

Rajasthan Legislative Assembly Secretariat Staff (Revised Pay) Rules, 2009

RAJASTHAN

India

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Rule

RAJASTHAN-LEGISLATIVE-ASSEMBLY-SECRETARIAT-STAFF-REVISED PAY RULES, 2009

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Rajasthan Legislative Assembly Secretariat Staff (Revised Pay) Rules, 2009Published vide Notification No. G.S.R. 12, dated 4.6.2009Last Updated 25th May, 2019G.S.R. 12. - In exercise of the powers conferred by clause (3) of Article 187 of the Constitution of India, the Governor, after consultation with the Speaker of the Rajasthan Legislative Assembly, is pleased to make the following rules, prescribing revised pay scales and principles governing fixation of pay in the revised pay scales for the members of Staff of the Rajasthan Legislative Assembly Secretariat, namely. -

1. Short title and commencement.

(1)These rules may be called the Rajasthan Legislative Assembly Secretariat Staff (Revised Pay) Rules, 2009.(2)They shall be deemed to have come into force on and from the 1st day of September, 2006.

2. Application.

- These rules shall apply to persons appointed to the Secretariat Staff of the Rajasthan Legislative Assembly, but shall not apply to -(a)person not in whole-time employment;(b)person paid out of contingencies;(c)person employed on contract;(d)Government servant who after his retirement, whether on attaining the age of superannuation or otherwise, was re-employed and was in service on or after 1.9.2006;(e)person employed on work charged basis; and(f)person who may be specifically excluded wholly or in part by the Governor from the operation of these rules.

3. Relaxation of rules.

- Where the Governor is satisfied that the operation of any of these rules causes undue hardship in any particular case, he may after consultation with the Speaker, relax the requirement of that rule to such extent and subject to such conditions as he may consider necessary for dealing with the case in a just and equitable manner.

4. Interpretation.

- If any question arises relating to the interpretation of these rules, it shall be decided by the Speaker in consultation with the Government in the Finance Department.

5. Definitions.

- In these rules, unless context otherwise requires, -(i)"Basic Pay" means sum of pay in the running pay band and grade pay but does not include any other type of pay like Special Pay, etc.(ii)"Existing Basic Pay" means pay drawn in the existing pay scale but does not include any other type of pay like Special Pay, etc.(iii)"Existing pay scale" means scale of pay applicable to a Government servant but for coming into effect of these rules, in respect of a post held by him immediately before 1st September, 2006 substantively or in officiating capacity while retaining lien on a permanent post or in a temporary capacity.Explanation. - (a) In case of a Government servant, who is on deputation out of India or on leave or on foreign service or one who would have officiated in one or more lower posts but for his officiating in a higher post, "Existing pay scale" includes the scale applicable to the post which he would have held but for his being on deputation out of India or on leave or on foreign service or officiation in a higher post.(b)In case of a Government servant drawing pay on 31.8.2006 in a scale other than the Rajasthan Legislative Assembly Secretariat Staff (Revised Pay Scales) Rules, 1998, as amended from time to time, his fixation of pay in these rules shall be made only after his pay has first been fixed in the Rajasthan Legislative Assembly Secretariat Staff (Revised Pay Scales) Rules, 1998, as amended from time to time, in respect of post held by him on 31.8.2006;(iv)"Existing Government Servant" means a Government servant who is in service on 1st September, 2006 and drawing pay in an existing pay scale.Explanation. - Government servant, who was appointed on or after 1.9.2006 in the pay scale under these rules is not existing Government servant. He shall draw pay in the Running pay band and Grade pay applicable to his post under these rules. The fixation tables given in Schedule-III appended to Rajasthan Civil Services (Revised Pay) Rules, 2008, as adopted under Rule 10 of these rules, shall not apply to them. Government servant who was appointed on or after 1.9.2006, shall be fixed at the minimum of the Running Pay Band plus grade pay only after successful completion of the probation period as per provisions of relevant service rules.(v)"Finance Department" means the Finance Department of the Government of Rajasthan;(vi)"Grade Pay" means the grade pay specified in column 6 of Section "A" of Schedule-I;(vii)"Pay in the Panning Pay Band" means and includes,- the pre-revised emoluments as defined in clause rounded off to next multiple of 10;(viii)"Pre-revised emoluments" means and includes -(a)Basic Pay as on 1st day of September, 2006 in the existing pay scale,(b)Personal pay, if any but excluding Personal pay granted under Rule 26-B of Rajasthan Service Rules where a Government servant is in receipt of such personal pay on 1.9.2006 with existing pay scale,(c)50%

