

The Merchant Shipping (Continuous Discharge Certificates) Rules, 1960

UNION OF INDIA

India

The Merchant Shipping (Continuous Discharge Certificates) Rules, 1960

Rule

THE-MERCHANT-SHIPING-CONTINUOUS-DISCHARGE-CERTIFICATE of 1960

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1910.

G.S.R. 1557 dated 17th December, 1960. - In exercise of the powers conferred by Section 457 of the Merchant Shipping Act, 1958 (44 of 1958), the Central Government hereby makes the following rules, namely :-

1. Short title, commencement and application.

(1)These rules may be called the Merchant Shipping (Continuous Discharge Certificates) Rules, 1960.(2)They shall apply to seamen engaged on ships other than home trade ships of less than 200 tons gross.(3)They shall come into force on the 1st January, 1961.

2. Definitions.

- In these rules(a)"Act" means the Merchant Shipping Act, 1958 (44 of 1958);(b)"C.D.C." means a continuous discharge certificate, also called continuous certificate of discharge :(c)"Form" means a form appended to these rules;(d)"Shipping Master" means a shipping master of a port appointed under sub-section (1) of Section 11 of the Act and includes the officer in charge of the office at any other port where the business of shipping office is conducted.

3. Application for C.D.C.

(1) Any person desiring to be employed as a seaman from a port in India at which a shipping office has been established or a port where the business of shipping office is conducted may apply to the shipping master of the port for the issue of a C.D.C. (2) Every such application shall contain a declaration that a C.D.C. has not previously been issued to the applicant and shall also be accompanied by two copies of the applicant's photograph. [**] [Omitted by G.S.R. 312, dated 8.5.90]

4. Issue of C.D.C.

(1) The Shipping Master in cases where he decides to issue a C.D.C. shall, after the descriptive particulars of the applicant have been entered in and the photograph affixed to the C.D.C., affix his signature and official seal on the photograph and issue the same to the applicant. (2) A C.D.C. issued under these rules shall be in Form I and shall be serially numbered. It shall also bear the name of the port of issue and the distinguishing code letters of the port as specified in the Annexure to these rules.

5. Register of C.D.C.s.

(1) Shipping Master shall maintain a register of C.D.Cs. issued to seamen from his port in Form 2, which shall contain all the particulars recorded in the C.D.C. (2) All subsequent entries in the C.D.Cs. issued from the port shall also be recorded in the register.

6. Entry on Discharge.

(1) At the time of discharge, the seaman shall, if he so desires, be granted by the Master of the ship on which he has been serving an entry in the C.D.C. specifying the particulars referred to in sub-section (2) of Section 120 of the Act. (2) The entries made in the C.D.C. shall be attested by the Shipping Master of the port of discharge, and thereafter the C.D.C. shall be returned to the seaman concerned.

7. Period of validity.

- A C.D.C. granted under these rules shall be valid till it is withdrawn, cancelled or suspended under these rules.

8. Report of desertion etc.

- For the purposes of Section 192 of the Act, the proper officer shall be the Shipping Master.

9. Cancellation or suspension of a C.D.C.

(1)Where on a report received by him the Director-General is satisfied that a seaman has deserted his ship in the circumstances specified in Section 192, or that he has been convicted of an offence of the nature referred to in Section 195(2), the Director-General may direct the Shipping Master who issued the C.D.C. to withhold or suspend it for a specified period or cancel it.(2)Where a C.D.C. is withheld, suspended or cancelled under sub-rule (1), the Shipping Master shall intimate the fact to the seaman concerned to his last known address and the Shipping Master of other ports in India and shall also endorse the fact in the original C.D.C. if and when available.

10. Register of C.D.Cs. cancelled, etc.

- The Shipping Master shall maintain a register of C.D.Cs. which have been withheld, cancelled or suspended under rule 9.

11. C.D.C. not to be issued in certain cases.

- No. C.D.C. shall be issued to a seaman under these rules to whom a C.D.C. has previously been issued from any port.

