

The M.P. Gram Sabha (Procedure of Meeting) Rules, 2001

MADHYA PRADESH

India

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Rule

THE-M-P-GRAM-SABHA-PROCEDURE-OF-MEETING-RULES-2001 of 2001

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The M.P. Gram Sabha (Procedure of Meeting) Rules, 2001 Published vide Notification No F-16/41/99/22/P-2(3), M.P. Rajpatra (Asadharan), dated 5-3-2001 at pages 244 (2-3) In exercise of the powers conferred by sub-section (1) of Section 95 read with Section 6 of the Madhya Pradesh Panchayat Raj Avam Gram Swaraj Adhiniyam, 1993 (No. 1 of 1994), the State Government hereby makes the following rules, the same having been previously published as required by sub-section (3) of Section 95 of the said Act, namely :-

1. Short title and commencement.

(1) These rules may be called the Madhya Pradesh Gram Sabha (Procedure of Meeting) Rules, 2001. (2) They shall come into force with effect from the date of publication of this notification in the Madhya Pradesh Gazette.

2. Definitions.

- The words and phrases used but not defined shall have the meaning assigned to them in the Act.

3. Meeting of Gram Sabha.

- The meeting of Gram Sabha shall be held at the Headquarters of the Gram Sabha.

4. Manner of giving notice of the meeting.

(1) Notice of every meeting of the Gram Sabha specifying date, time and place and business to be transacted shall be given in Form 1 at least seven days before the date of the meeting. In case of any emergency, the nature of which shall be recorded in writing, a special meeting can be called with a prior notice of clear three days. (2) Such notice of the meeting shall be published, - (a) by affixing a copy of notice at conspicuous places in the Gram Sabha area; and (b) by making an announcement by beat of drum in the Gram Sabha area.

5. Inspection of records placed before the Gram Sabha.

- Every member of the Gram Sabha shall have the right to inspect the records to be placed before the Gram Sabha in the meeting of the Gram Sabha.

6. Attendance Register.

- Names of the members of the Gram Sabha attending the meeting shall be entered in the attendance register in Form 2.

7. Minutes Book.

(1) Minutes, regarding the proceedings and decisions of every meeting of the Gram Sabha and the number of members present thereat shall be entered by the Secretary of the Gram Sabha in the minutes book in the Form 3 and shall be confirmed at the same meeting by the person presiding thereat. (2) The minutes shall be in Hindi, written in Devnagri script.

8. Repeal and Saving.

- All rules corresponding to these rules and in force immediately before the commencement of these rules are hereby repealed in respect of the matters covered by these rules : Provided that any order made or any action taken under the rules so repealed shall be deemed to have been made or taken under the corresponding provisions of these rules. Form 1 [See Rule 4 (1)] Notice is hereby given to all the members of the Gram Sabha, the meeting of the Gram Sabha shall be held on the following place, date and time :- Place of Meeting; Date; Time All members of the Gram Sabha whose names are in voters list are invited to participate in the meeting. For the meeting of the Gram Sabha, one-fifth of the total number of members thereof shall form the quorum. If there is no quorum at the time fixed for the meeting, it will be adjourned and the adjourned meeting will be held on the same place after half an hour for which the quorum shall be necessary. The following subjects will be placed before the meeting and will be considered in the following order :- (1) (2) (3) ; (4) any other subject with the permission by the Chairman of meeting. If any member desires to make suggestion or raise any subject in the meeting, the same shall be given in writing to the Secretary of the Gram Sabha within three days of the issue of notice for meeting of the Gram Sabha. (Signature) Secretary, Gram Sabha Form 2 [See

Rule 6]Attendance Register of Gram Sabha Member

1. Name of Gram Panchayat
2. Name of Gram Sabha
3. Date of Meeting
4. Place of Meeting
5. Time of Meeting

S.No.	Name of Members present in the meeting	Signature of Members
(1)	(2)	(3)

1.2.3.Onward

Number of members present (in words).....

Place : Signature of Secretary

Date : (Seal)

Form 3[See Rule 7]Minutes Book

1. Name of Gram Sabha

2. Date of Meeting

3. Place of Meeting

4. Time of Meeting

5. Number of members present

Matters placed before the Gram Sabha Minutes of the meeting

(1)	(2)
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Signature

Signature

Secretary, Gram Sabha President, Gram Sabha