Dearness Pay of Basic Pay at the rates in force on 1.9.2006 sanctioned vide order No. F. 6(3) FD.(Rules)/ 2004, dated 24.5.2004, and(d)24% Dearness Allowance on Basic Pay plus Dearness Pay.Note. - Where normal date of increment in existing pay scale falls on 1.9.2006, the pay in the running pay bands and grade pay shall be fixed on the basis of pay admissible in the existing pay scale on 1.9.2006 including increment.(ix)"Regular Service" means service rendered by a Government servant after regular selection in accordance with the provisions contained in the relevant recruitment rules for that post. The period of service rendered on ad-hoc basis/urgent temporary basis shall not be counted as the regular service;(x)"Revised Emoluments" means the pay in the pay band plus grade pay of a Government servant;(xi)"Running Pay Band" means the pay band specified in column 4 of Section "A" of Schedule-I.(xii)"Schedule" means the schedule appended to these rules; and(xiii)"Speaker" means the Speaker of the Rajasthan Legislative Assembly.

6. Scale of pay of Post.

(1)As from the commencement of these rules, the Running Pay Bands and Grade Pay for every post, service/ cadre shall be as indicated in column 5 and 7 respectively of Section 'B' of Schedule-I.(2)Running Pay Band and Grade Pay for the Existing Government servant drawing pay in Selection Grades granted under Finance Department Order No. F. 16(2)F.D.(Rules)/98, dated 17.2.1998 as amended from time to time and for the Government servant drawing pay in the personal pay scales, shall be the corresponding Running Pay Band and Grade Pays, as indicated in column 4 and 6 respectively against the existing pay scale in column 2 of Section 'A' of the Schedule-I appended to these rules:Provided that the pay of Existing Government servant drawing pay in the existing pay scale of 8000-13500 as selection grade, shall be fixed in the running pay band PB-2 '9300-34800' and Grade Pay of Rs. 5400/-.

7. Drawal of Pay in the Running Pay Bands and Grade Pays.

(1)Save as otherwise provided in these rules, a Government servant shall draw pay in the Running Pay Band and Grade Pay applicable to the post which he is holding as on 1.9.2006 or to which he is appointed on or after 1.9.2006.(2)In respect of any service/cadre or class of posts for which no rules regulating recruitment and conditions of service have been framed under clause (3) to Article 187 of the Constitution or where a post/posts have not been included in the Schedule appended to the rules regulating recruitment and conditions of service, the academic qualifications and experience as prescribed by or with the concurrence of the Finance Department from time to time shall continue to be operative and shall be deemed to have been made applicable to such service/cadre or class of posts in Running Pay Band and Grade Pay w.e.f. 1.9.2006.

8. Special Pay.

- Special Pay, as admissible in Schedule-II of Rajasthan Legislative Assembly Secretarial Staff (Revised Pay Scales) Rules, 1998, has been converted into Special Allowance and as such it shall not be admissible with the pay in the Running Pay Bands and Grade Pay for any post.

9. Special Allowance.

- Rates of Special Allowance, which shall be drawn with the Running Pay Bands and Grade Pay, are given in Schedule-11 appended to these rules.

10. Application of the Rajasthan Civil Services (Revised Pay) Rules, 2008.

- Rules relating to option to elect the existing pay scale, exercise of option, fixation of initial pay of Existing Government servant in the running pay band and grade pay, rate of increment in the running pay band, date of next increment in the running pay band, fixation of pay in case of stagnation at maximum of running pay band for more than a period of one year, removal of anomalies; Dearness Allowance, House Rent Allowance and all allowances, facilities, pension, etc. facilities like Government housing, etc. Scheme of Assured Career Progression (ACP), Scheme of Assured Career Progression (ACP) for State Service Officer, Amount of fixed remuneration for a Probationer-trainee, Fixation of pay in the running pay band of a Probationer-trainee completing probation period successfully on or after 1.9.2006; fixation of pay in the running pay band subsequent to the 1st day of "September 2006, Fixation of pay on promotion on or after 1.9.2006, and Non-accrual of arrears respectively contained in Rules 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24 and 26 of the Rajasthan Civil Services (Revised Pay) Rules, 2008, as amended from time to time, shall mutatis mutandis apply to the Secretariat Staff of the Rajasthan Legislative Assembly.

