

Personal Information

Name: Ritesh Kumar Patra
Gender: Male
Date of Birth(DOB): 1988-06-26
Permanent Address: Arjunpur West PD-86 Kolkata 700059
District: West Bengal
Current Address: Arjunpur West PD-86 Kolkata 700059
Marital Status: Single
Contact Number: 8902257538
Mobile Number: 8902257538
Email: riteshce33@gmail.com
Contact Person: Ritesh Kumar Patra
Contact Person's Number: 8902257538
Country: India
Nationality: Indian
Citizenship No.: Indian

Education Details

Academic Level: Bachelors
Board/University: WBUT
School/College: BIET
Degree Title: B.Tech Civil
Division: First
Percentage/CGPA: 6.98 CGPA
Passed Year: 2010
Degree Status: Completed

Academic Level: Intermediate/10+2
Board/University: WBBHSE
School/College: DDKKHA
Degree Title: Degree Title
Division: Second
Percentage/CGPA: 45.40
Passed Year: 2006
Degree Status: Completed

Short Term Courses / Professional Trainings

• Training completed at Simplex Infrastructures Limited on High Rise Town Ship Building.

Skills and Competencies

Language Skills: Bengali Hindi English

IT Skills :

Other Skills :

Work Experience

Organization: OBER CONSTRUCTION ENTERPRISES (P) LTD

Position: GET

Department: Civil

From (Date): 0000-00-00

To (Date): 0000-00-00

Organization: SHAILI PARADIGM INFRATECH PVT LTD

Position: Assistant Engineer Grade - 1

Department: Civil

From (Date): 0000-00-00

To (Date): 0000-00-00

Organization: Merlin Group

Position: Project Engineer

Department: Civil

From (Date): 0000-00-00

To (Date): 0000-00-00

Preferences

Applied Posts: Junior Officer/Officer/Senior Officer

Vacancy Code:

Expected Salary: 25000 per month

Preferred Location: West Bengal

Driving License: None

Cover Letter

RITESH KUMAR PATRA House.No. PD-86, P.O. "Arjunpur, P.S. - Rajarhat, Distt. - 24 pgs (N), West Bengal, Pin " 700059 Contact: +91-8902257538 ; E-mail: riteshce33@gmail.com; Date of Birth: 26th June,

1988 _____ My resume is enclosed for your review and consideration. To describe myself in a nutshell, I am hardworking; ready to take up any challenge of life abreast with the latest trends and a team player with excellent communication skills. My basic objective is to hone in my skills for comprehensive personality development and be an epitome of trust and reliability in the corporate world. My prime goal is to understand professional environment and capitalize on opportunities. Professionally I am a Civil Engineer with experience of more than five years in contributing civil engineering inputs to facilitate execution of civil projects in MES MAP Project, MES Fortwillam & OTM Kolkata in handling commercial and industrial structures. I have a working experience at Shaili Paradigm Infratech (p) Ltd. In Digester Management Projects as Assistant Engineer Grade-1 A hard working, creative & talented individual, with the key competencies in: ~^~^,~^~^ Technical Specifications ~^~^,~^~^ Site Management ~^~^,~^~^ Civil Construction ~^~^,~^~^ Statutory Compliance ~^~^,~^~^ Manpower Planning ~^~^,~^~^ Operations Management ~^~^,~^~^ Technical Project ~^~^,~^~^ Service Level Adherence ~^~^,~^~^ Strategic Management ~^~^,~^~^ Vendor Relationship Management ~^~^,~^~^ Analysis I am a hard working & talented individual, seeking a challenging job that would synergize my skills and knowledge with the objectives of the organization. A responsible, reliable and committed worker, I will give my best both as a part of a team and working independently. The above credentials along with my enclosed resume make me ideally suitable for a position in your organization. I would appreciate an opportunity for a personal interview. Thanking you, Yours sincerely Ritesh Kumar Patra

References

Referee: Project Manager

Post: Project Manager

Organization: Docwo Max

Address: 15/1 Ajaynagar Kolkata 700107

Email: alokepatra.59@rediffmail.com

Telephone: 9871339912

Referee: Sr. Engineer

Post: Sr. Engineer

Organization: shapoorji pallonji

Address: 9A noyapara Barasat near sp office kolkata - 700126

Email: tuhin89civil@gmail.com

Telephone: 9051909530