Navigating The Grid

Section	Description	Shortcut	Windows	Mac	Web
Navigating The Grid	Select the first visible cell in the sheet (or bottom-right of freeze panes)	Ctrl+Home	Ctrl+Home	Fn+Ctrl+←	Ctrl+Home
Navigating The Grid	Select the last used cell in the sheet	Ctrl+End	Ctrl+End	Fn+Ctrl+→	Ctrl+End
Navigating The Grid	Select first cell in the row of the active cell	Home	Home	Fn+←	Home
Navigating The Grid	Turn on End Mode (similar to Ctrl+Arrow Keys)	End	End	Fn+→	End
Navigating The Grid	Select the first/last cell of a region (non-blank cells) moving up	Ctrl+↑	Ctrl+↑	Ctrl+↑	Ctrl+↑
Navigating The Grid	Select the first/last cell of a region (non-blank cells) moving right	Ctrl+→	Ctrl+→	Ctrl+→	Ctrl+→
Navigating The Grid	Select the first/last cell of a region (non-blank cells) moving down	Ctrl+↓	Ctrl+↓	Ctrl+↓	Ctrl+↓
Navigating The Grid	Select the first/last cell of a region (non-blank cells) moving left	Ctrl+←	Ctrl+←	Ctrl+←	Ctrl+←
Navigating The Grid	Select cell one screen down from the active cell	PgDn	PgDn	Fn+↓	PgDn
Navigating The Grid	Select cell one screen up from the active cell	PgUp	PgUp	Fn+↑	PgUp
Navigating The Grid	Select cell one screen to the right of the active cell	Alt+PgDn	Alt+PgDn	Fn+Alt+↓	
Navigating The Grid	Select cell one screen to the left of the active cell	Alt+PgUp	Alt+PgUp	Fn+Alt+↑	
Navigating The Grid	Move one cell up	↑	↑	↑	↑
Navigating The Grid	Move one cell right	→	→	→	→

Section	Description	Shortcut	Windows	Mac	Web
Navigating The Grid	Move one cell down	↓	↓	↓	↓
Navigating The Grid	Move one cell left	←	←	←	←
Navigating The Grid	Go back to hyperlink	Ctrl+G,Enter	Ctrl+G,Enter	Ctrl+G,Return	
Navigating The Grid	Open the Find window	Ctrl+F	Ctrl+F	Cmd+F	Ctrl+F
Navigating The Grid	Open the Find & Replace window	Ctrl+H	Ctrl+H	Ctrl+H	Ctrl+H
Navigating The Grid	Find next match	Shift+F4	Shift+F4	Cmd+G	Shift+F4
Navigating The Grid	Find previous match	Ctrl+Shift+F4	Ctrl+Shift+F4	Cmd+Shift+G	Ctrl+Shift+F4

Writing Formulas

Section	Description	Shortcut	Windows	Mac	Web
Writing Formulas	Begin entering a formula	= OR +	= OR +	= OR +	= OR +
Writing Formulas	Insert function into formula with autocomplete	Tab	Tab	↓Tab	Tab
Writing Formulas	Edit the active cell	F2	F2	Ctrl+U	F2
Writing Formulas	Toggle Enter and Edit modes while editing formula	F2	F2	Ctrl+U	F2
Writing Formulas	Exit cell edit mode	Esc	Esc	Esc	Esc
Writing Formulas	Toggle absolute and relative references	F4	F4	Cmd+T	F4
Writing Formulas	AutoSum	Alt+=	Alt+=	Cmd+Shift+T	Alt+=
Writing Formulas	Open Function Arguments window (when text cursor is inside function)	Ctrl+A	Ctrl+A	Ctrl+A	
Writing Formulas	Open the Insert Function window	Shift+F3	Shift+F3	Fn+Shift+F3	Shift+F3
Writing Formulas	Show Formulas instead of Values in cells (toggle)	Ctrl+` OR ~	Ctrl+` OR ~	Ctrl+`	
Writing Formulas	Expand or collapse the formula bar	Ctrl+Shift+U	Ctrl+Shift+U	Ctrl+Shift+U	
Writing Formulas	Calculate worksheets	F9	F9	Fn+F9	F9
Writing Formulas	Calculate active worksheet	Shift+F9	Shift+F9	Fn+Shift+F9	
Writing Formulas	Calculate entire workbook	Ctrl+Alt+F9	Ctrl+Alt+F9		Ctrl+Shift+Alt+F9

Section	Description	Shortcut	Windows	Mac	Web
Writing Formulas	Insert name into formula	F3	F3		
Writing Formulas	Open Name Manager window	Ctrl+F3	Ctrl+F3	Fn+Ctrl+F3	
Writing Formulas	Open Create Names From Selection window	Ctrl+Shift+F3	Ctrl+Shift+F3	Fn+Ctrl+Shift+F3	
Writing Formulas	Set focus on Name Box	Alt+F3	Alt+F3		
Writing Formulas	Enter array formula	Ctrl+Shift+Enter	Ctrl+Shift+Enter	Ctrl+Shift+Return	
Writing Formulas	Evaluate selected text in a formula	F9	F9	Fn+F9	F9
Writing Formulas	Insert function arguments	Ctrl+Shift+A	Ctrl+Shift+A	Ctrl+Shift+A	Ctrl+Shift+A

