

Import-Manifest (Aircraft) Regulations, 1976

UNION OF INDIA

India

Import-Manifest (Aircraft) Regulations, 1976

Rule IMPORT-MANIFEST-AIRCRAFT-REGULATIONS-1976 of 1976

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Import-Manifest (Aircraft) Regulations, 1976Published vide Notification G.S.R. 1550, dated 23rd October, 1976G.S.R. 1550, dated 23rd October, 1976. - In exercise of the powers conferred by Section 157, read with Section 30 of the Customs Act, 1962 (52 of 1962), the Central Board of Excise and Customs hereby makes the following regulations, namely :

1. Short title and commencement.

(1)These regulations may be called the Import-Manifest (Aircraft) Regulations, 1976.(2)They shall come into force on such [date] [This Regulation came into force on 1st April, 1978, vide G.S.R. No. 782 (E) (Notification No. 260-Custom), dated 29th December, 1977 Notification No. 219-Custom (G.S.R 1419), dated 22nd October, 1977, rescinded.] as the Central Board of Excise and Customs may, by notification in the official Gazette, appoint.

2. Definition.

- In these regulations, "form" means a form appended to these regulations.

3. Import-manifest.

- [(1)] [Renumbered as sub-rule (1) by Notification No. G.S.R. 958(E), dated 19.12.2003 (w.e.f. 23.10.1976)] Every import manifest shall -(a)be delivered in duplicate;(b)cover all the goods carried in the aircraft; and(c)consist of -(i)a general declaration, in Form I.(ii)a passenger manifest, in Form II.(iii)a cargo manifest, in Form III.(iv)a list of private property in the possession of the Captain of the Aircraft and other member of the crew, in Form IV.(2)[Any person who delivers the import manifest to proper officer under section 30 of the Customs Act, 1962 (52 of 1962), shall apply for registration with the Customs in Form V.] [Inserted by Notification No. G.S.R. 958(E), dated 19.12.2003 (w.e.f. 23.10.1976)]

4. Cargo manifest.

(1)The cargo manifest referred to in sub-clause (ii) of Clause (c) of Reg. 3 shall be delivered in separate sheets in respect of the following categories of cargo, namely : (a)Cargo to be landed;(b)unaccompanied baggage;(c)goods to be transhipped;(d)same bottom or retention cargo.(2)(a)Notwithstanding anything contained in sub-regulation (1), the cargo declaration in respect of -(i)arms;(ii)ammunition;(iii)explosives;(iv)narcotics;(v)dangerous drugs;(vi)gold; or(vii)silver;irrespective of whether for landing, for transshipment, or for being carried as same bottom cargo, shall be furnished in separate [sheet] [Size of entire document not more than 22 cm. X 36 cm. (Approx. 8.5 x 14).] and shall be set out in the order of the posts of loading.(b)If an aircraft does not carry any of the cargoes referred to in Clause (a) nil declaration shall be furnished.

5. [Passenger manifest. [Inserted by Notification No. G.S.R. 547(E), dated 30.8.2005.]

- [(1) The passenger manifest shall be delivered within fifteen minutes of the closure and departure of the flights from the port of embarkation outside India.(2)The manifest shall be transmitted electronically to the Indian Customs either in flat file format or in United Nations/ Electronic Data Interchange for Administration, Commerce and Transport Passenger List Advance Passenger Information (UN/EDIFACT PAXLST API) message format as per Annexure.](3)Where the manifest cannot be delivered electronically due to some unavoidable reason, the same may be delivered as acceptable to the concerned [Principal Commissioner of Customs or] [Inserted by Notification No. G.S.R. 787(E), dated 11.8.2016 (w.e.f. 23.10.1976).] Commissioner of Customs in accordance with the conditions prescribed in the procedure.][Annexure] [Inserted by Notification No. G.S.R. 787(E), dated 11.8.2016 (w.e.f. 23.10.1976).](i)Flat File Naming Convention: The structure of file name will be as below:- 160401PJFKDELBY161.api where

160401 6 digit scheduled Arrival date in YYMMDD format

P/C P for PAX and C for Crew

JFK Departure Airport Code (Last Leg port)

DEL 3 character destination airport code (DEL=Delhi)

BY 2/3 digit IATA carrier code

161 3/4 digit IATA flight number

.api File extension

(ii)File structure Details: One file structure will contain a complete manifest for Pax/Crew of a particular flight. Separate file for Crew and PAX for each flight needs to be sent.(iii)Field Details/Description:

S. No.	Field Description	Length	Type	Remarks
1.	Flight Carrier Code	3	Character	IATA Carrier Code
2.	Flight Number	4	Number	3/4 digit numeric
3.	Flight ScheduledDeparture Date	8	Character	YYYYMMDD

