

Meghalaya Registration of Births and Deaths Rules, 1973

MEGHALAYA

India

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Rule

MEGHALAYA-REGISTRATION-OF-BIRTHS-AND-DEATHS-RULES-1973 of 1973

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Meghalaya Registration of Births and Deaths Rules, 1973Published vide Notification Meghalaya Gazette, Part 5A, dated 13th April, 1974Last Updated 19th February, 2020

1. Short title, extent and commencement.

(1)These rules may be called the Meghalaya Registration of Births and Deaths Rules, 1973.(2)These rules extend to the whole State of Meghalaya.(3)These rules shall come into force with immediate effect.

2. Definitions.

- In these rules, unless the context otherwise requires-(a)"Act" means the Registration of Births and Deaths Act, 1969 ;(b)"Form" means a Form appended to these rules ; and(c)"Section" means a section of the Act.

3. Period of gestation under Section 2(1)(g).

- The period of gestation for the purposes of Clause (g) of sub-section (1) of Section 2 shall be twenty-eight weeks.

4. Submission of report under Section 4(4).

- The report under sub-section (4) of Section 4 shall be prepared in Form No. 1 and shall be submitted along with the statistical report referred to in sub-section (2) of Section 19, to the State Government by the Chief Registrar every year by the 31st July of the year following the year to which the report relates.

5. Form, etc., for giving information of births and deaths under Sections 8 and 9.

(1) The information required to be given to the Registrar under Section 8 or, as the case may be, Section 9, shall, if given in writing, be in Form Nos. 2, 3 and 4 for the registration of birth, still birth and death respectively, and if given orally, mention the several particulars in the relevant Form. (2) The information referred to in sub-Rule (1) shall be given-(a) in a municipality town with clearly demarcated boundary and having a separate local administration, or a cantonment-(i) within seven days from the date of birth or still birth ; and (ii) within three days from the date of death ; (b) in any other area-(i) within fourteen days from the date of birth or still, birth ; and (ii) within seven days from date of death.

6. Birth or death in a vehicle under Section 8(1)(f).

(1) In respect of a birth or death in a moving vehicle, the person in-charge of the vehicle shall give or cause to be given the information under sub-section (1) of Section 8 at the first place of halt. Explanation. - For the purpose of this rule, the term "vehicle" means conveyance of any kind used on land, air or water and includes an aircraft, a boat, a ship, a railway carriage, a motor-car, a motor-cycle, a cart, a tagna and a rickshaw. (2) In the case of deaths [not failing under Clause (a) to (e) of sub-section (1) of Section 8] in which an inquest is held, the officer who conducts the inquest shall give or cause to be given the information under sub-section (1) of Section 8.

7. Time and Forms for notifying information under Section 10(1).

(1) Every person required to notify a birth, still birth or death under Section 10 shall give information thereof to the Registrar in Form No. 5, 6 or 7 as the case may be. (2) Such information shall be given-(a) in a municipality town with clearly demarcated boundary and having a separate local administration or a cantonment-(i) within seven days from the date of birth or still birth ; and (ii) within three days from the date of death ; (b) in any other area-(i) within fourteen days from the date of birth or still birth ; and (ii) within seven days from the date of death.

8. Form of certificate under Section 10(3).

- The certificate as to the cause of death required under sub-section (3) of Section 10 shall be issued in Form No. 8 and the Registrar shall, after making necessary entries in the registrar of births and deaths, forward all such certificates to the Chief Registrar or an officer specified by him in this

behalf by the 10th of the month following the month to which the certificate relates.

9. Extracts of registration entries to be given under Section 12.

- The extracts of particulars from the register relating to births and deaths to be given to an informant under Section 12 shall be in Form No. 9 or in Form No. 10, as the case may be.

10. Authority for delayed registration and fee payable thereof under Section 13.

(1) Any birth or death of which information is given to the Registrar after the expiry of the period specified in R. 5, but within thirty days of its occurrence, shall be registered on payment of a late fee of rupee one. (2) Any birth or death of which information is given to the Registrar after thirty days, but within one year of its occurrence, shall be registered only with the written permission of the District Registrar and on payment of a late fee of rupees three and on production of an affidavit made before a notary public or sworn in before a Magistrate of the first class. (3) Any birth or death which has not been registered within one year of its occurrence, shall be registered only on an order of a Magistrate of the first class and on payment of a late fee of rupees five.

