

# **The Rajasthan Municipalities (Conduct of Business of Committees) Rules, 1974**

RAJASTHAN

India

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### **Rule**

### **THE-RAJASTHAN-MUNICIPALITIES-CONDUCT-OF-BUSINESS-OF-COMMITTEES-RULES-1974**

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The Rajasthan Municipalities (Conduct of Business of Committees) Rules, 1974 Published vide Notification No. F. 3(2)(10) LSG 74/GSR 73, dated 14-8-1974, Published in Rajasthan Rajpatra, Part 4-C, dated 12-9-1974 at page 205-213 In exercise of the powers conferred by sub section (1) of section 297 read with section 76 of the Rajasthan Municipalities Act, 1959 (Act No. 38 of 1959), the State Government hereby makes the following rules, namely :-

### **1. Short title and Commencement.**

(1) These rules may be called the Rajasthan Municipalities (Conduct of Business of Committees) Rules, 1974. (2) These rules shall come into force after one month from the date of their publication in the Official Gazette.

### **2. Definitions.**

(1) In these rules, unless the context otherwise requires, - (a) "Chairman" means the Chairman of a Committee, (b) "Meeting" means a meeting of a Committee, (c) "Member" means a member of a Committee, (d) "Presiding member" means the Chairman or any other member who is chosen to preside over a meeting and in the case of a joint meeting of the Committees, it shall mean Chairman, Vice-Chairman or any member, as the case may be who is chosen to preside over the joint meeting, (e) "Committee" means the Committee constituted under sub-section (5) of section 73 and includes Committee constituted under sub-sections (1) and (3) of section 73 of the Rajasthan Municipalities Act, 1959, (f) "State Government" means the Government of

Rajasthan,(g)"Vice-Chairman" means the Vice-Chairman of a Board and includes Vice-President of a Municipal Council,(h)[ "Executive Officer" includes the Commissioner of a Municipal Council or Corporation who holds post of Commissioner (Headquarter) or any other Commissioner to whom such powers have been delegated by the Board for the purpose of these rules.] [Substituted by Notification No. P. 8() Rules/DLB/95/5900, dated 18-11-1995, Published in Rajasthan Rajpatra, Part IV-C, dated 4-12-1995.](2)Words used but not defined in these rules shall have the meanings assigned to them in the Act.

### **3. Meeting of Committees.**

- Committees may meet and adjourn as they think proper but each committee shall meet at least once every month on such day and at such hour as the Committees shall from time to time determine.

### **4. Meeting to be observed on requisition signed by there members.**

(1)The Chairman of a committee whenever he thinks fit and shall upon the written request of the Chairman of the Board and for a date not more than two days after the presentation of such request call a special meeting of such committee.(2)The Chairman of a committee shall at any time call a meeting of the committee for a date not more than two days after the presentation of the request signed by two members the Committee stating the business to be transacted thereat.

### **5. Quorum for meeting.**

- No business shall be transacted at any meeting of a Committee unless one half of the members of the committee are present.

### **6. Decision of a question by majority of votes.**

- All questions which may come up before the Committee at any meeting shall be decided by the majority of the members present at the meeting and in case of equality of votes the presiding member shall have and exercise a second or casting vote.

### **7. Chairman etc. to preside over meetings.**

- Every meeting shall be presided over by the Chairman and in his absence by a member chosen by the members present at the meeting.

### **8. Joint meeting of committees in event of difference of opinion.**

(1)In the event of there being a difference of opinion on any matter between two or more committees, there shall be a joint meeting of all such committees where the matter shall be decided by unanimous decision. In case such difference is not resolved by unanimous decision, or the joint

meeting, the matter shall be referred to the Board for decision. The quorum for such meeting shall be nine without least three members from each committee.(2)A joint meeting of the Committees shall be presided over by the Chairman or Vice-Chairman of the Board or if both are absent any member chosen for the purpose by the members present at such joint meeting.

## **9. Minutes of the meeting.**

(1)All minutes of the proceedings of a meeting or a joint meeting shall be entered in a book by the Executive Officer shall be signed by the presiding member after a meeting or a Joint meeting.(2)The Executive Officer shall work as Secretary of each Committee and he shall forward a copy of the minutes of the proceedings of each meeting or joint meeting, as the case may be, to the Board, Collector and the State Government.

## **10. Withholding of action on conflicting resolution of standing committees.**

- If any case in which two or more Committees have passed conflicting decisions and such conflict has not been resolved by a joint meeting of such Committees the Executive Officer shall place the matter before the Board and pending its resolution, he shall withhold all action in regard to the matter at issue.

## **11. Application of the Rajasthan Municipalities (Conduct of Business) Rules, 1974.**

- Subject to the provisions contained in the foregoing rules, the provisions, contained in the Rajasthan Municipalities (Conduct of Business) Rules, 1974, shall, so far as may be applicable, apply mutatis mutandis to the conduct of business of a Committee.

## **12. Custody of records of a Committee.**

- The Executive Officer shall have the custody of the records of the Committee.