

Personal Information

Name: nitu singh
Gender: Female
Date of Birth(DOB): 1989-04-13
Permanent Address: panitanki-10 birgunj
District: parsa
Current Address: panitanki-10 birgunj
Marital Status: Single
Contact Number: 523849
Mobile Number: 9845259659
Email: singhnitu719@yahoo.com
Contact Person: nitu singh
Contact Person's Number:
Country: nepal
Nationality: nepali
Citizenship No.: 1006/1906

Education Details

Academic Level: Bachelors
Board/University: T.U
School/College: National Academy Campus
Degree Title: B.B.S
Division: Second
Percentage/CGPA: Percentage/CGPA
Passed Year: 2012
Degree Status: Completed

Academic Level: Intermediate/10+2
Board/University: HSEB
School/College: National Academy Campus
Degree Title: +2
Division: Second
Percentage/CGPA: Percentage/CGPA
Passed Year: 2008
Degree Status: Completed

Academic Level: SLC
Board/University: Nepal Board
School/College: Gyan Jyoti Higher secondary School
Degree Title: S.L.C
Division: Second
Percentage/CGPA: Percentage/CGPA
Passed Year:

2006

Degree Status: Completed

Academic Level: Masters

Board/University: Board/University

School/College: School/College

Degree Title: Degree Title

Division:

Percentage/CGPA: Percentage/CGPA

Passed Year: 0000

Degree Status: Completed

Short Term Courses / Professional Trainings

Skills and Competencies

Language Skills:

IT Skills :

Other Skills :

Work Experience

Organization: Organization

Position: Position

Department: Department

From (Date): 0000-00-00

To (Date): 0000-00-00

Preferences

Applied Posts: Junior Officer/Officer/Senior Officer

Vacancy Code:

Expected Salary: 20000

Preferred Location: Birgunj

Driving License: None

Cover Letter

To The Human Resources Department Jagdamba Cement Industries Nepal Subject: Application for the post of Officer Dear Sir, Having, come to know that there is vacant post for the " Officer ."I have the pleasure to apply for the post. I have applied for this post because I am commerce student. I think this post will help me to understand better about the accounting sector of Nepal. I have been eagerly looking for an Organization sector which would provide me the best platform to shape my career into the accounting sectors . Besides, that I personally believe that education that we get imparted in colleges shouldn't only be confined to taking mere a degree rather it should make us capable enough to handle our subject practical way too. Therefore, I would work hard for the Organization & show my capabilities and knowledge in a practical way . I hope officer post would provide me the opportunity to explore possibility of career in future with different ways of presentations of account. I enclose here C.V for your ready reference Hope for your favorable reply Thanking you Sincerely Nitu Singh

References

Referee: Area manager

Post: Area manager

Organization: C.G Group

Address: Lahan

Email: anilsingh500600@yahoo.com

Telephone: 9855022385

Referee: Manager

Post: Manager

Organization: Himal Refrigerator & Repairing Center

Address: Biratnagar

Email: singhbirendra743@gmail.com

Telephone: 9852673535