best judgment of the Commissioner.**

**9. Amount of cess assessed at the rate of.....per tonne of iron ore produced on the basis of item 8 above.....**

Assessment Order in BriefCommissioner.Seal of the Commissioner.No

.....Date.....Place.....Certified copies of the assessment order may be obtained from the Commissioner's Office on payment to him of a fee of Rs. 2 for each copy. The amount paid on this account shall be credited by the Commissioner to the Head "S-Deposits and Advances-Part II-Deposits not bearing interest-B-Reserve Fund-Iron Ore Mines Labour Welfare Fund- (ii) Miscellaneous Receipts."Form G[See Rule 38]Demand NoticeTo.....(Owner/partner/director/manager/agent) of..... (mine) at .....at.....(location of mine)..... P.O. ....District.....in the State of.....In continuation of the notice in Forms C,D,E, issued to you per registered post on the.....day of.....19...., you are hereby required that your total production of iron ore during the month(s) of.....19....has been finally determined at.....tonnes and accordingly cess amounting to Rs.....(Rupees.....)only is payable by you.

**2. You are hereby directed to pay the sum of Rs..... (Rupees.....)only as detailed below into the nearest Government treasury on or before the.....day of.....19....and to produce before the Commissioner a copy of the relevant treasury challan as proof of payment not later than the day of....19.....failing which the said sum of Rs.....(Rupees.....)only will be recoverable from you as an arrear of land revenue.**

Details of Assessed Amount

**1. Amount of cess payable.....**

**2. Deduct amount already paid by you as per Treasury Challan No..... dated.....**

**3. Net amount payable Rs.....**

Commissioner.Seal of the Commissioner.No.....Date.....Place.....Note.- Strike out the number of form and words and phrases not applicable.[Form H] [Added by G.S.R. 907, dated 31st May, 1967.][See Rule 30-B]Certificate of InspectionInspection Report of the.....Dispensary at.....by the.....for the year.....ending.....19.

**1. Name of iron ore mine/iron ore mines served by dispensary.**

**2. Number of workers for which it caters.**

**3. Date and hour of inspection.**

**4. Date of last inspection.**

**5. Dispensary buildings.**

(a)Condition of dispensary building.(b)Does the accommodation provided conform to the prescribed standard?

**6. Medicines-**

(a)Is the supply sufficient and according to the prescribed scale?(b)Are the poisons labelled and kept separately under lock and key?

**7. Surgical instruments and equipment-Are they sufficient and in good order?**

**8. Staff Acquittance Rolls-Are they in order and up-to-date?**

**9. Registers and Returns-Are these properly kept and regularly submitted?**

**10. Establishment -**

(a)Officer-in-charge-(i)Part-time/Whole-time.(ii)Name and qualifications.(b)Designation and pay of staff-(i)Medical Graduate.(ii)Medical Licentiate(iii)Lady Doctor(iv)Nurse(v)Compounder.(vi)Auxiliary Nurse Midwife.(vii)Male Dresser.(viii)Female Dresser.(ix)Sweeper.(x)Chowkidar.(xi)Peon.(c)Attendance Register - Do the staff attend regularly?

**11. Annual expenditure-**

(a)Establishment.(b)Medicines.

**12. Out-patients-**

(a)Number seen at the time of visit.(b)Total number of new patients treated in current year up to date.(c)Total number of old patients treated in current year up to date.(d)Total treated during the last year.(e)Do the entries on tickets of patients present tally with the entries on the registers?(f)Are there any arrangements for treating women apart from men?

**13. Are you satisfied with the working of the dispensary ? If not, what suggestions can be made for its improvement?**

I certify that I have inspected the dispensary noted above and that it conforms/ does not conform in the following respects\* to the standards laid down in the Iron Ore Mines Labour Welfare Cess Rules, 1963  
Signature of Inspecting Officer Date  
Countersignature of Chairman with date\*Give details below.  
Note. - The countersignature of the Chairman is not necessary when the Chairman himself is the inspecting authority.]  
Form I[See Rule 30F]Inspection Report of the Maternity Centre  
at.....by the.....for the year.....ending.....19.....

**1. Name of iron ore mine/iron ore mines served by the Maternity Centre.**

**2. Number of workers for which it caters.**

**3. Date and hour of inspection.**

**4. Date of last inspection.**

**5. Maternity Centre buildings-**

(a)Condition of Maternity centre buildings.(b)Does the accommodation provided conform to the prescribed standard?

**6. Medicines-**

(a)Is the supply sufficient and according to the prescribed scale?(b)Are the poisons labelled and kept separately under lock and key ?

