

PROJECT COMPLETION & HANDOVER REPORT

Project ID:	PROJ-2025-00456	Completion Date:	December 28, 2025
Project Name:	Metro Rail Station Phase 3	Status:	COMPLETED

PROJECT SUMMARY:

Attribute	Details
Client	Metro Rail Corporation Limited
Location	Central Mumbai, Maharashtra
Contract Value	Rs. 45,00,00,000
Contract Duration	18 months (Nov 2024 - Apr 2026)
Actual Completion	Dec 28, 2025 (4 months early)
Quality Rating	Excellent (95% on inspection)
Safety Record	Zero lost-time accidents

DELIVERABLES CHECKLIST:

Item	Planned	Delivered	Status
Civil Works - Station Structure	✓	✓	Completed
Escalators & Elevators Installation	✓	✓	Completed
HVAC & Ventilation System	✓	✓	Completed
Electrical Installation & Distribution	✓	✓	Completed
Plumbing & Sanitation Systems	✓	✓	Completed
Fire Safety & Emergency Systems	✓	✓	Completed
Signage & Way-finding	✓	✓	Completed
Soft Furnishings & Finishing	✓	✓	Completed
Operational Training & Documentation	✓	✓	Completed
Warranty & Maintenance Package	✓	✓	Completed

FINAL FINANCIAL SUMMARY:

Item	Amount (Rs.)
Contract Value	45,00,00,000
Total Invoiced to Client	45,00,00,000
Total Cost Incurred	44,25,00,000
Final Profit Margin	1,75,00,000
Profit Percentage	3.89%

PERFORMANCE METRICS:

- Schedule Performance:** 122% (Completed 4 months early)
- Cost Performance:** 98.3% (Within budget)
- Quality Score:** 95/100 (Excellent)
- Safety Performance:** Zero incidents throughout project
- Client Satisfaction:** 96% (Excellent feedback received)

LESSONS LEARNED & RECOMMENDATIONS:

- Early supplier engagement improved procurement timeline
- Effective team communication was critical to early completion
- Pre-commissioning testing prevented on-site issues
- Recommend this contractor for future similar projects
- Safety culture and training contributed to zero-incident record

APPROVALS & SIGN-OFF:

Project Manager: _____ Date: _____

Client Representative: _____ Date: _____

Quality Assurance: _____ Date: _____