11. Overriding effects of rules.

- Provisions of the Rajasthan Service Rules, the Rajasthan Legislative Assembly Secretariat Staff (Revised pay scales) Rules, 1998 and Finance Department order No F.16 (2) F.D.(Rules)/98, dated 17.2.1998, as amended from time to time, regarding grant of selection grades shall not, save as otherwise provided in these rules, apply to cases where pay is regulated under these rules, to the extent they are inconsistent with these rules.

I

(Rule No-6)Section ARunning Pay Bands and Grade Pays

Existing Pay Scale Number	Existing Pay Scale	Pay Band	Running Pay Band	Grade Pay No.	Grade Pay
1.	2550-55-2660-60-3200	-IS	4750-7440	1	1300
2.	2610-60-3150-65-3540	-IS	4750-7440	2	1400
3.	2650-65-3300-70-4000	-IS	4750-7440	3	1650
4.	2750-70-3800-75-4400	PB-1	5200-20200	4	1800
5.	2950-75-4075-80-4475	PB-1	5200-20200	5	1850
6.	3050-75-3950-80-4590	PB-1	5200-20200	6	1900
7.	3200-85-4900	PB-1	5200-20200	7	2000

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8.	3400-90-5200	PB-1	5200-20200	8	2100
9.	4000-100-6000	PB-1	5200-20200	9	2400
9A.	4500-125-7000	PB-1	5200-20200	10	2800
10.	5000-150-8000	PB-2	9300-34800	11	3200
11.	5500-175-9000	PB-2	9300-34800	12	3600
12.	6500-200-10500	PB-2	9300-34800	13	4200
12A.	7500-250-12000	PB-2	9300-34800	14	4800
13.	8000-275-13500	PB-2	9300-34800	15	5400
13. NEW	8000-275-13500	PB-3	15600-39100	15	5400
14.	9000-300-14400	PB-3	15600-39100	16	6000
15.	10000-325-15200	PB-3	15600-39100	17	6600
16.	10650-325-15850	PB-3	15600-39100	18	6800
17.	11300-350-16200	PB-3	15600-39100	19	7200
18.	12000-375-16500	PB-3	15600-39100	20	7600
19.	13500-400-17500	PB-3	15600-39100	21	8200
20.	14300-400-18300	PB-4	37400-67000	22	8700
21.	16400-450-20000	PB-4	37400-67000	23	8900
22.	18400-500-22400	PB-4	37400-67000	24	10000

Section B(Rule No. 6)Running Pay Bands and Grade Pays of the posts

S. No.	Name of The Post	Existing Pay Scale	Pay Band	Running Pay Band	Grade Pay No.	Grade Pay	Remarks
1	2	3	4	5	6	7	8
1.	Deputy Secretary	12000-16500	PB-3	15600-39100	20	7600	
2.	Editor of Debates/ Printing	11300-16200	PB-3	15600-39100	19	7200	
3.	Marshal	11300-16200	PB-3	15600-39100	19	7200	
4.	Sr. P.S. to Hon'ble Speaker	11300-16200	PB-3	15600-39100	19	7200	
5.	Assistant Secretary	10000-15200	PB-3	15600-39100	17	6600	
6.	Vidhi Kachana Adhikari	10000-15200	PB-3	15600-39100	17	6600	
7.	Private Secretary to Secretary	10000-15200	PB-3	15600-39100	17	6600	
8.	Assistant Editor	9000-14400	PB-3	15600-39100	17	6600	
9.	Senior Reporter	9000-14400	PB-3	15600-39100	16	6000	
10.	Research and Reference Officer	9000-14400	PB-3	15600-39100	16	6000	