**7. Surgical Instruments and equipments-Are they sufficient and in good order?**

**8. Staff Acquittance Rolls-Are they in order and up-to-date ?**

**9. Registers and Returns-Are these properly kept and regularly submitted.**

**10. Establishment-**

(a)Officer-in-charge-(i)Part-time/Whole-time.(ii)Name and qualifications.(b)Designation and pay of staff-(i)Medical Graduate.(ii)Medical Licentiate.(iii)Lady Doctor.(iv)Compounder.(v)Nurse.(vi)Midwife.(vii)Ayah.(viii)Sweeper.(ix)Ward Attendant.(x)Cook.(c)Attendance Register-Do the staff attend regularly ?

**11. Annual expenditure on-**

(a)Establishment.(b)Medicines.

**12. Out-potients-**

(a)Number seen at the time of visit.(b)Total number of new patients treated in current year up-to-date.(c)Total number of old patients treated in current year up-to-date.(d)Total treated during the last year.(e)Do the entries on tickets of patients present tally with the entries on the register ?

### **13. Are you satisfied with the working of the dispensary ? If not, what suggestions can you make for its improvement?**

I certify that I have inspected the Maternity Centre noted above and that it conforms/does not conform in the following respects\* to the standards laid down in the Iron Ore Mines Labour Welfare Cess Rules, 1963. Signature of the Inspecting Officer Date Countersignature of Chairman with date\* Give details below. Note. - The counter signature of the Chairman is not necessary when the Chairman himself is the inspecting authority. Form J [See Rule 30-J] Certificate of Inspection of the Welfare Centre Inspection Report of the..... Welfare Centre at..... by the..... for the year..... ending.....

**1. Name of iron ore mine served by the centre.**

**2. Number of workers for which it caters.**

**3. Date and hour of inspection.**

**4. Date of last inspection.**

**5. Centre building-**

(a) Condition of the building. (b) Does the accommodation provided conform to the prescribed standard?

**6. Equipment-**

(a) Are the equipments provided according to the prescribed standard ? (b) Are timely repairs/replacements done where necessary ? (c) Are the equipments all in serviceable condition ?

**7. Establishment-**

(a) Officer-in-charge- (i) Part-time/whole time. (ii) Name and qualification. (b) Designation and pay of staff- (i) Adult Education Instructor. (ii) Sevika. (iii) Sweeper. (c) Attendance Register- Do the staff attend regularly ?

**8. Annual expenditure-**

(a) Establishment. (b) Repairs and replacement of equipments.

## 9. Activities-

(a)Total number on rolls attending the centre.(b)Number seen at the time of inspection.(c)Number of adults attending literary classes.(d)Number of women attending craft classes.(e)Number of adults participating in games and sports.

## 10. Are you satisfied with the working of the Centres ? If not, what suggestion can you make for its improvement ?

I certify that I have inspected the Welfare Centre noted above and that it conforms/does not conform in the following respects\* to the standards laid down in the Iron Ore Mines Labour Welfare Cess Rules, 1963. Signature of the Inspecting Officer Date Countersignature of Chairman with date\* Give details below. Note. - The countersignature of the Chairman is not necessary when the Chairman himself is the inspecting authority.

## Schedule 1

Standard of Dispensary Service[See Rule 30A]

### 1. Building

#### 1. Dispensary catering for 1,000 workers or less.

Three rooms to be used as follows:(i)Consulting room (5 metres x 4 metres).(ii)Dressing room (5 metres x 4 metres).(iii)Dispensary and store room (5 metres x 4 metres).Covered waiting accommodation-15 square metres.Two latrines (flush type) - Each 2 metres x 3 metres.

#### 2. Dispensary catering for 1,001 to 2,000 workers-Six rooms to be used as follows:

(i)Consulting room for males (5 metres x 4 metres).(ii)Consulting room for females (5 metres x 4 metres).(iii)Minor Operation room (5 metres x 4 metres).(iv)Dispensary room (5 metres x 4 metres).(v)Laboratory room (15 to 18 square metres).Covered waiting accommodation-20 square metres.