11. Period for the purpose of Section 14.

(1) Where the birth of any child had been registered without a name, the parent or guardian of such child shall, within 12 months from the date of registration of the birth of child, give information regarding the name of the child to the Registrar either orally or in writing : Provided that if any such information is given after the period of 12 months, subject to the provisions of sub-section (4) of Section 23, the Registrar shall- (a) if the register is in his possession, forthwith enter the name in the register on payment of a late fee of rupees two ; and (b) if the register is not in his possession and if the information is given orally make a report giving necessary particulars, and if the information is given in writing, forward the same to the District Registrar for making the necessary entry on payment of a late fee of rupees two. (2) The parent or the guardian, as the case may be, shall also present to the Registrar the copy of the extract given to him under Section 12 or a certified extract issued to him under Section 17 and on such presentation, the Registrar shall make the necessary endorsement relating to the name of the child or take action as laid down in Clause (b) of the proviso to sub-rule (1).

12. Correction or cancellation of entry in the register of births and deaths under Section 15.

(1) If it is reported to the Registrar that a clerical or formal error has been made in the register or if such error is otherwise noticed by him and if the register is in his possession, the Registrar shall enquire into the matter and if he is satisfied that any such error has been made, he shall correct the entry (by correcting or cancelling the entry) as provided in Section 15 and shall send an extract of the entry showing the error and how it has been corrected, to the District Registrar. (2) In the case

referred to in sub-rule (1) if the register is not in his possession, the Registrar shall make a report to the District Registrar and call for relevant register and after enquiring into the matter, if he is satisfied that any such error has been made, make the necessary correction.(3)Any such correction as mentioned in sub-rule (2) shall be counter-signed by the District Registrar when the register is received from the Registrar.(4)If any person asserts that any entry in the register of births and deaths is erroneous in substance, the Registrar may correct the entry in the manner prescribed under Section 15 upon production by that person a declaration setting forth the nature of the error and true facts of the case made by two credible persons having knowledge of the facts of the case.(5)Notwithstanding anything contained in sub-rule (1) and sub- rule (4), the Registrar shall make report of the correction of the kind referred to therein giving necessary details to the Chief Registrar through the District Registrar.(6)If it is proved to the satisfaction of the Registrar that any entry in the register or births and deaths has been fraudulently or improperly made, he shall make a report giving necessary details to the officer authorised by the Chief Registrar by general or special orders in this behalf under Section 25 and the Chief Registrar, on hearing from him, take necessary action in the matter.(7)In every case in which an entry is corrected or cancelled under this rule, intimation thereof should be sent to the permanent address of the person who has given information under Section 8 or Section 9.

13. Form of register under Section 16.

(1)The register of births, still births and deaths to be kept by the Registrar under Section 16 shall be in three parts as set forth in Form Nos. 11,12 and 13 respectively and in each part of the register, the event shall be numbered serially and for each calendar year.(2)A new register shall be opened on the first day of January of each year.(3)Any event which occurred in any previous year shall be recorded in the register for the year in which it is reported :Provided that no entry shall be interpolated between two entries recorded earlier.

14. Fees and postal charges payable under Section 17.

(1)The fees payable for a search to be made or an extract to be issued under Section 17 shall be as follows :

	Rs. P.
(a) search for a single entry in the first year for which the search is made	1.00
(b) for every additional year for which the search is continued	1.00
(c) for granting extract relating to each birth or death	1.00
(2)Any such extract in regard to a birth or death shall be issued by the Registrar in Form No. 9 or, as the case may be, Form No. 10 and shall be certified in the manner provided for in Section 76 of the Indian Evidence Act, 1872 (1 of 1872).(3)Any such extract may be furnished to the person asking for it by post on payment of the postal charges therefor.	

15. Interval and forms of periodical returns under Section 19(1).

(1) Every Registrar, including the Registrar for a Municipality with a population less than 30,000 shall send to the District Registrar through the Registrar on or before the 5th day of each month, a true copy of the entries in the register of births and deaths relating to the month immediately preceding. (2) The District Registrar shall forward all such copies of the entire register of births and deaths received by him to the Chief Registrar not later than the 10th of that month. (3) The Registrar for a Municipality with a population more than shall send to the Chief Registrar through the Registrar in Form No. 14 a weekly return of births and deaths within 7 days of the expiry of the week to which the information relates and in Form No. 15 a monthly return of births and deaths by the end of the month following the month to which the information relates. (4) The Registrar for a Cantonment shall send to the Chief Registrar through the District Registrar a weekly return of births and deaths in Form No. 14 within 4 days of the expiry of the week to which the information relates and a monthly return of births and deaths in Form No. 15 by the end of the month following the month to which the information relates.

16. Statistical report under Section 19 (2).

- The statistical report under sub-section (2) of Section 19 shall be in Form No. 16 and shall be complied with for each year before the 31st July of the year immediately following and shall be published as soon as may be thereafter but in any case not later than five months from that date.

