

# Statutes of The Tamil Nadu Agricultural University

TAMILNADU

India

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## STATUTES-OF-THE-TAMIL-NADU-AGRICULTURAL-UNIVERSITY of 1800

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Statutes of The Tamil Nadu Agricultural University In exercise of the powers conferred by clause (q) of section 36/ read with subsection (4) of section 48 of the Tamil Nadu Agricultural University Act, 1971 (Tamil Nadu Act 8 of 1971), the first Vice-Chancellor of the Tamil Nadu Agricultural University hereby makes the following Statutes of the Tamil Nadu Agricultural University, with the approval of the Chancellor, namely:-

## Chapter I

### General

#### 1. Short title and commencement.

(1) These Statutes shall be called the Statutes of the Tamil Nadu Agricultural University. (2) They shall come into force from the date of publication of the Statutes in the Tamil Nadu Government Gazette.

#### 2. Definitions.

- In these Statutes, unless the context otherwise requires, -(a) "Act" means the Tamil Nadu Agricultural University Act, 1971 (Tamil Nadu Act 8 of 1971); (b) "Clause" means a sub-division of the Statutes; and (c) "Section" means a section of Act; (d) All other words and expressions used, but not defined in these Statutes shall have the meanings, respectively, assigned to them in the Act.

## **Chapter II**

### **Authorities of the University**

#### **3. Board of Management.**

(1) Subject to the provision of section 19 of the Act, the Board shall exercise the following powers:-(a) approve the institution of all the technical posts of the University, on the recommendation of the Academic Council; (b) create technical and non-technical posts with a minimum basic pay of Rs. 500 and more, not covered under sub-section (e) of section 23 of the Act and abolish or retrench such posts on the recommendation of the Vice-Chancellor. (2) The Board shall normally meet at its main campus at Coimbatore or at its other campuses as decided by the Vice-Chancellor in consultation with the Board. (3) Six members of the Board shall form the quorum. In case, there is no quorum in a meeting, a second meeting shall be convened by giving 15 days notice in advance and no quorum is required for such a meeting. (4) The official Members of the Board shall draw daily and travelling allowances as per the Rules governing them in their parent body. Other members of the Board shall be paid daily and travelling allowances on par with Grade I Officers of the State Government or at the rates, admissible under rules governed in their parent body. (5) The proceedings of the Board shall be recorded by the Registrar and within seven days after the meeting shall be circulated among its members after approval by the Vice-Chancellor or the Presiding, as the case may be.

#### **4. Academic Council.**

(1) In addition to the powers and duties mentioned in the Act, the Academic Council shall have the following powers:-(a) to make recommendations to the Board to conduct convocations for the conferment of degrees; (b) to make recommendations to the Board for the conferment of Honorary degree of Doctor of Science and other academic distinctions; (c) to make recommendations for the creation of additional faculties when found necessary, for the approval of the Board; (d) to make recommendations to the Vice-Chancellor to modify the Regulations regarding admission of students into the University: Provided that the modifications are made in conformity with the rules and regulations of the Government that are already in force and that may be issued, from time to time, in this regard; (e) to make recommendations for the approval of the Vice-Chancellor regarding the fixation, payment and receipt of fees and penalty for non-payment in time by the Students of the University; (f) to constitute committees for the institution of scholarships, fellowships, studentships, medals, prizes, grants-in-aid, etc., and to formulate rules for such awards, from time to time. (2) The Academic Council shall meet at least once in six months. One-third of the members of the council shall form the quorum. In case, there is no quorum in a meeting, a second meeting shall be convened by giving 15 days notice and no quorum is required for such a meeting. (3) In the absence of the Vice-Chancellor, the Academic Council may elect one of the members present as the Chairman for that meeting. (4) All questions at any meeting of the Academic Council shall be decided by a majority of votes of the members present and voting, and in the case of an equality of votes, the Vice-Chancellor or the members presiding, as the case may be, shall have and exercise a second or casting vote. (5) The proceedings of the Academic Council shall be recorded by the Registrar and

circulated among the members after approval by the Vice-Chancellor, or the Presiding Officer, as the case may be.

