

The Registration Of Electors Rules, 1960

UNION OF INDIA

India

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Rule THE-REGISTRATION-OF-ELECTORS-RULES-1960 of 1960

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Part I – Preliminary

1. Short title and commencement

.-(1) These rules may be called the Registration of Electors Rules, 1960.(2)They shall come into force on the 1st day of January, 1961.

2. Definitions and interpretation

.-(1) In these rules, unless the context otherwise requires,-(a)"Act" means the Representation of the People Act, 1950 (43 of 1950);(b)"declared office" means an office declared by the President to be an office to which the provisions of sub-section (4) of section 20 apply;(c)["Form" means a Form appended to these rules and in respect of any constituency, includes a translation thereof in the language or any of the languages in which the electoral roll for that constituency is prepared;] [Substituted by S.O. 3874, dated 15.11.1966.](d)"registration officer" means the electoral registration officer of a constituency and includes an assistant electoral registration officer thereof;(e)"roll" means the electoral roll for a constituency;(f)"section" means a section of the Act;[* * *] [Clause (g) omitted by S.O. 3874, dated 15.12.1966.](2)The General Clauses Act, 1897 (10 of 1897), shall apply for the interpretation of these rules as it applies for the interpretation of an Act of Parliament.

Part II – Electoral Rolls For Assembly Constituencies

3. Meaning of constituency

.-In this Part "constituency" means an Assembly constituency.

4. Form and languages of roll

.-The roll for each constituency shall be prepared in such form and in such language or languages as the Election Commission may direct.

5. Preparation of roll in parts

.- (1) The roll shall be divided into convenient parts which shall be numbered consecutively. (2) The last part of the roll shall contain the names of every person having a service qualification and of his wife, if any, who are entitled to be included in that roll by virtue of a statement made under rule 7. (3) The names of any person holding a declared office and of his wife, if any, who are entitled to be included in the roll by virtue of a statement made under rule 7 shall be included in the part of the roll, pertaining to the locality in which they would, according to that statement, have been ordinarily resident. (4) The number of names included in any part of the roll shall not ordinarily exceed two thousand.

6. Order of names

.- (1) The names of electors in each part of the roll shall be arranged according to house number, unless the chief electoral officer, subject to any general or special instructions issued by the Election Commission, determines in respect of any part that the alphabetical order is more convenient or that the names shall be arranged partly in one way and partly in the other. (2) The names of electors in each part of the roll shall be numbered, so far as practicable, consecutively with a separate series of numbers beginning with the number one.

7. Statement under section 20

.- (1) Every person who holds a declared office or has a service qualification and desires to be registered in the roll for the constituency in which, but for holding such office or having such qualification, he would have been ordinarily resident, shall submit to the [registration officer of the constituency] [Substituted by S.O.3874, dated 15.12.1966.], a statement in such one of the [Forms 1, 2, 2-A and 3] [Substituted by S.O.3874, dated 15.12.1966.] as may be appropriate. (2) Every statement submitted under sub-rule (1) shall be verified in the manner specified in the Form. (3) Every such statement shall cease to be valid when the person making it ceases to hold a declared office or, as the case may be, have a service qualification.

8. Information to be supplied by occupants of dwelling-houses

.-The registration officer may, for the purpose of preparing the roll, send letters of request in Form 4 to the occupants of dwelling-houses in the constituency or any part thereof; and every person receiving any such letter shall furnish the information called for therein to the best of his ability.

9. Access to certain registers

.-For the purpose of preparing any roll or deciding any claim or objection to a roll, any registration officer and any person employed by him shall have access to any register of births and deaths and to the admission register of any educational institution, and it shall be the duty of every person incharge of any such register to give to the said officer or person such information and such extracts from the said register as he may require.

10. Publication of roll in draft

.-As soon as the roll for a constituency is ready, the registration officer shall publish it in draft by making a copy thereof available for inspection and displaying a notice in Form 5-(a) at his office, if it is within the constituency, and (b) at such place in the constituency as may be specified by him for the purpose, if his office is outside the constituency.

11. Further publicity to the roll and notice

.-The registration officer shall also-(a) make a copy of each separate part of the roll, together with a copy of the notice in Form 5 available for inspection at a specified place accessible to the public and in or near the area to which that part relates; (b) give such further publicity to the notice in Form 5 as he may consider necessary; and (c) supply free of cost two copies of each separate part of the roll to every political party [for which a symbol has been exclusively reserved in the State] [Substituted by S.O. 2791, dated 24.11.1961.] by the Election Commission.

12. [Period for lodging claims and objections [Substituted by S.O. 35(E), dated 21.1.1977.]

.-Every claim for the inclusion of a name in the roll and every objection to an entry therein shall be lodged within a period of thirty days from the date of publication of the roll in draft under rule 10, or such shorter period of not less than fifteen days as may be fixed by the Election Commission in this behalf: Provided that the Election Commission may, by notification in the Official Gazette, extend the period in respect of the constituency as a whole or in respect of any part thereof.]

13. Form for claims and objections

.- (1) Every claim shall be-(a) in Form 6; [and] [Inserted by S.O. 817(E), dated 25.10.1993.] (b) signed by the person desiring his name to be included in the roll; [*] [The word " and" omitted by S.O.

817(E), dated 25.10.1993.][* * *] [Clause (c) omitted by S.O. 817(E), dated 25.10.1993.](2)Every objection to the inclusion of a name in the roll shall be-(a)in Form 7; and(b)preferred only by a person whose name is already included in that roll [*] [The word " and" omitted by S.O. 817(E), dated 25.10.1993.];[* * *] [Clause (c) omitted by S.O. 817(E), dated 25.10.1993.](3)Every objection to a particular or particulars in an entry in the roll shall be-(a)in Form 8; and(b)preferred only by the person to whom that entry relates.(4)[Every application for transposition of an entry from one part to another part of the roll shall be in Form 8-A.] [Inserted by S.O. 934(E), dated 18.8.2003 (w.e.f. 18.8.2003).]

14. Manner of lodging claims and objections

.-Every claim or objection shall-(a)either be presented to the registration officer or to such other officer as may be designated by him in this behalf; or(b)be sent by [* * *] [Omitted by S.O. 3661, dated 12.10.1964.] post to the registration officer.

15. Procedure of designated officers

.- (1) Every officer designated under rule 14 shall-(a)maintain in duplicate a list of claims in Form 9, a list of objections to the inclusion of names in Form 10 and a list of objections to particulars in Form 11; and(b)keep exhibited one copy of each such list on a notice board in his office.(2)Where a claim or objection is presented to him, he shall, after complying with the requirements of sub-rule (1), forward it with such remarks, if any, as he considers proper to the registration officer.

16. Procedure of registration officer

.-The registration officer also shall-(a)maintain in duplicate the three lists in Forms 9, 10 and 11, entering thereon the particulars of every claim or objection as and when it is received by him whether directly under rule 14 or on being forwarded under rule 15; and(b)keep exhibited one copy of each such list on a notice board in his office.

17. Rejection of certain claims and objections

.-Any claim or objection which is not lodged within the period, or in the form and manner, herein specified, shall be rejected by the registration officer.

