

# Andhra Pradesh Co-Operative Service Rules, 1989

ANDHRA PRADESH

India

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### Rule

## ANDHRA-PRADESH-CO-OPERATIVE-SERVICE-RULES-1989 of 1989

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Andhra Pradesh Co-Operative Service Rules, 1989Published vide G.O.Ms.No. 262, F&A, (Co-Operative 2), Dated 18-4-1990Service Rules (Special)In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and in supersession of the rules issued in G.O.Ms. No. 1698, Food and Agriculture, dated the 25th June, 1964 the Governor of Andhra Pradesh hereby makes the following special rules for the Andhra Pradesh Co-operative Service.

### 1. Short title

: - These rules may be called the Andhra Pradesh Co-operative Service Rules, 1989.

### 2. Constitution

: - The service shall consist of the following categories of posts:Category (1) : Additional Registrar of Co-operative Societies.Category (2) : Joint Registrar of Co-operative Societies.Category (3) : Deputy Registrar.Category (4) : Deputy Registrar.

### 3. Method of appointment

: - Subject to the other provisions in these rules, the method of appointment for several categories shall be as follows:-

Category	Method of appointment
1	2
1. Additional Registrar of Co-operative Societies.	by promotion from Category (2)by promotion from Category(3)by promotion from Category (4)(a) by directrecruitment;(b) by

Joint Registrars3. Special appointment by transfer from the category of Co-operative Sub-Registrar in Andhra Pradesh Coop. Subordinate Service Rules.© by appointment Cadre Deputy by transfer from the category of Section Officers [or private secretaries to Registrars4. secretaries to government] [Inserted by G.O.Ms.No. 34, A & Co-op Deputy Registrars. (Co-Operative II), dated 11-2-1999.] of the Departments constituting single unit in the Andhra Pradesh Secretariat Service. [(d) By appointment by transfer of Special category Stenographers in the office of the Commissioner for co-operation and Registrar of Co-operative Societies.] [Added by G.O.Ms. No. 1651 F & A (Co-Operative II), dated 24-12-1992. Pub in Andhra Pradesh Gazette part I (ext.), dated 11-1-1993. ]

Note:-In every unit of ten vacancies, first 4 vacancies shall be filled in by direct recruitment ; the next five vacancies by transfer from the category of Co-operative Sub-Registrars and the last vacancy by transfer from the category of Section Officers [or private secretaries to secretaries to Government] [Inserted by G.O.Ms.No. 34, A & Co-Operative (Co-Operative II), dated 11-2-1999. ] of Andhra Pradesh Secretariat Service: Provided that if no suitable Section Officer of the Andhra Pradesh Secretariat Service is available for appointment by Method (c) such vacancy shall be filled in by Method (b) above. [Provided further that in every third unit of 10 vacancies against the 5 vacancies earmarked for appointment by recruitment by transfer from the Category of Co-operative Sub-Registrar, Special Category, Stenographers working in the office of the Commissioner for Co-operation and Registrar of Co-operative Societies shall also be considered if they satisfy the qualifications prescribed in Clause (b) of Rule 7 along with other eligible Co-operative Sub-Registrars.] [Added by G.O.Ms.No. 34, A & Co-Operative (Co-Operative II) Published in Andhra Pradesh Gazette part I (ext.), dated 11.1.1993. ]

#### 4. Unit of appointment

: - For the purpose of recruitment, appointment, discharge for want of vacancy, reappointment, seniority, promotion, transfer and posting and appointment as full member to the post specified in Column (2) of the table below, the unit of appointment shall be as specified in Column (3) thereof:

Category	Post	Unit of appointment
1 2	3	
1. Deputy Registrar of Co-operative Societies.	Zone-I Zone-II Zone-III Zone-IV Zone-V Zone-VI	Srikakulam, Vizianagaram and Visakhapatnam Districts. East Godavari, West Godavari and Krishna Districts Guntur, Prakasam and Nellore Districts Chittoor, Cuddapah, Anantapur and Kurnool Districts. Adilabad, Karimnagar, Warangal and Khammam Districts Hyderabad,

Nizamabad, Mahabubnagar,  
Medak, Nalgonda and Ranga  
Reddy Districts.

Provided that the posts of Deputy Registrars in the office of the Commissioner for Co-operation and Registrar of Co-operative Societies or in the Office of the other Heads of Departments or in other State Level Government offices shall be filled in by transfer of personnel belonging to the Category of Deputy Registrars from the zonal units in the State in the ratio of the basic cadre strength of the posts in the six zonal cadres for a period not exceeding three years. Provided further that the posts of Deputy Registrar in the State level apex societies, banks and institutions shall be filled by deputation of persons holding the said post in the six in all units in the ratio of the basic cadre strength in/of the zonal units for a period not exceeding three years at a time : Provided also that the posts of Deputy Registrars in any of the Co-operative or other institutions which have jurisdiction over areas covering the whole or part of the zones shall be filled by deputation of persons holding the said post from the respective zonal units in the area over which each of such co-operative societies or other institutions have jurisdiction.

## **5. Reservation of appointments**

: - (a) Except in so far as it relates to physically handicapped persons the rule of reservation of appointment (General Rule 22 shall apply to the appointment by direct recruitment to the post of Deputy Registrar. (b) In the matter of appointment by direct recruitment to the post of Deputy Registrar, women should be selected to an extent of at least 30% of posts in each category of open competition, Backward Classes, Scheduled Castes and Scheduled Tribes quota.