#### 3. Dispensary catering for 2,001 workers or more Nine rooms to be used as follows:

(i)Consulting room for males (5 metres x 4 metres).(ii)Consulting room for females (5 metres x 4 metres).(iii)Minor Operation room (5 metres x 4 metres).(iv)Dispensary room (5 metres x 4 metres).(v)Laboratory room (15 to 18 square metres).(vi)Dressing room (3 metres x 4 metres).(vii)Dark room (3 metres x 3 metres).(viii)Registration and record office room (15 square



metres).(ix)Store room (5 metres x 4 metres).Covered waiting accommodation-25 square metres.Three latrines (flush type)-Each 2 metres x 3 metres.Each dispensary shall provide emergency beds for treatment of simple and emergency cases at the rate of one bed for every 250 workers subject to a minimum of two beds, one for males and one for females. For this purpose separate rooms shall be provided for males and females. The rooms shall have air space of 18 cubic metres per bed and door and window space not less than one-third of the floor space with verandah 2.5 metres wide along the front of the rooms.Iron ore mines which have no provision for emergency beds on the lines mentioned above at their dispensaries at the commencement of the Iron One Mines Labour Welfare Cess (Amendment) Rules, 1967, may within a period of three years from such commencement provide for such beds. Such of those mines which fail to provide emergency beds within such period shall not be entitled to any subsidy thereafter even if they shall be otherwise qualified for it.II. Staff

1. Dispensary catering for 250 workers or less:

Medical Licentiate or GraduateAuxiliary	.....	1111	}	Whole-
NurseMidwifeCompounder-cum-dresserSweeper				

2. Dispensary catering for 251 to 500 workers:

Medical Licentiate or GraduateAuxiliary	.....	1111	}	Whole-
NurseMidwifeCompounded-cum-dresserSweeper				

Dispensary catering for 501 to1,000 workers:Medical

3. Licentiate or GraduateAuxiliaryNurse Mid				
wifeCompounder-cum-dresserSweeperAttendantsCook				
.....	111121	}	Whole-time	

4. Dispensary catering for 1,001 to 2,000 workers:

Medical GraduateCompounderDresserAuxiliaryNurse	.....	1111231	}	Whole-
MidwifeSweepersAttendantsCook				

5. Dispensary catering for 2,001 workers or more:

Medical GraduateMedical Licentiate				
orGraduateCompounderDressersAuxiliary Nurse	.....	111211242	}	Whole-
MidwifeNurseSweepersAttendantsCooks				

III. List of drugs, surgical equipments, dressings, etc. for dispensaryA. Drugs.

**1. Acid acetic**

**2. Acid boric**

**3. Acid carbolic**

**4. Acid salicylic**

- 5. Aqua distillate**
- 6. Ammon carb**
- 7. Aspirin**
- 8. Acriflavin or other antiseptic dye**
- 9. Benedict's solution**
- 10. Calcium lactate**
- 11. Copper sulphate**
- 12. Calamina prepareate**
- 13. Cod liver oil**
- 14. Ephedrine hydrochloric ( ½ gr. tab.)**
- 15. Ether**
- 16. Esct. glycerr. liq.**
- 17. Ferri sulph.**
- 18. Ferriet ammont citras**
- 19. Glucose**
- 20. Glycerine**
- 21. Gum acacia**
- 22. Hydrarg ammoniate**
- 23. Hydrarg oxide flava**

- 24. Ethyl**
- 25. Koaline**
- 26. Lint saponis**
- 27. Liq. ammonium acetate**
- 28. Liq. plumbi suaceltas fort**
- 29. Lysol**
- 30. Mag. oxide powder or mag. trisillicate**
- 31. Mag. sulph.**
- 32. Menthol**
- 33. Multi-vitamin tab.**
- 34. Oil Ricini**
- 35. Oil menth pip**
- 36. Oil olive or oil or arachis**
- 37. Paludrine tabs.**
- 38. Pheno barbitone**
- 39. Pot. bromide**
- 40. Pot. citrate**
- 41. Pot. iodide**
- 42. Pot. permanganate**

- 43. Protargol or argyrol**
- 44. Pulv. ipeacac co.**
- 45. Pulv. quinine sulph.**
- 46. Sodi bicarb**
- 47. Sodi salicylate**
- 48. Spt. ammon aromal**
- 49. Sodi chloride**
- 50. Spt. methyl**
- 51. Spt. rectified**
- 52. Sulphanilamide or sulphadiazine tablets.**
- 53. Sulphanilamide**
- 54. Sulphanilamide powder**
- 55. Tab. digozin or pill digitalis (co. B. P. C.)**
- 56. Tabs, laxative (co. B. P. C.)**
- 57. Tetrachlorethylene**
- 58. Tinct. Belladonna**
- 59. Tinct. Benzoin co.**
- 60. Tinct. opii comphorata**
- 61. Tinct. card. Co.**