## **5. Boards of Studies.**

(1) Each Faculty shall have a Board of Studies with the following members:-(i) Dean of the Faculty; (ii) Other Deans within the Faculty; (iii) Heads of Departments of the concerned Faculty; (iv) All the Professors of the Faculty; (v) Two elected representatives each from among Associate Professors, Assistant Professors and Instructors; (vi) Two experts in the concerned subjects from outside the University to be nominated by the Vice-Chancellor; and (vii) One or more Deans of other Faculties of the University, nominated by the Vice-Chancellor. The term of the elected members and the outside experts shall be for three years with provision for another term. The Dean of the Faculty concerned shall be the Chairman of the Board of Studies. (2) It shall be the duty of the Board of Studies-(a) to propose to the Academic Council, courses of study for the various programmes of instructions offered in the respective Faculty of the University; and (b) to propose to the Academic Council, the curricular of the University and advise the Council in regard to all questions referred to it regarding the syllabi for various under graduate and post graduate programmes; and all other functions referred to it by the Academic Council. (3) The Board of Studies shall exercise such other powers and perform such other duties as directed by the Academic Council.

## **6. Boards of Examinations.**

(1) In accordance with section 17 of the Act, there shall be an authority of Board of Examinations. The Board of Examinations shall have the following members:-(i) Vice-Chancellor; (ii) Deans of Colleges; (iii) Deans of Faculties; and (iv) Registrar. The Vice-Chancellor shall be the Chairman and the Registrar shall be the Secretary of the Board of Examinations. (2) The duties of the Board of Examinations shall be-(a) to organise and supervise the conduct of the University Examinations; (b) to appoint internal and external examiners where necessary; (c) to review and moderate result where necessary, as per the rules prescribed, from time to time, for the purpose; and (d) to provisionally declare the results of the University examinations and to recommend to the Board of Management for their approval of the award of degrees of the University.

## **Chapter III**

### **Officers of The University**

#### **7. Vice-Chancellor.**

(1) (a) The Vice-Chancellor shall be paid a salary of Rs. 2,009 per mensem, excluding allowances. (b) The Vice-Chancellor shall be provided with a car or in lieu thereof an allowance of Rs. 250 per mensem. He shall also be provided with rent free furnished quarters. (c) The Vice-Chancellor shall be entitled to travelling allowances as applicable to the Grade I Officers of the Tamil Nadu Government, for halts and travel in connection with the University business, and for reimbursement of other incidental expenses. The Vice-Chancellor shall be paid fifty per cent additional incidental

charges and daily allowance than that of the Grade I Officers of the Tamil Nadu Government for halts and travels in connection with the University business.(d)The Vice-Chancellor shall be entitled to 15 days of casual leave in a calendar year and leave on full pay for one-eleventh of the period spent on duty, if re-appointed for a further term he shall be entitled.(e)The Vice-Chancellor shall be entitled to medical concessions as prescribed in the Regulations; and(f)The Vice-Chancellor may be deputed by the Board on University business or at the request of the Government on Government business or in the public interest to any part of India or outside India. The period of deputation outside the University shall not exceed three months. The Board shall be competent to make the requisite arrangements for exercising the powers and performing the duties of the Vice-Chancellor during the period of deputation, provided that the arrangements made shall be such as not to entail any additional expenditure to the University.(2)In addition to the powers and duties mentioned in section 12 of the Act, the Vice-Chancellor shall exercise the following powers and privileges:- (a) notwithstanding the provision in sub-section (e) of section 23 of the Act, to sanction the creation of all technical and non-technical posts with a basic pay of not more than Rs. 500 per month; (b) to create and/ or fill temporary posts of all categories (with a basic pay of not more than Rs. 500) for a period not exceeding six months; (c) to abolish or retrench such posts which are considered superfluous in the University, subject to the protection given to the individuals in such posts under section 42 of the Act; (d) to transfer personnel from one post to another in the interest of the University without affecting their emoluments and service conditions; (e) to constitute such ad-hoc committees, subject to the approval of the Board for the purpose of admitting students into the University; selecting certain categories of staff as detailed in the Regulations; for conducting enquiries into the affairs of the University and for such other purposes; (f) to approve the selection of staff of the University as per the Regulations, and (g) to suspend and/ or punish any employee as per the Regulations of the University, and to punish and/ or dismiss any students as per the rules of the University.

