## Bihar Secondary Education Office Employees Appointment and Service Condition Rules, 2010

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## Rule

## BIHAR-SECONDARY-EDUCATION-OFFICE-EMPLOYEES-APPOINTME of 2010

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Bihar Secondary Education Office Employees Appointment and Service Condition Rules, 2010Published vide Notification No. Ma.Shi./Astha 'Ka'-03/07-3800,dated 30.08.2010Last Updated 6th February, 2020No.-Ma.Shi./Astha 'Ka'-03/07-3800. - In exercise of power conferred under proviso to Article 309 of the Indian Constitution, the Governor of Bihar is pleased to make the following Rules for appointment, promotion and service conditions in respect of the employees of the office of Bihar Secondary Education Office under Sub-Section (5) of Section 4 of the Bihar Non-Government (Taking over of Management & Control) Act, 1981: -Chapter - 1 General

#### 1. Short Title, commencement and extent.

(1)These rules shall be called the Bihar Secondary Education Office Employees Appointment and Service Condition Rules, 2010.(2)These Rules shall come into force at once.(3)Its extent shall be limited to all such employees appointed through the dissolved Bihar Secondary Education Board and are under the control of the Director (Secondary Education) and who have been appointed or shall be appointed by the Director (Secondary Education) after the constitution of the Secondary Education Office.

#### 2.

In these Rules, unless there is anything repugnant in the subject or context. -(a)"State Government" means the Government of Bihar;(b)"Year" means calendar year;(c)"Cadre" means the cadre of the employees of the Bihar Secondary Education Office, described in Rule 4 of these

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Rules;(d)"Appointing Authority" means the Director (Secondary Education), Bihar;(e)"Head of the Department" means the Director (Secondary Education), Bihar;(f)"Bihar Secondary Education Board" means the Bihar Secondary Education Board established under the provisions of the Bihar Secondary Education Board Act, 1976 and dissolved Bihar Secondary Education Board;(g)"Bihar Secondary Education Office" means the converted office in the form of Bihar Secondary Education Office of the Bihar Secondary Education Board dissolved under the provisions of the Bihar Non-Government Secondary Schools (Taking over of Management and Control) Act 1981.Chapter - 2 Constitution of Cadre

#### 3.

"Bihar Secondary Education Office Cadre" shall be constituted for all the posts of Class-III and Class-IV employees of the Bihar Secondary Education Office under the control of the Director (Secondary Education), from the date of commencement of these Rules. Chapter - 3 Appointment and Promotion

#### 4.

(1)Posts of the basic grade of Class-III shall be filled up through direct recruitment and higher posts through promotions on the basis of seniority. Direct recruitment, promotion and other service conditions shall be as per schedule-1.(2)The appointment on the post of Class-IV, promotion and other service conditions shall be as per schedule -1.

#### 5. Reservation.

- The reservation policy of the State Government and compliance of roster shall be necessary in the direct recruitment and promotion. Chapter - 4 Seniority

#### 6.

Seniority shall be in order of preference of the selection list, but the seniority of previously appointed employees shall be determined from their date of joining in this office. Seniority shall be determined as per the procedure and general principle determined by General Administration Department.

#### 7.

Such employees, who are transferred from other cadres and working in the Bihar Secondary Education Office against the sanctioned posts and if voluntary written consent has been given by them to remain in the Bihar Secondary Education Office, then their seniority shall be admissible from the date of their joining in this office. Chapter - 5 Miscellaneous

8.

(1)Such other matters, for which no provision has been made in these Rules, shall be controlled by relevant provisions made in the Bihar Service Code or other relevant rules/directions, which are applicable to other government employees.(2)The State Government can make modifications in these Rules as deem necessary.