- 62. Tinct. hyoscyamus**
- 63. Tinct. iodine**
- 64. Ung. sulphris (B.P.C.)**
- 65. Vaseline**
- 66. Vin ipecac or tinct/or liq.**
- 67. Zinc oxide**
- 68. Adrenalin hydrochloride liquor (1:1000)**
- 69. Coramine or nikethmide**
- 70. Emetine hydrochlor (amp or tab.)**
- 71. Cr. 1. Ditto**
- 72. Cr. ½ Ditto**
- 73. Injectto quinine Cr. 10**
- 74. Procaine hydrochlor or novocain 2% amp**
- 75. Serum anti-venom**
- 76. Serum tetanus anti-toxion 1,500 units.**
- 77. Soluseptasine or other injectable sulphamide**
- 78. Tab. atropine (1/100 gr.)**
- 79. Tab. morphine (1/4 gr.)**
- 80. Penicillin 100,000 unit ampoules or 400,000 unit ampoules.**

**81. Streptomycin**

**82. 90 P. A. S.**

**83. Isonicotinic acid hydrazide**

**84. Introdex**

**85. Dextrose and sodium chloride Injection U. S. P. in transfusion bottles.**

**86. Distilled water ampoules**

**87. Liquid paraffin**

**88. Vinegars.**

**89. Tetanus toxoid.**

Note. - The actual quantities of the above mentioned items to be stocked shall be such as are found necessary in the light of day-to-day working of the dispensaries provided that provision for drugs shall be made at each dispensary at least at the rate of 50 paise per annum per worker attached to the dispensary.

**B. Dressing**

		Number	
		-----	
		250 workers or below	251-1,000 Workers
1.	Bandage, roller 15 cm.	6	6
2.	Bandage, roller 10 cm.	6	6
3.	Bandage, roller 8 cm.	6	6
4.	Bandages triangular	6	6
5.	Cotton wool	450 gms.	450 gms.
6.	Gauze metre each	6	12
7.	Lint	100 gms.	100 gms.
8.	Plaster of paris bandage 10 cm.	...	6
9.	Plaster of parts bandage 8 cm.	...	6

10.	Strapping adhesive 12 rollers	...	1	1
11.	Strapping adhesive 2 rollers	...	1	1
12.	Strapping adhesive 3 rollers	...	1	1
13.	Burn dressing	...	6	12
C. Medical and Surgical Equipments				
1.	Basin 35 cm.	...	1	2
2.	Bowls E. 3.5 cm.	...	1	1
3.	Bowls E. 4.5 cm.	...	1	1
4.	Catheter rubber (side 8 and 10)	...	2	2
5.	Cup feeding	...	2	2
6.	Douche can with fittings	...	1	2
7.	Drums dressing	...	...	1
8.	Examination lamp	...	1	1
9.	Forceps artery	...	2	2
10.	Forceps cheatle	...	1	1
11.	Forceps dissecting toothed	...	1	1
12.	Forceps dissecting plain	...	1	1
13.	Hammer percussion	...	1	1
14.	Jug measures	...	1	1
15.	Lancet vaccination	...	...	1
16.	Mirror forehead	...	...	1
17.	Needle aneurysm	...	...	1
18.	Needle suture assorted	...	6	6
19.	Probe	...	1	2
20.	Razor safety	...	1	1
21.	Roger's cholera apparatus or apparatus ... intravenous	...	1	1
22.	Stethoscope	...	1	1
23.	Syringes 2 c.c.	...	1	1

24.	Syringes 10 c.c.	...	1	1
25.	Syringes 20 c.c. or above	...	...	1
26.	Spygmonamomeler	...	...	1
27.	Speculum nasal	...	1	1
28.	Speculum aural	...	1set	1set
29.	Stove primus	...	1	1
30.	Scaples	...	1	2
31.	Skinner's	...		1
32.	Stretcher	...	1	1
33.	Syringes ear	...	..	1
34.	Spud eye	...	..	1
35.	Splint leg Thomas (medium)	...	..	1
36.	Splinting wire crammer	...	..	1
37.	Scissors straight Mayo	...	..	1
38.	Scissors straight both ends sharp	...	..	1
39.	Stertlizer instrument portable	...	...	1
40.	Thermometers	...	1	2
41.	Tongue depressor	...	1	1
42.	Tape measure	...	1	1
43.	Test type chart	...	1	1
44.	Tray dressing	...	1	2
45.	Tray kidney	...	1	2
46.	Tourniquel	...	1	1
47.	Undine	...	1	1
48.	Weighing machine	...	1	1
49.	Water-proof sheets of 2 metres	...	1	1
50.	Autoclave	...	1	1
51.	Stomach tube	...	1	1
52.	Mouth gag	...	1	1
53.	Catgut (assorted numbers)	...	6 tubes	12 tubes
54.	Silkworm gut or nylon	...	3 metres	6



