

Scheme for Extension of Financial Assistance to the Voluntary Organisation/Institution/Cultural Centre/Clubs for Promotion and Development in the Field of Literary, Plastic, Performing and Theatre Workshop and the Rules for Implementation of the Scheme

MANIPUR

India

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Rule

SCHEME-FOR-EXTENSION-OF-FINANCIAL-ASSISTANCE-TO-THE-VO of 1800

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1. Short title.

- The Scheme may be called "financial assistance to voluntary organisations in the field of literary, plastic and performing Arts and Theatre Workshop".

2. Commencement.

- These Schemes shall come into force with effect from the date of publication/notification.

3. Nature of grant-in-aid.

- The grants-in-aid shall either be non-recurring or recurring in nature.

4. Objective.

- The Scheme is intended to enable the Government of Manipur to offer financial assistance to voluntary organisation, Institutions, etc. for the following projects:-(a)Literary, plastic and performing arts;(b)Theatre Workshop (including traditional and modern theatre, music and dance, etc.).

5.

Criteria for the selection of groups for assistance(A)Literary, plastic and performing arts:-(i)Grant to be given under this scheme will be on the basis of approved projects or programmes subject to the limits and guidelines as laid down by the Advisory Committee or Selection Committee and the amount of grant will not exceed 50% of the expenditure. The project may have a maximum duration of one year.(ii)In each case where it is decided to give assistance, the grant will be intended for that particular project and the manner of its disbursement will be decided on the recommendation of the Advisory Committee/Selection Committee.(iii)An officer of the Directorate shall inspect the institution and report on the establishment, working, financial position of the institution.(iv)The maximum amount of grant sanctioned will be 50% of the total expenditure of the approved project or Rs. 10,000/- (Rupees ten thousand) only whichever is less.(v)The last date of receiving applications by the Directorate is 31st May and the last date for sending up recommendation to the Government will be 31st August for every year.(B)Theatre Workshop:-(i)Grants to be given under this scheme will be on the basis of approved project and will be ad hoc in character, subject to the limits and guidelines as laid down by the Advisory Committee/Selection Committee to be sent up for the purpose of recommending grants. The projects for the assistance under the scheme shall be of a duration not exceeding 3 months. The maximum amount of grant sanctioned will not be exceed Rs.10,000/- (Rupees ten thousand) per project or less 50% of all the items of expenditure included in the approved project.(ii)For the projects, theatre workshops will include workshops for traditional theatre, modern theatre, dance both folk/traditional and classical, Music both folk/traditional, modern and classical.(iii)In each case where it is decided to give assistance, the grant will be intended for that particular project and the manner of its disbursement will be decided on the recommendation of the Advisory Committee.(iv)In selecting organisations for assistance care will be taken to ensure that the Directors of the workshops are eminent in their respective fields and the participants of the workshops would get positive benefits from their expert knowledge and guidance.(v)An officer of the Directorate shall inspect the institution and report on the establishment, working, financial position of the institution, etc.(vi)The last date of receiving

applications by the Directorate is 31st May and the last date for sending up recommendations to the Government will be 31st August, for every year.

6. Mode of submission of application.

- The application should be submitted in the prescribed application form appended to these schemes and the said application form may be available from the Directorate of Social Welfare, Arts & Culture (Arts & Culture Wing) Government of Manipur.

7. Eligibility for grant-in-aid.

- The organisation should fulfil the following conditions:-(a)It must be registered under Societies Registration Act, 1860.(b)It shall have a governing body to look after the management of its affairs,(c)It shall have a Secretary or an Executive Head for proper management and control of its affairs.(d)It shall have permanent address of its Headquarters of Office.(e)It must abide by guidelines/directives given by the Government from time to time and shall incorporate such directives in the constitution where necessary.(f)It shall submit the utilisation certificates for the previous grants within one month after completion of the events.(g)It shall submit the income & expenditure statements duly signed by an auditor of the Examiner of the Local Fund Audit/Accountant General. The grantee organisations shall maintain audited record of all assets acquired wholly or substantially out of Government grants.

8. Power of the Government.

- The Government will have right to take over any Association/organisation receiving Government grant for violation of any of the terms and conditions contained in these rules and cause it to be managed by such persons as it deem fit. Application for Grant-In-Aid under the Scheme of Assistance to Voluntary Organisations for Theatre Projects/Literary Plastic and Performing Groups for Specific Arts Projects To The Director (Arts & Culture) Subject : Grant-in-aid under the Scheme of Financial Assistance to Voluntary organisations for Theatre projects or literary plastic and performing groups for specific Arts Projects. Sir, I submit herewith an application for a grant of financial assistance under the scheme mentioned above. I certify that I have read the rules and regulations of the scheme and I have undertaken to abide by them on behalf of the management, I further agree to the following conditions:-(i)The accounts of the project shall be properly and accurately maintained. They shall always be open to test check by an officer deputed by the Government of Manipur.(ii)If the State Government have reasons to believe that the grant is not being utilised for the approved purpose the Government of Manipur may recover grants in such a manner as they decide.(iii)Within six months of the close of the financial year of the grants, the grantee shall submit to the Directorate a Statement of accounts audited by a competent authority. If the utilisation's certificate is not submitted within the said period, the grantee, may be asked to refund immediately the whole amount of the grant.(iv)The Organisation shall exercise reasonable economy in its working. Scheme of Financial Assistance to Literary, Plastic and Performing Organisation for Specified Arts Projects/Scheme of Financial Assistance to Voluntary Organisations for Theatre Projects Application Form (To be completed by the Institution)

1. Name of the organisation applying for grant (status to be specified i.e. whether it is affiliated to any parent organisation or to itself and whether it is registered or not).

2. Complete Postal Address.

3. Date of establishment.

4. Whether registered under Indian Societies Registration Act, 1860 (21 of 1860) if yes, number and year of Registration.

5. Brief Details of the Organisation its objectives and activities.

6. Details of the activities/projects/programmes undertaken during the last 2 years.

7. Details of the project for which assistance is asked (Add extra sheet, if necessary).

8. Total estimated cost involved in respect of the project/ programme with details.

9. Amount of grant sought for the project/programme (Normally 50% of the total estimated cost).

10. Quantum of assistance received from.

1. Department of Culture, New Delhi.

2. Sangeet Natak Akademi, New Delhi.

3. Lalit Kala Akademi, New Delhi.

4. Manipur State Kala Akademi, Imphal.

5. From other sources during the last three years.

11. Whether or not audited statement of accounts and the utilisation certificate in respect of the grant released by this Directorate on the last occasion have been submitted.

Place:Date:Name & Designation (Office Stamp).Note. - The application should be submitted in duplicate to the Directorate who will retain the duplicate and forward the original to the Administration (Department of Education).

2. The following papers must accompany the application.

(a)Prospectus/Memorandum of Association.(b)Constitution of the organisation.(c)Copy of the audited statement of account (latest available).(d)Latest available Annual Report.(e)Report of the activities during the last one year.