

# Members of Parliament (Travelling and Daily Allowances) Rules, 1957

UNION OF INDIA

India

## Members of Parliament (Travelling and Daily Allowances) Rules, 1957

### Rule

### MEMBERS-OF-PARLIAMENT-TRAVELLING-AND-DAILY-ALLOWANCE of 1957

- Published on 4 April 1957
- Commenced on 4 April 1957
- [This is the version of this document from 4 April 1957.]
- [Note: The original publication document is not available and this content could not be verified.]

Members of Parliament (Travelling and Daily Allowances) Rules, 1957Published vide Notification No. S.R.O. 1150(E), dated 4th April, 1957 published in the Gazette of India, Extraordinary, Part 2 (Section 3), dated the 6th April, 1957Last Updated 13th May, 2022S.R.O. 1150. - The following Rules made by the Joint Committee constituted under sub-section (1) of section 9 of the Salary and Allowances of Members of Parliament Act, 1954 (No. 30 of 1954), in exercise of the powers conferred on it by sub-section (3) of the said section, which have been approved and confirmed by the Chairman of the Council of States and the Speaker of the House of the People as required by sub-section (4) of that section, are published for general information:-Preliminary

### 1. Short Title.

(1)These rules may be called the Members of Parliament (Travelling and Daily Allowances) Rules, 1957.(2)They shall be deemed to have come into force on the 1st day of June, 1954, provided that any claim already settled before the publication of these rules in the Official Gazette shall not be reopened by virtue of any provision contained in these rules.

### 2. Definitions.

- In these rules, unless and context otherwise requires,-(a)"the Act" means the Salary and Allowances of Members of Parliament Act, 1954 (30 of 1954); as amended (9 of 1955);(b)"Controlling Officer" means an Officer of the Lok Sabha Secretariat empowered by the Secretary of the Lok Sabha or an Officer of Rajya Sabha Secretariat empowered by the Secretary of

the Rajya Sabha to countersign the travelling and daily allowances bills of Members of the Lok Sabha or the Rajya Sabha as the case may be;(c)"Day" means a period of twenty-four hours beginning at midnight;(d)"Form" means a Form appended to these rules;(e)"Joint Committee" means the Joint Committee constituted under sub-section (1) of section 9;(f)"Section" means a section of the Act.Routes for the Performance of any Journey

### 3.

(i)Subject to the other provisions of these rules the railway fare referred to in clause (a) of sub-section (1) of section 4 of the Act shall be calculated by the shortest route, i.e., the route by which a Member may most speedily reach his destination. When more routes than one are equally short, the fare shall be calculated by the cheapest route.(ii)Where the shortest route is temporarily closed, the extra fare may be allowed by the next quickest route.(iii)[ Where it is not convenient for a Member to travel by the shortest route, he may travel by any route more convenient to him, and in such a case the railway fare shall be calculated by the route by which he actually travelled: [Inserted by S.R.O. 341 published in the Gazette of India, Extraordinary, Part II, Section 3, dated the 25th January, 1958.]Provided that where the difference between the fare by the shortest route and the fare by route by which he actually travelled exceeds sixty rupees, the difference in fare payable to the Members shall be limited to sixty rupees.](iv)[ The second class fare referred to in clause (a) of sub-section (1) of section 4 of the Act shall be calculated at the rates prescribed for journeys by mail trains irrespective of the train in which the Member actually travels.] [Inserted by G.S.R. 1287(E), published in the Gazette of India, Extraordinary, Part II, Section 3, Sub-section (i), dated the 24th November, 1959.]

### **3A. [ [Inserted by G.S.R. 339(E), published in the Gazette of India, Extraordinary, Part II, Section 3, Sub-section (i), dated the 2nd July, 1973]**

[(1) A Member is entitled to receive travelling allowance in respect of journey performed by air in any airlines.(1A)The airfare referred to in clause (b) of sub-section (1) of section 4 or in clause (b) of sub-section (1), and sub-section (2) of section 5 shall be calculated by the direct route:Provided that where there are more routes than one, the air fare shall be calculated by the route by which a Member may reach his destination at the earliest.]](2)Where the direct route is temporarily closed, or there is no service on a particular day, and the journey is performed by the Member by the next cheapest route, the air fare shall be allowed by that route.(3)Where it is not convenient for a Member to travel by the direct route, he may travel by any route more convenient to him and in such a case, he shall be allowed an amount which is equal to-(i)the air fare by the route by which he had actually travelled, or(ii)the air fare by the direct route plus a sum of rupees [two hundred and fifty] [Substituted by G.S.R. 1096(E), published in the Gazette of India, Extraordinary, Part II, Section 3, Sub-section (i), dated 25th November, 1988 effective from 1-4-1988.], whichever is less:[Provided that a Member of Parliament shall be entitled to travel by any other route to avoid inconvenience to reach his destination on the same day when connected flights are not available by the shortest route, subject to the permission of the Speaker, Lok Sabha or Chairman, Rajya Sabha as the case may be.] [Inserted by G.S.R. 544(E), published in the Gazette of India, Extraordinary, Part II, Section 3, Sub-section (i), dated 31st August, 1988.](4)Where a Member travels by circuitous air-cum-rail