	thread		metres
55.	Sets of wooden splints (4VS, 3', 1'.6") ...	1set	2sets
56.	Lifter ...	1	1
57.	Enamel bucket ...	1	1
58.	Stainless steel dekchi 12" with cover ...	1	2
59.	Wooden board 7' x 1/2 x 1" ...	1	1
60.	Torch with spare cells ...	1	1
61.	Stretcher ...	2	2
62.	Eye cups ...	1	1
D. Other			
Dispensary			
Equipment			
1.	Blankets ...	2	2
2.	Bin for soiled clothes ...	1	1
3.	Bottles drop with grooved stoppers ...	1	2
4.	Cork screw ...	1	1
5.	Corks assorted ...	25	25
6.	Dropper eye ...	2	2
7.	Funnel 100 grams glass of E. 1. ...	1	1
8.	Filter paper ...	lpkt.	1 pkt.
9.	Gloves ...	1 pair	1 pair
10.	Litmus paper red ...	1 pkt.	lpkt.
11.	Litmus paper blue ...	lpkt.	lpkt.
12.	Measure glass 200 grams ...	1	1
13.	Measure glass 50 grams ...	1	1
14.	Minim glass ...	1	1
15.	Pestle and mortar composition ... 1 ...		1
16.	Pin safety ...	6	6
17.	Pot delf with cover ...	2	2
18.	Spatula ...	1	1
19.	Slab ointment ...	1	1

20.	Soap	...	1 cake	1 cake
21.	Spirit lamp	...	1	1
22.	Scales and weights	...	1	1
23.	Slides glass	...	15 grams	1 gram
24.	Scissors shop	...	1	1
25.	Towels ordinary	...	2	2
26.	Tin opener	...	1	1
27.	Test tubes	...	4	6
28.	Test tubes stand	...	1	1
29.	Test tube holder	...	1	1
30.	Urine glass specimen	...	1	2
31.	Nail brush	...	1	2
32.	Sand bags 12" x6"	...	12	12

#### E Furniture

1.	Almirah	...	1	1
2.	Benchs	...	1	1
3.	Chairs	...	2	2
4.	Cupboard poison	...	1	1
5.	Examination couch	...	1	1
6.	Stools	...	2	2
7.	Screen	...	1	1
8.	Table, Medical Officer	...	1	1
9.	Table dispensing	...	1	1
10.	Table dressing	...	1	1

Note. - In the case of dressings and surgical equipments, other dispensary equipment and furniture, a 50 per cent increase in the numbe 1,000 workers shall be made for every additional 1,000 workers.

## II

Standard of Maternity Centres[See Rule 30E ]

### 1.

Building

### 1.

Maternity Centre for a mine employing up to 100 workers:(i)Consulting and office room (5 metres x 4 metres)(ii)Labour room (5 metres x 4 metres)(iii)Annexe to the labour room for sterilizing (3

metres x 4 metres)(iv)Dispensary room (5 metres x 4 metres)(v)Store-room (3 metres x 3 metres x 4 metres)(vi)Ward for two beds (5 metres x 4 metres)(vii)Bathroom and latrines (fresh) two-(2 metres x 3 metres)(viii)Annexe to the bathroom for bathing babies (2 metres x 3 metres)(ix)Washing room (2 metres x 3 metres)(x)Kitchen (2 metres x 3 metres)(xi)Covered waiting shed (15 square metres)Note. - A part of the ward may be screened off to provide for work-room for nursing staff.

## 2. Maternity Centre for a mine employing up to 2,000 workers:

(i)Consulting room (5 metres x 4 metres)(ii)Labour room (5 metres x 4 metres)(iii)Annexe to the labour room for sterilizing (3 metres x 3 metres)(iv)Dispensary room (5 metres x 4 metres)(v)Work room for nursing staff for storage of medicines, maintenance and preparation of supplies and maintenance of records and reports (5 metres x 4 metres)(vi)Store room (3 metres x 3 metres)(vii)Ward for four beds (6 metres x 5 metres)(viii)Bathroom and latrine (two flush)-[2 metres x 3 metres)(ix)Annexe to the bathroom for bathing babies (2 metres x 3 metres)(x)Washing room (2 metres x 3 metres)(xi)Kitchen (2 metres x 3 metres)(xii)Laboratory room (10 square metres)(xiii)Covered waiting accommodation (15 square metres)

