

The Department of Information Technology Ministry Of Communications and Information Technology, Controller of Certifying Authorities, Gazetted and Non-Gazetted Posts Recruitment Rules, 2009

UNION OF INDIA

India

The Department of Information Technology Ministry Of Communications and Information Technology, Controller of Certifying Authorities, Gazetted and Non-Gazetted Posts Recruitment Rules, 2009

Rule

THE-DEPARTMENT-OF-INFORMATION-TECHNOLOGY-MINISTRY-OF- of 2009

- Published on 8 September 2009
- Commenced on 8 September 2009
- [This is the version of this document from 8 September 2009.]
- [Note: The original publication document is not available and this content could not be verified.]

The Department of Information Technology Ministry Of Communications and Information Technology, Controller of Certifying Authorities, Gazetted and Non-Gazetted Posts Recruitment Rules, 2009 Published Vide G.S.R. 647(E), dated 8-9-2009, published in the Gazette of India, Ext., Pt. II, Section 3(i), dated 8-9-2009

13.

/644 In exercise of the powers conferred by clause (f) of sub-section (2) of section 87 of the Information Technology Act, 2000 and in supersession of the Department of Information Technology, Office of Controller of Certifying Authorities (Group 'A' Posts) Recruitment Rules, 2003, except as respects things done or omitted to be done before such supersession, the Central Government hereby makes the following rules regulating the method of recruitment to the Gazetted and Non-Gazetted posts in the Office of Controller of Certifying Authorities, a statutory body under the administrative control of the Department of Information Technology, Ministry of Communications and Information Technology, namely:

1. Short title and commencement.-(1) These rules may be called The Department Of Information Technology Ministry Of Communications And Information Technology, Controller Of Certifying Authorities, Gazetted And Non-Gazetted Posts Recruitment Rules, 2009.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. Application.-These rules shall apply to the posts specified in column (1) of the Schedule annexed to these rules.

3. Number of posts, classification and scale of pay.-The number of posts, their classification and the scale of pay attached thereto shall be as specified in columns 2 to 4 of the said Schedule.

4. Method of recruitment, age limit and other qualifications, etc

.-The method of recruitment to the said posts, age limit, qualifications and other matters connected therewith shall be as specified in columns 5 to 14 of the aforesaid Schedule.

5. Disqualification

.-No person, -(a) who has entered into or contracted a marriage with a person having a spouse living, or (b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to any of the said posts: Provided that the Central Government may, if satisfied that such marriage is punishable under personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

6. Power to relax

.-Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category or persons.

7. Saving.-Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, Scheduled Tribes, Other Backward Classes, Ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Schedule

Name of post	Number of post	Classification	Scale of pay	Whether selection post or non-selection post	Whether benefit of added years of service, admissible under rule 30 of the Central Civil Services (Pension) Rules 1972	Age limit for direct recruitment
1	2	3	4	5	6	7
(1) Deputy Controller (Technology)	*1(2009)*Subject to variation dependent on workload	Equivalent to Group 'A' post in Central Government	PB-4 Rs.37,400-67,000 with Grade pay of Rs.10,000	Not applicable	Not applicable	Not applicable
Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes	Period of probation if any	Methods or recruitment, whether by direct recruitment or by promotion or by deputation or absorption and percentage of absorption is to be vacancies to be filled by various methods	In case of recruitment of promotion or deputation or absorption, grades from which promotion or deputation or absorption is to be made			
9 Not applicable	10 Not applicable	11 By deputation or transfer	12 Deputation: Officers of the Central Government or			

(absorption) State Governments
or Public Sector
Undertakings-(A)(i)
holding analogous
post on regular basis
in the parent cadre
or Department;
or(ii) With two years
regular service in
the grade rendered
after appointment
thereto on regular
basis in the Pay
Band (PB-4) of Rs.
37,400-67,000 with
Grade Pay of Rs.
8,900 or equivalent
in the parent cadre
or Department;
andB)(i)*possessing
Bachelor's degree in
Engineering or
Technology from a
recognised
University with
fifteen years
experience in the
field of Information
Technology; or(ii)
master's Degree in
Engineering or
Technology from a
recognised
University with
twelve years
experience in the
field of Information
Technology; or.(iii)
masters Degree in
Science or
Computer
Applications, 'B'
level Department of
Electronics