4.	Flight ScheduledDeparture Time	4	Character HHMM
5.	Flight ActualDeparture Date	8	Character YYYYMMDD
6.	Flight ActualDeparture Time	4	Character HHMM
7.	Flight ScheduledArrival Date	8	Character YYYYMMDD
8.	Flight ScheduledArrival Time	4	Character HHMM
9.	Flight Last Leg Port Outside India	3	Character IATA Airport Code
10.	Flight First Arrival Port in India	3	Character IATA Airport Code
11.	Number of Crews in flight	4	Number o for PAX file
12.	Number of PAX in flight	4	Number o for Crew file
13.	PNR	10	Character Passenger NameRecord Locator
14.	Pax/ Crew Serial Number	4	Number Running Serial Number within the file
15.	Pax/Crew Status	1	Character T = Transit,D = Disembarking
16.	Pax/Crew Type	3	Character CRW = CrewPAX = Passenger
17.	Document Type	2	Character P = Passport,O = Others
18.	# Document Number	20	Character Passport Number/ Unique ID Number for other travel documents
19.	Document Expiry Date	8	Character YYYYMMDD
20.	Document Issue Country	3	Character 3-char Country Code
21.	Pax/Crew Name	100	Character As appears in Passport/ other travel document
22.	Pax/Crew Date of Birth	8	Character YYYYMMDD
23.	Pax/Crew Nationality	3	Character 3-char Country Code
24.	Pax/Crew Gender 1		Character M/F
25.	Pax/Crew Embark Airport	3	Character IATA Airport Code
26.	Pax/Crew Disembark Airport	3	Character IATA Airport Code
27.	Pax/Crew Disembark Address	40	Character Address of PAX at Disembarking country (e.g. House/ Flat No,Street etc.)
28.	Pax/Crew Disembark City	35	Character Airport Name of Disembarking City
29.	Pax/Crew Disembark Postal Code	9	Character Postal Code of Disembark address
30.	Pax/Crew Disembark Country	3	Character 3-char country code of disembarking country
31.	Pax/Crew Residential Country code	3	Character 3-char country code
32.	Subsequent Place/ Port of Call within the Country	3	Character IATA Airport Code
33.	Crew Other Document Code	2	Character Only in case of CREW, For License code L

34.	Crew Other Document Number	20	Character	CREW License Number
35.	Crew Other Document Expiry Date	8	Character	Date of expiry of License in YYYYMMDD format
36.	Crew Other Document Issue Country	3	Character	3-char country code where license has been issued
37.	Crew Type	3	Character	3-char CREW type as mentioned in UN/EDIFACT
38.	Pax/ Crew Home Address	70	Character	Address of Home place (e.g. House/Flat No, Street name and number etc.)
39.	Pax/ Crew Home City	70	Character	Home city name
40.	Pax/ Crew Home State	70	Character	Home State name
41.	Pax/ Crew Home Country	3	Character	3-char country code
42.	Pax/ Crew Birth Place	70	Character	Address of Birthplace (e.g. House/Flat No, Street name and number etc.)
43.	Pax/ Crew Birth City	70	Character	City name of birth place
44.	Pax/ Crew Birth State	70	Character	Birth place State name
45.	Pax/ Crew Birth Country	3	Character	3-char country code of birth address
46.	Visa Number	15	Character	Visa Number as in Travel Document
47.	Pax/Crew Visa Issue Date	8	Character	YYYYMMDD
48.	Pax/Crew Visa Issue Place	50	Character	VISA issue place
49.	EDIFACT Version Number	10	Character	Version Number of US/UN EDIFACT
50.	EDIFACT Release Number	10	Character	Release Number of US/UN EDIFACT
51.	Carrier Contact Information	50	Character	Name of the nodal officer of the carrier to contact
52.	Carrier Contact Number	50	Character	Phone numbers of the contact person
53.	Carrier Contact Fax	50	Character	FAX numbers of the contact person

#The passport number is not mandatory for some countries viz. currently for Nepal and Bhutan and in those cases 'O'(other) value to be mentioned in the document type and Unique Document number be provided. Each data element should be separated by '|' (pipe line) in the record (Total 53 no. of '|' should be there in each record) In case of value not available for a specific data element, null value (not space) should be given. Each record for PAX should be in a single line, no line separator is required. Example of structure of file for PAX only

B Y | 1 6 1 | 2 0 1 6 0 4 0 1 | 1 0 1 0 | | 2 0 1 6 0 4
0 2 | 0 7 4 5 | L H R | D E L | 0 | 1 6 0 | H K 2 5 6 L | 2 0 | D | P A X | P | A 1 2 3 4 5 6 7 8 | 1 0 0 4 0 1
| G B R | J O H N D S O N | 7 5 0 5 0 6 | G B R | M | J F K | D E L | | | | | | | | | | | | | | | | | | | | J
M A R T I N | 9 1 1 1 2 7 4 6 8 8 2 3 | | | (iv) For furnishing the information in United Nations/
Electronic Data Interchange for Administration, Commerce and Transport Passenger List Advance
Passenger Information (UN/EDIFACT PAXLST API) message format, airlines/ carriers may refer
WCO/IATA/ICAO passenger list message (PAXLST) implementation guide.
(www.wcoomd.org). FORM I (See Reg. 3) General Declaration Owner or
Operator.....Marks of Nationality and

Registration.....Flight No.....Date.....Departure from.....Arrival at.....(Place and Country) (Place and Country)FLIGHT ROUTING

[Place] [Place of origin, en-route stop and destination to be indicated.]	Total Number of crew	Number of passengers of this stage	Cargo
	Departure Place:Embarking		
Cargoattached through Manifest		
	flight.....ArrivalPlace:Disembarking.....on sameflight.....		