route, he shall be allowed travelling allowance under section 4 for the journey actually performed by air-cum-rail or the travelling allowance by the air by the direct route, whichever is less: Provided that where the air portion of the journey performed is less than half the total distance by the direct route, the travelling allowance by air shall be allowed for the distance actually travelled by air and for the remainder of the journey, travelling allowance by rail shall be allowed by working out the total rail mileage by the direct route from the starting point to the destination and reducing therefrom the rail mileage from the starting point upto the place a Member travelled by air. (5) [ (a) Where the journey by air is performed by - (i) a member under section 4, section 5 or section 6C; (ii) the spouse of the member under section 6B; or (iii) an attendant of the member under section 6D, the member shall submit self attested travelling allowance claim along with air journey tickets and boarding passes, online. (b) Submission of online boarding passes shall be allowed both for official journeys as well as for personal air journeys of members. (c) If a member misplaces boarding passes, etc., a self-declaration certificate may be submitted along with travelling allowance bills for having performed the journey. (d) If online submission is not feasible, member may submit travelling allowance bills along with all requisite documents in physical form. (e) All documents submitted online or in physical form shall be verified from the concerned airlines. ] Manner in which fractions of a day should be dealt with for the purpose of determining the daily allowance admissible for the day

#### 4.

Daily allowance shall be admissible to a Member for each day of residence on duty irrespective of the time of arrival or departure, [4A. Every Member shall be entitled to receive road mileage allowance at the rate of [sixteen rupees per kilometre] [Substituted by G.S.R. 575(E), published in the Gazette of India, Extraordinary, Part II, Section 3, Sub-section (i), dated 25th August, 1993.] for the journey or any part thereof performed by road for the purpose of sub-clause (ii) of clause (c) of sub-section (1) of section 4 of the Act: Provided that in respect of journey from the usual place of residence in Delhi to the Delhi airport and vice-versa the minimum amount shall be Rs. 320] [Substituted by Notification No. G.S.R 351(E), dated 12.5.2022 (w.e.f. 4.4.1957).]. Admissibility of travelling allowance where a member is provided with free transit for the whole or any part of a journey

#### 5.

No travelling allowance under section 4 shall be claimed by a Member in respect of any Journey or part thereof performed by him in a conveyance provided at the expense of the Government of India or a State Government or a local fund but he shall be entitled to draw an allowance at the rate of Rs. 5.25 (Rupees Five and Paise twenty-five) only per diem, where the duration of such journey lasts for not less than six hours on any day: Provided that the provisions of this rule shall not apply to a journey performed on any railway. Note - The amount of Rs. 5.25 is granted to the Member to cover his incidental expenses during such journeys or parts thereof, and is in lieu of the extra air or steamer fares or road mileage when he performs the journey by a conveyance supplied without charge. This allowance is not an alternative to the daily allowance of [two thousand rupees] [Substituted by G.S.R. 969(E), published in the Gazette of India, Extraordinary, Part II, Section 3,

Sub-section (i), dated 13th December, 2010 effective from 1-10-2010.] per diem which is allowed to him for each day of residence on duty. Admissibility of travelling allowance where a place from which a member commences his journey or to which he returns is not his usual place of residence

## **6.**

When a Member performs a journey for the purpose of attending a Session of a House of Parliament or a meeting of a Committee or for the purpose of attending to any other business connected with his duties as a Member from a place, other than his usual place of residence or returns to such a place he may draw travelling allowance for the actual journey performed or the journey from or to his usual place of residence whichever is less. [6A. Where during a Session of a House of Parliament or a sitting of a Committee a Member performs a journey from the place where such Session or sitting is held to any other place for the purpose of attending to any business connected with his duties as a Member, he shall be entitled to receive-(a) travelling allowance in respect of such journey to such other place and for the return journey, at the rates specified in section 4, and (b) daily allowance for each day during any period of residence on duty at the other place at the rate specified in section 3].