Accreditation
Course (DOEACC or
equivalent with
twelve years
experience in the
field of Information
Technology; or(iv)
Ph.D in Science or
Engineering with
ten years experience
in the field of
Information
Technology; and(C)
minimum two years
experience in the
field of Information
Technology related
areas.** *The above
degrees are
desirable in the
following
disciplines:Computer
Engineering,
Electronics and
Communication
Engineering,
Electrical
Engineering,
Electronics
Engineering,
Computer Science,
Physical and
Mathematical
Sciences and such
other related
disciplines.**The
relevant experience
in Information
Technology related
areas means
specifically the
design,
development,
implementation

and/or policy
formulation of
systems in one or
more of the
following
areas:-E-commerce
solutions-Security in
E-commerce
Applications
incorporating
network security,
secure web
services, client
browser interface,
etc.-Knowledge of
public key
cryptography
including
authentication
through digital
signatures-Knowledge
of networking and
internet
technologies
including knowledge
of -International
Telecommunication
Union (ITU)
standardsTransfer:
Under the provision
transfer, the officer
who will come may
be permanently
absorbed in the
post/grade after
recommendation by
the duly constituted
Selection
Committee. Such a
transfer is effected
only in the case of
officers from the
Central /State
Governments.Note

1: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other Organization or Department of the Central Government shall ordinarily not exceed five years. Note 2: The maximum age limit for appointment on deputation shall be not exceeding fifty six years as on the closing date of receipt of applications. For Ex-serviceman: The armed forces personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite qualifications and experiences can also be considered for appointment of such persons.

If a Departmental Promotion Committee exists, what is its composition	Circumstances in which Union Public Service Commission is to be
---	---

			consulted in making recruitment						
13		14							
The Departmental Promotion Committee consisting of:									
(i) Secretary-Chairman Department of Information Technology-Chairman									
(ii) Controller of Certifying Authorities			Not applicable						
(iii) An officer of the level of Additional Secretary to the Government of India-Member									
1	2	3	4	5	6	7	8		
	*								
(2) Deputy Controller (Finance and Legal)	(2009)* Subject to variation dependent on workload	Equivalent to Group 'A' post in Central Government	PB-4 Rs.37,400-67,000 with Grade Pay of Rs.10,000	Not applicable	Not applicable	Not applicable	Not applicable		
9	10	11		12					
Not applicable	Not applicable	By deputation/transfer (absorption)		Deputation: Officers of the Central Government or State Governments or Public Sector Undertakings-(A)(i) holding analogous post on regular basis in the parent cadre or Department; or(ii) With two years regular service in the grade rendered after appointment thereon regular basis in the Pay Band (PB-4) of R., 37,400-67,000 with Grade Pay of Rs. 8,900 or equivalent in the parent cadre or Department; andB)(i)*Essential Qualification: Possessing Bachelor's degree in any discipline from the recognised University and Chartered Accountancy or Institute of Cost and Works Accountancy or Company Secretary or Master of Business Administration/Public Administration					

or Master of Commerce or Post Graduate Diploma in any discipline with Diploma in Financial Management.(ii) Desirable Qualification: LLB or Post Graduate Diploma in Cyber Laws from a recognized University, and(C)(i) possessing fifteen years experience in legal practice experience in the field of Finance matters with emphasis on legal matters; and(ii) including experience of minimum two years in the field of Finance such as business management, trade, industry, banking or experience in the field of academics in the areas of business management, trade, industry, banking and legal matters such as e-governance, networking, intellectual property rights, cyber laws, e-commerce or experience in the field of academics in the areas of e-governance, networking, intellectual property rights, cyber laws, e-commerce.E-commerce solution(ii) Security in E-commerce Applications incorporating network security, secure web services, client browser interface, etc.-Knowledge of public key cryptography including authentication through digital signatures-Knowledge of networking and internet technologies including knowledge of -International Telecommunication Union (ITU) standardsTransfer: Under the provision transfer, the officer who will come may be permanently absorbed in the post/grade after recommendation by the duly constituted Selection Committee. Such a transfer is effected only in the case of officers from the Central /State Governments.Note 1: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other Organisation or Department of the Central Government shall ordinarily not exceed five years.Note 2: The maximum age limit for appointment on deputation shall be not exceeding fifty six years as on the closing date of receipt of applications.For serviceman:The armed forces personnel due to retire or who are to be

