

# **The M.P. Panchayats (Correspondence) Rules, 1995**

MADHYA PRADESH

India

## **The M.P. Panchayats (Correspondence) Rules, 1995**

### **Rule THE-M-P-PANCHAYATS-CORRESPONDENCE-RULES-1995 of 1995**

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The M.P. Panchayats (Correspondence) Rules, 1995 Published vide Notification No.

B-1-46-95-22-P-2, dated 14-8-1995, M.P. Rajpatra Extraordinary, date 14-8-1995 at p. 776 (1) In exercise of the powers conferred by the sub-section (1) of Section 95 of the Madhya Pradesh Panchayat Raj Adhiniyam, 1993 (No. 1 of 1994), the State Government hereby makes the following rules, the same having been previously published as required by sub-section (3) of Section 95 of the said Act, namely :-

#### **1. Short title.**

- These rules may be called the Madhya Pradesh Panchayats (Correspondence) Rules, 1995.

#### **2. Definitions.**

- In these rules unless the context otherwise requires, -(a) "Act" means the Madhya Pradesh Raj Adhiniyam, 1993 (No. 1 of 1994); (b) "Section" means the Section of the Act; (c) "Collector" means the Chief Officer incharge of the Revenue Administration of the District in which the Panchayat is functioning; (d) "Commissioner" means the Chief Officer incharge of the Revenue Administration of a Division in which the Panchayat is functioning.

#### **3. Correspondence between the Gram Panchayat and the Block Development Office or Janpad Panchayat.**

- Save as otherwise directed by the State Government by general or special order, the correspondence from the Gram Panchayat to the Janpad Panchayat and Block Development Office may be made direct.

#### **4. Correspondence between the Gram Panchayat and other Government authorities.**

- Save as otherwise directed by the State Government by general or special order, the correspondence from Gram Panchayat to other authorities of the State Government shall pass through the Janpad Panchayat concerned. The Janpad Panchayat shall forthwith forward the correspondence to the authorities concerned with its comments, views or recommendations, as it may think fit.

#### **5. Correspondence between the Gram Panchayat and the State Government.**

- Save as otherwise directed by the State Government by general or special order, the correspondence relating to the proposals which have to be submitted to the State Government, from Gram Panchayat shall pass through the Janpad Panchayat concerned. The Janpad Panchayat shall forthwith forward the correspondence with its comments, views or recommendations as it may think fit to the State Government through the Divisional Commissioner/Director of Panchayats.

#### **6. Correspondence between the Janpad Panchayat and other Government authorities.**

(1) Save as otherwise directed by the State Government by general or special order, the correspondence from the Janpad Panchayat, - (a) (i) to the Collector; and (ii) to any principal representative in the district of the Head of a Department of the Government in respect of matters where technical advice or sanction is required for the discharge of functions under the Act, may be made direct; and (b) to the Heads of Departments shall pass through the principal representative, if any, in the district of such Heads of Departments. (2) In cases of urgency, the Janpad Panchayat may correspond directly with the Head of Department but shall forward copies of such correspondence to the principal representative of such Head of Department in the district.

#### **7. Correspondence between the Janpad Panchayat and the State Government.**

- Save as otherwise directed by the State Government by general or special order, the correspondence relating to the proposals which have to be submitted to the State Government, from Janpad Panchayat to the State Government, shall pass through the Zila Panchayat concerned. The Zila Panchayat shall forthwith forward the correspondence with its comments, views or recommendations in respect of such correspondence to the State Government through the Divisional Commissioner/Director of Panchayats.

#### **8. Correspondence between the Zila Panchayat and the State Government and its authorities.**

(1) Save as otherwise directed by the State Government by general or special order, the correspondence from Zila Panchayat, - (a) (i) to the Collector; (ii) to the Divisional Commissioner; and (iii) to any principal representative in the district or division of the Head of a Department of the Government may be made direct; and (b) to the Heads of Department shall pass through the Divisional Officers; and (c) to the State Government shall pass through the Divisional Commissioner/Director of Panchayats. (2) In cases of urgency the Zila Panchayat may correspond directly with the Government but shall forward copies of such correspondence to the Divisional Commissioner/Director of Panchayats.

## **9. Correspondence between Panchayats and the Examiner of Local Fund Accounts or Departmental Auditors or the Accountant-General.**

- Correspondence from the Panchayat to the Examiner of Local Fund Accounts or Departmental Auditors or the Accountant General pertaining to the audit of its accounts may be made direct.

## **10. Correspondence by whom to be signed.**

- All correspondence from or on behalf of a Gram Panchayat, Janpad Panchayat and Zila Panchayat shall, respectively be in the name and under the signature of the Sarpanch/Secretary of the Gram Panchayat, Chief Executive Officer of the Janpad Panchayat and Zila Panchayat and shall, where necessary, be accompanied by relevant resolutions of the Panchayat or its subordinate agency.

## **11. Panch, member, etc. not to enter into correspondence with the State Government or Government authorities directly.**

- Save as otherwise provided in these rules, no Panch of a Gram Panchayat, member of a Janpad Panchayat or a Zila Panchayat or member of the subordinate agency of the Panchayat and no subordinate agency of a Panchayat shall correspond directly with the State Government or Government authorities on any matter concerned with the affairs of the Panchayat concerned.

## **12. Bar to make correspondence with Central or other State Government.**

- No Panchayat or its subordinate agency shall correspond directly with the Central or any other State Government.

## **13. Repeal.**

- The Madhya Pradesh Panchayats Correspondence Rules, 1964 shall stand repealed on the date of final publication of these rules in the "Madhya Pradesh Gazette".