

# **The U.P. Bhoomi Evam Jal Sanrakshan Niyamawali, 1963**

UTTAR PRADESH

India

## **The U.P. Bhoomi Evam Jal Sanrakshan Niyamawali, 1963**

### **Rule**

### **THE-U-P-BHOOMI-EVAM-JAL-SANRAKSHAN-NIYAMAWALI-1963 of 1963**

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The U.P. Bhoomi Evam Jal Sanrakshan Niyamawali, 1963Published vide Notification No. H-5657/12 - B-1134-63, dated 20th December, 1963, published in the U.P. Gazette, Extraordinary, dated December 23, 1963In exercise of the powers under section 33 of the Uttar Pradesh Bhoomi Evam Jal Sanrakshan Adhiniyam, 1963 (U.P. Act No. XVI of 1963), the Governor of the Uttar Pradesh to make the following rules for the purposes of carrying into effect the provisions of the said Act:

### **1. Short title and commencement.**

- (i) These rules may be called the Uttar Pradesh Bhoomi Evam Jal Sanrakshan Niyamawali, 1963.(ii)They shall come into force immediately.

### **2. Definitions.**

- In these rules unless there is anything repugnant in the subject or context-(i)"Act" means the Uttar Pradesh Bhoomi Evam Jal Sanrakshan Adhiniyam, 1963 (U.P. Act No. XVI of 1963).(ii)"Form" means a form appended to these Rules.

### **3. Recommendation of the Board.**

- The Board may make its recommendations to the government for starting soil and water conservation work in any particular district.

#### **4. Establishment and Constitution of Zila Samiti.**

(1)As soon as the Act is enforced in a district under sub-section (2) of section 1 thereof the Collector of the district concerned shall establish the zila Samiti in accordance with the provision of the sub-section (6) of the Act by notification in the Gazette.(2)If any member of the Samiti dies, resigns, refuses to act or has become incapable of acting, his office shall thereupon become vacant.(3)As soon as the Samiti has been formed in a district, the Director shall intimate to the Secretary of the Samiti the name, designation and address of his appointee.

#### **5. Procedure for the conduct of Business by the Board.**

- (i) The quorum for a meeting of the Board shall consist of four members.(ii)The Board shall hold a meeting at least once a year or oftener, as considered necessary by the Chairman.(iii)The Secretary of the Board shall, as far as possible, intimate to the members of the Board the date and venue of meeting at least four weeks before the date of the meeting.(iv)The members may send to the Secretary of the Board their suggestions regarding the matters they may like to be considered at the meeting at least two weeks before the date of the meeting.(v)The Secretary shall draw up the agenda of the meeting keeping in view the suggestion received from the members and circulate it as far as possible one week before the date of the meeting.(vi)The proceedings of the meeting shall be recorded.(vii)Copies of the minutes of the previous meeting of the Board shall, as far as possible, be supplied to the members within six weeks from the date of the meeting.(viii)All communication from the orders of the Board shall be signed and issued by the Secretary or any other officer authorised by the Board in this behalf.(ix)The Board, if it so desires, may appoint a sub-committee to further examine and report on any of the items of the agenda and for conducting other studies as the Board might require from time to time.

#### **6. Procedure for the conduct of business by Zila Samiti.**

- (i) The Zila Samiti shall meet, at least once every two months or oftener as considered necessary by the Chairman.(ii)The quorum for a meeting of the Zila Samiti shall consist of five members.(iii)The Secretary, Zila Samiti, shall draw up the agenda and circulate it among the members at least one week before the date of the meeting.(iv)At least 15 days' notice of the meeting in which the report of Bhoomi Sanrakshan Adhikari on the objections to the draft plan is to be considered shall be given to the members and the appointee of the Director.(v)In the event of the appointee of the Director not attending a meeting for which reasons should be communicated in writing, consideration of the report of Bhoomi Sanrakshan Adhikari on objections received shall be postponed to the next meeting.(vi)The proceedings of the meeting shall be recorded by the Secretary, and copies supplied to the members ordinarily within six weeks from the date of meeting.(vii)All communications and orders of the Samiti shall be signed and issued by the Secretary of the Samiti.