transferred to reserve within a period of one year and having the requisite qualifications and experiences can also be considered for appointment of such persons.

13
The
Departmental
Promotion
Committee
consisting of:(i)
Secretar
Department of
Information
Technology-
Chairman(ii)
Controller of
Certifying
Authorities -
Member(iii)
Additional
Secretary,
Ministry of Law
- Member

14
Not
applicable

1	2	3	4	5	6	7	8
(3) Deputy Controller (Investigation)	*1(2009)* to variation dependent on workload	Subject Equivalent to Group 'A' post in Central Government	PB-4 Rs.37,400-67,000 with Grade Pay of Rs.10,000	Not applicable	Not applicable	Not applicable	Not applicable

9	10	11	12
Not applicable	Not applicable	By deputation or transfer (absorption)	Deputation: Officers of the Central Government or State Governments or Public Sector applicable transfer (absorption) Undertakings□ (A)(i) holding

analogous post on
regular basis in
the parent cadre
or Department;
or(ii) with two
years regular
service in the
grade rendered
after appointment
thereto on a
regular basis in
the Pay Band
(PB-4) of Rs.
37,400-67,000
with Grade Pay of
Rs. 8,900 or
equivalent in the
parent cadre or
Department;
and(B) Essential
Qualification:
Possessing
Bachelor's degree
in any discipline
from a recognised
University,
knowledge of
Computers and
programmes,
networking and
working on
Internet and
L.L.B. or Post
Graduate Diploma
in Cyber Laws and
other related
Laws.(C)(i)
possessing
experience of
fifteen years in
Personnel,
Administration,
Investigation,
Vigilance, and(ii)

Including
minimum two
years experience
of Investigation of
Cyber
crimes. Transfer:
Under the
provision transfer,
the officer who
will come may be
permanently
absorbed in the
post or grade after
recommendation
by the duly
constituted
Selection
Committee. Such a
transfer is effected
only in the case of
officers from the
Central or State
Governments. Note
1.-Period of
deputation
including period of
deputation in
another ex-cadre
post held
immediately
preceding this
appointment in
the same or other
Organisation or
Department of the
Central
Government shall
ordinarily not
exceed five
years. Note 2.-The
maximum age
limit for
appointment on
deputation shall

be not exceeding
fifty six years as on
the closing date of
receipt of
applications. For
Ex-serviceman: The
armed forces
personnel due to
retire or who are
to be transferred
to reserve within a
period of one year
and having the
requisite
qualifications and
experiences can
also be considered
for appointment of
such persons.

13 14
The
Departmental
Promotion
Committee
consisting of: (i)
Secretary
Department of
Information
Technology Chairman (ii)
Controller of Not
Certifying applicable
Authorities -
Member (iii) An
officer of the
level of
Additional
Secretary to the
Government of
India: - Member

| | | | | | | | | |

1 2 3 4 5 6 7 8

(4) Assistant Controller (Technology)	*2(2009)*Subject to variation dependent on workload	to Group 'A' Central Government	PB-4 Rs.37,400-67,000 with Grade Pay of Rs.10,000	Not applicable	Not applicable	Not applicable	N
9	10	11	12				
Not applicable	Not applicable	By deputation or transfer (absorption)	Deputation: Officers of the Central Government or State Governments or Public Sector) Undertakings (A)(i) holding analogous post on regular basis in the parent cadre or Department; or(ii) with two years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Band (PB-4) of Rs. 37,400-67,000 with Grade Pay of Rs. 8,700 or equivalent in the parent cadre or Department; and(B) Essential Qualification: (i)*Possessing Bachelor's degree in Engineering or Technology with thirteen years experience in the field of Information Technology; or(ii) Master's degree in Engineering or Technology with ten years experience in the field of				