## **7.**

[\* \* \* \* \*] [Omitted by G.S.R. 574(E), published in the Gazette of India, Extraordinary, Part II, Section 3, Sub-section (i), dated 19th April, 1971.] General rules regulating the payment of daily and Travelling Allowances under the Act

## **8.**

Every Member shall, as soon as possible after he is elected or nominated, declare his usual place of residence to the Controlling Officer, and any subsequent change in the usual place of residence so declared shall be notified to the Controlling Officer in Form 'A' as early as possible.

## **9.**

Notwithstanding that a Member has not taken his seat in a House of Parliament to which he is elected or nominated, he shall be entitled to receive travelling allowance for the journey performed by him for the purpose of taking seat in the House.

## **10.**

(1) For absence for a period of 15 days or more during a Session of a House of Parliament or a meeting of a Committee for visiting any place in India, no travelling or daily allowance will be admissible. The period of absence of a Member shall be reckoned in terms of days beginning and ending at Midnight. Explanation - if a Member comes back on the 15th day, whether in the forenoon or in the afternoon, his absence shall be treated as being less than 15 days. (2) The term 'during a

Session' or a 'sitting of a Committee' occurring in section 5 and sub-rule (1) of this rule does not include a period of three days immediately preceding the commencement of and three days immediately succeeding the end of Session or two days immediately preceding the commencement of the business and two days immediately succeeding the conclusion of the business of the Committee:[Provided that nothing in this rule shall apply to availing of [thirty four] [Inserted by G.S.R. 521(E), published in Gazette of India, Extraordinary, Part II, Section 3, Sub-section (i), dated 21st May, 1987 effective from 5-1-1993.] single air journeys during any year from any place in India to any other place in India in terms of the provision of sub-section (2) of section 5 of the Act.] [Inserted by G.S.R. 1180(E), published in the Gazette of India, Extraordinary, Part II, Section 3, Sub-section (i), dated 15th September, 1961.][11. \* \* \* \* \*] [Omitted by G.S.R. 1363(E), published in the Gazette of India, Extraordinary, Part II, Section 3, Sub-section (i), dated 17th November, 1960.]

## **12.**

If a Member leaves the place where a Session of a House of Parliament or a sitting of Committee is held before the commencement of the interval between the adjournment of the Session or the sitting of a Committee sine die and the commencement of another Session or sitting, such interval not exceeding a period of seven days, his absence from that place shall be treated as intermediate absence during a Session of a House or a sitting of a Committee, as the case may be, and the provisions of section 5 shall apply accordingly.

## **13.**

Travelling allowance for a return journey to the usual place of residence shall be admissible to Member who leaves the place of a Session of a House of Parliament or a sitting of a Committee during the continuance of such Session or sitting and returns to the place of the Session or sitting after the conclusion of the business of the Session or the sitting as the case may be, before finally returning to his usual place of residence.

## **14.**

All cases regarding the admissibility of travelling allowance to a Member who arrives at the place where a Session of a House of Parliament or a sitting of a Committee is held, without knowledge of the postponement of the Session or the sitting, including cases of the such Members as arrive after the Session or sitting is adjourned suddenly shall be determined by the Speaker of the House of the People or the Chairman of the Council of States, as the case may be, having regard to the circumstances of each case.

## **15.**

Where a Member is provided with free board and lodging at the expense of the Government of India or a State Government or a Local Fund, he shall be entitled to receive one-half of the daily allowance

admissible to him under section 3. If only board or lodging is allowed free to a Member, he shall be entitled to receive three-fourths of the daily allowance admissible to him under that section.

## 16.

(1)Where a Member loses his [Identity Card-cum-Railway Pass or Spouse's Railway Pass] [Substituted by G.S.R. 574(E) published in the Gazette of India, Extraordinary, Part II, Section 3, Sub-section (i), dated the 19th April, 1971.] and a duplicate thereof is required to be issued to him, he shall make an application to the Speaker of the House of the People or the Chairman of the Council of States, as the case may be, explaining the circumstances under which the loss occurred and if the Speaker or the Chairman, as the case may be, is satisfied, a duplicate [Identity Card-cum-Railway Pass or Spouse's Railway Pass] [Substituted by G.S.R. 574(E) published in the Gazette of India, Extraordinary, Part II, Section 3, Sub-section (i), dated the 19th April, 1971.] shall be issued to the Member.(2)[ Where a Member/Spouse travels by rail without his Identity Card-cum-Railway Pass/Spouse's Railway Pass, he shall be governed by ordinary railway rules in regard to such travel.] [Substituted by G.S.R. 574(E) published in the Gazette of India, Extraordinary, Part II, Section 3, Sub-section (i), dated the 19th April, 1971.][16A. (1) Where a Member loses his Steamer Pass or the Spouse's Steamer Pass and a duplicate thereof is required to be issued to him, he shall make an application to the Speaker of the House of the People or the Chairman of the Council of States, as the case may be, explaining the circumstances under which the loss occurred and if the Speaker or the Chairman as the case may be, is satisfied, a duplicate Steamer Pass or the Spouse's Steamer Pass shall be issued to the Member.(2)Where a Member or his Spouse travels by Steamer without the Steamer Pass, he shall be governed by the ordinary rules in regard to such travel.] [Inserted by G.S.R. 247(E) published in the Gazette of India, Extraordinary, Part II, Section 3, Sub-section (i), dated the 10th May, 1973.]

