Manipur Reservation of Vacancies in Posts and Services (for Scheduled Castes and Scheduled Tribes) Rules, 2011

MANIPUR India

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Rule

MANIPUR-RESERVATION-OF-VACANCIES-IN-POSTS-AND-SERVICES of 2011

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Manipur Reservation of Vacancies in Posts and Services (for Scheduled Castes and Scheduled Tribes) Rules, 2011Published vide Notification No. 9/1/91-DP(ST/SC) Imphal, the 14.3.2011Last Updated 7th February, 2020No.9/1/91-DP(ST/SC). - In exercise of the powers conferred under sub-section (1) of section 19 of the Manipur Reservation of Vacancies in Posts and Services (For Scheduled Castes and Scheduled Tribes) Act, 1977 (Manipur Act No. 1 of 1977), the State Government hereby makes the following draft Manipur Reservation of Vacancies in Posts and Services (For Scheduled Castes and Scheduled Tribes) Rules, 2011 and as required under the said sub-section (1) above, it is necessary to invite suggestions/objections, if any, from the members of the general public.Now, therefore, the State Government hereby invites suggestions/objections from the interested persons to the said draft Rules to the undersigned within 15(fifteen) days from the date of publication of these draft Rules in the official Gazette.Any suggestion/objection which may be received after the expiry of the stipulated period will not be considered.

1. Short title and commencement.

(1) These Rules may be called the Manipur Reservation of Vacancies in Posts and Services (For Scheduled Castes and Scheduled Tribes) Rules, 2011.(2) They shall come into force from the date of their publication in the Official Gazette.

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2. Definitions.

- In these rules, unless the context otherwise requires: -(a)"Act" means the Manipur Reservation of Vacancies in Posts and Services (For Scheduled Castes and Scheduled Tribes) Act, 1976 (Manipur Act No. 1 of 1977);(b)"Form" means a Form appended to these Rules;(c)"Schedule" means the Schedule appended to these Rules;(d)"Section" means a section of the Act;(e)All other words or expressions used in the Rules but not defined herein shall have the same meaning as are respectively assigned to them in the Act.

3. Model Roster.

- Separate model rosters for Direct Recruitment and Promotion shall be as maintained in Schedule I and Schedule II.

4. Maintenance of register for appointment.

(1)The Registers of appointments for direct recruitment and promotion against reserved posts shall be maintained separately in Form-I and every appointing authority shall treat vacancies as reserved or unreserved as indicated in model rosters prescribed under rule 3.(2)Separate registers shall be maintained for direct recruitment and promotion as well as for each type of recruitment separately for each grade, or service or group of posts.(3)Immediately after an appointment has been made, the particulars of the person appointed will be entered in the appointment column of the prescribed register and the entry marked as "Utilised" by such category signed by the appointing authority or by the officer authorised to do so by the appointing authority.(4)The roster is to be operated on the principal of replacement and not as a "running account" as hitherto. In other words the points which reservation for different categories applies are fixed as per the roster and vacancies caused by retirement etc. of persons occupying those points shall be filled by appointment of persons of the respective categories.

5. Eligibility of age to the recruitment.

- Within any year of recruitment, the conditions of eligibility by age or otherwise should remain the same even if recruitment is made more than once in that recruitment year, that is, if a person who was eligible on the date of first application in the year, he shall not be disqualified on the ground that he is no longer eligible by the time the relevant vacancy (against which he could have been appointed) arose in that recruitment year.