17. Conditions for compounding of offences under Section 23.

(1) Any offence punishable under Section 23 may, either before or after the institution of original proceedings under this Act, be compounded by an officer authorised by the Chief Registrar by general or special order in this behalf ; if the officer so authorised is satisfied that the offence was committed through inadvertence or oversight or for the first time may be executed with warning. (2) Any such offence may be compounded on payment of such sum not exceeding rupees fifty for offences under sub-sections (1), (2) and (3), and rupees ten for offences under sub-section (4) of Section 23 as the said officer may think fit.

18. Registers and other records under Section 30(2)(k).

(1) The register of births and deaths shall be a record of permanent importance and shall not be destroyed. (2) All information received by the Registrar under Sections 8 and 9 and the certificate as to the cause of death furnished under sub-section (3) of Section 10 of the Act shall form an integral part of the Register of Births and Deaths and shall not be destroyed. (3) Every Register of Births and Deaths and the forms relating to the entries therein shall be retained by the Registrar in his possession for a period of twelve months after the end of the calendar year to which it relates and such registers and forms shall thereafter be transferred for safe custody to the District Registrar.

19.

All fees payable under the Act may be paid in cash or by money order or postal order. Form I [See Rule 4] Report on the working of the Act

- 1. Brief description of State, its boundaries and revenue districts.**
- 2. Changes in administrative area.**
- 3. Explanation about the difference in areas.**
- 4. Changes in Registration Area-extension.**
- 5. Administrative set up of the registration machinery at various levels.**
- 6. General response of the public towards this Act.**
- 7. Notification of births and deaths.**
- 8. Progress in the medical certification of cause of death.**
- 9. Maintenance of records.**
- 10. Search of births and deaths register for issue of certificates.**
- 11. Delayed registrations.**
- 12. Prosecutions and compounding of offences.**
- 13. Difficulties encountered in implementation of the Act-**
(i) Administrative. (ii) Others.
- 14. Orders and instructions issued under the Act.**
- 15. General remarks.**

Form 2 [See Rule 2] Live Birth Report Serial No.....Registration
Unit/Village/Town/Municipality/Taluk/Cantonment/Tehsil/Block/Thana District...

1. Date of birth....

2. Sex : male/female.....

3. Name of child.....

4. Place of birth*

5. Permanent residential address.....

6. Father's-

(i)Name.....(ii)Literacy.....(iii)Occupation....(iv)Nationality.(v)Religion.

7. Mother's-

(i)Name.....(ii)Literacy.....(iii)Occupation....(iv)Nationality.(v)Religion.

8. Age of mother in completed years at confinement.

9. Order of birth (Number of live births including the births registered).

10. Type of attention at delivery

11. Information's-

(i)Name (i) Name (i) Name(ii)Address (ii) Address (ii) AddressLate fee of Rs as per Crossed Postal Order No... dated.... of Post Office or Registrar's Receipt No.....dated attached.(Please strike off if not applicable).DateSignature or left thumbmark of the informantif the deliver/ took place in hospital or any other Institution write "Hospital" or "Institution" giving its name, otherwise give full postal address of the place of birth,†If the delivery was conducted in a hospital or maternity home write the name of Institution otherwise mention whether it was conducted by a qualified or unqualified midwife and give her name.Note 1. In the case of illegitimate birth the word 'illegitimate' should be entered in the remarks column and no person's name should be entered as that of the father, unless there is a joint request of the mother and the person acknowledging himself to be the father or the child.

2. In the case of multiple births make separate entry for each and a reference in the remarks column.

3. If the person is a non-worker, insert the word "NIL" in the column for occupation.

Form 3[See Rule 5]Still Birth ReportSerial No.....Registration
Unit/Village/Town/Municipality/Cantonment/Taluk/Tehsil/Block/Thana.... District.

1. Date of birth

2. Sex : male/female

3. Place of birth*

4. Permanent residential address of parent

5. Father's-

(i)Name.....(ii)Literacy.....(iii)Occupation.....(iv)Nationality.(v)Religion.

6. Mother's-

(i)Name.....(ii)Literacy(iii)Occupation.....(iv)Nationality.(v)Religion.

7. Age of mother in completed years at confinement.

8. Type of attention at delivery.+

Informant's-(i)Name(ii)AddressLate fee of Rs as per Crossed Postal Order No.... dated.... of Post Office..... or Registrar's Receipt No.... dated attached.(Please strike off if not applicable)DateSignature or left thumbmark of the informant*If the delivery took place in hospital or any other Institution write "Hospital" or "Institution" giving its name, otherwise give full Postal address of the place of birth,† If the delivery was conducted in a hospital or maternity, home write the name of Institution otherwise mention whether it was conducted by a qualified or unqualified midwife and give her name.Note 1. In the case of illegitimate birth the word "illegitimate" should be entered in the remarks column and no person's name should be entered as that of the father, unless there is a joint request of the mother and the person acknowledging himself to be the father of the child.