## **8. Registrar.**

(1)The Registrar shall be responsible to the Vice-Chancellor in the exercise of the powers and duties prescribed to him in the Act and shall exercise such other additional power and duties delegated to him by the Vice-Chancellor with prior approval of the Board.(2)The Registrar-(a)shall be responsible for the custody of the records and the common seal of the University;(b)shall be responsible for admission of students, for the maintenance of permanent records of each student including his academic accomplishments, conducts, etc.;(c)shall be responsible for the maintenance of a register of all degrees and diplomas conferred by the University, and a register of graduates and other information as deemed necessary;(d)shall make arrangements as prescribed for the conduct of examinations and for the due execution of all process connected therewith;(e)shall be responsible for making the required arrangements for the recruitment and appointment of staff and service personnel of all ranks and salary scales in the manner prescribed;(f)shall be responsible for the maintenance of the service and leave records of the personnel in accordance with the Regulations; and(g)shall grant such leave as permissible to the officers and other employees of the University as per the powers delegated by the Vice-Chancellor.(3)The term of office of the Registrar shall be for not more than five years, and shall be eligible for re-appointment for another term.(4)The qualifications, salary and service conditions of the Registrar shall be as prescribed by the

Vice-Chancellor with the approval of the Board.

## **9. Comptroller.**

(1) In addition to the duties mentioned in the Act, the Comptroller shall perform the following duties:-(a) shall collect income and fees, disburse payments and be responsible for the day-to-day financial transactions of the University and for the proper accounting thereof, and all incidental matters including correspondence relating thereto; (b) shall sign all contracts made on behalf of the University and exercise such other powers as prescribed by the Act, Statutes and Regulations pertaining to accounts and finances of the University for which he shall be directly responsible to the Vice-Chancellor; (c) shall prepare before 1st February the annual financial estimates for the ensuing year; and (d) shall perform such other duties as may be prescribed or required by the Vice-Chancellor to be carried out. (2) The qualifications, salary and service conditions of the Comptroller shall be as prescribed by the Vice-Chancellor with the approval of the Board.

## **10. Dean of Faculty.**

(1) The Dean of the Faculty-(a) shall be the Head of the Faculty, responsible to the Vice-Chancellor for its academic activities; (b) shall be responsible for the due observance of the Statutes and other Regulations relating to the Faculty; (c) shall formulate and present policies to the Board of Studies for its consideration on matters relating to the Faculty; and (d) shall preside over meeting of the Board of Studies of the Faculty. (2) The Dean for each Faculty shall be appointed in the following manners:-Wherever there is only one Dean in a Faculty, he shall automatically be the Dean of the Faculty, the Deanship of the Faculty shall rotate once in two years in order of seniority.

## **11. Dean of College.**

(1) In addition to the duties mentioned in section 15 of the Act, the Dean shall have the following duties:-(a) shall be responsible for the due observance of the Statutes and Regulations relating to the college; (b) shall supervise the registration and progress of the students in the college; (c) shall formulate and present policies on academic matters pertaining to the college to the Board of Studies for its consideration; (d) shall be responsible for the proper teaching of courses and for the conduct of research and extension education in various departments of the college and for the administration of the research station attached to the College; (e) shall be responsible to the Vice-Chancellor for the use and maintenance, of lands, buildings, laboratories, libraries and such other properties of the College and the Research station attached to the college; (f) shall be responsible for procurement of stores, equipments and such other items as are necessary for the college; (g) shall be responsible for performing such other duties as directed by the Vice-Chancellor; and (h) shall be responsible for the maintenance and functioning of the hostels and other facilities connected with residential teaching. (2) In the absence of the Dean on earned leave, etc., a Head of the Department nominated by the Vice-Chancellor shall act as the Dean. (3) The qualifications, salary and service conditions of the Dean shall be as prescribed by the Vice-Chancellor with the approval of the Board.