6. De-reservation of vacancies.

- Direct Recruitment vacancies reserved for the Scheduled Castes and Scheduled Tribes shall not be de-reserved and filled by general candidates. In case adequate numbers of candidates are unavailable then the following procedure is to be followed:-(a)(i)The unfilled direct recruitment vacancies reserved for Scheduled Tribes or Scheduled Caste, as the case may be, in any recruitment

year shall not clubbed together with the vacancies arising in subsequent recruitment year. The unfilled vacancies are to be treated as a separate group and the reservation of the posts for Scheduled Tribes or Scheduled Caste shall not be affected by the fifty percent ceiling on reservation.(ii)The unfilled direct recruitment vacancies reserved for Scheduled Castes and Scheduled Tribes are to be notified in the print and electronic media. Separate requisition may be sent to the Manipur Public Service Commission or the Employment Exchange as applicable by endorsing a copy of the requisition to the Department of Personnel.(iii)The State Government, if it considers necessary in view of the performance of the Scheduled Tribe and Scheduled Caste candidate in the earlier examination, may relax the qualifying marks or lower the standards of evaluation as, provided under section 9B.(b)In case of promotion vacancies reserved for Scheduled Tribe or Scheduled Caste, the vacancies are to be filled by candidates who are eligible and fit for promotion, and are in the normal zone of consideration. If the vacancies remain unfilled due to unavailability of candidates within the normal zone of consideration, then the zone of consideration will be extended as prescribed by the Department of Personnel, Government of Manipur vide O.M. No.17/2/80-DP dated 29-4-1999 and eligible candidates shall be recommended to fill up the balance vacancies. If some reserved vacancies continue to remain unfilled after following the above procedure only then candidates belonging to the unreserved category, subject to the condition that the reservation is carried forward to the next recruitment year, shall fill the unfilled reserved vacancies. Some of the unreserved vacancies arising after the last recruitment will be treated as reserved based on the actual number of reserved vacancies filled by the unreserved category.

7. Promotion made by Selection.

- In promotion made by Selection, the following procedure shall be followed for filling the reserved vacancies:-(a)Promotion made by selection in or to from Class III to Class II, within Class II and from Class II to the lowest rung or category in Class I in which the element of direct recruitment, if any, does not exceed 75%:-Selection against vacancies reserved for Scheduled Castes and Scheduled Tribe will be made only from those Scheduled Castes and Scheduled Tribes Officers who are within the normal zone or the extended zone of consideration as prescribed by the Department of Personnel, Government of Manipur vide O.M. No.17/2/80-DP dated 29-4-1999.(i) If the number of candidates from Scheduled Castes and Scheduled Tribes promoted on the basis of merit with due regard to seniority without any relaxation is less than the number of vacancies reserved for Scheduled Castes and Scheduled Tribes, the difference shall be made up by selecting candidates of these communities who are in the normal zone or the extended zone of consideration irrespective of merit vis-a-vis candidates belonging to unreserved category provided they are fit for promotion.(ii)A select list shall then be prepared in which the names of all the selected officers, unreserved as well as those belonging to Scheduled Castes and Scheduled Tribes are arranged as per the principles and guidelines prescribed by the Department of Personnel vide its O.M. No.17/2/80-DP dated 29-4-1999. In case of organised services, which have its own Service Rules, the procedure laid down in the Rules would be followed.(iii)The "Select List" shall be periodically reviewed. The names of those officers who have been promoted (otherwise than on a local or purely temporary basis) and continue to officiate, shall be removed from the list and the rest of the names along with others who may now be included in the field of choice shall be considered for the select list for the subsequent period.(iv)Where promotion in the above manner are first made on a long term officiating basis,

confirmation shall be made according to the general rule viz. that an officer who has secured earlier officiating promotion on the basis of his place in the select list should also be confirmed earlier, and thus enable him to retain the advantage, provided that he maintains an appropriate standard.(b)Promotion in Class III and Class IV in which the element of direct recruitment, if any, does not exceed 75%: -For such post, the select list of Scheduled Castes and Scheduled Tribes Officials shall be drawn up separately from among the officials coming under the zone or the extended zone of consideration to fill up the reserved vacancies. Officials belonging to these classes shall be adjudged separately and not along with other officers and if they are fit for promotion, they shall be included in the Select list as per the guidelines and principles prescribed by the Department of Personnel vide its O.M. No.17/2/80-DP dated 29-4-1999.