18. Acceptance of claims and objections without inquiry

.-If the registration officer is satisfied as to the validity of any claim or objection, he may allow it without further inquiry after the expiry of one week from the date on which it is entered in the list exhibited by him under clause (b) of rule 16:Provided that where before any such claim or objection has been allowed, a demand for inquiry has been made in writing to the registration officer by any person, it shall not be allowed without further inquiry.

19. Notice of hearing claims and objections

.- (1) Where a claim or objection is not disposed of under rule 17 or rule 18, the registration officer shall-(a)specify in the list exhibited by him under clause (b) of rule 16, the date, time and place of hearing of the claim or objection; and(b)give notice of the hearing-(i)in the case of a claim to the claimant in Form 12;(ii)in the case of an objection to the inclusion of a name, to the objector in Form 13 and to the person objected to in Form 14; and(iii)in the case of an objection to a particular or particulars in an entry, to the objector in Form 15.(2)A notice under this rule may be given either personally or by registered post or by affixing it to the person's residence or last known residence within the constituency.

20. Inquiry into claims and objections

.- (1) The registration officer shall hold a summary inquiry into every claim or objection in respect of which notice has been given under rule 19 and shall record his decision thereon.(2)At the hearing, the claimant or, as the case may be, the objector and the person objected to and any other person who, in the opinion of the registration officer, is likely to be of assistance to him, shall be entitled to appear and be heard.(3)The registration officer may in his discretion-(a)require any claimant, objector or person objected to, to appear in person before him;(b)require that the evidence tendered by any person shall be given on oath and administer an oath for the purpose.

21. Inclusion of names inadvertently omitted

.- [(1)] [Rule 21 renumbered a sub-Rule (1) of that Rule by S.O. 3661, dated 12.10.1964.] If it appears to the registration officer that owing [* * *] [Omitted by S.O. 3661, dated 12.10.1964.] to inadvertence or error during preparation, the names of any electors have been left out of the roll and that remedial action should be taken under this rule, the registration officer shall-(a)prepare a list of the names and other details of such electors;(b)exhibit on the notice board of his office a copy of the list together with a notice as to the time and place at which the inclusion of these names in the roll will be considered, and also publish the list and the notice in such other manner as he may think fit; and(c)after considering any verbal or written objections that may be preferred, decide whether all or any of the names should be included in the roll.(2)[If any statements under rule 7 are received after the publication of the roll in draft under rule 10, the registration officer shall direct the inclusion of the names of the electors covered by the statements in the appropriate parts of the roll.] [Inserted by S.O. 3661, dated 12.10.1964.][21-A. Deletion of names [Substituted by S.O. 814(E), dated 3.9.1987.].-If it appears to the registration officer at any time before the final publication of the roll that owing to inadvertence or error or otherwise, the names of dead persons or of persons who have ceased to be, or are not, ordinarily residents in the constituency or of persons who are otherwise not entitled to be registered in that roll, have been included in the roll and that remedial action should be taken under this rule, the registration officer shall,-(a)prepare a list of the names and other details of such electors;(b)exhibit on the notice board of his office a copy of the list together with a notice as to the time and place at which the question of deletion of these names from the roll will be considered, and also publish the list and the notice in such other manner as he may think fit; and(c)after considering any verbal or written objections that may be preferred, decide whether all or

any of the names should be deleted from the roll: Provided that before taking any action under this rule in respect of any person on the ground that he has ceased to be, or is not, ordinarily resident in the constituency, or is otherwise not entitled to be registered in that roll, the registration officer shall make every endeavour to give him a reasonable opportunity to show cause why the action proposed should not be taken in relation to him.]

22. Final publication of roll

-(1) The registration officer shall thereafter-(a) prepare a list of amendments to carry out his decisions under rules 18, 20, [21 and 21-A] [Substituted by S.O. 1519, dated 25.4.1968.] and to correct any clerical or printing errors or other inaccuracies subsequently discovered in the roll; [* *] [Omitted by S.O. 233(E), dated 31.3.1984.](b) publish the roll, together with the list of amendments, by making a complete copy thereof available for inspection and displaying a notice in Form 16 at his office; [and] [Inserted by S.O. 233(E), dated 31.3.1984.](c) [subject to such general or special directions as may be given by the Election Commission supply, free of cost, two copies of the roll, as finally published, with the list of amendments, if any, to every political party for which a symbol has been exclusively reserved by the Election Commission.] [Inserted by S.O. 233(E), dated 31.3.1984.](2) On such publication, the roll together with the list of amendments shall be the electoral roll of the constituency.(3) [Where the roll (hereafter in this sub-rule referred to as the basic roll), together with the list of amendments, becomes the electoral roll for a constituency under sub-rule (2), the registration officer may, for the convenience of all concerned, integrate, subject to any general or special directions issued by the Election Commission in this behalf, the list into the basic roll by] [Inserted by S.O. 1033, dated 12.3.1970.][incorporating inclusion of names, amendment, transposition or deletion of entries in the relevant parts of the basic roll itself] [Substituted by S.O. 814(E), dated 3.9.1987.][in the relevant parts of the basic roll itself, so however that no change shall be made in the process of such integration in the name of any elector or in any particulars relating to any elector as given in the list of amendments.] [Inserted by S.O. 1033, dated 12.3.1970.]

23. Appeals from orders deciding claims and objections

-(1) An appeal shall lie from any decision of the registration officer under rule 20, [rule 21 or rule 21-A] [Substituted by S.O. 1519, dated 25.4.1968.] to such officer of Government as the Election Commission may designate in this behalf (hereinafter referred to as the appellate officer): Provided that an appeal shall not lie where the person desiring to appeal has not availed himself of his right to be heard by, or to make representations to, the registration officer on the matter which is the subject of appeal.(2) Every appeal under sub-rule (1) shall be-(a) in the form of a memorandum signed by the appellant, and (b) presented to the appellate officer within a period of fifteen days from the date of announcement of the decision or sent to that officer by registered post so as to reach him within that period.(3) The presentation of an appeal under this rule shall not have the effect of staying or postponing any action to be taken by the registration officer under rule 22.(4) Every decision of the appellate officer shall be final, but in so far as it reverses or modifies a decision of the registration officer, shall take effect only from the date of the decision in appeal.(5) The registration officer shall cause such amendments to be made in the roll as may be necessary to give effect to the decisions of

the appellate officer under this rule.

24. Special provision for preparation of rolls on redelimitation of constituencies

.- (1) If any constituency is delimited a new in accordance with law and it is necessary urgently to prepare the roll for such constituency, the Election Commission may direct that it shall be prepared-(a) by putting together the rolls of such of the existing constituencies or parts thereof as are comprised within the new constituency; and (b) by making appropriate alterations in the arrangement, serial numbering and headings of the rolls so compiled. (2) The roll so prepared shall be published in the manner specified in rule 22 and shall, on such publication, be the electoral roll for the new constituency.

25. [Revision of rolls] [Substituted by SO. 814(E), dated 3.9.1987.]