## **12. Director of Research.**

(1) In addition to the duties mentioned in section 16 of the Act, the Director of Research shall have the following duties:-(a) shall be responsible to the Vice-Chancellor in the exercise of the powers and duties prescribed in the Act and to exercise such other additional powers and duties delegated to him by the Vice-Chancellor; (b) shall be the co-ordinator for all the research activities of the University; (c) shall be the controlling officer of the Research Stations located outside the College Campuses; (d) shall work in close consultation with the Deans of Colleges and the Director of Extension Education in formulating research policies and programmes of the University; (e) shall be Member-Secretary of the Research Council and shall formulate and present research policies and projects to the Research Council for its consideration; (f) shall, prepare, in consultation with the Heads of Departments, the budgetary needs of different research stations of the University excluding those attached to the colleges; and (g) shall cause to publish research bulletins, circulars and articles in scientific journals which summarize practical research findings of the works carried out in the University. (2) The qualifications, salary and service conditions of the Director of Research shall be as prescribed by the Vice-Chancellor with the approval of the Board.

## **13. Director of Extension Education.**

(1) In addition to the duties mentioned in section 16 of the Act, the Director of Extension Education shall have the following duties:-(a) shall be responsible to the Vice-Chancellor in the Extension Education Programme of the University as per the provisions in sub-section (3) of section 16 and section 27 of the Act; (b) shall be the Member-Secretary of the Extension Education Council and formulate and present to the Extension Council policies and programmes of extension education activities of the University; (c) shall supervise and control the extension education activities of the University; (d) shall be in close consultation with the concerned Government Departments and be responsible to provide them with the improved research findings of the University and shall further, in consultation with the concerned Government Departments, cause to publish extension bulletins, circulars, news articles and press releases which summarize important research findings of benefit to the farming community; and (e) shall exercise such powers and perform such duties as may be directed by the Vice-Chancellor. (2) The qualifications, salary and service conditions of the Director of Extension Education shall be as prescribed by the Vice-Chancellor with the approval of the Board.

## **14. Estate Officer.**

(1) Under sub-section (9) of section 8 of the Act, the Estate Officer shall be an officer of the University and he shall be directly responsible to the Vice-Chancellor in carrying out his duties and responsibilities mentioned in these Statutes and Regulations. (2) The Estate Officer shall be a whole-time salaried officer of the University and shall be appointed by the Vice-Chancellor with the approval of the Board on such terms and conditions as prescribed in the Regulations. (3) Estate Officer shall-(a) maintain buildings and other physical facilities of the University and provide for protection against theft, fire and other dangers; (b) supervise the supply of electricity, water, telephone and other services and the operation and maintenance of the University vehicles; (c) direct operations providing for cleanliness, sanitary, gardening and aesthetic conditions of the

University;(d)provide for the installation, use and maintenance of University equipment, in cooperation with other officers of the University;(e)plan and direct the construction and/ or alteration of University buildings and grounds as ordered by the Vice-Chancellor; and(f)perform such other duties as may be directed by the Vice-Chancellor for the proper functioning of the physical facilities of the University.(4)The qualifications, salary and service conditions of the Estate Officer shall be as prescribed by the Vice-Chancellor, with the approval of the Board.