## 17.

(1)Wherever a Member undertakes a journey by using the Railway Pass provided under section 6, he shall fill in Member's Railway Journey Form as set out in Form 'B' before the commencement of the journey and hand over the form to the railway ticket collecting staff on the termination of the journey at the detraining station. For the purpose a booklet containing twenty-five machine numbered copies of Form 'B' shall be supplied to each Member.(2)Where a Member wants to reserve accommodation on the Railway, he shall fill a form as set out in Form 'C'.[17A. Whenever the Spouse of Member undertakes a journey by using the railway pass provided under [Section 6B] [Inserted by G.S.R. 574(E), published in the Gazette of India, Extraordinary, Part II, Section 3, Sub-section (i), dated 19th April, 1971, effective from 21-8-1969.] a railway journey form as set out in Form B-I shall be filled in by the Member before the commencement of the journey. The form so filled shall be handed over to the railway ticket collecting staff on the termination of the journey at the detraining station. For this purpose, a booklet containing machine numbered copies of Form B-I to be used by the Spouse of the Member, shall be supplied to a Member, on request.][17B. Whenever a person accompanies the Member, when he travels by rail, by using the railway pass provided under [Section 6B] [Inserted by G.S.R. 1786(E), published in the Gazette of India, Extraordinary, Part II, Section 3, Sub-section (i), dated 29th November, 1971.], a railway journey form as set out in

Form B-II shall be filled in by the Member before the commencement of the journey. The form so filled shall be handed over to the railway ticket collecting staff on the termination of the journey at the detraining station. For this purpose a booklet containing twenty-five machine numbered copies of Form-B-II shall be supplied to each Member.][17C. Whenever a Member undertakes a journey by using the Steamer Pass provided under section 6A, he shall fill in a Member's Steamer Journey Form as set out in form B-III before the commencement of the journey and hand over the form to the Master of the Vessel on the completion of the voyage. For this purpose, a booklet containing twenty-five machine numbered copies of form B-III shall be supplied to Member concerned.] [Inserted by G.S.R. 247(E), published in the Gazette of India, Extraordinary, Part II, Section 3, Sub-section (i), dated 10-5-1973.]

## **17D.**

Whenever the Spouse of a Member undertakes a journey using the Steamer Pass provided under section 6A, a Steamer Journey Form as set out in Form B-IV shall be filled in by the Member before the commencement of the journey. The form so filled shall be handed over to the Master of the Vessel on the completion of the voyage. For this purpose, a booklet containing twenty five machine numbered copies of form B-IV to be used by the spouse of the Member, shall be supplied to the Member, on request.

## **17E.**

Whenever a person accompanies a Member, when he travels by Steamer by using the Steamer Pass provided under section 6A, a Steamer Journey Form as set out in form B-V shall be filled in by the Member before the commencement of the journey. The form so filled shall be handed over to the Master of the Vessel on the completion of the voyage. For this purpose, a booklet containing twenty-five machine numbered copies of Form B-V shall be supplied to the Member.[17F. (1) A Member who is so physically incapacitated as to require an attendant to accompany him by air shall, along with his application addressed to the Chairman of the Council of States or the Speaker of the House of the People, as the case may be, append therewith a certificate from a panel of doctors of Dr. Ram Manohar Lohia Hospital, New Delhi, certifying the nature of incapacity whether permanent or temporary.(2)If the nature of the incapacity is temporary, the period of such incapacity shall be specified and shall not initially exceed six months.(3)If the Member feels that an attendant is required for travel by air along with him even after the period referred to in sub-rule (2) the Member shall appear again before the panel of doctors referred to sub-rule (1) for obtaining a certificate to which the provisions of sub-rule (2) shall apply.] [Inserted by G.S.R. 609(E), published in the Gazette of India, Extraordinary, Part II, Section 3, Sub-section (i), dated 2nd November, 1979.][18. (1) Travelling Allowance Bill for any return journey of the nature referred to in sub-section (1) of section 4 of the Act may be paid to a Member not more than seven days in advance of the date on which the journey is to be performed by him:Provided that in case the Member does not subsequently perform the Journey on such date, the amount of the travelling allowance taken in advance shall be refunded forthwith.(2)A bill on account of daily allowance is payable only upto the date of the presentation of the Bill.] [Substituted by S.R.O. 341(E), published in the Gazette of India, Extraordinary, Part II, Section 3, Sub-section (i), dated the 24th January, 1958.][18A. Where the