#### **7. Powers and Functions of Bhoomi Sanrakshan Adhikari.**

(1)Where there are more Bhoomi Sanrakshan Adhikaris than one in any district the senior most

Bhoomi Sanrakshan Adhikari shall be the Secretary of the Zila Samiti under clause (f) of sub-section (j) of section 6 of the Act.(2)Where there is one Bhoomi Sanrakshan Adhikari for more than one district, he shall be the Secretary of the Zila Samitis of all such districts.(3)The Bhoomi Sanrakshan Adhikari shall-(i)be responsible for conducting survey, collecting data and preparing draft plans for the district or any part thereof and for performing functions incidental thereto;(ii)be responsible for the planning and designing of soil and water conservation works;(iii)be responsible for timely submission of accounts of liabilities to beneficiaries;(iv)be responsible for the maintenance of proper records;(v)shall award contracts for individual works of a plan up to Rs. 1,000 (one thousand only) in each case without calling tenders at the rates not exceeding those provided in the estimates under delegated in Judicial (A-II) Department's notification no. 148/VII--Krishi (Kh)--1134-163, dated December 20, 1963. Priority shall be given in awarding the contract to the beneficiary/beneficiaries or a nominee of the beneficiary/beneficiaries or the nominee of the Gram Sabha of the area relating to the plan in order of preference;(vi)shall call tenders for works not exceeding Rs. 10,000 (rupees ten thousand only),(vii)shall maintain a measurement book in Form 23 of the Public Works Account Rules (F.H.B., Vol. VI) of all works executed through him, and also those executed by the beneficiaries and eligible for subsidy.

## **8. Maintenance of Forms.**

- The S.C. Forms 1, 2-A, 2-B, 3 to 7, 7-A, 7-B, 8 to 10, 10-A, 11, 12, 12-A, 12-B, 13, 14, 14-A, 15 to 17 and those shown in Appendix I shall be maintained in the office of the Bhoomi Sanrakshan Adhikari and such of his subordinates as considered necessary.

## **9. Particulars to be set out in the draft plan.**

- The following particulars shall be set out in the draft plan-(i)Location, extent, nature and existing land use of the area in S.C. Form 1.(ii)Soil and water conservation survey data and plan in S.C. Forms 2-A and 2-B accompanied by the Soil and Water Conservation survey map and use capability map on 16" to a mile scale and plan map on 32" to a mile scale map.(iii)Estimates of quantity and cost of works in S. C. Form 3.(iv)Statement showing the details of work to be executed by individual beneficiaries and the estimate of cost in S. C. Form 4.(v)Statement of work to be carried out by the Bhoomi Sanrakshan Adhikari in S. C. Form 5.(vi)Detailed plans and estimates for masonry works exceeding Rs. 10,000 (rupees ten thousand only) for each item of work (if any) on P.W.D. Form M.F. no. 80, M.F. no. 37/63-A, M.F. no. 32, M.F. no. 39, M.F. no. 2, M.F. no. 41 and M.F. no. 43.

## **10. [Categories of work. [Substituted by Notification No. H-4225/XII-B - 1255-70, dated 10-1-1972, published in U.P. Gazette, Part I-ka, dated 29th January, 1972. page 278.]**

- With a view to determine the extent of benefit that may accrue to a beneficiary, to work under a plan may be categorised by the Director or his appointee into three classes, viz.(i)permanent,(ii)semi-permanent, and(iii)temporary,having regard to the following classifications as the Director or his appointee may make in the light of local conditions:

## **1. Permanent**

Masonry structures of all sorts, levelling of land, construction of ponds, installation for pumping out of sub-soil water, application of gypsum or other organic amendments, leaching, planting of trees including wind breaks, opening of drainage cut, construction of bench terraces, raising of pasture, minor irrigation and various water management practices including construction of irrigation channels].

## **2. Semi-permanent**

Bounding including construction of mends, dauls, bundhees, contour bunds, marginal bunds, peripheral bunds, earth check bunds, planting of munj, sarkanda or other soil-binding grasses on bunds or waterways and maintenance shown in column 1.

## **3. Temporary**

Contour cultivation, strip cropping, pumping sub-soil water, growing of cover crops, green manuring, application of compost and Farm Yard Manure and maintenance of original works shown in column 2.

## **11. Liabilities of Beneficiaries.**

(1)(i)Bhoomidhars and Sirdars shall be responsible for execution, maintenance and repairs of all works executed on the land in their respective possession.(ii)(a)Where the land has been leased out by a Bhumidhar or Sirdar to an Asami under section 133 (b) of U.P. Zamindari Abolition and Land Reforms Act, 1950, the bhumidhar or Sirdar shall be responsible for the execution of permanent and semipermanent works and maintenance of permanent works, and the Asami shall be responsible for maintenance and repairs of semi-permanent works and execution, maintenance and repairs of temporary works.(b)Where the land has been acquired by an Asami in any other manner under the provisions of the U.P. Zamindari Abolition and Land Reforms Act, 1950, he shall be responsible for the execution, maintenance and repairs of all the permanent, semipermanent and temporary works.(2)Every Hissadar, Maurusidar, Khaikar, Sirtan, mortgagee in actual possession, lessee, sub-lessee or occupant shall be responsible for the execution, maintenance and repairs of all the permanent, semi-permanent and temporary works carried out in the lands in their personal cultivation in proportion to their interest.

## **12. Advice on technical aspect.**

- The Bhoomi Sanrakshan Adhikari may, before placing the draft plan before the Zila Samiti, obtain the advice of the Director or his appointee on the soundness of the plan.