## **Chapter IV**

### **Academic Activities of the University**

#### **15. Faculties and their functions.**

(1)With reference to sub-section (1) of section 24 and sub-section (j) and (1) of section 36 of the Act, the following shall be the Faculties of the University:-(i)Agriculture;(ii)Basic Sciences and Humanities;(iii)Agriculture Engineering;(iv)Veterinary and Animal Sciences;(v)Home Science;(vi)Forestry; and(vii)Fisheries.(2)Additional Faculties shall be created as and when found necessary with the approval of the Academic Council and the Board.(3)The Dean of the respective Faculty shall be responsible to the Vice-Chancellor for the various academic activities of the Faculty.(4)Each Faculty shall consist of Departments which shall undertake teaching, research and extension education and recommended by the Academic Council, Research Council and Extension Education Council.(5)The courses and subjects of study under each of the Faculty shall be as prescribed, from time to time, by the Academic Council in consultation with the Board of Studies of the respective Faculty.

#### **16. Departments.**

- Different Departments of the Faculty shall be recognised and the Head of Department appointed by the Vice-Chancellor. The Department shall be the primary unit of administration for the purpose of Education, Research, and where necessary, Extension Education in the particular field of knowledge.

#### **17. Heads of Departments.**

- The Head of Department shall be a person of the rank of a Professor or an Associate Professor, to be appointed by the Vice-Chancellor. Where there are more than one Professor or Associate Professor in the Department, the Vice-Chancellor shall appoint the Head of the Department on a rotational basis.

#### **18. Functions of the Heads of Department.**

- The Head of each Department-(a)shall be responsible to the Dean of the College for administrative, academic and all other activities of the Department;(b)shall report on the teaching, research and

extension education works of the Department to the Dean of the College;(c)shall have general supervision of the work of students in the Department;(d)shall prepare in time the Departmental Budget;(e)shall be responsible for distribution and expenditure of Departmental funds and for the care of Departmental property; and(f)shall carry out any other functions as may be directed by the Dean and the Vice-Chancellor.

## **19. Admissions to the University.**

(1)Students shall be admitted to the University in accordance with the Regulations approved by the Academic Council. Any modifications to the Regulations shall be made by the Vice-Chancellor on the recommendation of the Academic Council in consonance with the rules of the Government that are in force and that may be issued, from time to time, by the Government in this regard.(2)The number of students to be admitted will be decided by the Board on the recommendation of the Academic council.

## **20. Courses of study.**

- The University shall offer the courses leading to the following undergraduate and post-graduate degree:-Bachelor of Science in Agriculture.Bachelor of Science in Horticulture.Bachelor of Veterinary Science.Bachelor of Animal Science.Bachelor of Dairy Science.Bachelor of Fisheries Science.Bachelor of Engineering (Agriculture).Bachelor of Home Science.Master of Science in Agriculture.Master of Science in Horticulture.Master of Veterinary Science.Master of Animal Science.Master of Dairy Science.Master of Fisheries Science.Master of Engineering (Agriculture).Master of Home Science.Master of Science (Food Technology).Master of Science (Microbiology).Master of Science (Bio-Chemistry).Master of Science (Biology).Doctor of Philosophy.These and other additional degrees, diplomas and certificate courses shall be offered by the University as decided, from time to time, by the Academic Council.The detailed rules for admission of students, on the courses and curricula, the method of examination and award of degree shall be as prescribed by the Academic Council, on the recommendation of the Board of Studies.

## **21. System of instructions.**

- The system of instructions shall be as prescribed by the Board.

## **22. Student fees and other charges.**

(1)The fixation, payment and receipt of the University fees shall be determined by the Board on the recommendation of the Academic Council.(2)The University fees, other than the hostel fees, shall be classified in the following main categories:-(i)Admission fee;(ii)Tuition fee;(iii)Laboratory fee;(iv)Library fee;(v)Medical fee;(vi)Examination fee;(vii)University Registration fee;(viii)Contributions to such educational social and recreational funds as may be prescribed; and(ix)Any other fees prescribed, from time to time.(3)The amount chargeable under each category or any modification in such fees at various level of academic pursuit, as well as the terms of payment



and the provision of penalties for non-payment shall be determined by the Board on the recommendations of the Academic Council.