8. Promotion made on the basis of seniority subject to fitness.

- In promotion to Class I, Class IL Class III and Class IV made on the basis of seniority subject to fitness, the following procedure shall be followed for filling the reserved vacancies:-(i)Wherever according to the points in the roster there are any vacancies reserved for Scheduled Castes and Schedule Tribes, separate lists. shall be drawn up of the eligible Scheduled Castes or Scheduled Tribes Officers, as the case may be, arranged in order of their inter se seniority in the main list.(ii)The Scheduled Castes and the Scheduled Tribes Officers shall be adjudged by the Departmental Promotion Committee separately in regard to their fitness.(iii)When the Select Lists of officers in the general category and those belonging to Scheduled Tribes have been prepared by the Departmental. Promotion Committee, these should be merged into a combined Select List in which the names of all the selected officers, general as well as those belonging to Scheduled Castes and Scheduled Tribes, are arranged in the order of their inter se seniority in the original seniority list of the category or grade from which the promotion is being made. This combined select list should thereafter be followed for making promotions in vacancies as and when they arise-during the year.(iv)The Select List thus prepared would normally be operative for a period of one year. This period may, however, be extended by another six months to enable promotion of officers included in the select list but could not be appointed to the higher posts during the normal period of one year.

9. Payment of Travelling Allowance and Daily Allowance.

(1)The Scheduled Castes and the Scheduled Tribes candidates appearing for competitive examination, written test or interview conducted by the Manipur Public Service Commission or any other Selection Board, shall be paid Travelling Allowance and Daily Allowance at the rate prescribed by the State Government from time to time. The terms and conditions for payment/reimbursement of TA/DA are as given below: (a) Scheduled Castes/Scheduled Tribes candidates appearing for competitive examination/interview conducted by the MPSC or any other Selection Board will be eligible for reimbursement of Daily Allowance including train fare by 1st Class and Bus fare also if such fare for journeys to and from the place of residence to the place of examination/interview. (b) The reimbursement shall be made by the Secretary, MPSC in the case of examination conducted by the MPSC and the appointing authority in the case of examination taken by the Department concerned. (2) The concessions mentioned in sub-rule (1) shall not be admissible to the candidates who are already in service under the State Government or the Central

Government.

10. Annual Return.

(1)Each appointing Authority shall furnish Annual Report by the 31st July of every year to the concerned Department of the Government, as follows: -(a)A statement in Form - II showing the total number of Government servants and the number of Scheduled Castes and Scheduled Tribes amongst them as on 1st April of the year.(b)A statement in Form-III showing the recruitment and the number filled by Scheduled Castes and Scheduled Tribes during the year ending 31st March.(c)A statement showing number of permanent posts filled up by Scheduled Castes and Scheduled Tribes as on lA April as shown in Form- IV.(2)Each Department of Government shall furnish to the Department of Personnel by 31st October every year -(a)A statement in Form-II and Form-III in respect of all offices under its control including its own.(b)A consolidated statement in the form given in Form-IV in respect of all offices under its control including its own.(c)In the statements referred to in Rule 10 (2) (a) (b), Department of Government Offices or the Heads of Departments and Subordinate Offices shall be shown separately.

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(See rule 3)Method of Recruitment: - By direct recruitment. Model roster of 200 points showing the points to be reserved to Scheduled Castes, Scheduled Tribes and OBCs in initial appointment by direct recruitment to posts and services in the States:-

Reserved Quota - 50 per cent
Scheduled Castes - 2 per cent
Scheduled Tribes - 31 per cent
Other Backward Classes - 17 per cent

Unreserved.
 Unreserved.
 Unreserved.
 Scheduled Tribe-11
 Unreserved.