Information
Technology; or(iii)
Masters Degree in
Science or
Computer
Applications or `B'
level Department of
Electronics
Accreditation
Course (DOEACC)
or equivalent with
thirteen years
experience in the
field of Information
Technology; or(iv)
Ph.D in Science or
Engineering with
eight years
experience in the
field of Information
Technology; and(C)
minimum two years
experience in the
field of Information
Technology related
area***The above
degrees are
desirable in the
following
discipline:Computer
Engineering,
Electronics and
Communication
Engineering,
Electrical
Engineering,
Electronics
Engineering,
Computer Science,
Physical and
Mathematical
Sciences and such
other related
disciplines,** The

relevant experience
in Information
Technology related
areas means
specifically the
design,
development,
implementation and
/or policy
formulation of
systems in one or
more of the
following
areas:-E-commerce
solutions-Security
in E-commerce
Applications
incorporating
network security,
secure web
services, client
browser interface,
etc.-Knowledge of
public key
cryptography
including
authentication
through digital
signatures-Knowledge
of networking and
Internet
technologies
including
knowledge of
International
Telecommunication
Union (ITU)
standardsTransfer:
Under the provision
transfer, the officer
who will come may
be permanently
absorbed in the post
/grade after

recommendation by
the duly constituted
Selection
Committee. Such a
transfer is effected
only in the case of
officers from the
Central /State
Governments..Note
1-Period of
deputation
including period of
deputation in
another ex-cadre
post held
immediately
preceding this
appointment in the
same or other
Organization or
Department of the
Central Government
shall ordinarily not
exceed five
years.Note 2.-The
maximum age limit
for appointment on
deputation shall not
be exceeding fifty
six years as on the
closing date of
receipt of
applications.For
Ex-Serviceman: The
armed forces
personnel due to
retire or who are to
be transferred to
reserve within a
period of one year
and having the
requisite
qualifications and
experiences can also

be considered for
appointment of such
persons.

13

14

The Departmental
Promotion Committee
consisting
of:(i)Controller of
Certifying
Authorities/Additional
Secretary, Department
of Information
Technology. -
Chairman(ii) Director
General (Indian
Computer Emergency
Response Team) or
Equivalent.
-Member(iii) An officer
of the level of Joint
Secretary to the
Government of India or
Equivalent from
Department
Information
Technology/Other
Ministry/Department
-Member

Not
applicable

|||||||

1

2

3

4

5

6

7

(5) Assistant Controller
(Finance and legal)

*1(2009)*Subject
to
variation
dependent
on
workload

Equivalent
to Group `A` PB-4
post in
Central
Government

Rs.37,400-67,000 with
Grade Pay of Rs.8,900

Not
applicable

Not
applicable

Not
applicable

9

Not applicable

10

Not
applicable

11

By
deputation
or transfer
(absorption)

12

Deputation: Officers of
the Central
Government or State
Government or Public
Sector
undertakings-(A)(i)

holding analogous post
on regular basis in the
parent cadre or
Department; or(ii)
with two years regular
service in the grade
rendered after
appointment thereto
on a regular basis in
the Pay band (PB-4) of
Rs. 37,400-67,000
with Grade pay of
Rs.8,700 or equivalent
in the parent cadre or
Department;
and(B)(i)Essential
Qualifications:
Possessing Bachelor's
degree in any
discipline from a
recognized University
and Chartered
Accountancy or
Institute of Cost and
Works Accountancy or
Company Secretary or
Master of Business
Administration/Public
Administration or
Master of Commerce
or Post Graduate
Diploma in any
discipline with
Diploma in Financial
Management.(ii)
Desirable
Qualification: L.L.B or
Post Graduate
Diploma in Cyber Laws
from a recognized
University, andC(i)
possessing thirteen
years experience in
legal practice and