### **23. Scholarships and Fellowships.**

(1) Appropriate Committees shall be constituted by the Academic Council for the institution of Scholarships, Fellowships, Studentships, Medals, Prizes and the like. (2) The award of the Scholarships, Fellowships, etc., mentioned in clause (1) above and also the grants-in aid, loans, etc., shall be as per rules formulated, from time to time, by the Academic Council. (3) Funds and endowments for the existing scholarships, fellowships, prizes, medals, etc., administered either by the Government or by the Government Departments shall be placed at the disposal of the University and shall be granted by the University as per the existing rules, which may be modified as and when found necessary.

### **24. Convocation.**

- Convocation shall be held by the University for the conferment of Degrees, Diplomas and other academic distinctions, as per the recommendations of the Academic Council and approved by the Board. The degree shall be conferred either in person or in absentia. The procedure for admission to the convocation and in respect of the conduct and proceedings of the Convocation shall be as prescribed in the Regulations.

### **25. Award of Degrees and Diplomas.**

- The Academic Council shall recommend to the Board the award of Degrees, Diplomas and other Academic Distinctions, the procedure for which shall be as approved, from time to time, by the Academic Council.

### **26. Honorary Degree and other Academic Distinctions.**

(1) The Honorary Degree of Doctor of Science shall be conferred upon a person on the ground that he is by reason of eminent position and attainments or by virtue of his contribution to learning or eminent services to the cause of Agricultural Education, Research and Development, a fit and proper person to receive such a Degree. (2) The Board shall, subject to prior approval by the Chancellor, have powers to confer the Honorary Degrees and other academic distinctions, on the recommendations of the Academic Council, with at least a two-third majority of the members present at the meeting. (3) All proposals for the conferment of the Honorary Degree and other academic distinctions shall be made by a Committee consisting of the Vice-Chancellor and the Deans which shall be placed before the Academic Council and the Board for recommendation before submission to the Chancellor for approval. (4) The Honorary Degree shall be conferred at a convocation, or at a special convocation, and may be taken in person or in absentia. (5) The presentation of persons at the Convocation on whom the Honorary Degree is to be conferred shall be made by the Vice-Chancellor, or by a person nominated by the Vice-Chancellor.

## **27. Recognition of Institution.**

- The University may recognise certain institutions which are located within the State of Tamil Nadu or outside for purposes of collaboration in teaching and research. Agreements for such collaborative work may also be entered into with sister Universities within the State. For this purpose, the Vice-Chancellor may recognise the institutions on specific recommendations of the Academic Council or the Research Council, as the case may be.

## **28. University Library.**

- There shall be a Central University Library at the main campus of the University at Coimbatore. There shall also be branch libraries at the other academic campuses and Research Stations of the University. The University Library shall be headed by the University Librarian who shall be responsible to the Vice-Chancellor for proper maintenance and running of the University Library and its branches. The detailed procedures for acquisition of books, periodicals and other publications and for loaning them to the members shall be as approved by the Vice-Chancellor.