3. Unreserved 37. OBC (Meitei)-6 71. OBC (Meitei Pangal)-12 4. Scheduled Tribe-1 38. Unreserved 72. Scheduled Tribe-22

5. Unreserved 39. Scheduled Tribe-12 73. Unreserved 6. OBC (Meitei)-1 40. Unreserved 74. Unreserved

7. Scheduled Tribe-2 41. Unreserved 75. Scheduled Tribe-23

8. Unreserved 42. OBC (Meitei)-7 76. Unreserved 9. Unreserved 43. Scheduled Tribe-13 77. OBC (Meitei)-13 10. Scheduled Tribe-3 44. Unreserved 78. Scheduled Tribe-24

11. Unreserved45. Unreserved79. Unreserved12. OBC (Meitei)-246. Scheduled Tribe-1480. Unreserved

13. Scheduled Tribe-4 47. Unreserved 81. Scheduled Tribe-25

14. Unreserved	48. OBC (Meitei Pangal)-8	82. Unreserved
15. Unreserved	49. Scheduled Tribe-15	83. OBC (Meitei)-14
16. Unreserved	50. Scheduled Caste-1	84. Scheduled Tribe-26
17. Scheduled Tribe-5	51. Unreserved	85. Unreserved
18. OBC (Meitei)-3	52. Scheduled Tribe-16	86. Unreserved
19. Unreserved	53. OBC (Meitei)-9	87. Unreserved
20. Scheduled Tribe-6	54. Unreserved	88. Scheduled Tribe-27
21. Unreserved	55. Scheduled Tribe-17	89. OBC (Meitei)-15
22. Unreserved	56. Unreserved	90. Unreserved
23. Scheduled Tribe-7	57. Unreserved	91. Scheduled Tribe-28
24. OBC (Meitei Pangal)-4	58. Unreserved	92. Unreserved
25. Unreserved	59. Scheduled Tribe-18	93. Unreserved
26. Scheduled Tribe-8	60. OBC (Meitei)-10	94. Scheduled Tribe-29
27. Unreserved	61. Unreserved	95. OBC (Meitei Pangal)-16
28. Unreserved	62. Scheduled Tribe-19	96. Unreserved
29. Unreserved	63. Unreserved	97. Scheduled Tribe-30
30. Scheduled Tribe-9	64. Unreserved	98. Scheduled Caste-2
31. OBC (Meitei)-5	65. Scheduled Tribe-20	99. OBC (Meitei)-17
32. Unreserved	66. OBC (Meitei)-11	100. Scheduled Tribe-31
33. Scheduled Tribe-10	67. Unreserved	101. Unreserved
34. Unreserved	68. Scheduled Tribe-21	102. Unreserved
103. Unreserved	137. OBC (Meitei)-23	171.OBC (Meitei Pangal)-29
104. Scheduled Tribe-32	138. Unreserved	172. Scheduled Tribe-53
105. Unreserved	139. Scheduled Tribe-43	173. Unreserved
106. OBC (Meitei)-18	140. Unreserved	174. Unreserved
107. Scheduled Tribe-33	141. Unreserved	175. Scheduled Tribe-54
108. Unreserved	142. OBC (Meitei)-24	176. Unreserved
109. Unreserved	143. Scheduled Tribe-44	177. OBC (Meitei)-30
110. Scheduled Tribe-34	144. Unreserved	178. Scheduled Tribe-55
111. Unreserved	145. Unreserved	179. Unreserved
112. OBC (Meitei)-19	146. Scheduled Tribe-45	180. Unreserved
113. Scheduled Tribe-35	147. Unreserved	181. Scheduled Tribe-56
114. Unreserved	148.OBC(Meitei Pangal)-25	182. Unreserved
115. Unreserved	149. Scheduled Tribe-46	183. OBC (Meitei)-31
116. Unreserved	150. Scheduled Caste-3	184. Scheduled Tribe-57
117. Scheduled Tribe-36	151. Unreserved	185. Unreserved
118. OBC (Meitei)-20	152. Scheduled Tribe-47	186. Unreserved