11.	Executive Officer	8000-13590	PB-3	15600-39100	15	5400	
12.	Library Officer	8000-13500	PB-3	15600-39100	15	5400	
13.	Section Officer	6500-10500	PB-2	9300-34800	13	4200	
14.	Assistant Research and Reference Officer	6500-10500	PB-2	9300-34800	13	4200	
15.	Senior Personal Assistant	6500-10500	PB-2	9300-34800	13	4200	
16.	Varistha Vidhi Rachanakar	6500-10500	PB-2	9300-34800	13	4200	
17.	Reporter	6500-10500	PB-2	9300-34800	13	4200	
18.	Assistant	5500-9000	PB-2	9300-34800	12	3600	
19.	Dy. Librarian	5500-9000	PB-2	9300-34800	12	3600	
20.	Personal Assistant	5500-9000	PB-2	9300-34800	12	3600	The post of existing Stenographer shall be merged into the post of Personal Assistant
21.	Stenographer	5500-9000	PB-2	9300-34800	12	3600	
22.	Stenographer		PB-2	9300-34800	11	3200	For new recruits
23.	Research Assistant	5000-8000	PB-2	9300-34800	11	3200	
24.	Library Assistant	5000-8000	PB-2	9300-34800	11	3200	
25.	Translator	5000-8000	PB-2	9300-34800	11	3200	
26.	Photographer	5000-8000	PB-2	9300-34800	11	3200	
27.	Air Conditioning Plant Mechanic	5000-8000	PB-2	9300-34800	11	3200	
28.	Upper Division Clerk	4000-6000	PB-1	5200-20200	09	2400	
29.	Lower Division Clerk/ Proof Reader/ Telephoneoperator/ Teleprinter Operator	3050-4590	PB-1	5200-20200	06	1900	
30.	Security Guard (Only for Ex-servicemen)	3050-4590	PB-1	5200-20200	06	1900	
31.	Driver	3050-4590	PB-1	5200-20200	06	1900	
32.	Photo copier	2950-4475	PB-1	5200-20200	05	1850	
33.	Lift Mechanic	2950-4475	PB-1	5200-20200	05	1850	
34.	Guard	2750-4400	PB-1	5200-20200	04	1800	
35.	Machine Man	2650-4000	IS	4750-7440	03	1650	
36.	Air Conditioning Plant Helper	2650-4000	IS	4750-7440	03	1650	

37.	Liftman	2650-4000	IS	4750-7440	03	1650
38.	Jamadar	2610-3540	IS	4750-7440	02	1400
39.	Record Lifter	2610-3540	IS	4750-7440	02	1400
40.	Library Boy	2610-3540	IS	4750-7440	02	1400
41.	Daftari	2610-3540	IS	4750-7440	02	1400
42.	Peon and other equivalent posts in existing payscale No.1	2550-3200	IS	4750-7440	01	1300

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(Rule-9)Special Allowance

S. No.	Name of Post	Rate of Special Allowance in Rs. per month	Remarks
1	2	3	4
1.	Posts in Grade Pay No. 1 to 5	80	The grant of Special Allowance shall be subject to the following conditions: -
2.	Posts in Grade Pay No. 6 & 8	100	1. Special Allowance shall be admissible with reference to the grade pay of the post held by the respective
3.	Posts in Grade Pay No. 9 & 10	120	Government servant and not with reference to the ACP in which he may be drawing pay.
4.	Posts in Grade Pay No. 11 & 12	150	2. The Special Allowance would not be admissible to the persons appointed on direct recruitment basis on initial entry post of the service on urgent temporary/ad-hoc basis.
5.	Posts in Grade Pay No. 13 & 14	175	
6.	Posts in Grade Pay No. 15 & 16	190	3. The Special Allowance admissible, if any, under heading 'General' shall be in addition to the Special

7. Posts in Grade Pay No. 340 17 & 19 4. Special Allowance admissible under this heading. Special Allowance available to officers/officials borne on the cadre of this office would be admissible to them during the period of deputation to Government departments in cadre or ex-cadre posts and also during the period of re-employment. Provided that the Special Allowances shall not be paid for the period of deputation to other Governments/Government departments or foreign service when deputation allowance or higher pay is paid.
8. Posts in Grade Pay No. 525 20

Special Allowance to employees posted in the Offices of the Hon'ble Speaker/Hon'ble Deputy Speaker/Leader of Opposition/Government Chief Whip/Deputy Government Chief Whip in the Assembly Secretariat.