## **Chapter V**

## **Research and Extension Education Organisations**

## **29. Research Council.**

(1) The Research Council shall be the policy making body on research in the Faculties and Research Stations of the University. The constitution of the Research Council shall be as follows:-(i) Vice-Chancellor; (ii) Registrar; (iii) Deans of Colleges; (iv) Director of Extension Education; (v) Director of Agriculture or his/her nominee; (vi) Director of Animal Husbandry or his/her nominee; (vii) Director of Fisheries or his/her nominee; (viii) Chief Conservator of Forests or his/her nominee; (ix) Five members nominated by the Vice-Chancellor in rotation from among the Heads of Departments from different disciplines of the University; (x) Five experts to represent different disciplines from outside the University, nominated by the Pro-Chancellor on the recommendation of the Vice-Chancellor; (xi) Director of Research - Member Secretary. (2) The Vice-Chancellor shall be the Chairman and the Director of Research shall be the Secretary to the Research Council. (3) The Director of Research shall be the co-ordinator for the research activities of the University and Controlling Officer of the Research Stations located outside the college campuses and the Deans of the colleges shall be responsible for conduct of research in the various departments and research stations located in the college campuses. (4) The term of office of the nominated member shall be three years and may be extended by another term by the Vice-Chancellor in respect of item (ix) and with the approval of the Pro-Chancellor in respect of item (x). (5) The Research Council shall meet at least once in six months.

### **30. Extension Education Council.**

(1)The Extension Education Council shall formulate the policies and broad outlines of Extension Education activities to be carried out by the University in co-operation with the concerned Government Departments.(2)The Constitution of the Extension Education Council shall be as follows:-(i)Vice-Chancellor;(ii)Registrar;(iii)Deans of Colleges;(iv)Director of Research;(v)Director of Agriculture or his/her nominee;(vi)Director of Fisheries or his/her nominee;(vii)Director of Animal Husbandry or his/her nominee;(viii)Chief Conservator of Forests or his/her nominee;(ix)Five experts from outside the University nominated by the Pro-Chancellor on the recommendations of the Vice-Chancellor;(x)Professors of Extension Education in the Colleges; and(xi)Director of Extension Education-Member-Secretary.(3)The Vice-Chancellor shall be the Chairman and the Director of Extension Education shall be the Secretary to the Extension Education Council.(4)The term of office of the nominated members shall be three years and may be extended by another term by the Vice-Chancellor with the approval of the Pro-Chancellor.(5)The Extension Education Council shall meet at least once a year to approve the programme of activity and to review the working of the Extension Wings of the University.

## **Chapter VI**

### **Funds and Accounts**

#### **31. Chairman of the Finance Committee.**

- The Vice-Chancellor shall be the Chairman of the Finance Committee. In the absence of the Vice-Chancellor any member chosen by the members present shall preside at the meeting of the Committee.

#### **32. Management of Funds.**

- The management of funds and moneys of the University shall be through such regulations and rules prescribed, from time to time, by the University.

#### **33. Other Fund.**

- Other funds as per section 29 of the Act shall include donations from non-Governmental agencies such as private trusts and individual donations to the University for specific or general purposes. They may be accepted by the University as per the conditions laid down, from time to time, by the Board.

#### **34. Publication of audited accounts.**

- The audited accounts of the University as per details given under section 33 of the Act, shall be published in the name of the Comptroller, with the authority of the approved auditors.

## **Chapter VII**

### **Conditions of Service and Recruitment**

#### **35. Continuance of transferred employees and recruitment of University employees.**

- Notwithstanding the provisions under section 42 of the Act-(a)such of the posts which remain or fall vacant or are created by the University after the notified date, shall be filled in through direct' recruitment or by transfer from one post to another:Provided that, all the vacancies existing and that may arise till the date to be specified by Government with reference to clause (a) of sub-section (1) of section 42 of the Act, will be filled up only with the Government employees. In cases of doubt, the decision of the Board will be final;(b)The procedure to be adopted for recruitment of officers, and other employees for appointments to the posts of the University shall be as prescribed, from time to time, in the regulations;(c)Such employees, who are transferred to the University from the State Government and who opt to work in the University shall be governed by the service conditions as applicable to the State Government employees, provided all the employees who have been working in the University from the appointed date as well as the other research personal working outside the University and are on deputation are given an opportunity for exercising their option as to whether they are willing to serve in the University;(d)In case more number of employees exercise their option either to serve in the University or in the department than the sanctioned number of posts, the absorption will be effected in the order of seniority of the employees in the respective category as and when vacancies arise either in the University or in the Department, as the case may be.