journey or any part thereof is performed by a casual steamer, the Member may be allowed to draw an amount equal to one and three fifths of the fare (without diet) for the highest class in the steamer for each such journey or part thereof. Where the journey or part thereof is performed by sea or river in a steam launch or in any vessel other than a steamer, mileage at the rate of [0.32 paise per kilometre] [Inserted by G.S.R. 1287(E), published in the Gazette of India, Extraordinary, Part II, Section 3, Sub-section (i), dated the 24th November, 1959.] may be paid to the Member for each such journey or part thereof.][18B. (1) Every Member shall, as soon as he is elected or nominated to either House of Parliament, lodge with the Secretariat of the concerned House of Parliament a nomination in Form 'E' stating the particulars of the nominee who shall in the event of such Member's death be entitled to receive the salary, additional facilities allowances, travelling allowances, daily allowance, medical reimbursement claims and any other allowances and claims whatsoever payable to such Member, under the provisions of the Act and the rules framed thereunder for the time being in force, and which remain unpaid to him at the time of his death.(2)Every nominee under sub-rule (1) shall, before claiming payment furnish bond in Form 'F' to the Secretariat of the House to which the deceased member was elected or nominated.] [Inserted by G.S.R.232(E), published in the Gazette of India, Extraordinary, Part II, Section 3, Sub-section (i), dated 1st March,1982.]Form of certificates to be furnished by members for the purpose of claiming allowances under the Act

## 19.

A Member who claims any travelling or other allowances under these rules shall support his claim by a Certificate in the following form, namely:-[I certify that the information given by me is true to the best of my knowledge. I have not claimed the TA/DA from any other official source for the period mentioned in this Bill.] [Substituted by G.S.R. 353(E), published in the Gazette of India, Extraordinary, Part II, Section 3, Sub-section (i), dated 30-8-1996.]

## 20.

, 21 and 22.- [\* \* \* \* \*] [Rules 20, 21 and 22 shall be omitted as ibid.]

## 23.

(1)Whenever any Government dues, such as house rent, telephones dues, are reported to be outstanding against a Member and appropriate claims or bill in support thereof are received from the authority concerned, an amount equivalent to such dues shall be deducted from the next salary, or travelling and daily allowances bills to be prepared for and on behalf of the Member and the balance shall be paid to him.(2)Ordinary any non-Governmental dues outstanding against Member shall not be recovered from his salary or allowances but where such dues are on account of certain services rendered to him in the course of his parliamentary duties such as, when he is on tour with Parliamentary Committee and the arrangements for such services have been made by or at the instance of semi-Government institutions or private parties at the request of officers of the Lok Sabha or the Rajya Sabha Secretariat and where such Member inspite of repeated requests had failed to make payment of such dues, recovery thereof may be effected from the salary or travelling



or daily allowances bills of such Member.

## 24.

If any question arises as to the interpretation of these rules the question shall be referred to the Joint Committee and its decision thereon shall be final. Form 'A' [See Rule 8] I have changed my usual place of residence from

.....  
to ..... with effect from  
..... due to  
..... (Here state the reasons). I may hence forward be  
allowed travelling allowances from  
..... (Signature) ..... (Division No.)  
..... (Date) ..... [Form 'B'] [Substituted by G.S.R. 574(E),  
published in the Gazette of India, Extraordinary, Part II, Section 3, Sub-section (i), dated the 19th  
April, 1971 effective from 21-8-1969.] [See Rule 17(1)]

No. .... { |

Lok Sabha Secretariat Rajya Sabha Secretariat

Member's Railway Journey Form Book Foil

I am travelling by class\* ..... From ..... Station to  
..... Station via ..... [and have commenced my  
journey on .....] [Substituted by G.S.R. 1786(E), published in the  
Gazette of India, Extraordinary, Part II, Section 3, Sub-section (i), dated the 29th November,  
1971.] accompanied/unaccompanied by one person in first class. My Identity Card-cum-Railway Pass  
No. is .....