### **13. Notice of draft plan.**

(1)The notice referred to in sub-section (2) of section 10 of the Act shall be prepared in S.C. Form 6.(2)A record of the date of publication by beat of drum shall be maintained duly witnessed by at least two respectable persons of the Gram Sabha concerned, one of whom shall ordinarily be the Pradhan of the Gram Sabha.

### **14. Contents of objections.**

(1)An objection made under sub-section (4) of Section 10 of the Act shall contain the following:(i)name, percentage and residence of the applicant;(ii)the details of the land in respect of which the objection is raised;(iii)interest of the objector in the land;(iv)village, khand and tehsil in which the land is situate;(v)nature of objection with full details of probable losses that may accrue to him or his land, if the proposed plan is adopted;(vi)whether the objector wants the plan to be modified-(a)in his land order; or(b)in the neighbouring land; or(c)in the entire area covered by the plan; (vii) full details of the modifications proposed.(2)If the objector proposes modifications in the plan of the neighbouring land he shall also mention the name, parentage and address of the owner and also the Khasra number/numbers of such neighbouring land.(3)An objection made under sub-section (3) of section 10 of the Act shall contain information on all the points mentioned in sub-rules (1) and (2), except those under (i) and (ii) of sub-rule (1).

### **15. Hearing of objections.**

(1)A notice shall be issued to the objectors by the Bhoomi Sanrakshan Adhikari in Form S.C. 7 and to other persons affected by the proposals submitted by the objectors in Form S.C. 7-A, requiring their appearance on the date of hearing of objections.(2)The objections shall be heard in the village/villages to which these pertain, unless for reasons to be recorded in writing, the Bhoomi Sanrakshan Adhikari decides to hear them at any other place.(3)The Bhoomi Sanrakshan Adhikari shall, as early as possible, submit his report on such objections together with his views to the Zila Samiti in S.C. Form 8.

### **16. Publication of General Notice.**

- When the plan has become final under sub-section (5) or (7) of section 10 of the Act, a general notice in Form S.C. 9 shall be published in the following manner:(i)by pasting copies of the notice at the office of the Collector, Bhoomi Sanrakshan Adhikari, Tahsildar, Block Development Officer, and at some conspicuous place in the village or villages included in the plan, and(ii)by beat of drum in each village included in the plan.

### **17. Notice when changes prejudicial.**

- If the Director proposes to make any changes in the plan which might be to the prejudice of any beneficiary, he shall issue a notice in S. C. Form 7-B.

## **18. Form of Order under Section 14 (1).**

- The Collector shall issue in S. C. Form 10 an order directing the Bhoomi Sanrakshan Adhikari to take temporary possession of the land under sub-section (1) of section 14 of the Act.

## **19. Notice before taking possession.**

- The Bhoomi Sanrakshan Adhikari or any officer authorised by him in this behalf before taking possession of land shall issue a notice in Form S.C. 10-A and shall get the notice served on the person/persons concerned in the manner prescribed under rule 31.

## **20. Notice for filing claims for compensation.**

- The Collector shall, under sub-section (2) of section 16 of the Act, issue a notice in Form S.C. 11 requiring all persons concerned to file their claims for compensation by getting it - (a) affixed at the offices of the Collector and the Bhoomi Sanrakshan Adhikari; (b) served in the manner prescribed under rule 31.

## **21. Form of notice and reply under Section 18.**

(1)The notice referred to in sub-section (1) of section 18 of the Act shall be in Form S.C. 12.(2)Where a beneficiary is unable to carry out a work provided in the plan within the period allowed, he shall send a reply in Form S.C. 12-A to the Bhoomi Sanrakshan Adhikari within 15 days of the receipt of the notice under sub-section (1) of section 18.

## **22. Statement of works to be carried out, departmentally.**

- The Bhoomi Sanrakshan Adhikari shall prepare a detailed statement in Form S.C. 5 of all works under a plan to be carried out departmentally and lay the same before the Zila Samiti for its information and submit a copy to the Director of Agriculture or his appointee.[23. Cost of works: Mode of payment. - (1) Payment for cost of works carried out by the Bhoomi Sanrakshan Adhikari shall be made by the beneficiary in half-yearly instalments and shall start two years after the completion of the work. The rate of interest charged shall be 10.5 per cent per annum or such rate as the State Government may from time to time fix.(2)No interest shall be charged if the beneficiary discharges his liability to the full within two years of the completion of work.(3)Notwithstanding anything contained in sub-rule (1), no instalment shall consist of less than a rupee.] [Substituted by Notification No. 719/12(3)-480-83, dated 11th February, 1986, published in U.P. Gazette, Part I-ka, dated 27th September, 1986.]