.- (1) The roll for every constituency shall be revised under sub-section (2) of section 21 either intensively or summarily or partly intensively and partly summarily, as the Election Commission may direct. (2) Where the roll or any part thereof is to be revised intensively in any year, it shall be prepared afresh and rules 4 to 23 shall apply in relation to such revision as they apply in relation to the first preparation of a roll. (3) When the roll or any part thereof is to be revised summarily in any year, the registration officer shall cause to be prepared a list of amendments to the relevant parts of the roll on the basis of such information as may be readily available and publish the roll together with the list of amendments in draft; and the provisions of rules 9 to 23 shall apply in relation to such revision as they apply in relation to the first preparation of a roll. (4) Where at any time between the publication in draft of the revised roll under sub-rule (2) or of the roll and list of amendments under sub-rule (3) and the final publication of the same under rule 22, any names have been directed to be included in the roll for the time being in force under section 23, the registration officer shall cause the names to be included also in the revised roll unless there is, in his opinion, any valid objection to such inclusion.

26. [Correction of entries and inclusion of names in electoral rolls] [Substituted by S.O. 2315, dated 21.9.1961.]

.- [(1) Every application under section 22 or sub-section (1) of section 23 shall be made in duplicate in such one of the Forms] [Substituted by S.O. 3874, dated 15.12.1966.][6, 7, 8 and 8-A] [Substituted by S.O. 934(E), dated 18.8.2003 (w.e.f. 18.8.2003) as corrected by S.O. 956(E), dated 21.8.2003.][as may be appropriate] [Substituted by S.O. 2315, dated 21.9.1961.][* * *] [Certain words omitted by S.O. 537(E), dated 22.7.1992.].[Provided that the statements in Forms 2, 2-A and 3, from persons having service qualifications, received after the final publication of the electoral roll shall be deemed to be the applications under sections 22 and 23] [Inserted by S.O. 814(E), dated 3.9.1987.][* * *] [Certain words omitted by S.O. 537(E), dated 22.7.1992.].[(1-A) Every such application as is referred to in sub-rule (1) shall be presented to the registration officer in such manner as the Election Commission may direct.] [Inserted by S.O. 814(E), dated 3.9.1987.][* * *] [

Sub-Rule (1-B) omitted by S.O. 817(E), dated 25.10.1993.][* * *] [Sub-Rules (2) and (2-A) omitted by S.O. 537(E), dated 22.7.1992.](3)The [* * *] [Omitted by S.O. 3874, dated 15.12.1966.] registration officer shall, immediately on receipt of such application, direct that one copy thereof be posted in some conspicuous place in his office together with a notice inviting objections to such application within a period of seven days from the date of such posting.(4)[The registration officer shall, as soon as may be after the expiry of the period specified in sub-rule (3), consider the application and objections thereto, if any, received by him and shall, if satisfied, direct the inclusion, deletion, correction or transposition of entries in the roll, as may be necessary:Provided that when an application is rejected by the registration officer, he shall record in writing a brief statement of his reasons for such rejections.] [Substituted by S.O. 814(E), dated 3.9.1987.]

27. Appeals from [* * *] [Omitted by S.O. 3874, dated 15.12.1966.] under rule 26

.- [(1) Every appeal under section 24 shall be-(a)in the form of a memorandum signed by the][appellant] [Substituted by S.O. 814(E), dated 3.9.1987.];(b)[accompanied by a copy of the order appealed from and] [Substituted by S.O. 2315, dated 21.9.1961.][[a fee of five rupees] [Substituted by S.O. 370, dated 25.1.1968.][to be- [Substituted by S.O. 370, dated 25.1.1968.](i)paid by means of non-judicial stamps; or(ii)deposited in a Government treasury or the Reserve Bank of India in favour of the chief electoral officer; or(iii)paid in such other manner as may be directed by the Election Commission; and](c)[presented to the chief electoral officer within a period of fifteen days from the date of the order appealed from or sent by registered post so as to reach him within that period:] [Substituted by S.O. 3874, dated 15.12.1966.][Provided that the chief electoral officer may condone the delay in the presentation of the appeal to him, if he is satisfied that the appellant had sufficient cause for not presenting it within the time prescribed.] [Inserted by S.O. 814(E), dated 3.9.1987.] [Substituted by S.O. 2315, dated 21.9.1961.](1-A) Where the fee is deposited under clause (b) (ii) of sub-rule (1), the appellant shall enclose with the memorandum of appeal a Government treasury receipt in proof of the fee having been deposited.(2)For the purposes of sub-rule (1), an appeal shall be deemed to have been presented to the chiefs electoral officer, when the memorandum of appeal is delivered by, or on behalf of, the appellant to the chief electoral officer himself or to any other officer appointed by him in this behalf.

28. Identity cards for electors in notified constituencies [* * *] [Omitted by S.O. 1505, dated 21.4.1969.]

.- (1) The Election Commission may, with a view to preventing impersonation of electors and facilitating their identification at the time of poll, by notification in the Official Gazette of the State, direct that the provision of this rule shall apply to [any such constituency or part thereof] [Substituted by S.O. 1505, dated 21.4.1969.] as may be specified in the notification.(2)The registration officer for such notified constituency shall, as soon as may be, after the issue of the notification under sub-rule (1), arrange for the issue to every elector of an identity card prepared in accordance with the provisions of this rule.(3)The identity card shall-(a)be prepared in duplicate;(b)contain the name, age, residence and such other particulars of the elector as may be

specified by the Election Commission;(c)have affixed to it a photograph of the elector which shall be taken at the expense of the Government; and(d)bear the facsimile signature of the registration officer:Provided that if the elector refuses or evades to have his photograph taken, or cannot be found at his residence by the official photographer in spite of repeated attempts, no such identity card shall be prepared for the elector and a note of such refusal or evasion or that the elector could not be found at his residence in spite of repeated attempts shall be made in the copy of the roll maintained by the registration officer.(4)One copy of the identity card prepared under sub-rule (3) shall be retained by the registration officer and the other copy shall be delivered to the elector to be kept by him for production at the time of poll.[PART III] [Substituted by S.O. 2577, dated 6.9.1963.] Electoral Rolls For Parliamentary Constituencies In The Union Territory Of Delhi

29. Rolls for the Parliamentary constituencies in the Union territory of Delhi

.- The provisions of Part II shall apply in relation to Parliamentary constituencies in the Union territory of Delhi as they apply in relation to assembly constituencies.

Part IV – Electoral Rolls For Council Constituencies

30. Rolls for local authorities' constituencies

.- (1) The roll for every local authorities' constituency shall be prepared and maintained in such form, manner and language or languages as the Election Commission may direct. (2) The provisions of [rule 26 except sub-rules (3) and (4) thereof and rule 27] [Substituted by S.O. 3661, dated 12.10.1964.] shall apply in relation to local authorities' constituencies as they apply in relation to assembly constituencies: Provided that an application for the inclusion of a name shall be made in Form 17: [Provided further that where an application referred to in sub-rule (1) of rule 26 is received by the electoral registration officer, he shall refer such application to the chief executive officer of the local authority concerned and on receipt of information in relation thereto from the chief executive officer, the electoral registration officer shall act in accordance with clause (d) of sub-section (2) of section 27.] [Substituted by S.O. 814(E), dated 3.9.1987.]