S.No	Name of Post	Rate of Special Allowance in Rs. per month	Remarks
1	2	3	4
1.	Class IV employees including cycle sawar/Jamadar posted in the Offices of the Speaker/ Deputy Speaker/Government Chief Whip/ Leader of Opposition/Deputy Government Chief Whip.	85	This Special Allowance shall be in the lieu of common Special Allowance.
2.	Assistant/UDC/LDC posted in the Offices of the Speaker/Deputy Speaker/ Government Chief Whip/Leader of Opposition/Deputy Government Chief Whip.	150	
3.	LDC/UDC/ Assistant/Stenographer/Personal Assistant working as P.A. to Speaker.	280	
4.	LDC/UDC/Assistant/Stenographer/Personal Assistant working as P.A. to Deputy Speaker/ Government Chief-Whip/Leader of Opposition /Deputy Government Chief Whip.	205	
5.	Private Secretary to the Hon'ble Speaker in the grade of Deputy Secretary Rajasthan Legislative Assembly.	525	
6.	Private Secretary to the Hon'ble Speaker/Deputy Speaker/Government Chief Whip/ Leader of Opposition/Deputy Government Chief Whip drawing pay in Senior Scale of RAS/RPS	415	
7.	Private Secretary to the Hon'ble Deputy Speaker/Government Chief Whip/Leader of	340	

Opposition/Deputy Government Chief Whip except those who are employed on fixed salary basis.

8. Private Secretary to the Hon'ble Speaker except those who are employed on fixed salary basis. 340

Special Allowance for special jobs in Assembly Secretariat

S. No.	Name of Post	Rate of Special Allowance in Rs. per month	Remarks
1	2	3	4
1.	Any one class IV /Ministerial/Subordinate Service for operating major/Photostat Machine/Scanning machine in addition to duty of his own post	25/-	In addition to common Special Allowance.
2.	One Daftri for attending meetings held in Committee Room of R.L.A.	10/-	
3.	Employees handling cash/store on furnishing cash security or fidelity bond from Insurance Company as under.-		
	(a) For cashier	Amount of Security	
	Amount of average monthly cash handled during the preceding year.		
	(i) up to Rs. 75,000/-	20,000/-50/-	
	(ii) over Rs. 75,000/- and up to Rs. 2 lacs	25,000/-Rs. 75/-	
	(iii) over Rs. 2 lacs and up to Rs. 5 lacs	35,000/-Rs. 100/-	
	(iv) over Rs. 5 lacs	50,000/-Rs. 125/-	
	(b) For Storekeeper		
	Who handles stores of average monthly value of not less than Rs. 75,000/-. The average monthly value of stores is to be reckoned as per book value during the preceding year.	20,000/- Rs. 50	
	The grant of aforesaid Special Allowance to the Cashier and Store Keeper shall be subject to the following conditions:		
	1. The Head of the Department should certify on the basis of the previous financial year's average the amount of cash handled/stores as the case may be, and sanction the rate of Special Allowance appropriate to that quantum. The average amount of cash handled should be arrived at by taking the total amount shown as disbursed in the cashbook reduced by the item disbursed in the form of cheques/drafts etc. All		

transactions made through bank should be verified on the basis of book value of the previous financial year.

2. Every official who is appointed as Cashier/Store Keeper, unless he is exempted by a competent authority should invariably, furnish security in accordance with provisions contained in Chapter XIX of General Financial and Accounts Rules Volume-I and orders issued thereunder from time to time.

3. The Special Allowance is to be granted from the date of issue of orders of appointment as Cashier/Store Keeper or from the date of furnishing security, whichever is later. In case any modification in the existing fidelity bond is required the Special Allowance at revised rates shall be sanctioned from the date of furnishing the additional security.

4. Not more than one official should be allowed the Special Allowance as Cashier/Store Keeper in an office/department.

5. Sanction for grant of Special Allowance should invariably be issued in the name of the person who is appointed to do the work of Cashier/Store Keeper and for whom the special Allowance is sanctioned.

Note.- As provided in Rule 313 of chapter XIX of General Financial and Accounts Rules Volume I, no Special Allowance is admissible to those handling following category of stores.

(a) The custodians of office furniture, stationery and other articles required for office management as such, provided the Head of the Office is satisfied about proper safeguards against loss through pilferage, theft, defalcation, etc.

(b) The Librarians or the Library Staff.