## **24. Account of beneficiaries and verification of work.**

(1)The Bhoomi Sanrakshan Adhikari shall prepare the account of the beneficiary/beneficiaries in S.C. Form 17 and serve the same on the beneficiary/beneficiaries and forward a copy thereof to the

Collector within three months of the completion of the work under a plan.(2)The Collector shall get the work verified within three months from the receipt of the account in S.C. Form 17.

## **25. Progress reports and other records.**

(1)(i)The Bhoomi Sanrakshan Adhikari shall maintain a Work Progress Register for each plan in Form S.C. 13.(ii)A planwise abstract of progress of the work done each month will be maintained at the block headquarters in S.C. Form 14.(iii)The Bhoomi Sanrakshan Adhikari shall report the progress of work to the Zila Samiti every quarter in S.C. Forms 14-A and 15.(iv)The reports mentioned in sub-sections (2) and (3) of section 19 of the Act shall be submitted in S.C. Form 15.(2)The records mentioned in sub-rule (1) shall indicate separately the works executed by the beneficiaries and the Government.

## **26. Statement of rights and liabilities and procedure for making entries.**

(1)The Bhoomi Sanrakshan Adhikari shall prepare the statement referred to in section 20 of the Act in triplicate in S. C. Form 16 separately for each plan.(2)The statement referred to in sub-rule (1) shall be accompanied by a map showing the exact position of each work by suitable symbols. One copy of the statement shall be retained in the office of the Bhoomi Sanrakshan Adhikari and two copies shall be sent within three months of completion of a plan to the Collector. The Collector shall, after getting the necessary inquiries made, send them within one month of their receipt to the Assistant Collector Incharge of the sub-division concerned and get the necessary changes-made in the village records. He shall also order one copy in S. C. Form 16 to be kept in the last settlement volume in the Sadar record room and the other copy to be kept by the Lekhpal in the settlement volume in his charge.

## **27. Notice under Section 22 (1).**

- A notice under sub-section (1) of section 22 of the Act shall be given in S.C. Form 12-B.

## **28. Fee for copies of documents.**

(1)A fee of Rs. 5 (rupees five) shall be payable for the supply of a copy of the plan.(2)Copies of documents other than a plan shall be supplied on payment of a fee calculated at the rate of Re. 1 (rupee one) per thousand words.

## **29. Power to call tenders and award contracts in certain cases.**

(1)The Deputy Director of Agriculture, Soil Conservation may call tenders up to Rs. 50,000 (rupees fifty thousand only) and award contract up to Rs. 10,000 (rupees ten thousand only) in each case, under powers delegated in Judicial (A-II) Department's notification no. 148/VII-Krishi (Kha) - 1134/1963, dated December 20, 1963, separate tenders may be called for individual works in a plan.(2)The Director may call tenders and award contracts up to Rs. 2 (two) lakhs in each case,

under powers delegated in Judicial (A-II) Departments notification no. 148/VII-Krishi (Kha) - 1134-1963, dated December 20, 1963.

### 30. Supply of certified copies of maps and records.

(1)The Collector shall order the appropriate Revenue authorities in the district to supply to the Bhoomi Sanrakshan Adikari or his nominee certified copies of the following latest available maps and records relating to any part of the district for which it is required to prepare soil and water conservation plan:-(i)Shajra,(ii)Khasra,(iii)Khatauni.(2)No fee shall be charged for the records and maps supplied to the Bhoomi Sanrakshan Adhikari under sub-rule (1).(3)The records mentioned in this rule shall, as far as possible, be supplied within three weeks of receipt of the requisition of the Bhoomi Sanrakshan Adhikari in this behalf.

### 31. Service of notice.

- Any notice under the Act may be served on the person to whom it is to be given either personally or by sending it by registered post.S.C. Form 1[See Rule (9) (i)]Location, extent, nature and existing land use of the problem areaProposed name of the Plan.....Block.....Tahsil.....District.....

SerialNo	Name of the village	Area under cultivationincludingorchards	Tree growth (with 50% morecoverage)
	Totalarea	Area requiring soil conservation measures	Nature of defect
1	2	3	4
			5

S.C. Form 2-A[See Rule 9 (ii)]Soil Conservation Survey and Plan (Mechanical Measures)Plan..... Village..... Block..... District.....

SerialNo.	LandCapacityClass	Land use	Khasra numbers falling in the class	Defects from which land is suffering	Areain Recommended land acres used	Mo co pr
Land use	Khasra numbers					
1	2	3	4	5	6	7
1	A	Waste (with less than 50			Pasture	8



			per cent tree growth) Tree growth (with 50 per cent or more coverage).			Afforestation	
2	B1		Agriculture Waste	...	...		Ag Pa
			Tree growth	...	...		Af
3	B2		Agriculture Waste	...	...		Ag Pa
			Tree growth	...	...		Af
4	C		Agriculture Waste	...	...		Ag Pa
			Tree growth	...	...		Af
5	D		Agriculture Waste	...	...		Ag Pa
			Tree growth	...	...		Af
6	E		Agriculture Waste	...	...		Ag Pa
			Tree growth	...	...		Af
			Agriculture	...	...		Ag

S.C. Form 2-B[See Rule 9(ii)]Soil Conservation Survey and Plan (Agronomic measures in  
Agricultural Land)Plan ..... Block ..... District .....