2. In the case of multiple births make separate entry' for each and a reference in the remarks column.

3. If the person is a non-worker, insert the word 'NIL' in the column for occupation.

Form 4[See Rule 5]Death ReportSerial No....Registration

Unit/Village/Town/Municipality/Cantonment/Taluk/Tehsil/Block/Thana.... District...

1. Date of death

2. Full name of the deceased

3. Name of the father/husband

4. Place of death

5. Age

6. Sex : male/female

7. Marital status

8. Occupation

9. Religion

10. Nationality

11. Permanent residential address*

12. Cause of death

13. Whether medically certified (Yes/No)

14. Kind of medical attention received, if any

15. Informant's-

(i)Name(ii)AddressLate fee of Rs as per Crossed Postal Order No dated of Post Office.... or Registrar's Receipt No dated... attached.(Please strike off if not applicable)DateSignature or left thumbmark of the informant* The address of the parents, in case of a child, husband/late husband in case of married women/widow and deceased if independent, are to be given in this column.Note 1. If the cause of death is not medically certified ascertain the cause from the list of important causes

of death.

2. If the deceased as over 1 year of age, give age in completed years. If the deceased was under 1 year of age, give age in completed months and if below 1 month, give age in completed number of days and if below one day in hours.

3. If the person is a non-worker, insert the word 'Nil' in the column for occupation.

Form 5[See Rule 7]Notification Form for a BirthRegistration

Unit/Village/Town/Municipality/Cantonment/Taluk/Tehsil/Block/Thana.... District.

Sl. No.	Date of birth	Sex of the child	Place of birth (with full address)	Name and local address of parent
(1)	(2)	(3)	(4)	(5)

Signature of the person notifying Name and Designation Date.....For the use of Registration Office-(a)Whether registered or not;(b)If-'Yes' (i) Annual serial No. in the register.(ii)Date of registration.'No' (i) Date of issuing the notice (see Section 21).(ii)Date of registration(iii)Date of prosecutionForm 6[See Rule 7]Notification Form for a Still BirthRegistration Unit/Village/Town/Municipality/Cantonment/Taluk/Tehsil/Block/Thana.... District.

Sl. No.	Date of still birth	Sex of the child	Place of birth (with full address)	Name and local address of parent
(1)	(2)	(3)	(4)	(5)

Signature of the person notifying Name and Designation Date.....For the use of Registration Office-(a)Whether registered or not;(b)If-'Yes' (i) Annual serial No. in the register.(ii)Date of registration.'No' (i) Date of issuing the notice (see Section 21).(ii)Date of registration(iii)Date of prosecutionForm 7[See Rule 7]Notification Form for a DeathRegistration Unit/Village/Town/Municipality/Cantonment/Taluk/Tehsil/Block/Thana.... District.

Sl. No.	Name and address of the deceased*	Sex	Age at death	Date of death	Place of death (with full address)
(1)	(2)	(3)	(4)	(5)	(6)

Signature of the person notifyingName and DesignationDateFor the use of Registration Office-(a)Whether registered or not;(b)If-'Yes' (i) Annual serial No. in the register.(ii)Date of registration.'No' (i) Date of issuing the notice (see Section 21).(ii)Date of registration(iii)Date of prosecution*In the case of a child without a name, the name of parent may be given.Form 8[See Rule 8]Medical Certificate of Death(For office use only)

Sex

Age

Name of deceased	Marital status	Date of Birth	Date of Death	Residence of	
Area	District State	Years	Months	Days	Hours Minutes

I hereby certify that I attended deceased fromtoand last saw him on.....

I

*Cause of Death

Approximate interval between onset and death.

Disease or condition directly leading to death

(This does not mean the mode of dying e.g., heart failure,asthenia, etc. It means the disease, injury, or complicationwhich caused death)

(a) due to (or as a consequence of)

Antecedent causes-

Morbid conditions, if any, giving rise to the above causestating the underlying condition last consequence of)(c).....

(b) due to (or as a

II

Other significant conditions-

Contributing to the death, but not related to the disease orcondition causing it

.....

If deceased was a female-

Was the death associated with pregnancy (Yes or No)..... Durationweeks

Was there a delivery..... (Yes or No)

If death was due to external causes (violence) fill in alsothe following :

Accident, suicide orhomicide..... Date of injury.....How did injury occur.....

Signedby.....Designation.....M.B.B.S., R.M.P. etc.

Registration No.....