experience in the field
of financial matters
with emphasis on legal
matters; and (a)
minimum two years
experience in the field
of Finance such as
business management,
trade, industry,
banking or experience
in the field of
academics in the areas,
of business
management, trade,
industry, banking and
experience in Legal
matters such as
e-governance,
networking,
intellectual property
rights, cyber laws,
e-commerce or
experience in the field
of academics in the
areas of governance,
networking,
intellectual property
rights, cyber laws,
e-commerce. Transfer:
Under the provision,
transfer, the officer
who will come may be
permanently absorbed
in the post/grade after
recommendation by
the duly constituted
Selection Committee.
Such a transfer is
effected only in the
case of officers from
the Central /State
Governments. Note 1
-Period of deputation
including period of

deputation in another
ex-cadre post held
immediately preceding
this appointment in
the same or other
Organization or
Department of the
Central Government
shall ordinarily not
exceed five years. Note
2.-The maximum age
limit for appointment
on deputation shall be
not exceeding fifty six
years as on the closing
date of receipt of
application. For
Ex-Serviceman: The
armed forces
personnel due to retire
or who are to be
transferred to reserve
within a period of one
year and having the
requisite qualifications
and experiences can
also be considered for
appointment of such
persons.

13	14
The Departmental Promotion Committee consisting of: (i) Controller of Certifying Authorities/Additional Secretary, Department of Information Technology. -Chairman (ii) Director General (Indian Computer Emergency Response Team) or Equivalent.-	Not applicable

Member(iii) An officer
of the level of Joint
Secretary to the
Government of India or
Equivalent from
Department
Information
Technology/Other
Ministry/Department-
Member

|||||

1	2	3	4	5	6	7	8
(6) Assistant Controller (Investigation)	*1(2009)* to variation dependent on workload	Subject Equivalent to Group 'A' post in Central Government	PB-4 Rs.37,400-67,000 with Grade Pay of Rs.8,900	Not applicable	Not applicable	Not applicable	No
9 Not applicable	10 Not applicable	11 By deputation or transfer (absorption)	12 Deputation: Officers of the Central Government or State Governments or Public Sector Undertakings-(A)(i) holding analogous post on regular basis in the parent cadre or Department; or(ii) with two years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Band (PB-4) of Rs. 37,400-67,000 with Grade Pay of Rs. 8,700 or				

equivalent in the
parent cadre or
Department;
and(B)(i) Essential
Qualifications:
Possessing
Bachelor's degree
in any discipline
from a recognized
University,
knowledge of
Computers and
programmes,
networking and
working of
Internet and
L.L.B. or Post
Graduate Diploma
in Cyber Laws
from a recognised
University and
related Laws.(C)(i)
possessing
experience of
thirteen years in
Personnel,
Administration,
Investigation,
Vigilance and(ii)
Experience of
minimum two
years in the
investigation of
cyber
crimes.Transfer:
Under the
provision transfer,
the officer who
will come may be
permanently
absorbed in the
post/grade after
recommendation
by the duly

constituted
Selection
Committee. Such a
transfer is effected
only in the case of
officers from the
Central / State
Governments. Note
1.-Period of
deputation
including period of
deputation in
another ex-cadre
post held
immediately
preceding this
appointment in
the same or other
Organisation or
Department of the
Central
Government shall
ordinarily not
exceed five
years. Note 2.-The
maximum age
limit for
appointment on
deputation shall
be not exceeding
fifty six years as on
the closing date of
receipt of
application. For
Ex-serviceman:
The armed forces
personnel due to
retire or who are
to be transferred
to reserve within a
period of one year
and having the
requisite
qualifications and

experiences can
also be considered
for appointment of
such persons.

13 14

The Departmental
Promotion Committee
consisting

of:(i)Controller of
Certifying

Authorities/Additional
Secretary, Department
of Information
Technology. -

Chairman(ii) Director
General (Indian

Computer Emergency Not
Response Team) or applicable
Equivalent.