#### 9. Repeal and Savings.

(1)Any rules framed or any order issued by the dissolved Bihar Secondary Education Board or by the State Government before the commencement of these Rules shall stand repealed after commencement of these rules(2)Notwithstanding such repeals, anything done or any action taken in exercise of the powers under the Bihar Non-Government Secondary Schools (Taking over of Management & Control) Act, 1981 shall be deemed to have been done or taken in exercise of the powers of these Rules, as if these Rules were in force on the date on which such thing was done or action was taken.

#### Schedule 1

Sl. No.	Cadre/Name of Post	e No. o Posts	f Pay Scale	Name of the Commission the basis of whoserecom the appointment are to be made	, on men ts	Minimur Maximur dation limit for directred	m age	qua for o	direct	Appointing Authority
1	2	3	4	5		6		7		8
01	Auditor	02	5000- 8000 (Unrevised) 9300- 34800 (revised)	Bihar Staff Selection Commission	L	Minimum and Max shall be sasdeterm the State Governm (General Departm to time	imum same nined by nent Admn.	Bac deg Con or S Mat	helor ree in nmerce, cience-	Director (Secondary Education)
Prol Peri	oation Trainin od	ng E	epartmental l xamination l nd Syllabus (	Promotion	Pror Post	notional	No. of Posts	Scale	Ter	nure
9	10	11	. 1	12	13		14	15	16	

02 years	1881160	Order shall be issued separately	Order shall be issued separately	Audit Officer/ Budget-cum- 02 Accounts Officer	6500- 10500 (Unrevised) 9300- 34800 (revised)	Same as determined by the State Government(General Admn. Department), time to time
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Sl. No.	/Name Pay So		Scale	Name of the Commission, on the basis of whoserecommend the appointments are to be made		Minimum and Maximum age dation limit for directrecruitment				-	opointing thority	Probation Period			
1	2		3	4		5		6			7		8		9
02	Lower Division Clerk		30		)- )O	Bihar S Selection Commi	on	year Mar sam asd the Gov (Ge	ne eterm State vernm eneral	n shall be	Ma	tric	(Se	rector econdary lucation)	02 years
Trai	ning	Exa	amina	tion	Depart Promo Comm		Promotio Post	nal l	No. of Posts	Scale		Appointir Authority	ng ,	Tenure	
10		11			12		13	]	14	15		16		17	
Order shall be issued separately		Order shaissued		shall be Order s issued ely separat			Upper Division Clerk / Head Cler		30	5000-80 (Unrevise 9300- 34800 (revised)	ed)		ry n)		ite ent(Gener ent),

(See Rule-4)

Sl. No.	Cadre /Name of Post	No. of Posts	Pay Scale	Name of the Commission, the basis of whoserecomm the appointments are to be made	Mi Ma nendati lim dir		age	qual for d	imum ification lirect uitment	Appoi Autho		Probation Period
1	2	3	4	5	6			7		8		9
03	Steno typist	09	4000-600 (Unrevise 5200- 20200 (revised)	d) Bihar Staff Selection Commission	yea Ma sar asc the Go (Ge De	ne determine State overnme eneral A	shall be ned by	Knor of Sl writi	wledge northand	Direct (Secon Educa	ndary	02 years
Tra	ining	Depart Examir Syllabu	nation and	Departmental Promotion Committee	Promo Post	otional	No. of Posts	Scale	Appoint Authorit		Rema	rks
10		11		12	13		14	15	16		17	
Not app		Order s	shall be separately	Shall be constituted separately	Not applic	able	-	-	Director (Seconda Education	ary		

## Schedule 1

Sl. No.	Cadre /Name of Post	No. of Posts	Pay Scale	Name of the Commission, on the basis of whoserecommen the appointments are to be made	Minimum and Maximum age dation limit for directrecruitment	Minimum qualification for direct recruitment	Appointing Authority	Probation Period
1	2	3	4	5	6	7	8	9
04	Driver	03		-	-	-		-

3050-4590	Director
(Unrevised)	(Secondary
5200-	Education)
20200	
(revised)	
Departmental Depart mental	

