

## Personal Information

**Name:** Ankit Agrawal  
**Gender:** Male  
**Date of Birth(DOB):** 1994-10-25  
**Permanent Address:** Birta-5, Birganj, Parsa, Nepal  
**District:** Parsa  
**Current Address:** Birta-5, Birganj, Parsa, Nepal  
**Marital Status:** Single  
**Contact Number:** 051-528521  
**Mobile Number:** 9845119737  
**Email:** ankit.agawal@yahoo.com  
**Contact Person:** Ankit Agrawal  
**Contact Person's Number:** 9845119737  
**Country:** Nepal  
**Nationality:** Nepalese  
**Citizenship No.:** 341022/12996

## Education Details

**Academic Level:** Bachelors  
**Board/University:** Tribhuvan University  
**School/College:** Birgunj Public College  
**Degree Title:** Bachelor's in Business Studies  
**Division:**  
**Percentage/CGPA:** Result Awaiting  
**Passed Year:** 0000  
**Degree Status:** Result Waiting

**Academic Level:** Intermediate/10+2  
**Board/University:** HSEB Nepal  
**School/College:** Birgunj Public Higher Secondary School  
**Degree Title:** Intermediate  
**Division:** First  
**Percentage/CGPA:** 65.60  
**Passed Year:** 2012  
**Degree Status:** Completed

**Academic Level:** SLC  
**Board/University:** SLC Board of Nepal  
**School/College:** Gautam School  
**Degree Title:** SLC  
**Division:** First  
**Percentage/CGPA:** 72.75  
**Passed Year:**

2010

**Degree Status:** Completed

## **Short Term Courses / Professional Trainings**

How to Increase Employability How to get a job and build a great career Career in Banking & Insurance

## **Skills and Competencies**

**Language Skills:** English Nepali Hindi

**IT Skills :** Ms. Office Accounting Softwares ( Accman, Tally, Swastik & Factwin) Computer Hardware Technology

**Other Skills :**

## **Work Experience**

**Organization:** Shree Agro Processing Industries

**Position:** Accountant

**Department:** Accounts

**From (Date):** 0000-00-00

**To (Date):** 0000-00-00

**Organization:** Gunjeshwari Pharma

**Position:** Supervisor

**Department:** HR Department

**From (Date):** 0000-00-00

**To (Date):** 0000-00-00

## **Preferences**

**Applied Posts:** Junior Officer/Officer/Senior Officer

**Vacancy Code:**

**Expected Salary:** 20000-25000

**Preferred Location:** Parsa, Bara

**Driving License:** Two Wheeler

**Cover Letter**

I am an energetic young man of 20 years age willing to serve the company with all the skills I possess and also enhance my skills and serve the company better.

## **References**

**Referee:** Accountant

**Post:** Accountant

**Organization:** Shree Agro Processing Industries

**Address:** Birta-5, Birgunj, Parsa, Nepal

**Email:** aman.agawal@yahoo.com

**Telephone:** 9845256542

**Referee:** Principal

**Post:** Principal

**Organization:** Birgunj Institute of Management

**Address:** Birganj, Parsa, Nepal

**Email:** binay273@gmail.com

**Telephone:** 9855027273