-Member(iii) An officer
of the level of Joint
Secretary to the
Government of India or
Equivalent from

Department
Information

Technology/Other

Ministry/Department

-Member:- Member

|||||||

1	2	3	4	5	6	7
(7) Director (Finance and Administration)	*1(2009)*Subject to variation dependent on workload	Equivalent to Group `A` post in Central Government	PB-4 Rs.37,400-67,000 with Grade Pay of Rs.8,700	Not applicable	Not applicable	Not applicable
8	9	10	11			
Not applicable	Not applicable	Not applicable	By deputation or transfer(absorption)			

12

Deputation: Officers of the Central Government or State

13

The Departmental Promotion

Government or public sector undertaking or autonomous bodies(i) holding analogous post on regular basis in the parent cadre or department; or(ii) Deputy Secretaries or Joint Directors with five years service in the grade rendered after appointment thereto on regular basis in the Pay Band (PB-3) of Rs.15,600-39,100+ Rs.7,600 Grade payNote 1.-Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organization or department of the central Government shall ordinarily not exceed five yearsNote 2.-The maximum age limit for appointment on deputation shall not be exceeding fifty six years as on the closing date of receipt of applications

committee consisting of: Not applicable1. Controller of Certifying Authorities - Chairman2. Director General, (Indian Computer Emergency Response Team)- Member3. Joint secretary to the Government of India or Equivalent from Department of Information Technology/other Ministry/Department.- Member

1	2	3	4	5	6	7
(8)	5*(2009)*Subject to variation dependent on workload	Equivalent to Group `A` post in Central Government	PB-3 Rs.15,600,39,100+ Rs.7,600 Grade pay	Not applicable	Not applicable	Upto 40 years (relax able for Government servants, Scheduled Caste/Schedule Tribe/ Other Backward Classes in accordance with the instructions or orders issued by the Central Government from time to time in this regard). Note.-The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not closing date prescribed for those in Assam, Meghalaya,

Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaur and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, the Union territory of Andaman and Nicobar Islands or the Union territory of Lakshadweep.

8	9	10	11
Bachelor's degree in Engineering or Technology from a recognized University with atleast 60 percentage marks in aggregate; or(ii) M.Sc. in Physics or Applied Physics or Electronics or Applied Electronics or Radio Physics and Electronics or any other related specialization and or discipline at least 60 percentage marks in aggregate; or(iii) MCA with at least 60 percentage marks in aggregate.Desirable Qualification: Master's Degree in Science or Technology; or Ph.D from a recognised University.Experience.-Three years for candidates holding Doctorate, five years for candidates holding Master's Degree and eight years for candidates holding Bachelor's Degree with experience in the field of Information Technology related areas, specifically in design, development, implementation or policy formulation of systems in one or more of the following areas:-E-commerce solutions.-Security in E -commerce applications incorporating network security, secure-web services, client browser interface.-Knowledge of public key cryptography	Not applicable	One year for direct recruits	By deputation/absorption failing which by direct recruitment.

including authentication through digital signatures.-Knowledge of networking and internet technologies including knowledge of International Telecommunication Union (ITU) standards.Note.-Whoever does not have the working knowledge of Hindi, he or she is required to acquire the same during his or her probation period of one year.

12

13

14

Deputation: Officers of the Central Government or State Government or public sector undertaking or autonomous bodies,- (a)(i) holding analogous post on regular basis in the parent cadre or department; or(ii) with five years service in the grade rendered after appointment thereto on regular basis in the Pay Band (PB-3) of Rs. 15,600-39,100 + Rs. 6,600 Grade Pay or equivalent; and(b) Possessing qualifications and experience prescribed for direct recruitment under column 8.Note 1.-Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organisation or department of the Central Government shall ordinarily not exceed five years.Note 2.-The maximum age limit for appointment on deputation shall not be, exceeding fifty six years as on the closing date of receipt of applications.For Ex-Serviceman:The armed forces personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite qualifications and experiences can also be considered for appointment of such persons.

