

The Goa Coaching Classes (Regulation) Rules, 2004

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Rule

THE-GOA-COACHING-CLASSES-REGULATION-RULES-2004 of 2004

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The Goa Coaching Classes (Regulation) Rules, 2004Published vide Notification No. 618/DE/TUI/(Part file), dated 22-7-2004

618.

/DE/TUI/(Part file). - In exercise of the powers conferred by sub-section (1) of section 15 of the Goa Coaching Classes (Regulation) Act, 2001 (Goa Act No. 27 of 2001), the Government of Goa hereby makes the following rules, namely:-

1. Short title and commencement.

(1)These rules may be called the Goa Coaching Classes (Regulation) Rules, 2004.(2)They shall come into force from the date of their publication in the Official Gazette.

2. Definitions.

- In these rules, unless the context otherwise requires:-(a)"Act" means the Goa Coaching Classes (Regulation) Act, 2001 (Goa Act 27 of 2001);(b)"batch" means a group of students enrolled for coaching in one or more subjects;(c)"Form" means a form appended to these rules;(d)"Competent authority" means an officer notified by the Government under section 3 of the Act;Words and Expressions used but not defined in these rules shall have the same meaning respectively assigned to them in the Act.

3. Procedure for registration of coaching classes and renewal thereof.

(1) Any person desirous of conducting a coaching class shall apply for registration of such coaching class to the competent authority within whose local jurisdiction such coaching class is situated, in Form I hereto alongwith fees as specified in rule 4 and documents as specified in section 5 of the Act. (2) Every person having registered coaching class shall apply for renewal of registration certificate to the competent authority two months prior to the date of expiry of such registration in Form I hereto alongwith renewal fees as specified in rule 4 hereto and a copy of the statement of accounts in respect of each branch duly audited by Chartered Accountant, and such renewal shall be deemed to have been granted if not refused specifically within 60 days of application for renewal and payment of renewal fees. (3) On receipt of the application under sub-rule (1), the competent authority shall inspect the place wherein the coaching class is proposed to be conducted to ensure and satisfy himself that the premises is conducive for conducting coaching classes and provided with adequate lighting and ventilation, with a minimum area of 22 sq. metres. (4) The competent authority shall, within three months from the date of receipt of the application for registration and after making such inquiries, as he may think fit either grant the registration certificate in Form II hereto or shall communicate to the applicant his order of refusal to grant such registration, after recording reasons in writing, for such refusal. (5) Any person aggrieved by the order of the competent authority of refusal to register a coaching class or renewal of certificate of a coaching class or a cancellation of registration of coaching class, may prefer an appeal to the Director (Administration) within thirty days from the date of receipt of such order with prescribed fee of Rs. 100/- (Rupees one hundred only), who after making such enquiries as may be deemed necessary, shall decide the appeal. (6) The competent authority shall forward one copy of application alongwith registration certificate to the Director (Administration) for records. (7) The proprietor shall maintain the following books in relation to a coaching class:-(a) Register of Students. (b) Register of Fees. (c) Receipt Books. (d) Register of Tutors. (8) No certificate of any kind shall be issued by the proprietor or tutor of the coaching classes to the students without prior approval of the Competent Authority. The Competent Authority may specify the form of certificate. (9) No registered coaching class shall be permitted to enrol more than 25 students in one batch and the number of such batches shall not exceed more than six by the proprietor of registered coaching class. The Director (Administration) may increase the number of batches by one in deserving cases for a particular year. Note: - A. In case of Information Technology/Computer Courses the coaching class shall have to be registered with National Association of Software and Service Companies (NASSCOM) or Department of Electronics Accredited to Computer Courses (DOEACC) or any other authority to be specified by the Government. B. In case of Catering and Hotel Management Courses and all other Courses, the Coaching Class required to take approval of recognised association or any competent authority to be specified by Government.