Declaration of Health

For official use only

Persons on board known to be suffering from illness other than air sickness or the effects of accidents, as well as those cases of illness disembarked during the flight.....Any other conditions on board which may lead to the spread of disease.....Details of each disinsecting or sanitary treatment(place, date, time, method) during the flight. If no disinsecting has been carried out during the flight, give details of most recent disinsecting.....Signed., if required.....Crew member concerned.

I declare that all statements and particulars contained in this General Declaration, and in a supplementary form required to be presented with this General Declaration are complete, exact and true to the best of my knowledge and that all through passengers will continue/have continued on the flight.

Signature.....Authorized Agent or Pilot-in Command[FORM II] [Substituted by Notification No. G.S.R. 787(E), dated 11.8.2016 (w.e.f. 23.10.1976).][See Regulation 3]Passenger ManifestOwner or Operator Marks of Nationality and Registration.....Flight No. Date.....Point of embarkation Point of disembarkation(Place and Country) (Place and Country)

I. Flight information:	For use by owner or operator only	For official use only
a. airline carrier code and flight number		
b. departure airport		
c. scheduled departure date and time		

- d. actual departure date and time *
- e. arrival airport
- f. scheduled arrival date and time
- g. subsequent port of call outside the country
- h. number of crew in flight
- i. number of passengers in flight

II. Passenger information:

- a. serial number in the manifest
- b. status; whether transiting or disembarking
- c. name of the passenger
- d. gender
- e. date of birth
- f. nationality
- g. address in the country of primary residence
- h. place of birth
- i. address of birth *

III. Journey information:

- a. journey start airport
- b. destination airport
- c. passenger name record locator
- d. address in India *
- e. residence country code *

IV. Travel document information:

- a. document type
- b. document number
- c. expiry date
- d. country of issue

V. Crew related information

- a. crew other document code *
- b. crew other document number *
- c. crew other document expiry date *
- d. crew other document issue country *
- e. crew type *

VI. Visa related information for foreigners

- a. visa number *
- b. visa issue date *
- c. place of issue *

VII. Message related information

- a. EDIFACTversion number
- b. EDIFACTrelease number
- c. Carriercontact information
- d. Carriercontact number
- e. Carriercontact fax

Prepared by

Page..... ofpages.

The data fields with () mark are not mandatory.FORM III(See Reg. 3)Cargo ManifestOwner or Operator.....Marks of Nationality andRegistration.....Flight No..... Date.....Point of lodingPoint of unloding

(Place and Country)

(Place and Country)

Air-way bill No.

Number Nature of of packages goods

Prepared by

.....Page.....of.....pages

Size of entire document not more than 22 cm. x 36 cm. (Approx. 8.5" x 14").FORM IV(See Reg. 3)[List of private property in the possession of the Captain and Crew] [Size of the articles declared herein as ae to be landed, should be specified separately in these columns [G.S.R. 1550 dated 23rd October, 1976].]Flight No.....Aircraft departed for.....Arrived from.....

Name of the new member	Position held	Currency	Tobacco products	Alcoholic Liquors	Watches	Jewelery	Any other article not enumerated	Signature	Remarks
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		Traveler's S. No.,							
Indian	Foreign	cheques, etc.	Make Brand						

1	2	3	4	5	6	7	8	9	10	11	12
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Aircraft imprest cash.....Aircraft cash collection.....Gold, coin and bullion.....

Certified that the above declaration is true to the best of myknowledge.

Signature of Captain of the Aircraft

[FORM V] [Inserted by Notification No. G.S.R. 958(E), dated 19.12.2003 (w.e.f. 23.10.1976)][See regulation 3(2)]Application Form For Registration

1. Name of applicant with detail Permanent Account Number (PAN)

(In case the applicant is a firm or a company, the name of each of the partners of the firm or the directors of the company as the case may be)

2. Full address of the applicant :-

(In case the applicant is a firm or a company, the full address of each of the partners or director or directors of the company as the case may be)

4. Educational qualification of each of the persons who will actually be engaged in the filling of import manifest) :-

5. The enclosures :-

(a)Copy of contract, or(b)Memorandum of understanding, or(c)Agreement entered into with the foreign authorizing agent.I/We hereby declare that the contents of the above paragraphs are true to the best of my/our knowledge.Date:Place:Signature of the applicant(s)