The Departmental Promotion Committee consisting of:1 Controller of Certifying Authorities - Chairman2.Deputy Controllery (Technology) - Member3.Scientist `G` from applicable Department of Information Technology/other Ministry/Department-Member

1	2	3	4	5	6	7
(9)	3*(2009)*Subject to variation dependent on workload	Equivalent post in Central Government	PB-3 Rs.15,600,39,100+Rs.5,400 Grade pay	Not applicable	Not applicable	Upto 30 years (relaxable for Government servants, Scheduled Caste/Scheduled Tribe/Other Backward Classes in accordance with the instructions or orders issued

by the Central Government from time to time in this regard). Note.-The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, the Union territory of Andaman and Nicobar Islands or the Union territory of Lakshadweep)

8

Bachelor's degree in Engineering or Technology from a recognised University with at least 60 percentage marks in aggregate; or(ii) M.Sc. in Physics or Applied Physics or Electronics or

9

Not applicable

10

One year for direct recruits

11

By deputation/absorption failing which by direct recruitment

Applied Electronics or Radio Physics and Electronics or any other related specialization and or discipline at least 60 percentage marks in aggregate; or(iii) MCA with at least 60 percentage marks in aggregate. Desirable Qualification: Master's Degree in Science or Technology; or Ph.D. Note.-Whoever does not have the working knowledge of Hindi, he or she is required to acquire the same during his or her probation period of one year.

12

13

14

Deputation: Officers of the Central Government or State Government or public sector undertaking or autonomous bodies, -(a)(i) holding analogous post on regular basis in the parent cadre or department; or(ii) with three years service in the grade rendered after appointment thereto on regular basis in the Pay Band (PB-2) of Rs. 9,300-34,800 + Rs. 4,600 Grade Pay or(iii) with eight years regular service in the Pay Band (PB-2) of Rs. 9,300-34,800 + Rs. 4,600. Grade Pay. (b) Possessing qualifications and experience prescribed for direct recruitment under column 8. Note 1.-Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organisation or department of the Central Government shall ordinarily not exceed five years. Note 2.-The maximum age limit for appointment on deputation shall not be, exceeding fifty six years as on the closing date of receipt of applications. For Ex-Serviceman: The armed forces personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite qualifications and experiences can also be considered for appointment of such persons.

The Departmental Promotion Committee consisting of: 1. Controller of Certifying Authorities -Chairman 2. Assistant Controly (Technology)- Member 3. Scientist 'F' from Department of Information Technology/other Ministry/Department -Member

Not applicable

1

2

3

4

5

6

7

8

(10)	*4(2009)*Subject to variation dependent on workload	Equivalent to Group 'B' PB-2 post in Central Government	Rs. 9,300-34,800 + Rs. 4,800 Grade pay	Not applicable	Not applicable	Not applicable	Not applicable
------	---	---	--	----------------	----------------	----------------	----------------

10

11

12

Not applicable Deputation/absorption Deputation: Officers of the Central Government or State Government or public sector undertaking or autonomous

bodies,-(i) holding analogous post on regular basis in the parent cadre or department; or(ii) with six years service in the grade of Stenographer Grade `C` or Personal Assistants or equivalent in the Pay Band (PB-2) of Rs. 9,300-34,800 + Rs. 4,200 Grade Pay.Note 1.-Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organisation or department of the Central Government shall ordinarily not exceed five years.Note 2.-The maximum age limit for appointment on deputation shall not be exceeding fifty six years as on the closing date of receipt of applications

13

14

The Departmental Promotion Committee consisting of:1.Additional Secretary/Joint Secretary (Personnel), Department of Information Technology -Chairman2 Director (Admin and Finance) Controller of Certifying Authorities. - Member3. Deputy Secretary to the Government of India or equivalent from Department of Information Technology/other Ministry/Department - Member

Not applicable

1	2	3	4	5	6	7	8
(11) Personal Assistant	*6(2009)*Subject to variation dependent on workload	Equivalent to Group `B` post in Central Government	PB-2 Rs.9,300-34,800+Rs.4,200 Grade pay	Not applicable	Not applicable	Not applicable	Not applicable