#### **36. Service on deputation.**

(a)The State, Central, Semi and Quasi-Government employees may be taken on deputation into the University service and service conditions of such persons shall be the same as that of the University employees. The leave salary and pension and/ or provident fund contributions of such employees shall be paid, if necessary, by the University to the parent body.(b)University employees may be permitted to take up temporary appointment in the State or Central Government Departments or under any other authorised agencies and such employees shall be considered as on deputation. The leave salary and pension and/ or provident fund contributions of such employee shall be contributed either by the employee or the employer, as the case may be. The period of such deputation shall not ordinarily exceed two years and in any case five years.

#### **37. Service conditions, gratuity, insurance and provident fund.**

- Subject to provisions under sections 35 and 38(l)(a) and (b) of the Act, the service conditions including gratuity, insurance, provident fund, medical facilities, loans and advances for the employees of the University shall be as prescribed in the regulations of the University.

## **Chapter VIII**

### **Miscellaneous**

#### **38. Travelling and daily allowances to non-officials.**

- The travelling and daily allowances of the non-official members other than those mentioned in clause 3(4) of the Statutes, and invitees for the University work shall be as prescribed in the regulations.

#### **39. Staff-housing.**

- The University may procure, construct, own, and take on lease any buildings and use them as residential quarters for the University employees, for the proper functioning of the University. The University may provide and operate for the benefit of its employees health, recreational, school and other ancillary facilities. All such facilities shall be administered as provided in the rules framed for the purposes.

#### **40. Students' Hostels, Cafeterias and other accommodations.**

- The University shall provide to the students, to the extent possible, hostel accommodation and other housing facilities within the University campus, permit them to stay with their parents or guardian, or to stay in any authorised place. The University shall, for the benefit of students, provide and operate cafeterias, health, recreational, shopping and other ancillary facilities as may be deemed fit. The regulations in this regard shall be made by the Academic Council.

#### **41. Civil works.**

(a)The University may construct, procure, own and maintain civil structures such as offices, laboratories, library, farm buildings and other non-residential and residential accommodations for proper functioning of the University.(b)The execution of civil works related to such of the items under (a) above shall be undertaken by the Estate Officer with the sanction of competent authorities.(c)The detailed procedure for planning, estimation, approval, construction and mode of execution of the civil works shall be as prescribed in the regulations.

#### **42. Annual report.**

(a)The annual report of the University as per section 41 of the Act shall cover all the teaching, research, extension education and developmental activities of the University for the year ending 31st March. It shall also include a brief statement on the finances and accounts of the University and on the University Library. The heads of each of the institution/ wing of the University shall be responsible for the preparation and submission oi the annual report pertaining to their responsibilities within such time as directed by the Vice-Chancellor.(b)The Vice-Chancellor, with

the assistance of the Registrar, shall finalise the report and place it before annual meeting of the Board for consideration and forwarded to the State Government.(c)The annual meeting of the Board shall ordinarily be held during June every year.

#### **43. Powers of authorities.**

- The powers of the authorities of the University, not covered by the Act and Statutes, shall be as prescribed in the Regulations. Subject to the provision under section 25 of the Act, the powers of Committees appointed by the Vice-Chancellor shall be as prescribed by the Vice-Chancellor.

#### **44. Legal Advisors.**

- The University shall have one or more Legal Advisors to advise the University on legal matters. The remuneration for the advice given may be as decided by the Vice-Chancellor with the recommendations of the Registrar or the concerned officer of the University.

#### **45. Removal of difficulties.**

- In case any difficulty arise in giving effect to the provisions of these Statutes, the Board may pass such order as necessary for the purpose of removing the difficulty, provided such an order is not repugnant to the provisions of the Act.

#### **46. Rules of the University.**

- For implementing the provisions of the University Act, Statutes and Regulations and for other purposes not contained therein, the Vice-Chancellor and other employees authorised by the Vice-Chancellor shall prescribe detailed rules and guidelines which shall be followed by the employees.