Address.....Date.....

* out of (a), (b), and (c) etc., underlying cause of death may be marked (V) by the medical practitioner.Form 9[See Rule 9]Government of.....Department of.....Certificate of Birth(Issued under Section 12/issued under Section 17 of the Registration of Births and Deaths Act, 1969)This is to certify that he following information has been taken from the original record of birth which is in the register for (local area) of Tehsil of District of State.....

Name.....

Sex.....

Date of birth..... Registration No.....
 Place of Birth..... Date of Registration.....
 Name of father/mother Permanent address of father/ mother.....
 Nationality of father /mother.....
 Signature of issuing authority
 Seal
 Date.....

Form 10[See Rule 9]Government of.....Department of.....Certificate of Death(Issued under Section 12/issued under Section 17 of the Registration of Births and Deaths Act, 1969)This is to certify that the following information has been taken from the original record of death which is in the register for (local area) ofTehsil of District of State.....

Name..... Nationality.....
 Sex..... Permanent address.....
 Date of death..... Registration No.....
 Place of death..... Date of Registration.....

Name of father/mother/husband

Signature of issuing authoritySealDate:*Note. - In the case of death no disclosure shall be made of particulars regarding the cause of death as entered in the Register.[See Proviso to Section 17 (1)]Form 11[See Rule 13]Register of Births and Deaths

Part I – Live Births

Year.....District.....

Serial No. Date of Sex Name Place of Birth* Permanent residential address of parent

Registration Birth

1 2 3 4 5 6 7

Father Mother

Name Literacy Occupation Nationality Religion Name Literacy Occupation Nationality Religion

8 9 10 11 12 13 14 15 16 17

Age of mother in completed years at confinement	Order of birth (i.e.number of live birthsincluding the birth registered	Type of attention of delivery†	Informant's	Signature of left thumb mark of the informant ifthe information is given orally	Signature of the registrar/Sub-Registrar	Remarks
---	---	--------------------------------	-------------	---	--	---------

Name	Address					
18	19	20	21	24-a	22	23 24

* If the delivery took place in hospital or any other institution, write "Hospital" or "Institution" giving its name, otherwise, give full postal address of the place of birth,† If the delivery was conducted in a hospital or maternity home write the name of institution; otherwise mentioned whether it was conducted by the qualified or unqualified mid-wife and give her name. Note. - 1. In the case of illegitimate birth the word illegitimate should be entered in the remarks columns and no person's name should be entered as that of the father, unless there is a joint request of the mother and the person acknowledging himself to be father of the child.

2. In the case of multiple births make separate entry for each and a reference in the remarks column.

3. If the person is a non-worker, insert the word Nil in the column for occupation.

Form 12[See Rule 13]Register of Births and DeathsYear.....District.....

Part II – Still Births

Taluk/Tehsil/Block/Thana, Registration Unit/Village/Town/Municipality/Cantonment

Serial No.	Date of Birth	Sex	Place of Birth*	Permanent residential address of parent	Father
Registration	Birth	Name	Literacy	Occupation	Nationality Religion
1	2	3	4	5	6 7 8 9 10 11

Mother	Type of attention of delivery†	Informant's	Signature of left thumb mark of the informant if the information is given orally		Signature of the registrar/Sub-Registrar	Remarks
Name	Literacy	Occupation	Nationality	Religion	Age of mother in completed years at confinement	Name Address

12 13 14 15 16 17 18 19 19-a 20

* If the delivery took place in hospital or any other institution, write "Hospital" or "Institution" giving its name, otherwise, give full postal address of the place of birth,† If the delivery was conducted in a hospital or maternity home write the name of institution; otherwise mentioned whether it was conducted by the qualified or unqualified mid-wife and give her name. Note. - 1. In the case of illegitimate birth the word illegitimate should be entered in the remarks columns and no person's name should be entered as that of the father, unless there is a joint request of the mother and the person acknowledging himself to be father of the child.

2. In the case of multiple births make separate entry for each and a reference in the remarks column.

3. If the person is a non-worker, insert the word Nil in the column for occupation.

Form 13[See Rule 13]Register of Births and DeathsYear.....District.....

Part III – Deaths

Registration Unit/Village/Town/Municipality/ Cantonment/Taluk /Tehsil / Block/Thana

Serial No.	Date of Registration	Deceased's Death	Name of father/ husband	Place of Death	Age	Sex	Marital status	Occupation	Religion	Nationality	Per res ad	
1	2	3	4	5	6	7	8	9	10	11	12	13
Cause of death	Whether medically certified or not	Kind of medical attention received if any	Informants	Signature of left thumb mark of the informant if the information is given orally	Signature of the registrar/ Sub-Registrar	Remarks						
Name	Address											
14	15	16	17	18				19		20		21

*The address of the parents, in case of a child, husband/late husband in case of married women/widow and deceased, if independent, are to be given in this column. Note. - 1. If the case of death is not medically certified ascertain the cause from the list of important causes of death.