## **6. Probation**

: - Every person appointed by direct recruitment shall be on probation for a total period of two years on duty within a continuous period of three years and every person appointed by promotion/transfer shall be on probation for a total period of one year on duty within a continuous period of two years from the date on which one commences probation.

## **7. Qualifications**

: - (a) A candidate for appointment as Deputy Registrar by direct recruitment shall possess the following qualifications namely: (i) Must possess a Degree of a University in India established or incorporated by or under a Central Act or a State Act or any other equivalent qualification. (ii) Must not have completed 26 years of age on 1st July of the year in which selection is made. (b) A [Co-operative Sub-Registrar, a Section Officer of Andhra Pradesh Secretariat or a special category stenographer working in the office of the Commissioner for co-operation and Registrar of Co-operative Societies] [Substituted by G.O.Ms.No. 1651, F & A (Co-Operative II), dated 24-12-1992, Published in Andhra Pradesh Cu. part I (ext.), dated 11-1-1993.] shall have passed the Accounts test for Executive Officers to be eligible for appointment by transfer as Deputy Registrar : Provided that such of the [Co-operative Sub-Registrar, a Section Officer of Andhra Pradesh Secretariat or a special

category stenographer working in the office of the Commissioner for co-operation and Registrar of Co-operative Societies] [Substituted by G.O.Ms.No. 1651, F & A (Co-Operative II), dated 24-12-1992, Published in Andhra Pradesh Cu. part I (ext.), dated 11-1-1993.] who have passed the Accounts Test for Subordinate Officers, Part-I & II need not pass the Accounts Test for Executive Officers;[Provided further that the Co-operative Sub-Registrars who have passed the Accounts Test for Subordinate Officers, Part-1 and have not passed the Account Test for Subordinate Officers, Part-H shall pass the Accounts Test for Subordinate Officers Part-II or as the case may be, the Accounts Test for Executive Officers, within a period of two years from the date of their appointment by transfer as Deputy Registrars, failing which, he shall be reverted to the post of Co-operative Sub-Registrar and shall not again be eligible for promotion under this rule.Note :- A Co-operative Sub-Registrar who is reverted shall not, by reason only of his promotion under the aforesaid proviso, be regarded as entitled to any preferential claim to future appointment by transfer as Deputy Registrar under this rule.] (Added by G.O.Ms. No. 311, Ag. & Coop. (Co-op.II), dated 14-5-1993).(c)[ A special Category Stenographer should have:- [Clause (c) added by Ibid. ](i)Worked continuously for (5) years in the Co-operative Department in the category of Special Category Stenographers ;(ii)[ Passed departmental tests in Co-operation Auditing, Banking and Book-keeping and Accounts Test for Subordinate Officers Part I and H ; and(iii)Worked as Co-operative Sub-Registrar in Co-operative Department for a period of [one year].

## 8. Minimum Service

: - Every person for appointment by promotion/ transfer must have put in not less than 3 years of service, of which not less than 2 years of service should be in a regular post\* of the Co-operative Department in the category from which such promotion/transfer is made.\*Explanation :- Regular post in the Co-operative Department for this purpose means, a post sanctioned by Government in that Department and does not include posts under FR 127, FS and Government posts in other Departments.(Substituted by G.O. Ms. No. 341, F & A (Co-op.II), dated 18-4-1991)

## 9. Training

: - (a) Every person appointed by direct recruitment as Deputy Registrar shall undergo a training for nine months in the Co-operative Training Institute, Rajendranagar or any other institution prescribed by the Government in this regard, and shall pass the examination conducted by the said institution at the end of the training course and shall undergo practical training for a period of six months including practical training in a post of Co-operative Sub-Registrar according to the scheme of practical training drawn up by the Registrar of Co-operative Societies.(b)In the event of failure to pass the examination conducted by the Co-operative Training Institute, Rajendranagar or any other institution prescribed by the Government in this regard at the end of the training conducted by it the person who has been appointed by direct recruitment as Deputy Registrar shall pass examination in Co-operative Auditing and Book-keeping conducted by the Andhra Pradesh State Co-operative Union within the period of probation.(c)A Section Officer [and a special category stenographer of the office of the Commissioner of Co-operation and Registrar of Co-operative Societies] [Added by G.O.Ms.No. 18, A & C (Co-op.II) dated 12-1-1996, Published in Andhra Pradesh Gazette part I (Ext.) No. 34, dated 20-1-1996. ] appointed by transfer as Deputy Registrar shall also undergo the training

mentioned in Sub-rule (a) and in the event of his not passing the examination conducted at the end of the training course by the Co-operative Training Institute, Rajendranagar or any other institution prescribed by the Government in this regard, he shall pass the examination referred to in sub-rule (b) within the period of probation.(d)Agreement:(a)Every person appointed to the service by direct recruitment as Deputy Registrar shall before the commencement of the training execute an agreement and that he shall serve the department for a period of three years after the completion of training referred to in Sub-rule (a) of Rule 9.(b)He will be liable to refund to the Government the pay and allowances or any other remuneration received by him in addition to the amount spent by the Government on his training:(i)if he fails to serve the department for a period of 3 years after the completion of his training for any reason ; or(ii)if he discontinues the training or is discharged from training course for misconduct or any other reason ; or(iii)if he seeks employment outside the State Government.

## **10. Test**

: - Every person appointed as Deputy Registrar by direct recruitment shall pass the Accounts Test for Executive Officers or Accounts Test for Subordinate Officers, Part-I and II within the period of probation.