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Points of reservation Scheduled Castes - 50, 98, 150 & 198 = 4. 4, 7, 10, 13, 17, 20, 23, 26, 30, 33, 36, 39,43, 46, 49, 52, 55, 59, 62, 65, 68, 72, 75, Scheduled Tribe 78, 81, 84, 88, 91,94, 97, 100, 104, 107, 110, 113, 117, 120, 123, 126, 130, 133,136, 139, 143, 146, 149, 152, 155, 159, 162, 165, 168, 172, 175,178, 181, 184, 189, 191, 194, 197 & 200 = 62. Backward Classes 6, 12, 18, 24, 31, 37, 42, 48, 53, 60, 66, 71,77, 83, 89, 95, 99, 106, 112, 118, 124, 131, 137, 142, 148, 153,160, 166, 171, 177, 183, 190, 195 & 199 = 34. number of reserved - 100.	135. Unreserved		169. Unreserved			
Scheduled Castes - 50, 98, 150 & 198 = 4. 4, 7, 10, 13, 17, 20, 23, 26, 30, 33, 36, 39,43, 46, 49, 52, 55, 59, 62, 65, 68, 72, 75, Scheduled 78, 81, 84, 88, 91,94, 97, 100, 104, 107, 110, 113, 117, 120, 123, 126, 130, 133,136, 139, 143, 146, 149, 152, 155, 159, 162, 165, 168, 172, 175,178, 181, 184, 189, 191, 194, 197 & 200 = 62. Backward Classes number of reserved - 100.	136. Scheduled Tribe-42		170. Unreserved			
Castes - 50, 98, 150 & 198 = 4. 4, 7, 10, 13, 17, 20, 23, 26, 30, 33, 36, 39,43, 46, 49, 52, 55, 59, 62, 65, 68, 72, 75, Scheduled Tribe - 78, 81, 84, 88, 91,94, 97, 100, 104, 107, 110, 113, 117, 120, 123, 126, 130, 133,136, 139, 143, 146, 149, 152, 155, 159, 162, 165, 168, 172, 175,178, 181, 184, 189, 191, 194, 197 & 200 = 62. Backward Classes - 6, 12, 18, 24, 31, 37, 42, 48, 53, 60, 66, 71,77, 83, 89, 95, 99, 106, 112, 118, 124, 131, 137, 142, 148, 153,160, 166, 171, 177, 183, 190, 195 & 199 = 34. number of reserved - 100.	Points of reservation	ì				
Scheduled Tribe 78, 81, 84, 88, 91,94, 97, 100, 104, 107, 110, 113, 117, 120, 123, 126, 130, 133,136, 139, 143, 146, 149, 152, 155, 159, 162, 165, 168, 172, 175,178, 181, 184, 189, 191, 194, 197 & 200 = 62. Backward Classes 6, 12, 18, 24, 31, 37, 42, 48, 53, 60, 66, 71,77, 83, 89, 95, 99, 106, 112, 118, 124, 131, 137, 142, 148, 153,160, 166, 171, 177, 183, 190, 195 & 199 = 34. number of reserved - 100.	- 50	, 98, 150 &	198 =4.			
Classes 137, 142, 148, 153,160, 166, 171, 177, 183, 190, 195 & 199 = 34. number of reserved - 100.	Scheduled 78 Tribe 139	, 81, 84, 88, 9, 143, 146,	, 91,94, 97, 100, 104, 107, 110, 11 149, 152, 155, 159, 162, 165, 168	3, 117, 120, 123, 126, 130, 133,136,		
reserved - 100.	- ′	_ , , , , , , , , , , , , , , , , , , ,				
	number of reserved - 100					

II

(See rule 3)Method of Recruitment: - By Promotion.Model roster of 200 points on post based showing the points to be reserved for Scheduled Castes and Scheduled Tribes in appointment by promotion to posts and services in the States:-