Div. No. .... Member, | Lok Sabha Rajya Sabha

\* I/II/III/AC/III/Sleeper coach, etc. (To be retained by Member) | No. ....

Lok Sabha Secretariat Rajya Sabha Secretariat

Member's Railway Journey Form Foil

I am travelling by class\* ..... From ..... Station to  
..... Station via ..... [and have commenced my  
journey on .....] [Substituted by G.S.R. 1786(E), published in the  
Gazette of India, Extraordinary, Part II, Section 3, Sub-section (i), dated the 29th November,  
1971.] accompanied/unaccompanied by one person in first class. My Identity Card-cum-Railway Pass  
No. is .....

Div. No. .... Member, | Lok Sabha Rajya Sabha

\* I/II/III/AC/III/Sleeper coach, etc. (To be handed over to the Railway ticket collecting staff on  
the termination of the journey) | } [Form B-I] [Inserted by G.S.R. 574(E), published in the Gazette of  
India, Extraordinary, Part II, Section 3, Sub-section (i), dated the 19th April, 1971 effective from  
21.8.1969.] [See Rule 17-A]

No. .... { |

Lok Sabha SecretariatRajya Sabha Secretariat

Spouses Railway JourneyFormBook Foil

Mywife/ husband, Shrimati/ Shri.....istravelling by  
.....\*classfrom..... (usualplace ofresidence) to Delhi/  
NewDelhi & from Delhi/New Delhi to.....(usualplace of  
residence)via.....commencingthe journey on .....  
inrespect of ..... Session,Lok Sabha/Rajya Sabha.My Identity Card-cum-Railway  
PassNo.is .....Myspouse's Railway Pass No. is .....

Div. No. .... Member,| Lok SabhaRajya Sabha

(To be retained by Member and returned to LokSabha/ Rajya Sabha Secretariat)\*

I/II/III/ACIII/Sleepercoach, etc.| No. ....

Lok Sabha SecretariatRajya Sabha Secretariat

Spouses Railway JourneyFormFoil

(To be delivered to theRailways at the termination of the journey)Mywife/ husband, Shrimati/  
Shri.....istravelling by  
.....\*classfrom..... (usualplace ofresidence) to Delhi/  
NewDelhi & from Delhi/New Delhi to.....(usualplace of  
residence)via.....commencingthe journey on .....  
inrespect of ..... Session,Lok Sabha/Rajya Sabha.My Identity Card-cum-Railway  
PassNo.is .....Myspouse's Railway Pass No. is .....

Div. No. .... Member,| Lok SabhaRajya Sabha

(To be handed over to the Railway ticketcollecting staff on the termination of  
thejourney)\*I/II/III/ACIII/Sleeper coach, etc. |}[Form B-II] [Inserted by G.S.R. 1786(E), published  
in the Gazette of India, Extraordinary, Part II, Section 3, Sub-section (i), dated the 29th November,  
1971.][See Rule 17-B]

No. ....{|

Lok Sabha SecretariatRajya Sabha Secretariat

Railway JourneyForm for theuse of one person toaccompany the member ofParliamentBook Foil  
CertifiedthatShri/Shrimati.....hastravelled from  
..... (Station)to..... (Station).In  
Iclassvia.....commencing thejourney on .....

## 20. ....My

Identity Card-cum-Railway PassNo. is.....

Div. No. .... Member,| Lok SabhaRajya Sabha

(To be retained by Member and returned to LokSabha/ Rajya Sabha Secretariat after use)| No.  
.....

Lok Sabha SecretariatRajya Sabha Secretariat

Railway JourneyForm for theuse of one person toaccompany the member ofParliamentFoil

(To be delivered to the Railways at the termination of the journey) Certified that Shri/Shrimati..... has travelled from ..... (Station) to ..... (Station). In class via ..... commencing the journey on ..... 20..... My Identity Card-cum-Railway Pass No. is..... My spouse's Railway Pass No. is .....

Div. No. .... Member, | Lok Sabha Rajya Sabha

(To be handed over to the Railway ticket collecting staff on the termination of the journey) | } [Form B-III] [Inserted by G.S.R. 247(E), published in the Gazette of India, Extraordinary, Part II, Section 3, Sub-section (i), dated the 10th May, 1973.] [See Rule 17-C]

No. .... { |

Lok Sabha Secretariat Rajya Sabha Secretariat

Member Steamer Journey Form Book Foil

I am travelling by ..... Class (without diet) from ..... (Port) to ..... (Port) and have commenced my journey on ..... My Steamer Pass No. is ..... Division No. ....

