

The Orissa High Court Right to Information Rules, 2005

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Rule

THE-ORISSA-HIGH-COURT-RIGHT-TO-INFORMATION-RULES-2005 of 2005

- Published on 23 February 2006
- Commenced on 23 February 2006
- [This is the version of this document from 23 February 2006.]
- [Note: The original publication document is not available and this content could not be verified.]

The Orissa High Court Right to Information Rules, 2005 Published vide Notification No. 77., 23rd February 2006, O.G.E. No. 628 dated 8.5.2006 High Court of Judicature, Orissa, Cuttack No. 77 - In exercise of power conferred under Section 28 (1), Section 2(e) (iii) and Section 2 (h) read with Section 5 of the Right to Information Act, 2005 (Act No.22 of 2005) the Chief Justice of the High Court of Orissa being the Competent Authority with the concurrence of the Public Authority does hereby make the following Rules :Chapter-I General

1. Short Title and commencement.

- (i) These Rules shall be called "The Orissa High Court Right to Information Rules, 2005." (ii) They shall come into force with effect from the date of publication in the Orissa Gazette.

2. Definition.

- In these Rules unless the context otherwise requires:- (a) "Act" means Right to Information Act, 2005 (No.22 of 2005) (b) "Competent Authority" means the Chief Justice of Orissa High Court. (c) "Ministerial Officer" means an Officer other than a Judicial Officer of the Court. (d) "Outlying Court" means a Court not situated at the Headquarters of the district where seat of the District and Sessions Court is situated. (e) "Public Authority" means the High Court of Orissa. (f) "Subordinate Court" means the Judicial Courts subordinate to the High Court of Orissa situated within its territorial jurisdiction. (g) Words and Expressions used but not defined in these Rules shall have the same meaning as are respectively assigned to them in the Act. Chapter-II Designation and Powers

3.

(a)The Additional Deputy Registrar (J. & E.) shall be the ex-officio State Public Information Officer of the High Court.(b)The Registrar (Judicial) of High Court shall be the Appellate Authority of the State Public Information Officer in respect of the Public Authority.(c)The Ministerial Officers of the stations as mentioned in the Appendix-I shall be the ex-officio State Assistant Public Information Officer of the respective areas.(d)The District Judge of the concerned district shall be the Appellate Authority in respect of the appeal filed against the order of the State Assistant Public Information Officer posted at the Headquarters of the district.(e)The senior most Judicial Officers of the station as indicated in Appendix-1 shall be the Appellate Authorities of their respective areas to decide the appeal against the order of the State Assistant Public Information Officer of the concerned area.

Chapter-III Fees

4.

(a)A person desirous of an information authorized under the Act may apply for information to State Public Information Officer or State Assistant Public Information Officer by filing an application with declaration on oath as indicated in the prescribed proforma in Appendix-11 or Appendix-II (A) as the case may be on payment of Rs.50/- towards application fees in shape of non-judicial stamp.(b)When a copy is required in respect of an application is completed, it will be made over by the Copyist/Typist concerned together with the original documents to the comparer who shall be responsible for the correctness of the copy prepared. The prepared copy shall at the end bear the initial of the Copyist/Typist concerned and every page of the compared copy shall also be initialed by the comparer in token of comparison. All cuttings and corrections made during comparison will be initialed by the comparer who shall on completion of comparison put his/her signature with date at the foot of the last page of the copy. The certified copy of such document shall be issued under the signature of State Public Information Officer or the State Assistant Public Information Officer as the case may be.(c)The person applying for such information may obtain the copy thereof on further payment of Rs.20/- in shape of non-judicial stamp for each sheet of paper comprising of 180 words or part thereof.(d)The form of application for Information shall be obtained from the office of the State Public Information Officer or State Assistant Public Information Officer, as the case may be at the rate of Rs.10/- per form. Each application form shall contain a serial number and signature of the issuing clerk with the date of issue and the seal of the State Public Information Officer or Assistant State Public Information Officer as the case may be.(e)The applications for an information shall be consecutively number and registered as they are received along with its date in the Register to be maintained in the form prescribed in Appendix -III.(f)The application form for information shall be issued and received during the office hours of the working days of State Public Information Officer or Assistant State Public Information Officer as the case may be.(g)Cost will be determined within three working days of the receipt of the application form.(h)If the required information or decision on the disposal of the application is not received within 3 months, the same will be destroyed and the applicant will have to apply afresh in accordance with the procedure.