4. Fees for registration of coaching class and renewal of certificate of registration.

- The fees for registration of coaching class and renewal certificate of registration shall be as specified respectively in Table 'A' and Table 'B' hereto. Table - 'A' Fees for Registration of Coaching Class

Sr. No.	Category of Coaching Class	Range of strength of students with registration fee per annum (for financial year)		
		1 to 50	51 to 100	101 and above
1	2	3	4	5
		Rs.	Rs.	Rs.
1.	Primary	200.00	400.00	500.00
2.	Secondary	1000.00	1250.00	1500.00
3.	Higher Secondary	2000.00	2500.00	3000.00
4.	Higher Education			
	i) Certificate	2500.00	3000.00	3250.00
	ii) Diploma	3500.00	3700.00	4000.00
	iii) Degree	4000.00	4500.00	5000.00
5.	Other Technical/ Professional			
	i) Certificate	5250.00	5500.00	6000.00
	ii) Diploma	6250.00	6500.00	7000.00
	iii) Degree	7250.00	7500.00	8000.00

Table - 'B' Fees for renewal of certificate of registration

Sr. No.	Category of Coaching Class	Range of strength of students with registration fee per annum (for financial year)		
		1 to 50	51 to 100	101 and above
1	2	3	4	5
		Rs.	Rs.	Rs.
1.	Primary	100.00	200.00	250.00
2.	Secondary	500.00	625.00	750.00
3.	Higher Secondary	1000.00	1250.00	1500.00
4.	Higher Education			
	i) Certificate	1250.00	1500.00	1625.00
	ii) Diploma	1750.00	1850.00	2000.00
	iii) Degree	2000.00	2250.00	2500.00
5.	Other Technical/ Professional			
	i) Certificate	2625.00	2725.00	3000.00
	ii) Diploma	3125.00	3250.00	3500.00
	iii) Degree	3625.00	3750.00	4000.00

Form - I[See Rule 3 (1)](1)Name of Tutor/Proprietor/Society:-(2)Name of the proposed coaching class:-(3)Name of the District, Taluka and Zone in which it is situated:-(4)Exact location of the

coaching class:- (5) Date of first opening/commencement of the coaching class:- (6) First time registration/renewal of registration sought for the period from.....to..... (7) Category i. e. for which coaching facilities provided (Primary, Secondary, Higher Secondary, Higher Education):- (8) Special subject/subjects in which coaching is provided:- (9) Whether amount of fees charged to the students is as prescribed by the Government (subjectwise/coursewise):- (10) Total No. of batches:- (11) Total No. of students enrolled:- (12) Accommodation is own or rented (Strike out which is not applicable):- Owned/Rented (13) No. of rooms with area and seating capacity:- (14) Details of furniture, fans, ventilation provided in each classroom:- (15) Weekly timings of coaching class:- (16) No. of tutors engaged with academic qualification, training, previous teaching experience:- (17) Details of the employment of Tutors elsewhere:- (18) Documents to be attached to the application as indicated in section 5 of the Goa Coaching Classes (Regulation) Act, 2001:- (1) Undertaking by the Proprietor:- (2) Audited Statement if the application is for the renewal of registration:- (19) Any other information:- I,

Shri/Smt./Kum..... hereby declare that the information furnished above are true to the best of my knowledge and I agree to follow the provisions of the Goa Coaching Classes (Regulation) Act, 2001 and Rules framed thereunder and further undertake to follow the same. I hereby enclose Rs. by Demand Draft bearing No. dated of Bank being registration/renewal fee of the coaching class.

Place:- Date:- Signature Name and Designation of the Applicant. Enclosures:- (1)(2)(3)(4)(5)(6) Form - II [See Rule 3 (4)] Government of Goa Department of Education Office of the North/South/Central Zone Certificate No.....

Date:- Certificate of Registration of the Coaching Class Certified that (Name and address of coaching class) conducted by (Name of the Proprietor/Tutor/Society) has been registered under Section 4 of the Goa Coaching Classes (Regulation) Act, 2001, on this day of the month of of the year This certificate is valid up to 31st March, 200 only. (1) Serial No. (2) Registration fees paid Rs. vide Demand Draft No. (3) Subjects/stage up to which permission is accorded: The coaching class is registered at Sr. No. at page No. of the Register of Registered Coaching Classes maintained in this office. The Certificate of Registration issued herein is subject to conditions stipulated in the Goa Coaching Classes (Regulation) Act, 2001 (Act 27 of 2001) and rules framed thereunder. The registration granted is subject to cancellation at any time in case any of the conditions of registration is violated and the proprietor/tutor/society shall be prosecuted as per rules in force. Place:- Date:- Signature Name and description Office Seal of Registering Authority