

# **The M.P. Zila Panchayat Members (Travelling and other Allowances), Rules, 1995**

MADHYA PRADESH

India

## **The M.P. Zila Panchayat Members (Travelling and other Allowances), Rules, 1995**

### **Rule**

### **THE-M-P-ZILA-PANCHAYAT-MEMBERS-TRAVELLING-AND-OTHER-A of 1995**

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The M.P. Zila Panchayat Members (Travelling and other Allowances), Rules, 1995Published vide Notification No. B-1-22 (1)-95-22-P-2, dated 14-8-1995, M.P. Rajpatra (Asadharan), dated 14-8-1995 at p. 766 (3)In exercise of the powers conferred by sub-section (1) of Section 95 read with Section 117 of the Madhya Pradesh Panchayat Raj Adhiniyam, 1993 (No. 1 of 1994), the State Government hereby makes the following rules, the same having been previously published as required by sub-section (3) of Section 95 of the said Act, namely :-

#### **1. Short title.**

- These rules may be called the Madhya Pradesh Zila Panchayat Members (Travelling and Other Allowances) Rules, 1995.

#### **2. Definitions.**

- In these rules, unless the context otherwise requires,-(a)"Act" means the Madhya Pradesh Panchayat Raj Adhiniyam, 1993 (No. 1 of 1994);(b)"Member" means a member of Zila Panchayat, other than the member referred to in clauses (iii), (iv) and (v) of sub-section (1) of Section 29 of the Act;(c)"Panchayat" means the Zila Panchayat;(d)"Place of meeting" means a place fixed for the meeting of the Panchayat or a place to which journey is required to be performed by President, Vice-President and any member under general or special order of Government;(e)the expression "Place or residence" means in case of the President of Zila Panchayat, the headquarter of Zila Panchayat and in case of the Vice-President and the member of Panchayat, the place intimated to

the Chief Executive Officer, where the member usually resides if such place is within the Panchayat area and if his actual place of residence is situated outside the Panchayat area, then the specified nearest place within the Panchayat area;(f)"President and Vice-President" means the President and Vice-President of Zila Panchayat.

### 3. Travelling and daily allowance admissible on tour.

(1)Subject to the provisions of these rules, the President, Vice-President and the members shall be entitled to travel in A/C II Class Sleeper or First Class of railway or in higher class of bus, and also entitled to draw daily allowance at the rate of forty rupees per day.(2)Any member getting any fixed honorarium shall not be entitled to draw daily allowance.(3)The maximum daily allowance payable in a month to the different categories of members specified in column (2) of the following table, shall be the amount as specified against each in column (3) of the said tableTable

S.No. Category of Member Maximum permissible daily allowance

1	President	Rs. 320/-
2	Vice-President	Rs. 240/-
3	Member	Rs. 160/-

(4)The members of Madhya Pradesh Legislative Assembly and member of Parliament, who are ex-officio members of the Panchayat shall not be entitled to draw any allowances under these rules.(5)President, Vice-President and any member whose place of residence is at a distance of more than eight kilometers from the place of meeting, subject to the provision of these rules, shall be entitled to draw :-(i)Travelling allowance for the journey performed by him for attending a meeting of the Panchayat and back to his place of residence at the following rates,-(a)by railway, one return actual fare of the Class in which he performs the journey;(b)by road in a Public bus (stage carriage) one return actual fare;(ii)Daily allowance for the day of meeting at the rate mentioned in sub-rule (1);(iii)the travelling allowance under clause (i) of sub-rule (5) shall be calculated by the shortest route and cheapest mode of journey.(6)The travelling allowance payable in a month to the different categories of members specified in column (2) of the following table shall be limited to the maximum number of journeys undertaken as specified against each in column (3) of the said table :-Table

S.No. Category of Member Maximum number of permissible journeys

1	President	8
2	Vice-President	6
3	Member	4

### 4. Tour outside Jurisdiction.

- If the President, Vice-President and any Member undertakes any tour outside the jurisdiction of the Panchayat concerned in connection with any meeting, he shall be entitled to draw daily allowance and travelling allowances at the rate specified in sub-rule (1) of Rule 3, subject to the provisions of sub-rule (2) :Provided that no such tour shall be undertaken unless authorised by general or specific order of the State Government;Provided further that no tour shall be undertaken

outside the State unless, the State Government specifically permits for it in advance.

## 5. Tour by own vehicle.

- Tour by own vehicle shall not be permitted.

## 6. Tour by Panchayat vehicle.

(1)When a vehicle is provided to President, Vice-President and any member of Panchayat, the monthly ceiling on consumption of Petrol/diesel and maintenance of such vehicle shall be governed by the instructions issued by the Panchayat and Rural Development Department from time to time.(2)No Panchayat Vehicle shall be taken outside the jurisdiction of the concerned Panchayat without the written permission of Divisional Commissioner.

## 7. Bill.

(1)A bill for the travelling and daily allowance shall be claimed in the form appended to these rules duly countersigned by the Officers mentioned in column 3 of the following table :-Table

S.No.	Category of Member	Countersigning Authority
1	President	Self Controlling Officer
2	Vice-President and Member	District Collector.

(2)The travelling allowance bill shall be accompanied by motor service tickets and/or PNR number/the number of Railway tickets as the case may be.

## 8. Other allowances and facilities.

- The President and Vice-President shall be entitled to the following other allowances and facilities :-

S.No.	Category of Member	Other allowances per month	Other facilities
(1)		(3)	(4)
1.	President	1. Honorarium Rs. 1500/- Incidental/hospitalityallowance Rs. 500/-	1. One vehicle.2. One non S.T.D. telephone at residence subject to ceiling of Rs. 1000/- per month excluding rent.3. One 'E' type furnished licence fee free Government bungalow or rental private house of Rs. 2500/-per month electric and water supply charges are to be borne by the occupant.
2.	Vice-President	1. Honorarium Rs. 100/- Incidental/hospitalityallowance Rs.	

250/-

## **9. Claim for allowances.**

(1)A claim for allowance under these rules, shall be preferred within one year of its becoming due.(2)A claim for travelling, daily allowance and other allowances shall be deemed to have become due on the last day of the month to which it relates.(3)If claim is preferred after one year, the reasons for the delay for submission of the same shall be stated by the claimant in his bill, to the satisfaction of the countersigning authority.

## **10. Fund.**

- The expenditure under these rules shall be met out of the funds of the Panchayat.

## **11. Removal of difficulties.**

- If any question arises about the interpretation of these rules, shall be referred to the State Government whose decision thereon shall be final.

## **12. Repeal.**

- All previous rules on the subject shall stand repealed from the date of final publication of these rules, in the "Madhya Pradesh Gazette".Form[See Rule 7]Bill to Claim Travelling and/or Daily Allowance

**1. Name of Panchayat.....**

**2. Name of office bearer.....**

**3. Dale of journey and mode thereof, place of journey.....**

(From.....to.....)

**4. Period of stay for which daily allowance is claimed.....**

**5. Enclosures.....**

**6. Date of submission of bill.....**

**7. Total amount claimed.....**

I, hereby declare that the above information is correct according to my knowledge and belief.....Countersigned.....Signature