Chapter-IV Miscellaneous

5.

No Information shall be provided to any applicant in the following matters:(i)in respect of the document or records produced in a judicial proceeding.(ii)The information, which is likely to affect the security of any institution or the public order.(iii)The information, which has no relationship with the public activity.(iv)The Information, which could cause unwarranted invasion of the privacy to any person.(v)Separate application shall be filed for information in respect of the separate record or information.(vi)Other materials described in Section 8 and 9 of the Act.Appendix-IList of State Assistant Public Information Officer In the Subordinate Courts and Its Appellate Authority

Sl. No.	Name of the Station	State Assistant Public Information Officer	Appellate Authority
1	2	3	4
	CUTTACK		
1.	Cuttack	Sheristadar	District & Sessions Judge.
2.	Athagarh	-do-	Civil Judge (Sr. Divn.)
3.	Baramba	-do-	Addl. Civil Judge (Jr. Divn.)
4.	Narsinghpur	Senior Most Sr. Clerk	J.M.F.C.
5.	Banki	Sheristadar	Civil Judge (Sr.Divn.)
6.	Salipur	-do-	Civil Judge (Jr. Divn.)
7.	Jagatsinghpur	Bench Clerk	Addl. District Judge
8.	Kujanga	Sheristadar	Civil Judge (Jr. Divn.)
9.	Kendrapara	Bench Clerk	Addl. District Judge.
10.	Pattamundai	Senior most Sr.Clerk	Civil Judge (Jr. Divn.)-J.M.F.C.
11.	Jajpur	Bench Clerk	Addl.District Judge
12.	Jajpur Road	Sheristadar	Civil Judge (Jr.Divn.)
	PURI		
13.	Puri	Sheristadar	District & Sessions Judge
14.	Nimapara	Sheristadar	Civil Judge (Sr. Divn.)
15.	Pipili	Senior most Sr. Clerk	Civil Judge (Jr. Divn.)-J.M.F.C.
16.	Nayagarh	Bench Clerk	Addl. District Judge

17.	Daspalla	Senior Most Sr. Clerk	Civil Judge (Jr. Divn.)- J.M.F.C.
18.	Khandapara	-do-	-do-
19.	Ranpur	-do-	J.M.F.C.
	KHURDA		
20.	Bhubaneswar	Sheristadar	Dist. & Sessions Judge
21.	Khurda	Bench Clerk	Addl. District Judge.
22.	Khurda Road	Senior Most Sr.Clerk	Special Rly. Magistrate
23.	Banpur	-do-	Civil Judge (Jr. Divn.)- J.M.F.C.
	DHENAKANAL		
24.	Dhenkanal	Sheristadar	Dist. & Sessions Judge
25.	Hindol	Sherishtadar	S.D.J.M.
26.	Kamakshyanagar	Sheristadar	Civil Judge (Sr. Divn.)
27.	Angul	Bench Clerk	Addl. District Judge.
28.	Talcher	Bench Clerk	Addl. District Judge
29.	Pallahara	Sheristadar	S.D.J.M.
30.	Athamallick	-do-	Civil Judge (Sr. Divn.)
	BALASORE		
31.	Balasore	Sheristadar	Dist. & Sessions Judge
32.	Jaleswar	Sheristadar	Addl. Civil Judge (Jr. Divn.)
33.	Soro	Seniormost Sr. Clerk	Addl. Civil Judge (Jr. Divn). J.M.F.C.
34.	Nilgiri	Sheristadar	Civil Judge (Sr. Divn.)
35.	Bhadrak	Bench Clerk	Addl. District Judge
36.	Basudevpur	Senior most Sr. Clerk	Addl. Civil Judge (Jr. Divn) J.M.F.C.
	KALAHANDI		
37.	Bhawanipatna	Sheristadar	Dist. & Sessions Judge
38.	Madanpur-Rampur	Senior Most Sr.Clerk	Addl. Civil Judge (Jr.