31. Rolls for graduates' and teachers' constituencies

.- (1) The roll for every graduates' or teachers' constituency shall be prepared in such form, manner and language, or languages as the Election Commission may direct. (2) The roll shall be divided into convenient parts which shall be numbered consecutively. (3) For the purpose of preparing the roll the registration officers shall, on or before the 1st [October] [Substituted by S.O. 2315, dated 21.9.1961.], issue a public notice calling upon every person entitled to be registered in that roll to send to, or deliver at his office before the 7th day of [November] [Substituted by S.O. 2315, dated 21.9.1961.] next following an application in Form 18 or Form 19, as the case may be, for inclusion of his name: Provided that for the purpose of preparing the roll for the first time for the Legislative Council of the State of Madhya Pradesh, the references to the 1st October and the 7th day of November shall be construed as references to the 31st December, 1966 and the 7th day of February,

1967, respectively.(4)The said notice shall be published in two newspapers having circulation in the constituency and republished in them once on or about the 15th [October] [Substituted by S.O. 2315, dated 21.9.1961.] and again on or about the 25th [October] [Substituted by S.O. 2315, dated 21.9.1961.];[Provided that in relation to the preparation of the roll for the first time for the Legislative Council of the State of Madhya Pradesh, the references to the 15th October and the 25th October shall be construed as references to the 15th January and 25th January, 1967, respectively.] [Inserted by S.O. 3963, dated 24.12.1966.][(4-A) The provisions of sub-rule (3) and sub-rule (4) shall apply in relation to revision of the roll for every graduates' or teachers' constituency under sub-section (2) (a) (ii) of section 21 of the Act as they apply in relation to the preparation of such roll subject to the modification that references to the 1st October and the 7th day of November in sub-rule (3) and references to the 15th October and 25th October in sub-rule (4) shall be construed respectively as references to such dates, as may be specified by the Election Commission in relation to each such revision.] [Inserted by S.O. 1127, dated 1.4.1967.](5)The provisions of rules 10 to 27 except clause (c) of sub-rule (1) and clause (c) of sub-rule (2) of rule 13 shall apply in relation to graduates' and teachers' constituencies as they apply in relation to assembly constituencies:Provided that a claim or an application for the inclusion of a name shall be made in Form 18 or Form 19 as may be appropriate:[* * *] [Second proviso omitted by S.O. 814(E), dated 3.9.1987.]

Part V – Preservation And Disposal Of Electoral Rolls

32. Custody and preservation of rolls and connected papers

.- (1) After the roll for a constituency has been finally published, the following papers shall be kept in the office of the registration officer or at such other place as the chief electoral officer may by order specify until the expiration of one year after the completion of the next intensive revision of that roll:-(a)one complete copy of the roll;(b)statements submitted to the chief electoral officer under rule 7;(c)statements submitted to the registration officer under rule 8;(d)register of enumeration forms;(e)applications in regard to the preparation of the roll;(f)manuscript parts prepared by enumerating agencies and used for compiling the roll;(g)papers relating to claims and objections;(h)papers relating to appeals under rule 23; and(i)applications under sections 22 and 23.(2)One complete copy of the roll for each constituency duly authenticated by the registration officer shall also be kept in such place as the chief electoral officer may specify [as permanent record] [Substituted by S.O. 814(E), dated 3.9.1987.].

33. Inspection of electoral rolls and connected papers

.-Every person shall have the right to inspect the election papers referred to in rule 32 and to get attested copies thereof on payment of such fee as may be fixed by the chief electoral officer.

34. Disposal of electoral rolls and connected papers

.- (1) The papers referred to in rule 32 shall, on the expiry of the period specified therein, and subject to such general or special directions, if any, as may be given by the Election Commission in this

behalf, be disposed of in such manner as the chief electoral officer may direct.(2)Copies of the electoral roll for any constituency in excess of the number required for deposit under rule 32 and for any other public purpose shall be disposed of at such time and in such manner as the Election Commission may direct and until such disposal shall be made available for sale to the public.[PART VI] [Inserted by S.O. 1128(E), dated 29.12.1987.] Miscellaneous

35. Use of old Forms

.-If, at any time, during a period of six months from the date on which any amendment to a form for making any claim, objection or other application to the registration officer under these rules takes effect, a person makes, such claim, objection or, as the case may be, other application in the Form as it stood before such amendment, the registration officer shall deal with such claim, objection or other application and he may, for this purpose, require such person, by notice in writing, to furnish such additional information (being the information which would have been furnished if the amended Forms had been used) within such reasonable time as may be specified in the notice.FORM 1(See rule 7)Statement As To Place Of Ordinary Residence By A Person Holding A Declared OfficeFull name[Father's/Mother's/Husband's name] [Substituted by S.O. 303(E), dated 8-5-1993.]

.....Age.....years.Office heldI hereby declare that I am a citizen of India and that but for my holding the above-mentioned office, I would have been ordinarily resident at (full postal address).....I further declare that my wife (name)aged.....years, ordinarily resides with me [and is a citizen of India] [Substituted by S.O. 2315, dated 21.9.1961].This cancels any previous statement as to place of ordinary residence made by me.Place.....Date.....Signature.....[FORM 2] [Substituted by S.O. 3667, dated 12.10.1964](See rule 7)Statement As To Place Of Ordinary Residence By A Member Of The Armed ForcesI hereby declare that I am a citizen of India and that but for my service in the Armed Forces I would have been ordinarily resident at-House No.....Street/Mohalla.....Locality.....Office.....Police Station.....Tehsil/Taluka.....District.....full name.....Service No.....Rank.....Service/Corps/Regiment.....Name and address of record office.....Age last birthday.....years.[I further declare that my wife.....age.....years, ordinarily resides with me and is a citizen of India.] [Delete if not applicable]This cancels any previous statement as to ordinary place of residence made by me.Date.....(Signature).....Record OfficeVerified and found correctFolio No.....(Signature).....Place.....(Designation).....Date.....Officer-in-charge, Records.(For Use In The Election Office)Statement received on the199 .Registered in the electoral roll for the.....Assembly Constituency (No...). Service voters' part, at S. No.....Date.....[Electoral Registration Officer] [Omitted by S.O. 3874, dated 15.12.1966.].][FORM 2-A] [Inserted by S.O. 4371, dated 21-12-1964](See rule 7)Statement as to place of Ordinary Residence by a member of an armed police force of a State, who is serving outside that StateI hereby declare that I am a citizen of India and that but for my service outside the State in

the Armed Force mentioned below, I would have been ordinarily resident at :-House
 No.....Street/Mohalla.....Locality.....
 Office.....Police
 Station.....Tehsil/Taluka.....District.....
 full name..... RankBuckle No.....Name
 of armed police force.....Name and address of the officer of the
 Commandant.....Age last birthday.....years.[I further declare
 that my wife.....age.....years, ordinary reside with me and is a citizen of India.] [Delete
 if not applicable]This cancels any previous statement as to ordinary place of residence made by
 me.Date.....(Signature).....

Commandant's Office Verified and found correct
 Folio No..... (Signature).....
 Place..... (Designation).....
 Date..... Commandant.