SerialNo.	Land use capability class	Khasra Number of fields	Interval within which green manuring should bedone	Interval and dose of application of Farm yardManure or compost	Groups recommended to be grown	Fertiliser Schedule	Strip cropping and mixed cropping	Hot whether cultivation	In an m
1	2	3	4	5	6	7	8 9	10	11

S.C. Form 3[See Rule 9 (iii)]Estimate of quantity and cost of "Works"Plan .....  
 Village ..... Block ..... Tahsil ..... District .....Note. -  
 Work will be recorded category wise, e.g. levelling, bunding, etc. and totalled separately, with a  
 grand total for the Plan as a whole.

SerialNo.	Name of work	Area to be benefited	Khasra Nos. of fields in which work is to be constructed or	Specification	Quantity of work	Rate	Total	Case	Subsidy	Remarks
Cross-Section	Rate	Amount								
Length	Width	Height	Area							
1	2	3	4	5	6	7	8	9	10	11
	Total B.									
	F.Total									
	C. F.									

S.C. Form 4[See Rule 9(iv)]Statement showing the details of work along with estimated cost to be executed by individual beneficiariesPlan ..... Village ..... Block .....  
 Tahsil ..... District .....

SI.No.	Name of beneficiary with parentage and residence	Khasra No. of fields in which work is to be done	Area of work	Nature of work	Reference to Serial No. in Form 3	Total estimated cost of work	Deduct Subsidy(if any)	Not estimated cost of work to the beneficiary	Remarks
1	2	3	4	5	6	7	8	9	10

S.C. Form 5[See Rules 22 and 9 (v)]Statement of works to be carried out departmentallyProject..... Village ..... Block .....  
 Tahsil..... District.....

SerialNo.	Nature of work	Reference to serial No. in S.C. Form 3	Estimated cost of work	Subsidy (if any) admissible	Net cost to be recovered/ beneficiaries deducting subsidy	Land to benefit	Name of beneficiary with parentage and address	Fraction of work in his share
Khasra	Area	Land to Benefit						
Khasra No.	Area							

1                      2                      3                      4                      5                      6                      7                      8                      9

S.C. Form 6[See Rule 13(1)]Notice for the inspection of the draft plan and filing of objectionsIn the Office of the Bhoomi Sanrakshan Adhikari-----No.

.....Dated .....Whereas the draft Soil Conservation Plan  
..... in respect of village/villages ..... block ..... tahsil  
..... District ..... has been prepared, it is hereby proclaimed that the  
aforesaid draft plan is available for inspection fee of charge in the under mentioned places on any  
working day between 10 a.m. and 4 p.m.(1)Office of the Bhoomi Sanrakshan  
Adhikari.....or(2)Office of the Khand Vikas Adhikari.....or(3)Office  
of the Gram Sabha.....Those interested may file objection, if any, upon  
the said draft plan within a period of 30 (thirty) days from.....The objections  
addressed to the Bhoomi Sanrakshan Adhikari may be filed in the office of any of the following  
officials:(1)Bhoomi Sanrakshan Adhikari.....(2)Khand Vikas  
Adhikari.....(3)Pradhan, Gram Sabha.....Bhoomi  
Sanrakshan Adhikari.....S.C. Form 7[See Rule 15(1)]Notice for the  
appearance of objectors before the Bhoomi Sanrakshan AdhikariIn the Office of the Bhoomi  
Sanrakshan Adhikari-----No.

.....Dated.....ToSri.....S/o.....Resident  
of.....Khasra  
numbers.....Village.....Block.....Tahsil.....W  
you have raised objection to the draft Soil and Water Conservation Plan

..... prepared for your village; you are hereby directed to appear  
personally or through your agent (along with such documents and witnesses, as you deem necessary  
in support of your case) before the undersigned on ..... at (village/office)  
..... at (time .....), failing which your objection shall be decided ex parte.Bhoomi  
Sanrakshan Adhikari,.....S.C. Form 7-A[See Rule 15(1)]Notice for the  
appearance of persons who are affected by the proposals submitted by the objectors under Rule 6  
(vii) and (viii) of the rules made under U.P. Bhoomi Evam Jal Sanrakshan Adhiniyam, 1963.In the  
Office of the Bhoomi Sanrakshan Adhikari-----No.