Reserved Quota - 33 per cent Scheduled Castes - 2 per cent

Scheduled Tribes - 31 per cent

0 F		
1. Unreserved.	35. Unreserved	69. Unreserved
2. Unreserved.	36. Scheduled Tribe-11	70. Unreserved
3. Unreserved	37. Unreserved	71. Unreserved
4. Scheduled Tribe-1	38. Unreserved	72. Scheduled Tribe-22
5. Unreserved	39. Scheduled Tribe-12	73. Unreserved
6. Unreserved	40. Unreserved	74. Unreserved
7. Scheduled Tribe-2	41. Unreserved	75. Scheduled Tribe-23
8. Unreserved	42. Unreserved	76. Unreserved
9. Unreserved	43. Scheduled Tribe-13	77. Unreserved
10. Scheduled Tribe-3	44. Unreserved	78. Scheduled Tribe-24
11. Unreserved	45. Unreserved	79. Unreserved
12. Unreserved	46. Scheduled Tribe-14	80. Unreserved
13. Scheduled Tribe-4	47. Unreserved	81. Scheduled Tribe-25
14. Unreserved	48. Unreserved	82. Unreserved
15. Unreserved	49. Scheduled Tribe-15	83. Unreserved
16. Unreserved	50. Scheduled Caste-1	84. Scheduled Tribe-26
17. Scheduled Tribe-5	51. Unreserved	85. Unreserved
18. Unreserved	52. Scheduled Tribe-16	86. Unreserved
19. Unreserved	53. Unreserved	87. Unreserved
20. Scheduled Tribe-6	54. Unreserved	88. Scheduled Tribe-27
21. Unreserved	55. Scheduled Tribe-17	89. Unreserved
22. Unreserved	56. Unreserved	90. Unreserved
23. Scheduled Tribe-7	57. Unreserved	91. Scheduled Tribe-28
24. Unreserved	58. Unreserved	92. Unreserved
25. Unreserved	59. Scheduled Tribe-18	93. Unreserved
26. Scheduled Tribe-8	60. Unreserved	94. Scheduled Tribe-29
27. Unreserved	61. Unreserved	95. Unreserved
28. Unreserved	62. Scheduled Tribe-19	96. Unreserved
29. Unreserved	63. Unreserved	97. Scheduled Tribe-30
30. Scheduled Tribe-9	64. Unreserved	98. Scheduled Caste-2
31. Unreserved	65. Scheduled Tribe-20	99. Unreserved
32. Unreserved	66. Unreserved	100. Scheduled Tribe-31
33. Scheduled Tribe-10	67. Unreserved	101. Unreserved
34. Unreserved	68. Scheduled Tribe-21	102. Unreserved
103. Unreserved	137. Unreserved	171. Unreserved
104. Scheduled Tribe-32	138. Unreserved	172. Scheduled Tribe-53

