

The Rules for Grant-in-Aid to Voluntary Agencies Functioning for the Uplift of Backward Classes in the Field of Education, Social, Economic, Cultural and Other Activities, 1962

RAJASTHAN

India

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Rule

THE-RULES-FOR-GRANT-IN-AID-TO-VOLUNTARY-AGENCIES-FUNCTIONING FOR THE UPLIFT OF BACKWARD CLASSES IN THE FIELD OF EDUCATION, SOCIAL, ECONOMIC, CULTURAL AND OTHER ACTIVITIES, 1962

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The Rules for Grant-in-Aid to Voluntary Agencies Functioning for the Uplift of Backward Classes in the Field of Education, Social, Economic, Cultural and Other Activities, 1962Published vide Order No. F. 10(2-L)BGW/57-P1-B, dated 16-2-1962, published in Rajasthan Gazette, part 4-C, dated 26-4-1962, pages 106-111The Government of Rajasthan is hereby pleased to make the following rules for grant-in-aid to Voluntary Agencies namely:-

1.

These rules may be called "Rules for grant-in-aid to Voluntary Agencies, 1962".

2.

These rules shall come into force from the date of their publication in the Rajasthan Rajpatra.

3.

These Rules extend to the whole of Rajasthan.

4.

In these Rules unless the context otherwise requires:- (1) "Admitted expenditure" means expenditure incurred on such activities which have been admitted by the Director or an officer authorised by him in his behalf and to such an extent as allowed under rule 7. (2) "Assistant Director" and "Social Welfare Officer" means the Assistant Director and Social Welfare Officer of the Department. (3) "Backward classes" means the Scheduled Castes, Scheduled Tribes and Denotified Tribes and other Backward Classes declared as such for the State of Rajasthan under the Constitution. (4) "Central Government" means the Government of India. (5) "Director" means the Director of Social Welfare, Rajasthan, Jaipur. (6) "Expenditure on Administration" means the expenditure incurred by a Voluntary agency for payment of salaries and allowances on an approved scale and extent and includes other expenditure of recurring nature which is considered necessary by the Director for the maintenance of an office. (7) "Field staff" means the persons employed by a Voluntary Agency which was engaged purely for field duties. (8) "Government" means the Government of Rajasthan. (9) "Managing Body" means the Executive or Working Committee of a Voluntary Agency formed and authorised by the constitution of the Agency for its proper functioning. (10) "Other items" means the items not included in administrative and field staff. (11) "Schedule" means the schedule annexed to the rules. (12) "Voluntary Agency" means any Registered non-official institution which functions for the uplift of Backward classes, in the fields of Education, Social, Economic, Cultural and other activities associated with the above.

5.

(a) Every Voluntary Agency registered as Public Society under the Societies Registration Act which wants to receive grant-in-aid for the uplift and Social Welfare of Backward classes of Rajasthan shall submit an application to the Director in the form shown in the schedule through the District Social Welfare Officer and the Assistant Director of the Department in whose jurisdiction the Voluntary Agency is functioning, alongwith the audited statement of expenditure if any of the previous year. In case the functioning of an agency spreads out to more than one districts then the application shall be submitted to the Assistant Director in whose jurisdiction the agency is functioning and he shall obtain the views of all the District Social Welfare Officers in whose jurisdiction the Agency is functioning. In case of agencies whose function spreads out much wider the application may be submitted to the Deputy Director or the Director himself and he shall then obtain the views of his first immediate subordinate Officer in whose jurisdiction the agency is functioning. (b) The Director after examining the application shall grant recognition to the Voluntary Agencies where the annual expenditure does not exceed Rs. 10,000/-. Other cases will be referred to the Government by the Director alongwith his recommendation for recognition.

6.

A Voluntary Agency shall be eligible for grant-in-aid only if it is registered as Public Society under the Societies Registration Act and recognised by the Director or by the Government and agrees to abide by and satisfies the following conditions:-

- 1. that the grant-in-aid shall be sanctioned on the expenditure incurred for the purpose for which the agency is recognised.**
- 2. that the agency receiving the grant shall not in any way directly or indirectly utilize the grant for the profit of any individual or section of people unless in the later case, it is allowed in pursuance of recognised policy of the Government.**
- 3. that the buildings and other assets which have been constructed, are constructed or will be constructed: acquired/accumulated or other material which have been purchased, are purchased or will be purchased wholly or partly from the funds of grant-in-aid shall revert wholly and unconditionally except the consumable and perishable material to the Government as soon as the agency ceases to function or its recognition is withdrawn. An undertaking to this effect shall be taken from the Voluntary agency.**
- 4. that the record and accounts are properly kept and are always open to Inspection and audit by persons authorised by the Social Welfare Department for the purpose the Accountant General or the Local Fund Audit Department.**
- 5. that all information are required by the department is punctually and correctly furnished.**
- 6. that it serves a useful purpose in the opinion of the department and the facilities provided by it are available to all persons for whom the grant has been sanctioned.**
- 7. that the Agency shall produce accounts of the grant-in-aid give by Social Welfare Department separately after the completion of each financial year duly audited by a firm of Chartered Accountants the manner and form prescribed by the Department.**

8. that the department is satisfied that funds of grant-in-aid shall be used for no other purpose except the specific purpose for which the grant is sanctioned.

9. that the Government or the Director may nominate a person as a member of the managing body.

10. that the agency shall submit its annual budget for the next year duly passed by its managing body in the months of November/December to the Director. The Director or an officer authorised by him in this behalf shall then scrutinise each item of the budget and shall be at liberty to curtail any expenditure or any activity not considered suitable for giving grant-in-aid.