2. If the deceased was over one year of age, give age in completed years. If the deceased was under one year of age, give age in completed months and if below one month, give age in completed number of days and if below one day in hours.

3. If the person is a non-worker, insert the word Nil in the column for occupation.

Form 14[See Rule 15]Mid year population...Weekly return of births and deaths in town for the week ending.....

Registration Units	Latest census population	Live births	Deaths	Rates								
Total	Covered	Total	Covered	P	M	F	P	M	F	Birth rate	Death rate	
1	2	3	4	5	6	7	8	9	10	11	12	
Death from												
Cholera	Small-pox	Plague	Fever	Dysentery and Diarrhoea	Respiratory diseases	Deliveries and complications of pregnancy i.e.,maternal deaths				Other causes	Infant deaths	
13	14	15	16	17	18	19				20	21	22

Note. - Still Births are not to be included in the live births or deaths.Form 15[See Rule 15]Vital statistics for the month..... year..... in Municipality/Cantonment of.....

Part A

Live Births registered by sex, type of attention at delivery and still births by sex

RegistrationUnits	Latest censuspopulation	Live Births					
Total	Covered	Total	Covered	Person	Male	Female	
1	2	3	4	5	6	7	
Type of attention at delivery							
Still-Births							
Institutional	Untrainedmid-wife Others Person Male Female						

Physiciannurse and
trained mid-wife

8 9 10 11 12 13 14

Form 15[See Rule 15]Vital statistics for the month of year..... in the
Municipality/Cantonment of.....

Part B

Live Births by age of mother and birth order

Age of mother	Birth order										Over 10	Not known	Total Live Births
	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th			
1		2	3	4	5	6	7	8	9	10	11	12	13
All age													
below 15													
15-19													
20-24													
25-29													
30-34													
35-39													
40-44													
45 and over													
Not known													
Total Live Births													

Form 15[See Rule 15]Vital statistics for the month..... year..... in Municipality/Cantonment

Part C

Live births by sex, religion literacy and occupation of parents

Father																	
Religion																	
Birth order		Hindus		Muslims		Christians		Sikhs		Buddhists		Jains		Others			
1		2		3		4		5		6		7		8			
MFPI		Over 10		Not known													
Father																	
Literacy		Occupation*															
Graduate and above		Hr. Secondary, matriculation or equivalent examination				Middle School		Other literates		Illiterate		Total		Cultivators		Non-workers	
9		10				11		12		13		14		15-23		24	

*(1) Cultivators, (2) Agricultural Labourers, (3) Professional, Technical and related workers, (4) Administrative, Executive and Managerial workers, (5) Clerical workers, (6) Sale workers (7) Service

workers, (8) Farmers, Fishermen, Hunters, Loggers etc. and related workers, (9) Production and other related workers, Transport Equipment Operators and Labourers, (10) Non-workers. Form 15[See Rule 15]Vital statistics for the month..... year..... in Municipality/Cantonment of....

Part C

Live births by sex, religion literacy and occupation of parents

Mother

Literacy	Occupation*							
Graduate and above	Hr. Secondary, matriculation or equivalent examination	Middle School	Other literates	Illiterate	Total	Cultivators	Non-workers	
25	26	27	28	29	30	31-39	40	

*(1) Cultivators, (2) Agricultural Labourers, (3) Professional, Technical and related workers, (4) Administrative, Executive and Managerial workers, (5) Clerical workers, (6) Sale workers (7) Service workers, (8) Farmers, Fishermen, Hunters, Loggers etc. and related workers, (9) Production and other related workers, Transport Equipment Operators and Labourers, (10) Non-workers. Form 15[See Rule 15]Vital statistics for the month..... year..... in Municipality/Cantonment of.....

Part D

Deaths registered by type of certifies type of attention at death, religion marital status and occupation

Registration Units	Latest census population	Total deaths	Kind of medical attention							
Total	Covered	Total	Covered	Total	medically certified	Others	Institutional	Qualified medical practitioner (allopathy)	Qualified medical practitioner (other systems)	
1	2	3	4	5	6	7	8	9	10	
MFP										
Religion	Marital Status	Occupation*								
Hindus	Muslims	Christians	Sikhs	Buddhists	Jains	Others	Never married	Currently married	Widowed or divorced	Separated or Cult

12 13 14 15 16 17 18 19 20 21 22 23-3

MFP

* (1) Cultivators, (2) Agricultural Labourers, (3) Professional, Technical and related workers, (4) Administrative, Executive and Managerial workers, (5) Clerical workers, (6) Sale workers (7) Sen/ice workers, (8) Farmers, Fishermen, Hunters, Loggers etc. and related workers, (9) Production and other related workers, Transport Equipment Operators and Labourers. Form 15[See Rule 15] Vital statistics for the month..... year..... in Municipality/Cantonment.....