12. Duplicate C.D.C.

- [**] [Omitted by G.S.R. 312, dated 8th May, 1990] Where a C.D.C. issued under these rules is mislaid, lost, destroyed, defaced or mutilated, the seaman concerned may apply to the Shipping Master of the port concerned to issue a duplicate copy of the C.D.C. with all the entries of previous voyages or a summary of them recorded therein.

13. Return of C.D.Cs.

- Every Shipping Master shall, at the beginning of each quarter, furnish to the Director-General a return in form 3 of the number of C.D.Cs. issued to seamen from his port during the previous quarter.

14. Certificates of Discharge.

(1)A seaman may apply to the shipping Master of a port for the issue to him of a certificate of discharge applicable for any specified voyage instead of a C.D.C.(2)The certificate of discharge referred to in sub-rule (1) shall be in form 4.(3)The provisions of rules 8 and 9 shall apply to certificates of discharge issued under this rule.Form I[See rule 4(2)]Port 127Continuous-Discharge CertificateIssued under Merchant Shipping (Continuous Discharge Certificates) Rules, 1960

Photograph& Official Stamp

Note.-The above photo should be authenticated by impressing the Shipping Office Stamp and the Signature of the Shipping Master partly on the photo and partly on the book.

Name of the Seaman

Code No. of the Port

and Registered No.

of the Discharge Book

Notice to Seamen (1) Seamen are informed that this continuous discharge certificate should be produced and handed to the Shipping Master, or Consul when signing Articles of Agreement, so that the engagement column may be filled in and the certificate given into the safe keeping of the Master of the ship. (2) Should the seaman desert or fail to join, his book will be deposited by the Master with the Shipping Master, or Consul at the port where he left the ship, who will forward it to the Shipping Master of the port of engagement. (3) Should this certificate become defaced or torn or filled up or should it get lost the shipping Master will, on application, arrange for the issue of a duplicate [***] [Omitted by G.S.R. 312, dated 8th May, 1990] (4) Seamen are warned not to correct, alter or in any way tamper with the entries on this certificate as they are liable to be prosecuted if they do so. Note. - Should this certificate come into the possession of any person to whom it does not belong, it should be handed to the Shipping Master, or the nearest Mercantile Marine Office, or be transmitted to the Directorate General of Shipping, Bombay. Dis. A. Issued by

THE GOVERNMENT OF INDIA

CONTINUOUS

Name of Seaman, in full Name of Father

Date of Birth

Height

Colour of Complexion

Feet

Inches

(1) Eyes

(2) Hair

(1) (2)

Record of any award or commendation received by the seaman. The entry should be signed by the Shipping Master, dated and stamped. Foreign-going Home Trade Discharge Certificate

Place of Birth and Nationality

Religion Certificate of competency, if any

Grade

Number

Tattoo or other Distinguishing Marks

Issued at the Port of Date Signature of Seaman or left hand thumb Impression } Shipping Master. *Strike out as necessary. (1) Medical Roster No. & Port (2) Pre-Sea Training Certificate No. and place of issue (3) Seamen's Employment Office Registration No. Port & Date (4) Certificate of Efficiency as a Life-boatman (5) No. of Certificate of Competency in cooking Summary of former Certificate of Service

Character

V. Good

Good

Declined to report

Endorsement Not required

No. of Voyages

Ability

Conduct

VOYAGES NOT COMPLETED

.....

Steamers	No. of Voyages	Rating	No. of Voyages	
				CONTINUOUS
[*] [These columns are to be filled in at No. time of engagement] Name of ship and official Number, and tonnage		Date & place of Engagement	[*] [These columns are to be filled in at time of engagement] Rating Discharge	
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				

DISCHARGE CERTIFICATE

Description of voyage	Copy of Report of Character For ability	Signature of Master and of Shipping Master/Consular officer with official stamp For general conduct
1		(1)(2)
2		(1)(2)
3		(1)(2)
4		(1)(2)
5		(1)(2)
6		(1)(2)
7		(1)(2)
8		(1)(2)
9		(1)(2)
10		(1)(2)
11		(1)(2)

In Engineer's Books insert Horse Power. In Radio Officer's Books insert gross tonnage and wireless classification of ship.

