

Rules for Grant of Advance to the Government Servants for Purchase of Solar Cookers, 1987

RAJASTHAN

India

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Rule

RULES-FOR-GRANT-OF-ADVANCE-TO-THE-GOVERNMENT-SERVANTS of 1987

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Rules for Grant of Advance to the Government Servants for Purchase of Solar Cookers, 1987G.S.R. 44. - The Governor is pleased to order for framing the following rules to regulate the grant of Advance to the Government servants for purchase of Solar Cookers manufactured and sold by the Rajasthan State Agro Industries Corporation Ltd. (A State Government undertaking) for their personal use, namely:-

1. Admissibility and commencement.

(1)The advance shall be admissible to all Government servants who have put in service of not less than two years,(2)These Rules shall come into force with effect from 1-1-1987.

2. Amount of Advance.

- The amount of advance shall be equal to unsubsidized part of price of the solar cooker or Rs. 300/- whichever is less.

3. Conditions of Grant of Advance.

(1)The advance shall be admissible to a Government servant not more than three times in the entire service period. The second/third advance shall be admissible only after lapse of a minimum period of five years since sanction of first/second advance.(2)Advance to temporary Government servants shall be sanctioned only after obtaining surety from a permanent Government servant or any other

form of security of adequate value.(3)A Government servant desirous to avail the advance under these Rules shall make an application to the sanctioning authority on plain paper. The application shall be accompanied by a proforma bill issued by the Rajasthan State Agro-Industries Corporation Ltd., (including its branches).(4)The amount of advance sanctioned to the Government servant shall be paid to him in the form of a crossed (Account Payee only) Demand Draft in favour of the Rajasthan State Agro-Industries Corporation Ltd.(5)Every Government servant who takes advance shall produce a certified copy of Cash Memo issued by the Rajasthan State Agro Industries Corporation Ltd. within a period of two months from the date of receipt of the advance in token of the proof that advance has been utilised.(6)In case Solar Cooker is not purchased within the period prescribed in sub-rule (5) of this rule, the entire amount of advance together with penal interest @ 12% p.a. shall be recovered in one instalment from his next issue of pay. In cases where it is not possible to recover the entire amount from the pay bill in one instalment, the balance amount shall be recovered from the subsequent pay bill(s).(7)Simple interest @ 10% p.a. shall be charged on the amount of advance. The interest shall be calculated on the balance outstanding on the last day of each month.

4. Authority competent to sanction advance.

- Heads of Offices shall be competent to sanction advance to Government servants drawing salary from their offices. They may sanction advance to themselves also under intimation to the head of Department under whom they are serving.

5. Mode of Recovery.

(1)The amount of advance together with interest shall be recoverable in 6 monthly instalments.(2)The principal shall be recovered in first five instalments and the interest accrued in the sixth instalment.(3)The amount of advance shall be recovered through monthly pay bills. The first instalment shall commence with the first issue of pay after the advance is drawn.

6. Accounting procedure.

(1)The Head of Office will draw the amount in form GA. 121 duly supported by the sanction accorded by him.(2)The payment of account of advance will be accounted for under the head:

766.

-Loans to Government servants (Translation)(e)Other advances(Translation)(iv)Advance for the purchase of solar cooker (Translation)Note:-Expenditure incurred on this account during the financial year 1986-87 shall be chargeable to head

800.

-Contingency fund (Translation)

766.

-Loans to Government servants (Translation)(e)Other advances(Translation)(iv)Advance for the purchase of solar cooker (Translation)(3)The Head of Office will be responsible for effecting recoveries as and when the instalments fall due. He should maintain a register in the form prescribed in Appendix I to watch the recoveries. Column 1 to 5 should be filled in as soon as the bill is drawn for payment of advance for the purchase of solar cooker or the last pay certificate indicating some balances of the advance is received from another office/Disbursing Officer. The recoveries as and when made from the pay bills should be noted in column 6 to 9. In case the recoveries are made in cash and deposited into the treasury, a suitable indication should be given in the remarks column to facilitate reconciliation. Similarly the reasons for the non-recovery in any month should be indicated briefly in the remarks column e.g. 'pay not drawn', 'transferred to.....(4)In support of the deductions, the drawing officer should attach to the pay bill concerned the schedule of recovery in the form GA. 87 which shall be prepared in three parts.(5)(a)The recoveries appearing in the bills will be adjusted by the Treasury Officer by transfer credit in relaxation of the provisions of Article 26 of Account Code Volume II. The Treasury Officer while passing Pay Bills for payment will take the recoveries to the relevant receipt head in the treasury account and prepare a schedule showing officewise recoveries in duplicate. The original covering schedule with the supporting schedules, from the Head of Office will be sent by the Treasury Officer to the office of the Accountant General with the monthly Cash Account in support of the credit given to the head of account and the duplicate will be retained by him as an office copy. The Treasury Officer will also record a certificate on the covering schedule sent to the office of the Accountant General to the effect that the amount shown therein tallies with the amount entered in the Treasury Accounts under the relevant head.(b)The recoveries appearing in the bill on account of interest on the advance shall be adjusted by the Treasury Officers by transfer credit to the head "049 Interest Receipts (gha) Interest receipts of State/Union Territory Governments (cha) Other Receipts-VII Loans to Government servants (iv) Advances paid for purchase of 'Solar Cooker'".(6)When a Government servant is transferred to another office, the amount of the advance paid, the treasury voucher number and date of payment, the number of instalments recovered to date, and designation of the Drawing and Disbursing Officer should be mentioned in the Last Pay Certificate. The later office will take the outstanding balance of the advance in its own register and watch the recoveries. The former officer, while intimating the balance to the later should send an intimation to the office of the Accountant General also.(7)Head of Offices shall produce the initial accounts of the Solar Cooker Advance for test check at the time of local audit by the party of Accountant General, Rajasthan.Appendix IRegister for watching the recovery of Advance given for purchase of Solar Cooker

Name of the Government servant	Designation	Amount of Advance sanctioned.	Reference Bill No. to sanction& Date of No. and payment. Date	Name of Pay month in bill which No. and recovery date	Amount recovered	Balance Recovered
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made

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