			Divn.) J.M.F.C
39.	Dharmagarh	Sheristadar	Civil Judge (Sr. Divn.)
40.	Nawapara	Bench Clerk	Addl. District Judge.
41.	Khariar	Seniormost Sr. Clerk	Addl. Civil Judge (Jr. Divn)-J.M.F.C.
	SAMBALPUR		
42.	Sambalpur	Sheristadar	Dist. & Sessions Judge
43.	Kuchinda	-do-	Civil Judge (Sr. Divn.)
44.	Rairakhol	-do-	S.D.J.M.
45.	Deoaaarh	Bench Clerk	Addl. District Judge
46.	Bargarh	-do-	Addl. District Judge
47.	Padampur	Sheristadar	Civil Judge (Sr. Divn.)
48.	Sohella	Seniormost Sr. Clerk	J.M.F.C.
49.	Barpalli	-do-	Civil Judge (Jr.Divn)- J.M.F.C.
50.	Jharsuguda	Bench Clerk	Addl. District Judge
	BOLANGIR		
51.	Bolangir	Sheristadar	Dist & Sessions Judge
52.	Patnagarh	-do-	Civil Judge (Sr. Divn.)
53.	Kantabanjhi	Seniormost Sr. Clerk	J.M.F.C.
54.	Titilagarh	Bench Clerk	Addl. District Judge.
55.	Sonepur	-do-	Addl. District Judge.
56.	Biramaharajpur	Sheristadar	S.D.J.M.
57.	Rampur	Seniormost Sr. Clerk	Civil Judge (J.D.)-J.M.F.C.
58.	Loisingha	-do-	J.M.F.C.
	KORAPUT		
59.	Jeypore	Sheristadar	District & Sessions Judge.
60.	Laxmipur	Seniormost Sr. Clerk	J.M.F.C.
61.	Kotpad	-do-	J.M.F.C.
62.	Koraput	Sheristadar	Civil Judge (Sr. Divn.)

63.	Nawrangpur	Bench Clerk	Addl. District Judge.
64.	Umerkote	Seniormost Sr. Clerk	J.M.F.C.
65.	Malkangiri	Bench Clerk	Addl. District Judge.
66.	Mottu (M.V.79)	Seniormost Sr. Clerk	J.M.F.C.
67.	Rayagada	Bench Clerk	Addl. District Judge.
68.	Kashipur	Seniormost Sr. Clerk	J.M.F.C.
69.	Bissam-Cuttack	-do-	J.M.F.C.
70.	Gunupur	Sheristadar	Civil Judge (Sr. Divn.)
GANJAM			
71.	Berhampur	Sheristadar	District & Sessions Judge
72.	Digapahandi	Seniormost Sr. Clerk	J.M.F.C.
73.	Chhatrapur	Sheristadar	Civil Judge (Sr. Divn.)
74.	Sorada	-do-	Civil Judge (Jr. Divn.)-J.M.F.C.
75.	Bhanjanagar	Bench Clerk	Addl. District Judge.
76.	Kodala	Sr.most Sr. Clerk	Civil Judge (Jr. Divn.) J.M.F.C.
77.	Aska	Sheristadar	Civil Judge (Sr. Divn.)
78.	Khallikote	Seniormost Sr. Clerk	J.M.F.C.
79.	Patrapur	Sheristadar	Civil Judge (Jr. Divn.)
80.	Purusottampur	Seniormost Sr. Clerk	J.M.F.C.
81.	Parlakhemundi	Bench Clerk	Addl. District Judge
82.	R. Udayagiri	Seniormost Sr. Clerk	J.M.F.C.
PHULBANI			
83.	Phulbani	Sheristadar	District & Sessions Judge
84.	G. Udayagiri	Seniormost Sr. Clerk	J.M.F.C.
85.	Daringbari	-do-	Civil Judge (Jr. Divn.)-J.M.F.C.
86.	Balliguda	Sheristadar	Civil Judge (Sr. Divn.)
87.	Boudh	Bench Clerk	Addl. District Judge.
88.	Kantamal	Senior most Sr. Clerk	Civil Judge (Jr. Divn.) J.M.F.C.