CONTINUOUS

No.	Name of ship and official Number, and tonnage	Date & place of Engagement Discharge	Rating
-----	---	---	--------

12
13
14
15
16
17
18
19
20
21
22

DISCHARGE CERTIFICATE

Description of voyage	Copy of Report of Character Forability	Signature of Master and of Shipping Master/Consular officer with official stamp For general conduct	(1)(2)
12		(1)(2)	
13		(1)(2)	
14		(1)(2)	
15		(1)(2)	
16		(1)(2)	
17		(1)(2)	
18		(1)(2)	
19		(1)(2)	
20		(1)(2)	
21		(1)(2)	
22		(1)(2)	

In Engineer's Books insert Horse Power. In Radio Officer's Books insert gross tonnage and wireless classification of ship.

CONTINUOUS

No.	[*] [These columns are to be filled in at of engagement] Name of ship and official Number, and tonnage	Date & place of Engagement	[*] [These columns are to be filled in at of engagement] Rating
		[These columns are to be filled in at of engagement] Discharge	
23			
24			
25			

26

27

28

29

30

31

32

33

DISCHARGE CERTIFICATE

Description of voyage	Copy of Report of Character For ability	Signature of Master and of Shipping Master/Consular officer with official stamp For general conduct
23		(1)(2)
24		(1)(2)
25		(1)(2)
26		(1)(2)
27		(1)(2)
28		(1)(2)
29		(1)(2)
30		(1)(2)
31		(1)(2)
32		(1)(2)
33		(1)(2)

In Engineer's Books insert Horse Power. In Radio Officer's Books insert gross tonnage and wireless classification of ship.

CONTINUOUS

No.	[*] [These columns are to be filled in at time of engagement.] Name of ship and official Number, and tonnage	Date & place of Engagement [*] [These columns are to be filled in at time of engagement.] Discharge	[*] [These columns are to be filled in at time of engagement.] Rating
34			
35			
36			
37			
38			
39			
40			

41

42

43

44

DISCHARGE CERTIFICATE

Description of voyage	Copy of Report of Character	Signature of Master and of Shipping Master/Consular officer with official stamp
	For ability	For general conduct
34		(1)(2)
35		(1)(2)
36		(1)(2)
37		(1)(2)
38		(1)(2)
39		(1)(2)
40		(1)(2)
41		(1)(2)
42		(1)(2)
43		(1)(2)
44		(1)(2)

In Engineer's Books insert Horse Power. In Radio Officer's Books insert gross tonnage and wireless classification of ship.

CONTINUOUS

No.	[*] [These columns are to be filled in at time of engagement.] Name of ship and official Number, and tonnage	Date & place of Engagement	[*] [These columns are to be filled in at time of engagement.] Rating
		[These columns are to be filled in at time of engagement.] Discharge	

45

46

47

48

49

50

51

52

53

54

DISCHARGE CERTIFICATE

Description of voyage	Copy of Report of Character For ability	Signature of Master and of Shipping Master/Consular officer with official stamp For general conduct
45		(1)(2)
46		(1)(2)
47		(1)(2)
48		(1)(2)
49		(1)(2)
50		(1)(2)
51		(1)(2)
52		(1)(2)
53		(1)(2)
54		(1)(2)

HOME ADDRESS OF SEAMAN

(To be entered by the Seaman)

NEXT-OF-KIN OF SEAMAN WITH ADDRESS

Name & Relationship.....Address.....

Register Of Continuous Discharge Certificate Form 2 (See rule 5) Issued by the Government of India

REGISTERED NO OF THE DISCHARGE BOOK

DATE OF ISSUE OF CERTIFICATE.....