Part E

Causes of death by age and sex

				Age Group									
Code of death*	Cause of death*	Sex	Total	Below 24 hours	1-7 days	7 days-below 1 month	1-3 months	3-6 months	6-9 months	9 months-1 year	1-4 years	5-9 years	10-14 years
1	2	3	4	5	6	7	8	9	10	11	12	13	14

Age Group

20-24 years	25-29 years	30-34 years	35-39 years	40-44 years	45-49 years	50-54 years	55-59 years	60-64 years	65-69 years	70-74 years	75+ years
16	17	18	19	20	21	22	23	24	25	26	27

* The list of causes of death would be as prescribed by the Registrar General India Form 16[See Rule 16] Table 1 (1): Census population (to the nearest thousand) of district

Sl. No. District Total population Rural Urban

Male	Female	Male	Female		
1	2	3	4	5	6 7

Population not under registration* Population of town each with population 30,000 and over

Rural		Urban			
Male	Female	Male	Female	Male	Female
8	9	10	11	12	13

1 A 19

19

2 B 19

19

3 C 19

19

Total

* If the registration extends to the whole of the State/Union Territory, columns 8, 9, 10 and 11 need not be filled. Form 16 Table 1 (b): Census population (To the nearest thousand) of district by religion

Sl. No. District Rural Urban

Hindu Muslim Christian Others Hindu Muslim Christian Others

1 2 3 4 5 6 7 8 9 10 11

1 A 19

19

2 B 19

19

3 C 19

19

Total

Note. Population of any special religious, cultural and social group selected will also be shown separately. Form 16 Table 1 (c) : Returns not received

Sl. No. District Number of Monthly returns due Number of monthly returns not received

Rural Urban Rural Urban

1 2 3 4 5 6

1A2B3C4D5E

Form 16 Table 2 (a) : Key vital statistics by district for the year.....

Serial No.	District	Mid-year estimated population	Total live birth	Total deaths	Infant deaths	Maternal deaths	Still Births	Total
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Males Females

1 2 3 4 5 6 7 8 9 10

1A2B3C4D5E

Form 16 Table 2 (b) : Vital rates by district

Serial No. District Live birth rates* Death rates Infant death rates*

1 2 3 4 5 6 7 8 9 10 11 12 13 14

1A2B3C4D5E

* The rates for four consecutive years (the current year and three preceding years) should be given. Form 16 Table 2 (c)-Key vital statistics of individual town with population... and over as of the last census

Serial No.	Town	Mid-year estimated	Total live birth	Total deaths	Infant deaths	Maternal deaths	Still Births
------------	------	--------------------	------------------	--------------	---------------	-----------------	--------------

population									
Males	Females		Total						
1	2	3	4	5	6	7	8	9	10
1A	2B	3C	4D	5E					

Form 16 Table 2 (d)-Vital rates of individual towns

Serial No. Town Live birth rates* Death rates* Infant death rates*

1	2	3	4	5	6	7	8	9	10	11	12	13	14
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* The rates for four consecutive years (the 'current' year and three proceeding years) should be given. Form 16 Table 3(a)-Live births by month and according to area

Month													Live Births
Total													Rural
1	2	3	4	5	6	7	8	9	10	11	12	13	2
January	February	March	April	May	June	July	August	September	October	November	December	Yearly Total	

Form 16 Table 3 (b) Live births by the type of attention at delivery

												Rural
												Domestic
Months												Total
1	2	3	4	5	6	7	8	9	10	11	12	2
January	February	March	April	May	June	July	August	September	October	November	December	Yearly Total

Note. Some States may find it more convenient to show only yearly totals, and not month by month. Form 16 Table 4-Live birth by sex and religion

		Hindu	Muslim	Christian	Others								
Serial No.	District	Total births	Male	Female	Person	Male	Female	Person	Male	Female	Person	Male	Female
1	2	3	4	5	6	7	8	9	10	11	12	13	14
1.A	Rural	Urban	Total	2.B									
	Rural	Urban	Total										

Form 16 Table 5(a)-Live births according to their birth order by religion and father's literacy group for individual towns

