

Personal Information

Name: Priyanka Kumari Singh
Gender: Female
Date of Birth(DOB): 1988-01-29
Permanent Address: Kathmandu
District: Kathmandu
Current Address: Baneshwor Height
Marital Status: Married
Contact Number: 9843262962
Mobile Number: 9843262962
Email: priyankaluv.singh@gmail.com
Contact Person: Priyanka Singh
Contact Person's Number: 9843262962
Country: Nepal
Nationality: Nepali
Citizenship No.: 161035/69

Education Details

Academic Level: Masters
Board/University: Purwanchal University
School/College: Birgunj Public College "Birginj"
Degree Title: M.B.A.
Division: First
Percentage/CGPA: 3.13 CGPA
Passed Year: 2011
Degree Status: Completed

Academic Level: Bachelors
Board/University: Tribhuwan Univerity
School/College: National Academy Campus "Birgunj"
Degree Title: B.B.S.
Division: Second
Percentage/CGPA: 50 %
Passed Year: 2008
Degree Status: Completed

Academic Level: Intermediate/10+2
Board/University: HSEB
School/College: National Academy Campus "Birgunj"
Degree Title: Intermediate "+2"
Division: Pass
Percentage/CGPA: 42 %
Passed Year:

2005

Degree Status: Completed

Academic Level: SLC

Board/University: HMG

School/College: L.B.N. Higher Secondary School "Rajbiraj"

Degree Title: S.L.C.

Division: Second

Percentage/CGPA: 49 %

Passed Year: 0000

Degree Status: Completed

Short Term Courses / Professional Trainings

1. Long Terms accounting Package 2. Worked as an Intern in Himalayan Bank Birginj " 6 Month"

Skills and Competencies

Language Skills:

IT Skills :

Other Skills :

Work Experience

Organization: Technical Associates Services Pvt. Ltd.

Position: Assistant Manager

Department: Commercial & Finance

From (Date): 2015-01-20

To (Date): 0000-00-00

Preferences

Applied Posts: Junior Officer/Officer/Senior Officer

Vacancy Code:

Expected Salary: 35,000.00

Preferred Location: Kathmandu

Driving License: Two Wheeler

Cover Letter

Dear Sir, I Priyanka singh, looking a better opportunity to work and build my career put up my candidature for the post of Officer. which came to know from authentic source, with reference to that I would like to apply myself as the candidate for the post. I believe that my qualification will interest you. The above stated post seems to require the well-groomed and outgoing personality with initiation to work in cross-cultural environment that as per my perception does certainly prevails within me. A resume of mine is enclosed with this letter which may prove for you to check my ability and if you grant me the appointment for the post, I assure you that I shall try my best to give you the entire satisfaction . I will available for interview at any time that suits your convenience. I am looking forward to setting your positive response. Sincerely Yours Priyanka Singh

References

Referee: Marketing Director

Post: Marketing Director

Organization: Airtech Industries Pvt. Ltd

Address: Thapathali

Email: mohit24.cool@yahoo.com

Telephone: 97221333333

Referee: Project Manager (Engineer)

Post: Project Manager (Engineer)

Organization: Technical Associates Services Pvt. Ltd.

Address: Thapathali

Email: ajaya.tas@gmail.com

Telephone: 980105265