## 3. Maternity Centre for a mine employing over 2,000 workers:

(i)Consulting room (5 metres x 4 metres)(ii)Labour room (5 metres x 4 metres).(Hi)Annexe to the labour room for sterilizing (3 metres x 3 metres).(iv)Dispensary room (5 metres x 4 metres).(v)Work room for nursing staff for storage of medicines, maintenance and preparation of supplies and maintenance of records and reports (5 metres x 4 metres).(vi)Minor operation room (5 metres x 4 metres).(vii)Store room (3 metres x 3 metres).(viii)Ward for six beds (7 metres x 6 metres).(ix)Bath room and latrines (three flush) (2 metres x 3 metres).(x)Annex to the bath room for bathing babies (2 metres x 3 metres).(xi)Washing room (2 metres x 3 metres)(xii)Kitchen (2 metres x 3 metres).(xii)Laboratory room (15 square metres).(xiv)Covered waiting accommodation (25 square metres).II. Staff-

### 1. Maternity Centre for a mine employing 1,000 workers and below:

(i) Medical Licentiate or Graduate (Lady)	(ii) Lady Health			} Full time
Visitors	(iii) Sweepers (female)	(iv) Compounder	..... 1221	

### 2. Maternity Centre for a mine employing 1,001 to 2,000 workers:

(i) Medical Graduate (Lady)	(ii) Compounder	(iii) Lady Health		} Full time
Visitors	(iv) Sweepers (female)	(v) Ayahs	(vi) Cook ..... 112321	

### 3. Maternity Centre for a mine employing more than 2,000 workers:

(i) Medical Graduate (Lady)	(ii) Nurse	(iii) Lady Health		} Full time
Visitors	(iv) Compounder	(v) Sweepers (female)	(vi) Ayahs	

## III. List of drugs, surgical equipments, etc. for maternity centresA. Drugs

- 1. Acid.**
- 2. Acid Boric.**
- 3. Acid Carbolic.**
- 4. Acid Salicylic.**
- 5. Aqua Distillate.**
- 6. Ammon. Carb.**
- 7. Aspirin.**
- 8. Acriflavin or other anti-septic dye.**
- 9. Benedict solution.**
- 10. Calcium Lactate.**
- 11. Copper Sulphate.**
- 12. Calamina Prepareate.**
- 13. Cod Liver Oil.**
- 14. Ephedrine Hydrochlor (  $\frac{1}{2}$  gr. tab.).**
- 15. Ether.**
- 16. Esct. Clycrr. Liq.**
- 17. Ferri Suph.**
- 18. Ferriet Ammoni Citras.**
- 19. Glucose.**

- 20. Glycerine.**
- 21. Gum Acacia.**
- 22. Hydrarg Ammoniata.**
- 23. Kaoline.**
- 24. Liq. Ammon Acetate.**
- 25. Liq. Plumbi Subacetate Fort.**
- 26. Lysol.**
- 27. Mag. Oxide Powder or Mag. Trisillicate.**
- 28. Mag. Sulph.**
- 29. Multi vitamin tab.**
- 30. Oil Ricini.**
- 31. Oil Menth. Pip.**
- 32. Oil Olive or Oil of Arachis.**
- 33. Paludrine tabs.**
- 34. Pheno Barbitone.**
- 35. Pot. Bromide.**
- 36. Pot. Citrate.**
- 37. Pot'. Iodide.**
- 38. Pot. Permanganate.**

- 39. Protargol or Argyrol.**
- 40. Pulv. Ipecas Co.**
- 41. Pulv. Quinine Sulph.**
- 42. Sodi Bicarb.**
- 43. Sodi Salicylate.**
- 44. Spt. Ammon Aromat.**
- 45. Spt. Methyl.**
- 46. Spt. Rect.**
- 47. Sulphanilamide or Sulphadiazine tablets.**
- 48. Sulphaguanidine.**
- 49. Sulphanilamide powder.**
- 50. Tab. Digoxin or Pill Digitalis Co. B.P.C.**
- 51. Tab. Laxative Co. B.P.C.**
- 52. Tinct. Belladonna.**
- 53. Tinct. Benoin Co.**
- 54. Tinct. Opii Cam phorate.**
- 55. Tinct. Card. Co.**
- 56. Tinct. Hyoscyamus.**
- 57. Tinct. Iodine.**