(For use in the election office)Statement received on the.....Registered in the electoral roll for
 the.....Assembly Constituency (No...). Service voters' part, at S.
 No.....Date.....[Electoral Registration Officer] [Substituted by S.O. 3874,
 dated 15-12-1966.].]FORM 3(See rule 7)Statement As To Place Of Ordinary Residence By A Person
 Employed Under The Government Of India In A Post Outside IndiaFull
 name.....[Father's/Mother's/Husband's name] [Substituted by S.O.
 303(E), dated 8.5.1993.].Age.....years.Description of post held
 outside India.....I hereby declare that I am a citizen of India and that but for my being
 employed under the Government of India in the above-mentioned post, I would have been
 ordinarily resident at (full postal address).....I further declare that my wife (name)
aged.....years, ordinarily resides with me [and is a citizen of India]. [Inserted by
 S.O. 2315, dated 21.9.1961]This cancels any previous statement as to place of ordinary residence
 made by me.Place.....Date.....Signature.....Verified Signature.....Designation of the
 Head of Office....Place.....Date.....(For use in the Election Office)Statement received
 on the.....Registered in the electoral roll for the.....Assembly Constituency
 (No.....). Service voters' part, at S. No.....Date.....[Electoral Registration
 Officer] [Substituted by S.O. 3874, dated 15-12-1966].FORM 4(See rule 8)Letter Of
 RequestPlace.....Date.....ToThe occupant
 of.....Sir/Madam,The preparation of the electoral roll for the Assembly Constituency
 in which you are residing has been taken in hand. It will greatly facilitate my work if you will kindly
 complete the statement below after reading the attached instructions and hand it over to my
 assistant who will call for it.Electoral Registration Officer of the.....Assembly
 Constituency.StatementNames and particulars of adult citizens ordinarily residing in the above
 premises

Name of citizen	Particulars as to[Father or Mother or Husband] [Substituted by S.O. 303(E), dated 8-5-1993.]	[Age on 1st January/April, 20.....] [Substituted by S.O. 409(E), dated 6-6-1989.]
--------------------	--	---

1.

2.

3.

4.

5.

6.

7.

etc.

Signature.....Date.....Instructions

1. Enter the names of all persons who have completed [18 years of age on or before the 1st of January/April] [Substituted by S.O. 409(E), dated 6.6.1989] of this year and who are ordinarily residing in the premises.

2. Only the names of these who are citizens of India should be entered.

3. Enter against Serial No. 1 in the first column, the name of the head or other senior member of the family, provided he or she has the qualifications mentioned in paragraphs 1 and 2 above.

4. "Ordinarily residing" does not mean that the person should be actually in the house when you are filling in the form. The persons who normally live in the house should be included even though they may be temporarily absent, e.g., on a journey or on business or in hospital. On the other hand, a guest or visitor, who normally lives elsewhere but happens to be in the house at the time should not be included.

5. All ordinary residents of the house should be included, whether they are members of the family or not. But do not enter the name of any person who is a member of the Armed Forces of India or is employed under the Government of India in a post outside India or the name of such person's wife if she ordinarily resides with him.

6. In the case of every male citizen, enter in the second column the name of his father preceded by the words "son of".

7. In the case of every female citizen, enter in the second column -

(i)the name of the husband preceded by the words "wife of", if she be married;(ii)the name of the late husband preceded by the words "widow of", if she be a widow; and(iii)the name of the [Father

or Mother] [Substituted by S.O. 303(E), dated 8.5.1993] preceded by the words "daughter of", if she be unmarried.

8. In the third column, enter the age of the citizen as accurately as possible, giving only the number of complete years and ignoring the months.

[Note : For preparation/revision of rolls in 1989, omit "January" and retain "April". For preparation/revision of rolls in any other year, omit "April" and retain "January"]. [Substituted by S.O. 409(E), dated 6.6.1989][FORM 5] [Substituted by S.O.814(E), dated 3.9.1987](See rule 10)Notice Of Publication Of Electoral Roll In DraftToThe Electors of the.....constituency.Notice is hereby given that the electoral roll has been prepared in accordance with the Registration of Electors Rules, 1960, and a copy thereof is available for inspection at my office, and at.....during office hours.The qualifying date for the preparation of the electoral roll is.....If, with reference to the above said qualifying date, there be any claim for the inclusion of a name in the roll or any objection to the inclusion of name or any objection to particulars in any entry, it should be lodged on or before the.....19....., in Form 6, 7 or 8 as may be appropriate.Every such claim or objection should either be presented in my office or to..... or sent by post to the address given below so as to reach me not later than the aforesaid date.....Electoral Registration Officer,(Address).....Date.....[FORM 6] [Substituted by S.O. 934(E), dated 18-8-2003, for Forms 6, 7, 8, 8-A and 8-B (w.e.f. 18-8-2003) as corrected by S.O. 956(E), dated 21-8-2003](See rules 13(1) and 26)Application For Inclusion Of Name In Electoral RollToThe Electoral Registration Officer,[-----Assembly/Parliamentary] [In case of Union territories having no Legislative Assembly and the State of Jammu and Kashmir.] Constituency.Sir,I request that my name be included in the electoral roll for the above Constituency. Particulars in support of my claim for inclusion in the electoral roll are given below :

I. Applicant's details	Name	Surname (if any)	
[Age as on 1st January.....] [Please give the year i.e. 2003, 2004, etc.]	Years :	Months :	Sex (male/female) :
Date of birth, if known :	Day :	Month :	Year :
Place of birth:	Village/Town :		
District :	State :		
[Father's] [Strike out the inappropriate alternative.]Mother'sHusband's	Name	Name	Surname(if any)
II. Particulars of place of ordinary residence (Full address):			
House/Door number :			
Street/Area/Locality/Mohalla/Road :			
Town/Village :			

Post Office:

Pin Code:

Tehsil/Taluka/Mandal/Thana:

District:

.....(Perforation).....Receipt For ApplicationReceived the application in Form 6 of
 **Shri/Shrimati/Kumari[Address.....] [To be
 filled in by the applicant.]Date.....Signature of the officer receiving the application on behalf of the
 Electoral Registration Officer(Address).....III. Details of members(s) of applicant's
 family already included in the current electoral roll of the Constituency :

Name	Relationship with applicant	Part number of the roll of the constituency	Serial number in that Part	Elector's photo identity card (if issued) number
------	-----------------------------	---	----------------------------	--

1.

2.

IV. Declaration:I hereby declare that to the best of my knowledge and belief-(i)I am a citizen of India; (ii) I am ordinarily resident at the address given in para II above since.... (date, month, year); (iii) I have not applied for the inclusion of my name in the electoral roll for any other constituency; (iv) my name has not already been included in the electoral roll for this or any other assembly constituency;or*my name may have been included in the electoral roll forconstituency inState in which I was ordinarily resident earlier at the address mentioned below and, if so, I request that the same may be deleted from that electoral roll.Full address (Earlier place of ordinary residence):

Electors photo identity card (if issued) number;.....
 date of issue.....

Place:.....