11. that the constitution or Rules of the Voluntary Agencies are approved by the Director and no changes are made therein without his approval.

12. that any changes in the personnel by the Governing Body are promptly reported and got approved by the Department.

13. that its financial resources, when supplemented by grant-in-aid shall be adequate to enable it to carry on its work efficiently.

7.

(a)The grant-in-aid shall be given at the rate not exceeding 90% of the admitted expenditure for the previous year provided that the Government may allow payment of grant-in aid at a higher rate of the admitted expenditure in case where due to special circumstances it is considered necessary to do so.(b)The grant-in-aid sanctioned to a Voluntary Agency under these rules shall be reduced to the extent of amount received by such an agency as grant-in-aid from the Government of India or any other Department of the State Government or semi-Government Agencies or any earnings derived from the activities run by the institution.

8.

Admitted expenditure referred to above in para 7(a) shall relate to the following items only:-

1. Salaries and allowances to the staff and workers not exceeding the scale prescribed by the Government for similar category of staff.

- 2. Stationery and Printing charges.**
- 3. Water and Light charges.**
- 4. Hot and Cold weather charges.**
- 5. Recurring expenditure on equipments.**
- 6. Ordinary repairs to buildings (if they belong to the agency) and furniture.**
- 7. Rent of the building (if the building is rented).**
- 8. In case of Voluntary Agencies running more than one activity such expenses on management as are necessary for and incidental to working of the agency or society.**
- 9. Recurring expenditure on books. Library and reading room.**
- 10. Recurring expenditure on games, physical education and on other extra activities.**
- 11. Recurring expenditure on crafts including Agriculture Dairy, Home science etc.**
- 12. Expenditure on travelling only by employed personnel of the agencies subject to maximum rate of T.A. allowed to similar employees of the Government undertaken in connection with the approved activities of the institution.**
- 13. Other expenditure relating to activities approved for the voluntary Agency.**

9.

Special grants of non-recurring nature may also be given to the Voluntary Agency which has already availed the recurring grants for at least 3 years for Items of expenditure such as purchase of furniture and equipment and for erection, repairs and extension of buildings. The exact amount of special grants will be decided by the Government according to the merits of each case, but it shall not exceed two times the average receiving grant received by the institution.

10.

Payment during the first quarter may be released to the extent of actual expenditure incurred by the Voluntary Agency as per accounts submitted in accordance with the approved budget. Further aid shall be released only after receipt of audited accounts for the previous year alongwith the utilization certificate: Provided that in case approval of the budget is delayed, payment in the first quarter may be released as above, subject however to a ceiling of 90% of the expenditure incurred during the corresponding quarters of the last year.

11.

Recognition of an agency may be withdrawn by the Government, if it is found that the Voluntary Agency is running into debts which it can not repay within a reasonable time or working in a manner prejudicial to the best interest of the State or of the functions for which recognition was granted or for any other adequate reasons.

12.

Notwithstanding anything contained in these rules, grant-in-aid shall be granted subject to the availability of funds.

13.

Cases of the Voluntary Agencies already receiving grant-in-aid before the issue of these rules shall also be examined by the Director in accordance with rule 6 of these rules for purpose of determining their eligibility and the grant-in-aid shall be continued only after it fulfills the conditions of eligibility.

Schedule

[Rule No. 5(a)].Application for the recognition and grant-in-aid.

- 1. Name of the Voluntary Agency with full postal address.**
- 2. Date of Establishment of the Voluntary Agency.**
- 3. The No. and Date of registration under the Registration of Society Act (A copy of the Registration certificate should be supplied alongwith the application).**

- 4. The area in which the agency is working (i.e. No. of districts and parts of district in which activities are expanded).**
- 5. Names of the Secretary, Chairman, President, Director and other Members of the Managing Committee (List should be enclosed).**
- 6. The number of years for which the agency actually working in the field.**
- 7. General nature and details of activities which are carried on (Annual report of the work done for the last 2 years should be supplied).**
- 8. Audited Statement of Accounts from Registered Chartered Accountants for the last 2 years with specific mention of assets and liabilities (including buildings owned by the Agency).**
- 9. The detailed budget estimates for the year for which grant-in-aid is applied for.**
- 10. Sources of income (specially from the Government grants from Local authorities and from donation etc.).**
- 11. List of workers employed giving details of name, pay, allowances and pay scale alongwith the qualifications and the exact nature of the duties entrusted to each person.**
- 12. Whether the Agency is working for the benefit of a particular section or section of Backward Classes or for the Welfare of the all Backward Classes in general (the list of castes and Communities for which agency is working should be attached).**

Note.-A copy of the constitution of the Agency should be attached to the application. Signature of Secretary or Chairman. Notification [Notification No. F. 2(8)FD/Gr. IV/77 dated 26-3-1977, published in Rajasthan Gazette, part IV-C, dated 14-4-1977, page 210]. S.O. 22.-In exercise of the powers conferred by Section 9 (a) of the Indian Stamp Act, 1899 (Central Act No. 2 of 1899) as adapted to Rajasthan by the Rajasthan Stamp Law (Adaptation) Act, 1952 (Rajasthan Act 7 of 1952), the State Government hereby remits the stamp duty chargeable on Agreement Bond to be executed by the Rajasthan Sewa Sangh, Dunderpur in favour of the State Government for obtaining grant in aid of Rs. 1,75, 000/- for Construction of Adivasi Girls Hostel at Dunderpur.