- 58. Ung. Sulphuris B. P. C.**
- 59. Vaseline.**
- 60. Vin. Ipecac or Tinct. or Liq.**
- 61. Zinc Oxide.**
- 62. Adrenalin Hydrochloride Liquor (1:1000).**
- 63. Coramine or Nikethamide.**
- 64. Emetine Hydrochlor (amp. or tab.).**
- 65. Gr. 1**
- 66. Gr. ½**
- 67. Injection Quinine Cr. 10.**
- 68. Peracine Hydrochlor or Novocain 2% amp.**
- 69. Serum Tetanus anti-toxin 1,500 units.**
- 70. Seluseptasine or other injectible sulphamide.**
- 71. Tab. Atropine (1/100 gr.)**
- 72. Tab. Morphine.**
- 73. Penicillin 1,00,000 unit ampoules or 4,00,000 unit amps.**
- 74. Streptomycin.**
- 75. 90 P. A. S.**
- 76. Isonicotinic Acid Hydrazide.**

**77. Ext. Ergot Liquid.**

**78. Ersdhui Capsules or Neogynergin Tabs.**

**79. Lovelive ampoules.**

**80. Introdex.**

**81. Dextrose and Sodium Chloride injection U. S. P. in transfusion bottles.**

**82. Distilled water ampoule.**

**83. Liquid Parafflin.**

**84. Vinegars.**

**85. Tetanus Toxoid.**

Note. - The actual quantities of the above mentioned items to be stocked shall be such as are found necessary in the light of the day-to-day working of the maternity centres provided that provision for drugs shall be made at each centre at least at the rate of 50 paise per annum per worker attached to the maternity centre.

**B. Dressings**

		1,000 workers or below	1,001-2,000 workers	
1.	Bandage, roller, 15cm.	...	12	12
2.	Bandage, roller 10cm.	...	12	12
3.	Bandage, roller, 8cm.	...	12	12
4.	Bandage, triangular	...	12	12
5.	Cotton wool	...	1.35 Kilogram	1.35 Kilogram
6.	Gauze, 1 metre each	...	12 metres	24 metres
7.	Lint	...	200gms.	300gms.
8.	Strapping adhesive, 12 roller	...	2	2
9.	Strapping adhesive, 2 roller	...	2	2
10.	Strapping adhesive, 3 roller	...	2	2
11.	Burn Dressing	...	12	12



C. Medical and  
Surgical Equipment

1.	Basin, 35 cms.	...	2	4
2.	Bowls E., 3.5 cm.	...	2	2
3.	Bowls E., 4 cm.	...	2	2
4.	Female catheters, rubber and metal(size 8 and 10).	...	4	4
5.	Cup feeding	...	2	4
6.	Douche can with fittings	...	1	2
7.	Drums dressing	...	2	2
8.	Examination lamps	...	2	2
9.	Forceps, artery	...	2	2
10.	Forcep. Cheatle	...	1	1
11.	Forcep. Dissecting, toothed	...	1	1
12.	Forcep, Dissecting, plain	...	1	1
13.	Hammer percussion	...	1	1
14.	Jug measure	...	1	1
15.	Lancet, Vaccinations	...	1	1
16.	Mirror, Forehead	...	1	1
17.	Needle, aneurysm	...	1	
18.	Needle, suture, assorted	...	6	6
19.	Probe	...	1	2
20.	Razor, safety with blades	...	2	4
21.	Rager's cholera apparatus or apparatus intravenous	...	1	1
22.	Vaginal retractor	...	1	2
23.	Vaginal speculum	...	1	2
24.	Ovam Forceps	...	1	2
25.	Heggar's Dialator	...	1 set	1 set
26.	Curette, sharp and blunt, flushing	...	1	1
27.	Delivery Forceps	...	1	2
28.	Factual stethoscope	...	1	1
29.	Palvimeter	...	1	1
30.	Perforator	...	1	1
31.	Cramotatory Forceps	...	1	1
32.	Maternity table	...	1	1
33.	Stethoscope	...	1	2

34.	Syringes, 2 cc.	...	2	2
35.	Syringes, 10 cc.	...	2	2
36.	Syringes, 20 cc. or above	...	1	1
37.	Spygmonanometer	...	1	1
38.	Stove, primus	...	2	2
39.	Scaples	...	1	2
40.	Skidders mask	...	1	1
41.	Stretcher	...	2	2
42.	Scissors, straight, both ends sharp	...	1	1
43.	Scissors, straight, Mayo	...	1	1
44.	Sterilizer instrument, portable	...	1	1
45.	Thermometers	...	2	4
46.	Tongue depressor	...	2	2
47.	Tape measure	...	1	1
48.	Test type chart	...	1	1
49.	Tray, dressing	...	2	2
50.	Tray kidney	...	2	2
51.	Tourniquet	...	1	1
52.	Weighing machine	...	1	1
53.	Waterproof sheets of 2 metres	...	2	4
54.	Autoclave	...	1	1
55.	Stomach tube	...	1	1
56.	Mouth gag	...	1	1
57.	Cat gut, assorted (Numbers)	...	6 tubes	12 tubes
58.	Silkworm gut or nylon thread	...	3 metres	6 metres
59.	Sets of wooden splints (4 1/2, 3', 1' 6")	...	1	1
60.	Lifter	...	1	2
61.	Enamel bucket	...	2	4
62.	Stainless Steel dekchi, 12' with cover	...	1	1
63.	Wooden board 7'x 1 Vi x 1'	...	1	1
64.	Torch with spare cells	...	1	1
65.	Eyecups	...	1	1