Training	Examination	Depart-mental Promotion Committee	Promotional Post	No. of Posts	Scale	Appointing Authority	Remarks
10	11	12	13	14	15	16	17
							Rules of 2005 issued from the Personnel
						Director	&Administrative
-	-	-	-	-	-	(Secondary	Reforms
						Education)	Department (as modified from time to time)shall be applicable

Sl. No.	Cadre /Name of Post	Posts	<sup>f</sup> Pay So	cale	Community the base the appo	ne of the mission, on pasis of serecommend wintments to be made		ium ag or	ge	Minimum qualification for direct recruitment	Appointing Authority	Probation Period
1	2	3	4		5		6			7	8	9
05	Daftari	02	(Unre	-4400- evised) -20200 sed)	-		-			-	Director (Secondary Education)	
Trai	ning Exa	_	ion P	Departme Promotion Committe		Promotional Post	l No. of Posts	Scale	Appo Autho	inting ority	Remarks	
10	11		12	2		13	14	15	16		17	
-	-		-			-	-	-		tor(Secondary ation)	For these posts the rules for Group-D	

issued bythe General Admn. Department shall be applicable.

## Schedule 1

(See Rule-4)

Sl. No.	Cadre /Name of Post	Posts	f Pay Scale	the base whoser the appoint	ission, on is of recommen	Ma dati lim		age	Minimum qualification for direct nt recruitmen	on Appointing Authority t	Probation Period
1	2	3	4	5		6			7	8	9
06	Peon	18	2550-3200- (Unrevised) 4440-7440 (revised)			-			-	Director (Secondary Education)	-
Trai	ning Ex	epartme xaminati id Syllab		otion	Promotion Post	onal	No. of Posts	Scale	Appointing Authority	Remarks	
10	11		12		13		14	15	16	17	
-	-		-		-		-	-	Director (Secondary Education)	For these post the rules for Group-D issue by the GeneralAdmn Department sl be applicable.	ed

### Schedule 1

Sl.	Cadre	No. of Pay Scale	Name of the	Minimum and	Minimum	Appointing	Probation
No.	/Name	Posts	Commission, on	Maximum age	qualification	Authority	Period
	of Post		the basis of	limit for	for direct		
			whoserecommen	dainectrecruitment	recruitment		
			the				

					appointment are to be made								
1	2	3	4		5		6		7		8		9
07	Mali	01	2650-4 (Unrevi 4440-7 (revised	ised) 440	The order for constitution SelectionConshall be issue separately.	of nmit	Minimum years and Maximum same asdetermentee the State Governm (General Departmento time	l n shall b ined by ent Admn.	8th Kno of g	Pass, owledge ardening		ndary	2 years
Tra	ining E	epartme xaminat yllabus	ental tion and	on and Promotion		Pro	omotional st	No. of Posts	Scale	Appointi Authority		Rema	arks
10	11			12		13		14	15	16		17	
-	-			-		-		-	-	Director (Seconda Educatio	•		

Sl. No.	Cadre /Name of Post	No. of Posts	Pay Scale	Name of the Commission, on the basis of whoserecommend the appointments are to be made	Minimum and Maximum age lation limit for directrecruitment	Minimum qualification for direct recruitment	Appointing Authority	Probation Period
1	2	3	4	5	6	7	8	9
08	Sweeper	01	2550-3200 (Unrevised) 4440-7440 (revised)	The order for constitution of SelectionCommit shall be issued separately.	Minimum 18 years and Maximum shall be same asdetermined by tee the State Government (General Admn. Department),time to time	8th Pass,	Director (Secondary Education)	-

Training	Departmental Examination and Syllabus	Departmental Promotion Committee	Promotional Post	No. of Posts	Scale	Appointing Authority	Remarks
10	11	12	13	14	15	16	17
-	-	-	-	-	-	Director (Secondary Education)	