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105. Unreserved
                         139. Scheduled Tribe-43 173. Unreserved
106. Unreserved
                         140. Unreserved
                                                 174. Unreserved
107. Scheduled Tribe-33 141. Unreserved
                                                 175. Scheduled Tribe-54
108. Unreserved
                         142. Unreserved
                                                 176. Unreserved
109. Unreserved
                         143. Scheduled Tribe-44 177. Unreserved
110. Scheduled Tribe-34 144. Unreserved
                                                 178. Scheduled Tribe-55
111. Unreserved
                         145. Unreserved
                                                 179. Unreserved
112. Unreserved
                         146. Scheduled Tribe-45 180. Unreserved
113. Scheduled Tribe-35 147. Unreserved
                                                 181. Scheduled Tribe-56
114. Unreserved
                         148. Unreserved
                                                 182. Unreserved
115. Unreserved
                         149. Scheduled Tribe-46 183. Unreserved
116. Unreserved
                         150. Scheduled Caste-3 184. Scheduled Tribe-57
117. Scheduled Tribe-36 151. Unreserved
                                                 185. Unreserved
118. Unreserved
                         152. Scheduled Tribe-47 186. Unreserved
119. Unreserved
                         153. Unreserved
                                                 187. Unreserved
120. Scheduled Tribe-37 154. Unreserved
                                                 188. Unreserved
121. Unreserved
                         155. Scheduled Tribe-48 189. Scheduled Tribe-58
122. Unreserved
                         156. Unreserved
                                                 190. Unreserved
123. Scheduled Tribe-38 157. Unreserved
                                                 191. Scheduled Tribe-59
124. Unreserved
                         158. Unreserved
                                                 192. Unreserved
125. Unreserved
                         159. Scheduled Tribe-49 193. Unreserved
126. Scheduled Tribe-39 160. Unreserved
                                                 194. Scheduled Tribe-60
127. Unreserved
                         161. Unreserved
                                                 195. Unreserved
                         162. Scheduled Tribe-50 196. Unreserved
128. Unreserved
                                                 197. Scheduled Tribe-61
129. Unreserved
                         163. Unreserved
130. Scheduled Tribe-40 164. Unreserved
                                                 198. Scheduled Caste-4
131. Unreserved
                         165. Scheduled Tribe-51 199. Unreserved
                                                 200. Scheduled Tribe-62
                         166. Unreserved
132. Unreserved
133. Scheduled Tribe-41 167. Unreserved
134. Unreserved
                         168. Scheduled Tribe-52
135. Unreserved
                         169. Unreserved
136. Scheduled Tribe-42 170. Unreserved
Points of reservation:
Scheduled
               - 50, 98, 150, 198.
Castes
Scheduled
               - 4, 7, 10, 13, 17, 20, 23, 26, 30, 33, 36, 39,43, 46, 49, 52, 55, 59, 62, 65, 68, 72, 75,
Tribe
                 78, 81, 84, 88, 91, 94, 97, 100, 104, 107, 110, 113, 117, 120, 123, 126, 130, 133, 136,
                 139, 143, 146, 149, 152, 155, 159, 162, 165, 168, 172, 175,178, 181, 184, 189, 191, 194,
```

197, 200.

Backward 6, 12, 18, 24, 31, 37, 42, 48, 53, 60, 66, 71,77, 83, 89, 95, 99, 106, 112, 118, 124, 131,

Classes 137, 142, 148, 153,160, 166, 171, 177, 183, 190, 195 & 199 = 34.

number of

reserved - 66

points

Form - I[See rule 4(1)]Method of Recruitment :-Form of Register to be maintained to give effect to the Roster for Reservation in appointment to posts and services for Scheduled Castes and Scheduled Tribes.

Reservation brought forward from previous years	Recruitment year	Roster point number	Unreserved or reserved for SC/ST or OBC accordingto roster	Name of the person promoted and date of promotion	Whether SC or ST, if not say neither	Reservation carried forward	ı
Schedule Castes	Schedule Tribes	Schedule Castes	Schedule Tribes	Signature of appointing authority or otherauthoris officer	Remarks sed		
1	2	3	4	5	6	7	8 9 10 11

Posts

Name of post Total No. of sanctioned Posts as on 1st April (orthe current year)

No. of posts filled by SC & ST Remarks

Scheduled

Castes Scheduled Tribes

Custes

No. of posts Percentage	Excess No. of Porcontage Excess					
	Percentage	posts	Percentage Percentage		ıge	
1	2	3	4	5	6	789

Form - III(See rule 10(1) (b))Statement showing numbers of vacancies filled up by Scheduled Castes and Scheduled Tribes during the period of current financial year. Name of Department/Office

......Classification of Posts

	Total No. of	No. of vacancies filled by SC	Percentage	No. of vacancies filled	Percentage
post	vacancies	by SC	S	by ST	S
1	2	3	4	5	6

Manipur Reservation of Vacancies in Posts and Services (for	r Scheduled Castes and Scheduled Tribes) Rules, 201
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