Member, | Lok Sabha Rajya Sabha

(To be retained by Member and returned to Lok Sabha/ Rajya Sabha Secretariat after use) | No. ....

Lok Sabha Secretariat Rajya Sabha Secretariat

Member Steamer Journey Form Foil

(To be delivered to the Master of the Vessel on the completion of voyage) I am travelling by ..... Class (without diet) from ..... (Port) to ..... (Port) and have commenced my journey on ..... My Steamer Pass No. is ..... Division No. ....

Member, | Lok Sabha Rajya Sabha

(To be handed over to the Master of the Vessel on the completion of the voyage) | } [Form B-IV] [Inserted by G.S.R. 247(E), published in the Gazette of India, Extraordinary, Part II, Section 3, sub-section (i), dated the 10th May, 1973.] [See Rule 17-D]

No. .... { |

Lok Sabha Secretariat Rajya Sabha Secretariat

Spouses Steamer Journey Form Book Foil

My wife/ husband, Shrimati/ Shri..... is travelling by ..... class (without diet) from ..... (usual place of residence of Member) ..... (nearest port in the mainland of India) to ..... (nearest port in the mainland of India) ..... (usual place of residence of Member) Commencing the journey on ..... in respect of ..... Session.

Lok Sabha Rajya Sabha

My Steamer Pass No. is ..... My Spouse's Steamer Pass No. is ..... Div.

No. ....

Member, | Lok Sabha Rajya Sabha

(To be retained by Member and returned to Lok Sabha/ Rajya Sabha Secretariat after use) | No.

.....

Lok Sabha Secretariat Rajya Sabha Secretariat

Spouse's Steamer Journey Form Foil

(To be delivered to the Master of the Vessel on the completion of voyage) My wife/ husband,

Shrimati/ Shri ..... is travelling

by ..... class (without diet) from

..... (usual place of residence of

Member) ..... (nearest port in the mainland of India)

to ..... (nearest port in the mainland

of India) ..... (usual place of residence of Member)

Commencing the journey on ..... in respect of ..... Session.

Lok Sabha Rajya Sabha

My Steamer Pass No. is ..... My Spouse's Steamer Pass No. is ..... Div.

No. ....

Member, | Lok Sabha Rajya Sabha

(To be handed over to the Master of the Vessel on the completion of the voyage) | } [Form B-V]

[Inserted by G.S.R. 247(E), published in the Gazette of India, Extraordinary, Part II, Section 3, sub-section (i), dated the 10th May, 1973.] [See Rule 17-E]

No. .... { |

Lok Sabha Secretariat Rajya Sabha Secretariat

Steamer Journey Form for the use of one person to accompany the member of parliament Book Foil

Certified that Shri/ Shrimati ..... who is accompanying me

has travelled from ..... (Port) to ..... (Port) in the

lowest class (without diet), commencing the journey on ..... 20 ..... My Steamer Pass

No. is ..... Div. No. ....

Member, | Lok Sabha Rajya Sabha

(To be retained by Member and returned to Lok Sabha/ Rajya Sabha Secretariat after use) | No.

.....

Lok Sabha Secretariat Rajya Sabha Secretariat

Steamer Journey Form for the use of one person to accompany the member of parliament Foil

Certified that Shri/ Shrimati ..... who is accompanying me

has travelled from ..... (Port) to ..... (Port) in the

lowest class (without diet), commencing the journey on ..... 20 ..... My Steamer Pass

No. is ..... Div. No. ....

Member, | Lok Sabha Rajya Sabha

(To be handed over to the Master of the Vessel on the completion of the voyage) | } [Form C] [See Rule 17(2)]

Lok Sabha Rajya Sabha

ToThe Station Superintendent/Master,.....Please reserve one  
..... class berth for my journey ex ..... to ..... by  
train No. .... on .....Signature.....

Member,| Lok SabhaRajya Sabha

Identity Card-cum-Rly. Pass No. ....Division No. ....Address

.....[Form 'D'] [Substituted by  
G.S.R. 353(E), published in the Gazette of India, Extraordinary, Part II, Section-3, sub-section (i)  
dated 30.8.1996.]Departure and Return Journey CertificateI certify that the information given by  
me is true to the best of my knowledge. I have not claimed the TA/DA from any other official source  
for the period mentioned in this Bill.Signature.....Name.....