(1) Medical Roster No. & Port.....(2) Pre-Sea Training Certificate No.

and place of issue.....(3) Seamen's Employment Office Registration No. Port &

Date.....(4) Certificate of Efficiency as a Life-boatman.....(5) No. of {

Certificate of Competency in Cooking.....Name of the seaman in full

.....Date of Birth..... Place of Birth and Nationality..... Race or Religion

SEAMEN'S PHOTOGRAPH

|}

Certificate of

Competency, if any

Village.....

Thana.....

[*] [Note-Stop orders P.O Grade Number

should be written in red

ink to arrest attention.

Stop orders and other

orders are to be

cancelled as soon as

they cease to operate. All

entries, additions and

alterations in this register must be initialled by the Shipping Master and they will not, otherwise be recognised. Clerks are warned that they are liable to be prosecuted if they tamper with this register.]Name of seaman's father

District.....

Height	Colour of	Complexion.....	Tattoo or other Distinguishing marks
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Feet	Inches	Eyes	Hair
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Record of any award or commendation received by the seaman.

(The entry should be signed by the Shipping Master and dated and stamped)

SUMMARY OF
FORMER
CERTIFICATE OF
SERVICE.

Character	V. Good	Good	Declined to report	Endorsement required
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Ability

Conduct

Voyages Not Completed

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Steamers	No. of Voyages	Rating	No. of Voyages
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SHIPPING MASTER

No. [*] [These columns are to be filled in	Date and place of	[*] [These columns are to be filled in at time of	Description of voyage	Copy of Report of Character	Master's	Shipping Master Initial
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at time of engagement.]Rating
 engagement.]Nameof
 Ship and
 official
 number and
 tonnaget

Engagement Discharge

Forability Forgeneral
 conduct

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
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- 10
- 11
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- 13
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59
60

Form 3(See rule 13)Return in respect of Continuous Discharge Certificates issued to seamen during the quarter endingat the port of.....No. of Continuous Discharge Certificates issued

Deck Engineroom Saloon Total

Foreign-going

HomeTrade

No. of duplicate Continuous Discharge Certificates issued.....Shipping MasterTo,The
Director General of Shipping,Bombay.Form 4(See rule 14)Certificate Of Discharge(Section 119 of the

Merchant Shipping Act, 1958)

No.....

Name of ship	Precribed by the Government of India	Seaman discharged from
Official Number Port of Registry	Name and Official Number of ship	Port of Registry Tonnage Description of Voyage Employment

Name of Seaman	Name of Seaman	Place of Birth	Date of Birth	Capacity	Date of Engagement	Date of Discharge	Place of Discharge
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Date of Issue Signature of Shipping Master	Height and Identification marks	Date of sailing from Home Port	Date of arrival at Home Port
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I Certify that the
above particulars
are correct, and
that
the above-named
Seaman was
discharged
accordingly.

Dated this Seaman day of
19 Master.

[Annexure [Substituted by G.S.R. 305, dated 8th March, 1973.](See rule 4) Names of ports and their
code letters for purposes of issue of Continuous Discharge Certificate

S.No.	Name of port	Code letters
1	2	3
1	BADAGARA	BD
2	BALASORE	BL
3	BHEEMUNIPATNAM	BP
4	BOMBAY	BY
5	CALCUTTA	CL

6	CALINGAPATNAM	CP
7	CHANDBAU	CB
8	COCHIN	CN
9	CANNANORE	CR
10	CANNDAPUR	CD
11	CUDDALORE	CU
12	GOPALPUR	GP
13	HONAVAR	HO
14	KAKANADA	KA
15	KANDLA	KL
16	KARWAR	KR
17	KOZHIKODE	KE
18	MADRAS	MS
19	MONGALORE	MA
20	MORMUGAO	MG
21	MASULIPATNAM	MM
22	NAGAPATTINAM	NM
23	PAMBAN	PM
24	PONNANI	PN
25	PORTONOVO	PV
26	PURI	PR
27	TELLICHERY	TL
28	TUTICORIN	TU
29	VISHAKHAPATNAM	VM]