D. Other  
Equipment

1.	Blankets	...	6	12
2.	Bins for soiled clothes	...	2	4
3.	Bottles, drop with grooved stoppers	...	2	2
4.	Cork screws	...	2	2
5.	Corks, assorted	...	25	50
6.	Droppers, eye	...	2	2
7.	Funnel, 100 gms. glass or E. 1.	...	1	1
8.	Filter paper	...	1 packet	1 packet
9.	Gloves	...	2 pairs	4 pairs
10.	Litmus papered	...	2 packets	4 packets
11.	Litmus paper, blue	...	2 packets	4 packets
12.	Measure glass, 200 gms.	...	2	2
13.	Measure glass, 50 gms.	...	2	2
14.	Minim glass	...	2	2
15.	Pestle and Mortar Composition	...	1	1
16.	Pin. safety	...	12	12
17.	Pot delf with cover	...	2	2
18.	Spatula	...	1	1
19.	Slab ointment	...	1	1
20.	Soap	...	4 cakes	8 cakes
21.	Spirit lamps	...	2	2
22.	Scales and weights	...	4	8
23.	Slides, glass	...	15 gms.	15 gms.
24.	Scissors, shop	...	2	2
25.	Towels, ordinary	...	4	8
26.	Tin openers	...	2	2
27.	Test tubes	...	8	8
28.	Test tube stands	...	2	2
29.	Test tube holders	...	2	2
30.	Urine glass specimen	...	2	2
31.	Mattresses	...	4	6
32.	Beds	...	4	6
33.	Nail brushes	...	2	4
34.	Sand bags, 12" x 8"	...	3	6

E. Furniture

1.	Almirah	...	1	1
2.	Benches	...	4	8
3.	Chairs	...	4	8
4.	Cupboard, poison	...	1	1
5.	Examination couch, female	...	1	1
6.	Stools	...	2	2
7.	Screen	...	1	2
8.	Table, Medical Officer	...	1	1
9.	Table, dispensing	...	1	1
10.	Table, dressing	...	1	1

Note. - In the case of dressings, medical and surgical equipments, other centre equipments and furniture, a 50 per cent increase in the number shown above for 2,000 workers shall be made for every additional 1,000 workers.

### III

#### Standard of Facilities for Adult Education and Recreation-Welfare Centre[See Rule 301]Welfare Centre

##### 1. Accommodation:

- (a) 1. One hall of 45 square metres.
2. Two rooms of 15 square metres each.
3. Covered verandah 18 square metres.
4. One lavatory for men.
5. One lavatory for women.
6. One bath room for children.
- (b) Play ground of the size of 36 metres x 18 metres.
- (c) Children's Park equipment-

(i) Swing	1 set
(ii) Ocean wave	1
(iii) Sea saw	1
(iv) Sea saw	1
(v) Slides	1

##### 2. Staff:

1. Adult Education Instructor-cum-Games Supervisor 1
2. Sevika ... 1

##### 3. Furniture and Equipment:

1. Table .... 1
2. Chairs .... 2

3. Chairs, Steel folding	.... 6
4. Notice Board	.... 1
5. Benches	.... 2
6. Black Board	.... 1
7. Steel Almirah	.... 1
8. Coir mat, 15 metres x 1 metre	.... 1
9. Radio with loudspeaker	.... 1
10. Slates, slate pencils, chalk, etc.	.... As necessary
11. Books, charts, maps, etc.	.... Do
12. Petromax (if no electricity is available)	.... 1
13. Dholak	.... 1
14. Jhals	.... 4 parts
15. Volley ball court equipment, ball etc.	.... 1 set
16. Tennis-court	.... 1
17. Carrom Boards	.... 2
18. Chess	.... 2
19. Ludo	.... 3
20. Newspapers and periodicals	.... As necessary
21. Sewing machine	.... 1
22. Scissors	.... 1 pair
23. Tape	.... 1
24. Knitting and crochet needles	.... As necessary
25. Raw materials	.... Do
26. Gong	.... 1