Date: Signature or thumb impression of the applicant

Note.- Any person who makes a statement or declaration which is false and which he either knows or believes to be false or does not believe to be true, is punishable under section 31 of the Representation of the People Act, 1950 (43 of 1950).Details of action taken(To be filled by Electoral Registration Officer of the constituency)[The application of Shri/Smt./Km.....for inclusion of name in the electoral roll in Form 6 has been accepted] [Strike out the inappropriate alternative.]/[rejected.] [Strike out the inappropriate alternative.][Detailed reasons for] [Strike out the inappropriate alternative.] acceptance [under or in pursuance of rule [18] [Strike out the inappropriate alternative.]/[20] [Strike out the inappropriate alternative.]/[26] [Strike out the inappropriate alternative.]](4) [During continuous updating after final publication of electoral roll'.]] or rejection [under or in pursuance of rule [17] [Strike out the inappropriate alternative.]/[20] [Strike out the inappropriate alternative.]/[26] [Strike out the inappropriate alternative.]](4) [During continuous updating after final publication of electoral roll'.]] :

Place:..... Signature of Electoral (Seal of the Electoral

Date: Registration Officer) Registration Officer)

FORM 7(See rule 13(2) and 26)Application For Objecting Inclusion Or Seeking Deletion Of Name In Electoral RollToThe Electoral Registration

Officer,-----Assembly/[Parliamentary Constituency.] [In case of Union territories having no Legislative Assembly and the State of Jammu and Kashmir.]Sir,[I object to the

proposed inclusion of the name of the undermentioned person in the electoral roll for the above constituency. Particulars in support of my objection are given below:] [First alternative will be relevant during preparation/revision of electoral roll. Second alternative will be relevant during continuous updating after final publication of electoral roll. Strike out the inappropriate alternative.]or[I submit that the entry relating to] [First alternative will be relevant during preparation/revision of electoral roll. Second alternative will be relevant during continuous updating after final publication of electoral roll. Strike out the inappropriate alternative.] [myself] [Strike out the inappropriate alternative.]/[the person named below is required to be deleted for the reasons stated hereunder:] [Strike out the inappropriate alternative.]

I.[Details of person inclusion of whose name is objected to:] [First alternative will be relevant during preparation/revision of electoral roll. Second alternative will be relevant during continuous updating after final publication of electoral roll. Strike out the inappropriate alternative.]

Name	Surname (if any)
------	---------------------

[Details of person whose entry is to be deleted:] [First alternative will be relevant during preparation/revision of electoral roll. Second alternative will be relevant during continuous updating after final publication of electoral roll. Strike out the inappropriate alternative.]

Part number of electoral roll in which his/her name is included:	His/her serial number in that part:	Elector's photo identity card (if issued) number:
--	--	--

#II. Details of objector

Name	Surname (if any)
------	---------------------

Sex (male/female):

Part number of electoral roll in which objector's name is included:	His/her serial number in that part:
--	--

*Father'sMother'sNameHusband's

Name	Surname (if any)
------	---------------------

III. Particulars of place of ordinary residence of
@objector/@person seeking deletion. (Full address):

House/Door number:

Street/Area/Locality/Mohalla/Road:

Town/Village:

Post Office:

Pin Code:

Tehsil/Taluka/Mandal/Thana:

District:

#Part-II not to be filled where applicant seeks deletion of entry relating to himself.....(Perforation).....Receipt For ApplicationReceived the application in Form 7 of **Shri/Shrimati/Kumari**Address.....Date.....Signature of the officer receiving the application on behalf of the Electoral Registration Officer(Address).....**To be filled in by the applicant.-----IV. Reason(s) for objection/*deletion:V. Declaration:I hereby declare that the facts and particulars mentioned above are true to the best of my knowledge and belief.Date:Place:.....Signature or thumb impression of the applicantNote. - Any person who makes a statement or declaration which is false and which he either knows or believes to be false or does not believe to be true, is punishable under section 31 of the Representation of the People Act, 1950 (43 of 1950).Details of action taken(To be filled by Electoral Registration Officer of the constituency)The application of Shri/Smt./Km.....*objecting to inclusion*/seeking deletion of name of Shri/Smt/Km.....in the electoral roll in Form 7 has been accepted*/rejected*.Detailed reasons for *acceptance [under or in pursuance of rule 18*/20*/26(4) *] or rejection [under or in pursuance of rule 17*/20*/26(4)£]:

Place:..... Signature of Electoral (Seal of the Electoral
Date:..... Registration Officer) Registration Officer)

? Strike out the inappropriate alternative.£ During continuous updating after final publication of electoral roll.FORM 8[See rules 13(3) and 26]Application For Correction To Particulars Entered In Electoral RollToThe Electoral Registration Officer,-----Assembly/Parliamentary£constituency.Sir,I request that entry relating to myself appearing in the electoral roll for the above constituency is not correct and it should be corrected. Correct particulars in support of my request are given below :-

I. Applicant's details Name Surname (if any)

Part number of electoral roll: Serial number in that part:

Age as on 1st January.....#

Years : Months : Sex (male/female) :

Date of birth, if known :

Day : Month : Year :

*Father'sMother'sHusband's

Name Name Surname(if any)

II. Particulars of place of ordinary residence (Full address):

House/Door number :

Street/Area/Locality/Mohalla/Road :

Town/Village :

Post Office:

Pin
Code:

Tehsil/Taluka/Mandal/Thana:

District :

III. Details of Electors' photo identity card (if issued, in this or some other constituency)

Electors' photo identity card number: Name of the constituency:

IV. Details of entries to be corrected:

*My name/*Age/*Father's/Mother's/Husband's name/*Sex/Address/*Electors' photo identity card number may be corrected in terms of information provided in this Form

above.Place:Date:.....Signature or thumb impression of the electorNote. - Any person

who makes a statement or declaration which is false and which he either knows or believes to be false or does not believe to be true, is punishable under section 31 of the Representation of the People Act, 1950 (43 of 1950).£ In case of Union territories having no Legislative Assembly and the State of Jammu and Kashmir.# Please give the year i.e. 2002, 2003, etc.* Strike out the

inappropriate alternative.....(Perforation).....Receipt For ApplicationReceived the application in Form 8 of **Shri/Shrimati/Kumari

.....**Address.....Date.....Signature of the officer receiving the application on behalf of the Electoral Registration

Officer(Address).....**To be filled in by the

applicant.Details of action taken(To be filled by Electoral Registration Officer of the constituency)The application of Shri/Smt./Km.....for correction of entry in the electoral roll in Form 8 has been accepted*/rejected*.Detailed reasons for *acceptance [under or in pursuance of rule 18*/20*/26(4)£] or rejection [under or in pursuance of rule 17*/20*/26(4)£] :

Place:..... Signature of Electoral (Seal of the Electoral

Date:..... Registration Officer) Registration Officer)

? Strike out the inappropriate alternative.£ During continuous updating after final publication of electoral roll.FORM 8-A(See rules 13(4) and 26)Application For Transposition Of Entry In Electoral RollToThe Electoral Registration Officer,-----Assembly/Parliamentary£ Constituency.Sir,I request that the entry in the electoral roll for the above mentioned constituency relating to *myself/*person named below should be transposed to the relevant part of the roll in this constituency. Particulars of the entry to be transposed are given below:

I. Details of person whose entry is to be transposed:

Name

Surname (if any)

Part number of electoral roll in which his/her name is included:

His/her serial number in that part:

Elector's photo identity card (if issued) number:

*Father'sMother'sNameHusband's

Name

Surname (if any)

II. Particulars of present place of ordinary residence (Full address):

House/Door number:

Street/Area/Locality/Mohalla/Road:

Town/Village:

Post Office:

Pin Code:

Tehsil/Taluka/Mandal/Thana:

District:

III. Period of continuous residence at the above address on the date of application

Years

Months:

IV. Part number to which the entry has to be transposed (if known):

@V. Details of applicant

Name

Surname (if any)

Part number of electoral roll in which his/her name is included:

His/her serial number in that part:

Elector's photo identity card (if issued) numb

£ In case of Union territories having no Legislative Assembly and the State of Jammu and Kashmir.* Strike out the inappropriate alternative.@ Part V not to be filled where applicant seeks transposition of entry relating to himself.....(Perforation).....Receipt For ApplicationReceived the application in Form 8A of **Shri/Shrimati/Kumari

.....**Address.....Date.....Signature

of the officer receiving the application on behalf of the Electoral Registration

Officer(Address).....**To be

filled in by the applicant.VI. Declaration:I hereby declare that the facts and particulars mentioned above are true to the best of my knowledge and belief.Place:Date:.....Signature

or thumb impression of the applicantNote. - Any person who makes a statement or declaration which is false and which he either knows or believes to be false or does not believe to be true, is punishable under section 31 of the Representation of the People Act, 1950 (43 of 1950).Details of action taken(To be filled by Electoral Registration Officer of the constituency)The application of Shri/Smt./Km.....for transposition of entry relating to himself/herself/Shri/Smt./Km..... in the electoral roll in Form 8A has been accepted*/rejected*.Detailed reasons for acceptance or rejection [under rule 26(4)]*:

Place:..... Signature of Electoral (Seal of the Electoral

Date:..... Registration Officer) Registration Officer)

-----? Strike out the inappropriate alternative.][FORM 9] [Substituted by S.O. 207(E), dated 31-3-1999 (w.e.f. 31-3-1999)](See rules 15 and 16)

Designated

location identity List of applications for (where inclusion of names Revision identity applications have received in Form 6 been received)

Constituency (Assembly/Parliamentary Constituency:

1. List number@

From date

To date

2. Period of receipt of applications(covered in this list)

____/____/____ ____/____/____

3. Place of hearing

Serial number\$ of application	Date of receipt	Name of claimant	Name of Father/Mother/Husband and (Relationship)#	Place of residence	Da he
1	2	3	4	5	6(a)

£ In case of Union territorieshaving no Legislative Assembly and the State ofJammu and Kashmir@ For this revision for this designated location* Place, time and date of hearing as fixed by electoral registration officer\$ Running	Date of exhibition at designatedlocation under rule 15(b)	Date of exhibition at Electoral RegistrationOfficer's Office under rule 16 (b)
---	---	--

serial number is
to be maintained
for each revision
for each
designated
location#Give
relationship as
F=Father,
M=Mother and
H=Husband
within brackets
i.e. (F), (M), (H)

FORM 10(See rules 15 and 16)

Designated
location identity
(where
applications have
been received)

List of applications for objection to
inclusion of names received in Form 7

Revision identity

Constituency

(Assembly/Parliamentary£Constituency):

1. List number@

2. Period of receipt of applications(covered
in this list)

From date

To date

____/____/____ ____/____/____

3. Place of
hearing

Serial number\$
of application

Date of receipt

Name(in full) of
objector

Particulars of name
objected to

Reason
in brie
for
objecti

Part number

Serial
numbe

1

2

3

4

5

£ In case of
Union
territories having
no Legislative
Assembly and
the State
of Jammu and
Kashmir@ For
this revision for
this designated
location* Place,
time and date of
hearing as fixed
by electoral
registration
officer\$ Running
serial number is
to be maintained
for each revision
for each
designated
location

Date of exhibition at designated location
under rule 15(b)

Date of exhibition
at Electoral
Registration
Officer's Office
under rule 16 (b)

FORM 11(See rules 15 and 16)

Designated
location

identity List of applications for objection to
(where particulars in entries in electoral roll
applications received in Form 8
have been
received)

Revision identity

Constituency
(Assembly/Parliamentary£Constituency):

1. List number@ 2. Period of receipt of applications(covered
in this list)

From date To date

____/____/____ ____/____/____

3. Place of hearing

Serial number\$ of application	Date of receipt	Name(in full) of elector objecting	Particulars of entry objected to	Name of D objector h
			Part number	Serial number
1	2	3	4	5
				6

£ In case of Union territories having no Legislative Assembly and the State of Jammu and Kashmir@
 For this revision for this designated location*
 Place, time and date of hearing as

Date of exhibition at designated location under rule 15(b)

Date of exhibition at Electoral Registration Officer's Office under rule 16 (b)

fixed by
electoral
registration
officer\$
Running
serial
number is to
be
maintained
for each
revision for
each
designated
location.]

FORM 12(See rule 19(1)(b)(i))Notice Of Hearing Of A ClaimDuplicate(Office Copy)To(Full name and address of claimant)Reference:-Claim No.Take notice that your claim for the inclusion of your name in the electoral roll will be heard at..... (place) at.....O'clock on theday of.....20 . You are directed to be present at the hearing with such evidence as you/may like to adduce.Place.....Date.....Electoral Registration Officer.FORM 12(See rule 19(1)(b)(i))Notice Of Hearing Of A ClaimOriginal(To be served on the claimant)To(Full name and address of claimant).....Reference:- Claim No.....Take notice that your claim for the inclusion of your name in the electoral roll will be heard at..... (place) at..... O'clock on theday of.....20 . You are directed to be present at the hearing with such evidence as you may like to adduce.Place.....Date.....Electoral Registration Officer.Certificate Of Service Of NoticeReceived notice of the date of hearingDate.....ClaimantCertified that the notice on the claimant has been duly served by me this..... day of.....on(name)..... personally/by affixation on residence.Place.....Date.....Serving Officer.N.B.-If this notice is served by post, attach the receipt here.FORM 13[(See rule 19(1)(b)(ii))]Notice To The ObjectorDuplicate(Office Copy)To(Full name and address of objector)Reference:..... Objection No.Take notice that your objection to the inclusion of the name of.....will be heard at..... (place) at.....O'clock on theday of.....20..... You are directed to be present at the hearing with such evidence as you may like to adduce.Place.....Date.....Electoral Registration Officer.FORM 13[(See rule 19(1)(b)(ii))]Notice To The ObjectorOriginal(To be served on the objector)To(Full name and address of objector)Reference:..... Objection No.....Take notice that your objection to the inclusion of the name of.....will be heard at..... (place) at.....O'clock on theday of.....20 . You are directed to be present at the hearing with such evidence as you may like to adduce.Place.....Date.....Electoral Registration Officer.Certificate Of Service Of NoticeReceived notice of the date of hearingDate.....ObjectorCertified