SUNDARGARH

89.	Sundargarh	Sheristadar	District & Sessions Judge
90.	Bonai	Sheristadar	Civil Judge (Sr. Divn.)
91.	Rajgangpur	Senior most Sr.Clerk	J.M.F.C.
92.	Rourkela	Bench Clerk	Addl. District Judge

MAYURBHANJ

93.	Baripada	Sheristadar	District & Sessions Judge
94.	Rairangpur	Bench Clerk	Addl. District Judge.
95.	Udala	Sheristadar	Civil Judge (Sr. Divn.)
96.	Karanjia	Sheristadar	Civil Judge (Sr. Divn.)

KEONJHAR

97.	Keonjhar	Sheristadar	District & Sessions Judge
98.	Champua	Sheristadar	Civil Judge (Sr.Divn.)
99.	Barbil	Senior most Sr.Clerk	Civil Judge (Jr. Divn.)-J.M.F.C.
100.	Anandapur	Sheristadar	Civil Judge (Sr. Divn.)

Appendix - II Application Form for Information

SerialNo..... Space for Court fee stamp

In the High Court of.....

Description of document of which the information is

required. Declaration: I..... the applicant do hereby solemnly affirm and state that the facts stated in the application form are true to my knowledge and are based on information which I have obtained from the authentic sources. I believe the said information to be true and the information sought for by me are not coming within the purview of Section 8(1) (a) to (j) of The Right to Information Act, 2005 and under Rule 5 of the Orissa High Court Right to Information Rules, 2005. Signature of the applicant Date :

I,..... Son of..... at..... P.S..... Dist..... do hereby apply for the information/order passed by the Hon'ble High Court relating to..... Dated this day of..... 20..... Signature of the applicant.

For Office Use Only

Application received on..... Copy ready for supply..... Compared by (1)..... (2)..... Signature of the Issuing

Estimated cost..... Record received on..... Information ready on..... Information

clerkDate:Received copy of informationSignature of deliveredon.....State PublicInformation
the applicant OfficerDate(Seal)

Appendix-II AApplication Form for Information

SerialNo..... Space forCourt fee stamp

In the High Court ofOrissa, Cuttack

Description of document of whichthe information is

required.Declaration:I.....the applicantdo hereby
solemnly affirm and state that the facts stated in
theapplication form are true to my knowledge and are based
oninformation which I have obtained from the authentic
sources. Ibelieve the said information to be true and the
informationsought for by me are not coming within the
purview of Section 8(1) (a) to (j) of The Right to Information
Act, 2005 and underRule 5 of the Orissa High Court Right to
Information Rules, 2005.Signature of theapplicantDate :

I,..... Sonof.....
at..... P.S.....Dist..... do
hereby apply for the
information/order passed bythe
Hon'ble High Court relating
to.....Dated thisday
of.....20Signature of the
applicant.

For Office Use Only

Application receivedon.....Copy ready

Estimated cost.....Record received

forsupply.....Compared

on.....Information ready

by(1).....(2).....Signature of theIssuing

on.....Information

clerkDate:Received copy of informationSignature of deliveredon.....State PublicInformation
the applicant OfficerDate(Seal)

clerkDate:Received copy of informationSignature of deliveredon.....State PublicInformation
the applicant OfficerDate(Seal)

Appendix-IIIRegister of applications for Information in the Orissa High Court, Cuttack

Serial Number with Date of Application	Name of the applicant with address	Date of estimating the value of Court Fees to bepaid	Date of filing of deficit stamp	Date of delivery of information	Signature of the applicant	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)

N. B. (1) If application is rejected, brief reasons thereof shall be entered in red ink in the remarks column.(2)If there is delay beyond the prescribed period in delivery of the information, the reasons for such delay be noted in the remarks column.(3)Register be verified by the State Public Information Officer/State Assistant Public Information Officer, once in every week.