

# INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, VADODARA

## SOFTWARE ENGINEERING

### TEAM #2

**Date: 07-02-2016**

**Venue: Hostel**

**Time: 9:45PM**

**Prepared by: Mounica**

NAME	GAURAV	VINAYAK	PRASHANT	YASH SONI	GOVIND	MOUNICA
ATTENDANCE	P	P	P	P	P	P

### **Agenda for Meeting:**

Discuss project ideas, understand and identify the skills of team members.

### **Discussion:**

The meeting commenced with team forming, were in skills of each team members were asked. Since we were asked to build a software project management tool, the team members were each asked about the coding platform they are comfortable to work with. Java and PHP were common skills. It was also decided that a WhatsApp group would be used as communication medium. A platform independent tool was decided to be build. Team members tried to improve understanding about each other. No rules were setup but it was decided that team members would work sincerely.

### **Conclusion:**

Team members were asked to individually identify five functionalities of management that should be included in our project management tool.