that the notice on the objector has been duly served by me this.....day of.....on (name).....personally/by affixing on residence.Place.....Date.....Serving Officer.N.B.- If this notice is served by post, attach the receipt here.FORM 14[See rule 19(1)(b)(ii)][Notice to the person in respect of whom objection has been made] [Inserted by S.O. 814(E), dated 3.9.1987.] duplicate(Office Copy)To(Full name and address of person objected to)Reference:- Objection No.....Take notice that the objection to the inclusion of your name at Serial No..... in Part.....of the electoral roll for.....constituency filed by (Full name and address of objector) will be heard at..... (place) at.....O'clock on the.....day of 20... You are directed to be present at the hearing with such evidence as you may like to adduce. The grounds of objection (in brief) are :- (a)(b)(c)Place.....Date.....Electoral Registration Officer.FORM 14[See rule 19(1)(b)(ii)][Notice to the person in respect of whom objection has been made] [Inserted by S.O. 814(E), dated 3.9.1987.] original(To be served on the person objected to)To(Full name and address of person objected to)Reference:- Objection No.....Take notice that the objection to the inclusion of your name at Serial No..... in Part.....of the electoral roll for.....constituency filed by (Full name and address of objector) will be heard at..... (place) at.....O'clock on the.....day of 20... You are directed to be present at the hearing with such evidence as you may like to adduce. The grounds of objection (in brief) are :- (a)(b)(c)Place.....Date.....Electoral Registration Officer.Certificate Of Service Of NoticeReceived notice of the date of hearingDate.....Person objected toCertified that the notice on the person, the entry relating to whose name has been objected to, has been duly served by me this..... day of..... on (name).....personally/[by affixation on residence.Place.....Date.....Serving Officer.N.B.-If this notice is served by post, attach the receipt here.FORM 15[See rule 19(1)(b)(iii)]Notice Of Hearing Of An Objection To Particulars In An Entry Duplicate(Office copy)To(Full name and address of person objector)Reference:-Objection No.Take notice that your objection to certain particulars in the entry relating to you will be heard at..... (place) at.....O'clock on the.....day of 19 . You are directed to be present at the hearing with such evidence as you may like to adduce.Place.....Date.....Electoral Registration Officer.FORM 15[See rule 19(1)(b)(iii)]Notice of hearing of an objection to particulars in an entryORIGINAL(To be served on the objector)To(Full name and address of person objector)Reference :- Objection No.Take notice that your objection to certain particulars in the entry relating to you will be heard at..... (place) at.....O'clock on the.....day of 20.... You are directed to be present at the hearing with such evidence as you may like to adduce.Place.....Date.....Electoral Registration Officer.Certificate Of Service Of NoticeReceived notice of the date of hearingDate.....objectorCertified that the notice on the objector has been duly served by me this.....day of.....on (name)..... personally/by affixation on residence.Place.....Date.....Serving Officer.N.B.-If this notice is served by post, attach the receipt here.[FORM 16 [Substituted by S.O. 814(E), dated 3.9.1987.][See rule 22(1)]Notice Of Final Publication Of Electoral RollIt is hereby notified for public information that the list of amendments to the draft electoral roll for the..... constituency has been

prepared with reference to.....as the qualifying date and in accordance with the Registration of Electors Rules, 1960. A copy of the said roll together with the said list of amendments has been published and will be available for inspection at my office.....Electoral Registration Officer.Place.....Date.....(Address).....]FORM 17[See rule 30]Application For Inclusion Of Name In The Electoral Roll For A Local Authorities' ConstituencyToThe Electoral Registration Officer,..... (Local Authorities) Constituency.Sir,I am a member ofwhich is a constituent local authority exercising jurisdiction within the limits of the.....local authorities' constituency. I am therefore entitled to be registered as an elector in the said constituency, and request that my name be included in the electoral roll thereof.My address is:Yours faithfully,[FORM 18] [Substituted by S.O. 814(E), dated 3.9.1987.](See rule 31)Claim For Inclusion Of Name In The Electoral Roll For A Graduates' ConstituencyToThe Electoral Registration Officer,..... (graduate) Constituency.Sir,I request that my name be registered in the electoral roll for the.....(graduate's) Constituency. The particulars are:-Name (in full).....Sex.....Father's/Mother's/Husband's name (in full)QualificationOccupationHouse address (Place of ordinary residence)House No.Street/MohallaTown/VillagePost OfficePolice Station/Tehsil/Taluka/MouzaDistrictAge.....

2. *I am a graduate of the.....University having passed the degree/diploma examination in the year

OR*I am in possession of a diploma/certificate in.....which is a qualification equivalent to that of a graduate of a University in India having passed the examination for the diploma/certificate in the year.....

3. In support of my claim as being a graduate/in possession of the above diploma/certificate. I submit herewith.....

4. **My name has not been included in the electoral roll for this or any other graduates' constituency.

OR**My name has been included in the electoral roll for the.....graduates' constituency under the address given below and I request that it be deleted from that roll :-.....

5. I declare that I am a citizen of India and that all the particulars given above are true to the best of my knowledge.

Place.....Date.....Signature of claimant.Note : Any person who makes a statement or declaration which is false and which the either knows or believes to be false or does not believe to be true is punishable under section 31 of the Representation of the People Act,

1950.-----*Strike out the paragraph not applicable.**Strike off the inappropriate alternative.-----.....(Perforation.....Intimation Of Action TakenThe application in Form 18 of Shri/Shrimati/Kumari.....address.....has been -(a)accepted and the name of Shri/Shrimati/Kumari.....has been registered at Serial No.....in Part No.....(b)rejected for the reason.....Date.....Electoral Registration Officer.(Address).....(Perforation)..... For ApplicationReceived the application in Form 18 from Shri/Shrimati/Kumari*.....address*.....Date.....Electoral Registration Officer.(Address)..... *To be filled in by the applicant.FORM 19(See rule 31)Claim For Inclusion Of Name In The Electoral Roll For A Teachers' ConstituencyToThe Electoral Registration Officer,.....(Teachers') Constituency.Sir,I request that my name be registered in the electoral roll for the.....(teachers') Constituency. The particulars are :-Name (in full).....Sex.....Father's/Mother's/Husband's name (in full).....House address (Place of ordinary residence) :-House No.....Street/Mohalla.....Town/Village.....Post Office.....Police Station/Tehsil/Taluka/MouzaDistrictAge

2. During the last six years I have been engaged in teaching for a total period of more than three years as follows :-

Name of Educational Institution From(Date) To(Date) Period

- 1.
- 2.
- 3.
- 4.

In support of the above I submit herewith.....

3. *My name has not been included in the electoral roll for this or any other teachers' constituency.

OR*My name has been included in the electoral roll for the.....teachers' constituency under the address given below and I request that it be deleted from that roll :-.....

4. I declare that I am a citizen of India and that all the particulars given above are true to the best of my knowledge and belief.

Place.....Date.....Signature of claimant.Note :- Any person who makes a statement or declaration which is false and which he either knows or believes to be false or does not believe to be true is punishable under section 31 of the Representation of the People Act, 1950.*Strike out the paragraph not applicable.....(Perforation).....Intimation Of Action TakenThe application in Form 19 of Shri/Shrimati/Kumari.....address.....has been
-(a)accepted and the name of Shri/Shrimati/Kumari..... has been registered at Serial No..... in Part No.....(b)rejected for the reason.....Date.....Electoral Registration Officer(Address).....(Perforation).....
For ApplicationReceived the application in Form 19 from Shri/Shrimati/Kumari*.....address*.....Date.....Electoral Registration Officer(Address).....]-----*To be filled in by the applicant.