Member,| Lok SabhaRajya Sabha

I.C. No. ....[Form 'E'] [Inserted by G.S.R. 232(E), published in the Gazette of India,  
Extraordinary, Part II, Section-3, Sub-section (i), dated 1st March, 1982.][See Rule  
18B(1)]Nomination Form(To be filled in Duplicate)I,

..... Member of Lok Sabha/Rajya Sabha hereby  
nominate the person(s) mentioned below who is/ are member(s) of my family and confer on  
him/them the right to receive Salary/ \*\*Additional Facilities Allowance/ Travelling/ Daily  
Allowance/ Medical Reimbursement Claims and any other allowances and claims whatsoever which  
becomes due to me from the Lok Sabha/ Rajya Sabha Secretariat and remain unpaid to me in the  
event of my death.

	Original Nominee		Alternative Nominee		
Name and address of nominee	Relationship with Member	Age	Name and address of nominee	Relationship with Member	Age

Date this..... day of..... 20

..... at..... Witness to Signature

1.....

Name.....

Address.....

.....

2. ....

Name.....

Address.....

.....

Signatureof Member

Name.....

.....

SerialNo. ....

Note. The member is advised that it would be in the interest of his nominee if copies of the  
nomination and the related notices and acknowledgements are kept in safe custody so that they may  
come into the possession of the beneficiaries in the event of his death.\*\*Now Constituency  
Allowance.[Form F] [Inserted by G.S.R. 232(E), published in the Gazette of India, Extraordinary,  
Part II, Section-3, Sub-section (i), dated 1st March, 1982.][See Rule 18B(2)]Form of Bond of  
Indemnity for Drawing Arrears of Salary \*\*Additional Facilities Allowance, Travelling and Daily  
Allowances, Medical Reimbursement Claim and any Other Allowances and Claims Whatsoever due  
to a Deceased Member of Lok Sabha/ Rajya SabhaWhereas ..... was at the time

of his death a Member of (name of deceased)Lok Sabha/ Rajya Sabha and there was due to him the sum of Rupees ..... (for Salary, \*\*Additional Facilities Allowance, Travelling and Daily Allowances and Medical Reimbursement Claim in respect of his said office)And Whereas the above bounden

of

Claimants).....

called the Claimant) claims to be entitled to the said sum as heir/heirress of the said

.....(name of deceased)but has not

obtained letters of administration or of a succession certificate to the property and effects of the said

.....(name of deceased)..... including

the said sum of Rupees ..... Rs. ....\*\* Now Constituency

AllowanceAnd Whereas The Claimant has satisfied the Lok Sabha/ Rajya Sabha Secretariat that

he/she is entitled to the aforesaid sum and that it would cause undue delay and hardship if the

Claimants were required to produce letters of administration or of a succession certificate to the property and effects of the said

.....(name of

deceased)..... including the said sum of Rupees ..... Rs.

.....And Whereas The Lok Sabha/ Rajya Sabha Secretariat desire to pay the sum of

Rupees ..... Rs. .... to the

Claimant but require the Claimant first to execute a bond with one surety/ two sureties to indemnity

and keep indemnified and harmless the Lok Sabha/ Rajya Sabha Secretariat against all claims to the sum of the Rupees ..... Rs.

.....due as aforesaid to the said .....before the(name of

deceased)said sum can be paid to the Claimant.Know All Men by these presents that I,

..... (Full name of Claimant with place of residence) (State

relationship to the deceased)and I/ We..... (Full

name of Claimant) with sureties for him/her are held firmly bound to the President of India in the

sum of Rupees..... Rs. .... to be paid to the President

for which payment to be well and truly made each of us jointly and severally binds himself and his

heirs, executors, administrators and assigns firmly by these presents;Provided that if after payment

of the said sum of Rupees..... Rs. .... has been made to the Claimant,

the Claimant or the surety/ sureties shall, in the event of claim being made by any other person(s)

against the Lok Sabha/ Rajya Sabha Secretariat with respect of the aforesaid sum of

Rupees..... Rs. .... or any part thereof pay, or cause to be paid,

the said sum or such part thereof as may be the subject of claim by third person(s) or shall otherwise

indemnify and save the Lok Sabha/ Rajya Sabha Secretariat harmless from all liability in respect of

the aforesaid sum and all cost and expenses incurred in consequence of any such claim thereto.

Then the above written bond or obligation shall be void But Otherwise the same shall remain in full

force and virtue.In Witness Whereas We

Witness (1) ..... (Claimantabove named)

Witness (2) ..... (surety abovenamed)

Witness (3) ..... (surety abovenamed)

have hereunto set out hands this ..... day of ..... 20 .....