Town	Last census population	Hindu	Muslim
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Graduate Hr. Secondary, and matriculation or above equivalentexamination				Graduate Hr. Secondary and matriculation above equivalentexamination				Rest Total		
1	2	3	4	5	6	7	8	9	10	
Christian		Others		Total birth birth order						
Graduate and above		Hr. Secondary, matriculation or equivalentexamination		Rest	Total	Graduate Hr. Secondary, and matriculation or above equivalentexamination		Rest	Total and above	
11	12		13	14	15	16		17	18	19
123456789	Over 10	Not stated								

Note Total figures for "all towns" will also be shown. Form 16 Table 5 (b)-Live births by age of mother and order of births for individual towns

Age of mother	Total births	Birth order										
1	2	3	4	5	6	7	8	9	10	Over 10	Not stated	
Below 15 years	15-19 years	20-24 years	25-29 years	30-34 years	35-39 years	40-44 years	45-49 years	50 and over years				

Note Number of births, for which information is not given Total figures for all towns will also be shown. Form 16 Table 6-Deaths by sex and age

Age		Total Rural Urban									
M		F	P	M	F	P	M	F	P		
1		2	3	4	5	6	7	8	9	10	
Below 1 year		1-4 year		5-14 year		15-24 year		25-44 year		45-64 year	
65-74 year		75 and over year									

Form 16 Table 7-Deaths by month

Month	Total deaths	Rural	Urban
1	2	3	4
January	February		

Form 16 Table 7 (a)-Deaths from cholera by month

Month	Total deaths	Rural	Urban
1	2	3	4
January	February		

Form 16 Table 7 (b)-Deaths from small pox by month

Month	Total deaths	Rural	Urban
1	2	3	4
January	February		

Form 16Table 7 (c)-Deaths from plague by month

Month	Total deaths	Rural	Urban
1	2	3	4
JanuaryFebruary_____			

Form 16Table 8-Total deaths in each district by sex and religion

Serial No.	District	Total	Hindu	Muslim	Christian	Others										
M	F	P	M	F	P	M	F	P	M	F	P					
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15		

Note. Any special religious, cultural or social group will also be shown as a sub-group under 'Others'

Form 16Table 9 (a)-Distribution of deaths in a district by cause

Sl. No.	District		Total deaths	Cholera	Small pox	Plague etc.			
M	F	M	F	M	F	M	F		
1	2	3	4	5	6	7	8	9	10

RuralUrban

Total

Form 16Table 9 (b)-Distribution of deaths in the State by medically certified cause, age and sex

Cause	Total		Below 1 year	1-4 year	5-14 years		
M	F	M		F	M	F	
1	2	3		4	5	6	7 8

RuralUrban

15-24 years 25-45 years 45-64 years 65 and over

M	F	M	F	M	F	M	F
9	10	11	12	13	14	15	16

RuralUrban

Form 16*Table 9 (c)-Deaths from specified diseases in towns each with population.... and over as of the last census

Sl. No. Town Total deaths Specified diseases

1	2	3	4
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* The list of specified diseases would be enumerated by Registrar General, India.

Form 16Table 10-Infant deaths in districts by sex and religion

Serial No.	District	Total	Hindu	Muslim	Christian	Others										
M	F	P	M	F	P	M	F	P	M	F	P	M	F	P		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15		

ABC

Note. Any special religious, cultural or social group will also be shown as a sub-group under "Others".

Form 16Table 11-Infant deaths in the State by sex and age

Age Rural Urban Total

M	F	M	F	M	F
1	2	3	4	5	6 7

Below 24 hours 1-7 days 7 days to below 1 month 1 month to below 3 months 3 months to below 6 months 6 months to below 12 months Total

Form 16 Table 12 (a)-Small pox, Tetanus deaths by age

Sector 1	Name of disease 2			
Total (a) Rural (b) Urban Total (b1) Urban excluding towns with population ... and over (b2) Towns with population ... and over	Small pox	Tetanus	Small pox	Tetanus
	Tetanus	Small pox	Tetanus	Small pox
	Tetanus	Small pox	Tetanus	

Below 1 year 1-4 years 5-9 years 10-14 years

M	F	M	F	M	F	M	F
3	4	5	6	7	8	9	10

Form 16 Table 12 (b) Similar data for certain specified diseases by age may be shown for urban areas or only for town with population.....and over as may be finally decided by the Registrar General, India. Instances of the type of such diseases like Tetanus, Diptheria, Whooping Cough, Polio, Pulmonary Tuberculosis etc. Form 16 Table 13-Maternal death in the State by age at death

Age at death	Total maternal deaths	Urban		Towns with population.... and over
		Rural	excluding town with population.... and over	
1	2	3	4	5

Below

15 15-19 20-24 25-29 30-34 35-39 40-44 45-49 50 and above
Age not stated All ages