10

11

12

Not applicable

Deputation/absorption

Deputation: Officers of the Central Government or State Government or public sector undertaking or autonomous bodies,-(a)(i) holding analogous post on regular basis in the parent cadre or department; or(ii) with ten years regular service in the grade of Stenographer Grade `D` in the Pay Band (PB-1) of Rs. 5,200-20,200 + Rs. 2,400 Grade Pay.(b) Knowledge of computer operation such as usage and operations of PC word processing, internet and e-mailingNote 1.-Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organisation or department of the Central Government shall ordinarily not exceed five years.Note 2.-The maximum age limit for appointment on deputation shall not be, exceeding fifty six years as on the closing date of receipt of applications

13

14

The Departmental Promotion Committee consisting of:1 Director (Admin and Finance) Controller of Certifying Authorities.- Chariman2. Joint Secretary (Personnel), Department of Information Technology.-Member3. Deputy Secretary to the

Not applicable

Government of India or equivalent from Department of Information Technology/other Ministry/Department. - Member

1	2	3	4	5	6	7	8
(12)	*2(2009)* Subject to variation dependent on workload	Subject Equivalent to Group `B` post in Central Government	PB-2 Rs.9,300-34,800+Rs.4,200 Grade pay	Not applicable	Not applicable	Not applicable	Not applicable

10

11

12

Not applicable

By Deputation/absorption

Deputation: Officers of the Central Government or State Government or public sector undertaking or autonomous bodies,-(a)(i) holding analogous post on regular basis in the parent cadre or department; or(ii) with ten years regular service in the grade of Upper Division Clerk in the in the Pay Band (PB-1) of Rs. 5,200-20,200 + Rs. 2,400 Grade Pay.Note 1.-Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organisation or department of the Central Government shall ordinarily not exceed five years.Note 2.-The maximum age limit for appointment on deputation shall not be, exceeding fifty six years as on the closing date of receipt of applications

13

The Departmental Promotion Committee consisting of:1 Director(Admin and Finance) Controller of Certifying Authorities.- Chariman2. Joint Secretary (Personnel), Department of Information Technology.-Member3. Deputy Secretary to the Government of India or equivalent from Department of Information Technology/other Ministry/Department. - Member

14

Not applicable

1	2	3	4	5	6	7
(13)	*3(2009)* Subject to variation dependent on workload	Subject Equivalent to Group `C` post in Central Government	PB-1 Rs.5,200-20,200+Rs.2,400 Grade pay	Not applicable	Not applicable	Between 18-27 years. Relaxation for Government servants, Scheduled Caste/Scheduled Tribe/Other Backward Classes in accordance with the instructions or orders issued by the Central

Government
from time to time
in this regard.

10	11	12
Two years for direct recruits	Deputation/Absorption failing which by direct recruitment	<p>Deputation: Officers of the Central Government or State Government or public sector undertaking or autonomous bodies,-(a)(i) holding analogous post on regular basis in the parent cadre or department; or(ii) Lower Division Clerks in the Pay Band (PB-1) of Rs. 5,200-20,200 + Rs. 1,900 Grade Pay with eight years regular service and possessing speed in shorthand 80 w.p.m and 40 w.p.m in typewriting.(b) Knowledge of computer operation such as usage and operations of PC word processing, internet and e-mailing</p> <p>Note 1.-Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organisation or department of the Central Government shall ordinarily not exceed five years.Note 2.-The maximum age limit for appointment on deputation shall not be, exceeding fifty six years as on the closing date of receipt of applications</p>
13		14
		<p>The Departmental Promotion Committee consisting of:1 Director (Admin and Finance) Controller of Certifying Authorities.- Chairman2. Joint Secretary (Personnel), /Deputy Director (Personnel) from Department of Information Technology.- Member3. Deputy Secretary to the Government of India or equivalent from Department of Information Technology/other Ministry/Department. - Member.</p>
		Not applicable