.....Dated.....ToSri ..... son of .....  
resident of ..... Whereas Sri ..... son of ..... resident of ..... has  
filed an objection against the draft plan ..... which affects your land, you are hereby  
directed to appear personally or through your agent before the undersigned on  
..... at village/office ..... at (lime and date.....), failing  
which the case shall be decided ex parte.A copy of the aforesaid objection is enclosed.Bhoomi  
Sanrakshan Adhikari.S.C. Form 7-B(See Rule 17)Notice for filing objections on the revision of the  
PlanIn the Office of Director of Agriculture, U.P.-----No.

.....Dated .....ToSri ..... son of .....  
..... resident of village ..... Block ..... Tahsil  
.....Whereas the following revision has become necessary in the Soil and Water  
Conservation Plan.....prepared for your village and made final under Section  
10(5) on.....you are directed to file objection, if any, within a period of 15 (fifteen) days  
from the date of this notice.The objections addressed to the undersigned shall be received on any

working day between 10 a.m. and 4 p.m. at any of the following places : (1) Office of the Bhoomi Sanrakshan Adhikari..... (2) Office of the Khand Vikas Adhikari..... (3) Pradhan, Gram Sabha..... Director of Agriculture..... S.C. Form 8 [See Rule 15 (3)] Statement of objections received and the report of the Bhoomi Sanrakshan Adhikari Date/Dates of hearing Plan ..... Village ..... Block ..... Tahsil ..... District .....

Serial No.	Name of the objector with address and parentage	Khasra No. of field/ fields in respect of which objection has been raised	Area	Name of objection	Likely or consequential changes required, if the objection is sustained with details of persons and land so affected	Reports of Bhoomi Sanrakshan Adhikari
1	2	3	4	5	6	7
						8 9

S.C. Form 9 (See Rule 16) Notice regarding the finalisation of the plan In the Office of Bhoomi Sanrakshan Adhikari,-----No. ....Dated ..... It is hereby notified for the information of all concerned that the draft Soil Conservation Plan ..... in respect of village/villages ..... Block ..... Tahsil ..... District ..... has become final under sub-section 5/7 of section 10 of Uttar Pradesh Bhoomi Evam Jal Sanrakshan Adhiniyam, 1963. The plan referred to above is available for inspection in the following places of any working day between 10 a.m. and 4 p.m. Office of the undersigned..... Office of the Block Development Officer..... Office of the Gram Sabha..... Bhoomi Sanrakshan Adhikari..... S.C. Form 10 (See Rule 18) Order In the Office of the Collector ..... No. ....Dated ..... To Whereas the undersigned is satisfied that the temporary possession of land with Khasra number....., in village ..... Block ..... Tahsil ..... District..... has become necessary to execute the Soil and Water Conservation Plan ..... for reasons given below ..... under section 14(1) of U.P. Bhoomi Evam Jal Sanrakshan Adhiniyam, 1963. You are hereby ordered to take possession of land (after giving due notice to interested parties as provided under section 15) for a period of ..... from the date of taking possession. Collector..... S.C. Form 10-A (See Rule 19) Notice for taking temporary possession of land under section 14 (1) of the Uttar Pradesh Bhoomi Evam Jal Sanrakshan Adhiniyam, 1963. In the Office of Bhoomi Sanrakshan Adhikari ..... No. ....Dated ..... Whereas the Collector....., vide his order No. .... dated....., passed under section 14(1) of the Bhoomi Evam Jal Sanrakshan Adhiniyam, 1963, has ordered the taking over of the temporary possession for..... years..... months of land with Khasra numbers..... in village ..... Block ..... Tahsil .....

District..... for the purpose of ..... You.....son  
of.....resident of village..... Tahsil.....are notified this  
day.....that the temporary possession of the land specified above will be taken over  
on..... at.....by the undersigned.Bhoomi Sanrakshan/Officer  
authorisedAdhikari ..... to lake Possession.S.C. Form 11(See Rule 20)Notice for  
preferring claims for compensation in respect of taking over temporary possession of land under  
section 14 (1) of the Uttar Pradesh Bhoomi Evam Jal Sanrakshan Adhiniyam, 1963.In the Office of  
Collector.....No. ....Dated .....ToSri  
....., son of ..... resident of village ..... Block ..... Tahsil  
..... District .....Whereas the temporary possession of land with Khasra  
numbers ..... in village.....block....., tahsil ..... has been  
taken by Bhoomi Sanrakshan Adhikari/Officer authorised by him as per notice No.  
.....dated....., you may within 30 (Thirty) days from the date of this notice  
prefer your claim for compensation supported by such documents as you consider necessary to  
Bhoom Sanrakshan Adhikari ..... on any working day between 10 a.m. and 4. p.m. in his  
office. A date for hearing your claims shall be fixed and communicated to you, when you will also be  
allowed to produce witnesses in support of your claims.Collector.....S.C. Form 12[See Rule  
21(1)]Notice for the execution of the PlanIn the Office of the Bhoomi Sanrankshan Adhikari  
.....No. ....Dated .....ToSri ..... , son  
of....., resident of village ..... Block.....  
Tahsil.....District.....Whereas the Plan ..... under section  
10(5) (7) of the U.P. Bhoomi Evam Jal Sanrakshan Adhiniyam, 1963, has become final  
on..... You are directed to do/desist from the following acts:

SerialNo.	Khasra No.	Area of the field	Works to be executed	Act not to be done	Last date by which the work should be completed
1	2	3	4	5	6

If you do not comply within the period given above, the undersigned shall get the work done and  
recover the cost from you as arrears of Land Revenue in such manner as is provided in Rule  
..... made under the Uttar Pradesh Bhoomi Evam Jal Sanrakshan Adhiniyam, 1963.Bhoomi  
Sanrakshan AdhikariS.C. Form 12-A[See Rule 21(2)]Reply  
FormDated.....ToBhoomi Sanrakshan  
Adhikari,.....Sir,I/We....., son of....., resident of village  
..... Block ..... Tahsil ..... District ..... am/are the  
beneficiary/beneficiaries in respect of the land detailed below for which Plan ..... has  
been made final under the Uttar Pradesh Bhoomi Evam Jal Sanrakshan Adhiniyam, 1963.

SI.No.	KhasraNo.	Areas of the field	Works to be executed	Acts not to be done	Last date by which the work should be completed	Works which the applicant will execute in time	Reasons for the inability to execute works	Works which the applicant is unable to execute
1	2	3	4	5	6	7	8	9

On account of reasons given in Column 9 above, I am/we are unable to execute works detailed in Col. 8 .....It is therefore requested that these works may be got executed on my/our behalf and cost recovered from me/us in such manner as prescribed. Signature of applicants. S.C. Form 12-B (See Rule 27) Notice for prohibiting acts prejudicial to Soil and Water Conservation In the Office of the Collector.....No. ....Dated .....To Sri ....., son of ....., resident of village ..... Tahsil .....Whereas I have reasons to believe that you are doing the following act/acts in land (to be specified) ..... which is/are prejudicial to the interest of Soil and Water Conservation in (place to be specified) ..... You are directed to show cause under sub-section (1) of Section 22 of U.P. Bhoomi Evam Jal Sanrakshan Adhiniyam, 1963 as to why orders prohibiting you from doing this act should not be passed. Collector.....S.C. Form 13 [See Rule 25 (1)(i)] Works Progress Register Date on which the plan became final ..... Plan ..... Village ..... Block ..... Tahsil ..... District ..... All the works provided in the Plan (SC form 3) shall be copied down other details shall be filled in as the work goes on being completed work done by Beneficiary/Government.

SerialNo.	*Name of works including survey	Name/parentage and address of beneficiary	Khasra No. of fields in which work is constructed or done	Area to benefit	Specifications of work done	Quantity of work done	Rate	Total cost incurred	Date of completion
Cross Section	Rate	Amount							
Length	Width	Height	Area						
1	2	3	4	5	6	7	8	9	10

\* Individual works shall be recorded categorywise, e.g., levelling, bunding, etc. and totalled separately with a grand total for the Plan as a whole. S.C. Form 14 [See Rule 25 (1)(ii)] Block Progress of Work Register Block ..... Tahsil ..... District ..... Month ..... Work done by Beneficiary/Government.

SerialNo.	*Name of work including survey	Name of plan	Date on which the plan became final	Area benefited	Quantity of work done	Rate	Total cost incurred	Subsidy admissible	Remarks
Rate	Amount								
1	2	3	4	5	6	7	8	9	10
									11

\* Only totals of various works will be lifted from progress of work register (S.C. Form 13) and recorded here. Work will be recorded categorywise with totals for each category of work. S.C. Form 14-A [See Rule 25 (1) (iii)] District Progress of Work Register.....District ..... Month ..... Quarters ..... work done by Beneficiary/Government.

SerialNo.	Block/District	Rate	Remarks
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	Name of work including survey		Area benefited	Quantity of work done		Total cost incurred	Subsidy admissible		
Rate	Amount								
1	2	3	4	5	6	7	8	9	10

S.C. Form 15[See Rules 25 (1) (iii) and 25 (1) (iv)]Report for the quarter ending .....District .....

SI.No.	Block	Target of the year	Area surveyed	Number of plans made final	Total of new work provided	Balance of previous work	Total		
District	Name of work	Quantity	Area	Name of work	Quantity	Area	Name of work	Quantity	
1	2	3	4	5	6	7	8	9	10 11 12 13

Work done during the quarter	Balance Left								
Area	Name of work	Quantity	Area	Name of work	Quantity	Area	Name of work	Quantity	Area
14	15	16	17	18	19	20			

S.C. Form 16[See Rule 26 (i)]Statement of works, rights and liabilitiesPlan ..... Village ..... Block ..... Tahsil..... District .....

SerialNo.	Workconstructed	Specification	Khasra No. of filed on which constructed	Area occupiedbystructure	Area benefited	Name of beneficiary/ beneficiaries with parentage	Name of parent and reside of own of land is other than benef
Khasra Nos.	Area						
1	2	3	4	5	6	7	8

S.C. Form 17[See Rule 24] [Substituted by Notification No. 4442/XII (3)-274-72, dated August 28, 1972, published in U.P. Gazette, Part I-A, dated September 16, 1972; page 2956-57.]Statement of demand from beneficiariesName of beneficiary with parentage and full addressPlan.....Village.....Block.....

SerialNo.	Nameofwork	Dateofcompletion	Area benefited	Amount recoverable on account of work done byGovernment	Number of instalment payable	Rate of interest	To am of int to pai
Khasra	Area	Not cost incurred	Subsidy admissible (if any)	Cost to be recovered form beneficiary			
1	2	3	4	5	6	7	8
<p>Bhoomi Sanrakshan AdhikariNo.....dated.....Copy forwarded to Sri ....., son of ....., resident of Village ..... Block ..... Tahsil ..... District ..... with the remarks that a sum of Rs. .... has been incurred by Government on his land under Section 18 (2) of U.P. Bhoomi Evam Jal Sanrakshan Adhiniyam, 1963, as per details given above and that a subsidy of Rs..... is allowed to him. The balance of Rs..... together with interest will be recovered from him in..... six-monthly instalments of Rs..... each as arrears of land revenue falling due on April 1 and October 1 each year. The first instalment shall start from ..... If the whole amount is paid by .....in one lump sum then no interest shall be charged.Bhoomi Sanrakshan Adhikari.....No. ....dated .....Copy forwarded to Collector..... with the request that the above demand may kindly be got verified within three month of receiving this letter as provided in Rule 24 (2) made under the U.P. Bhoomi Evam Jal Sanrakshan Adhiniyam, 1963, and other for the recovery and remittance to Government account the instalments regularly as they fall due.Bhoomi Sanrakshan Adhikari.....Appendix I</p>							

**1. Cash Book - Form No. 2 or 2-AA of the Financial Hand Book, Volume V, Part I.**

**2. Cash Receipt Book - 2-D - Agriculture Department.**

**3. Contingent Register for drawings from Treasure - D-9 - Agriculture Department.**

**4. Voucher Form - D-5 - Agriculture Department.**

**5. Daily Labour Chittah - D-3 - Agriculture Department.**



- 6. Pay Roll of Monthly Paid Servants - 4-A - Agriculture Department.**
- 7. Register of Receipt--D-6--Agriculture Department.**
- 8. Store Ledger - D-42 - Agriculture Department.**
- 9. Arrear Wages Register - D-16 - Agriculture Department.**
- 10. Register of Remittances from Outside - D-19 - Agriculture Department.**
- 11. Report of Survey of Stores - D-22 - Agriculture Department.**
- 12. Travelling Allowance Journal - D-27 - Agriculture Department.**
- 13. Travelling Allowance Register - D-28 - Agriculture Department.**
- 14. Store Receipt Book - D-39 - Agriculture Department.**
- 15. Bill Book - D-40 - Agriculture Department.**
- 16. Register of Railway Receipts D-47 - Agriculture Department.**
- 17. Measurement Book - Form 23 of Public Works Accounts Code.**
- 18. First and Final Bill - Form 24 of Public Works Accounts Code.**
- 19. Works Abstract A - Form 33 of Public Works Accounts Code.**
- 20. Running Account Bill - Form 25 of Public Works Accounts Code.**
- 21. Detailed completion report - Form 44 of Public Works Accounts Code.**
- 22. Tender Notice Form - Tender Form and Agreement Form--As provided in Financial Hand Book, Volume V, Part I.**
- 23. Plantation Control - 29-E of Forest Department.**

- 24. Plantation Control - 29-F of Forest Department.**
- 25. Provision of the Working Plan regarding Subsidiary Operations - 29-C - Forest Department.**
- 26. M.F. No. 32 - Details of Measurement.**
- 27. M.F. No. 32 - Preliminary proposals for administrative approval.**
- 28. M.F. No. 37/63-A - Index of Contents.**
- 29. M.F. No. 41 - Bill of quantities.**
- 30. M.F. No. 43 - Summary of estimate cost.**
- 31. M.F. No. 80 - Title page.**
- 32. M.F. No. 89 - Specification.**
- 33. I.B. Form No. 10-B - [See Appendix V-II-2 (e) of Financial Hand Book, Volume VI].**
- 34. I.B. Form No. III accompanied by I.D. Form No. 112 [See Appendix VII (3) of Financial Hand Book, Volume VI].**