Entering Data

Section	Description	Shortcut	Windows	Mac	Web
Entering Data	Open AutoComplete dropdown list	Alt+↓	Alt+↓	Alt+↓	Alt+↓
Entering Data	Enter and move to next cell (based on direction set in Excel Options)	Enter	Enter	Return	Enter
Entering Data	Enter and move to previous cell (based on direction set in Excel Options)	Shift+Enter	Shift+Enter	Shift+Return	Shift+Enter
Entering Data	Enter and move right	Tab	Tab	Tab	Tab
Entering Data	Enter and move left	Shift+Tab	Shift+Tab	Shift+Tab	Shift+Tab
Entering Data	Insert current date	Ctrl+;	Ctrl+;	Ctrl+;	Ctrl+;
Entering Data	Insert current time	Ctrl+Shift+:	Ctrl+Shift+:	Cmd+;	
Entering Data	Copy formula from cell above	Ctrl+'	Ctrl+'	Ctrl+'	Ctrl+'
Entering Data	Fill down from cell above	Ctrl+D	Ctrl+D	Ctrl+D	
Entering Data	Fill right	Ctrl+R	Ctrl+R	Ctrl+R	
Entering Data	Flash fill	Ctrl+E	Ctrl+E		Ctrl+E
Entering Data	Stay in same cell when editing cell when single cell is selected	Ctrl+Enter	Ctrl+Enter	Ctrl+Return	Ctrl+Enter
Entering Data	Copy data or formula to all selected cells when editing cell	Ctrl+Enter	Ctrl+Enter	Ctrl+Return	Ctrl+Enter
Entering Data	Copy value (result of formula) from cell above	Ctrl+Shift+"	Ctrl+Shift+"	Ctrl+Shift+"	

Editing Text

Section	Description	Shortcut	Windows	Mac	Web
Editing Text	Enter a line break (new line) in a cell	Alt+Enter	Alt+Enter	Ctrl+Alt+Return	Alt+Enter
Editing Text	Delete character to the left of cursor	Backspace	Backspace	Delete	Backspace
Editing Text	Delete character to the right of cursor	Delete	Delete	Fn+Delete	Delete
Editing Text	Delete to end of line	Ctrl+Delete	Ctrl+Delete	Ctrl+Delete	Ctrl+Delete
Editing Text	Move text cursor one word to the right	Ctrl+→	Ctrl+→	Ctrl+→	Ctrl+→
Editing Text	Move text cursor one word to the left	Ctrl+←	Ctrl+←	Ctrl+←	Ctrl+←
Editing Text	Select one word right	Ctrl+Shift+→	Ctrl+Shift+→	Ctrl+Shift+→	Ctrl+Shift+→
Editing Text	Select one word left	Ctrl+Shift+←	Ctrl+Shift+←	Ctrl+Shift+←	Ctrl+Shift+←
Editing Text	Select one character right	Shift+→	Shift+→	Shift+→	Shift+→
Editing Text	Select one character left	Shift+←	Shift+←	Shift+←	Shift+←
Editing Text	Select to beginning of cell	Shift+Home	Shift+Home	Fn+Shift+←	Shift+Home
Editing Text	Select to end of the text/formula	Shift+End	Shift+End	Fn+Shift+→	Shift+End

Number Formatting

Section	Description	Shortcut	Windows	Mac	Web
Number Formatting	Apply General format to selected cells	Ctrl+Shift+~	Ctrl+Shift+~	Ctrl+Shift+~	
Number Formatting	Apply Number format to selected cells	Ctrl+Shift+!	Ctrl+Shift+!	Ctrl+Shift+!	
Number Formatting	Apply Date format to selected cells	Ctrl+Shift+#	Ctrl+Shift+#	Ctrl+Shift+#	
Number Formatting	Apply Currency format to selected cells	Ctrl+Shift+$	Ctrl+Shift+$	Ctrl+Shift+$	
Number Formatting	Apply Percent format/style to selected cells	Ctrl+Shift+%	Ctrl+Shift+%	Ctrl+Shift+%	
Number Formatting	Apply Time format to selected cells	Ctrl+Shift+@	Ctrl+Shift+@	Ctrl+Shift+@	
Number Formatting	Apply Scientific format to selected cells	Ctrl+Shift+^	Ctrl+Shift+^	Ctrl+Shift+^	
Number Formatting	Modify Cell Style of the active cell	Alt+'	Alt+'	Cmd+Shift+L	

Cell & Font Formatting

Section	Description	Shortcut	Windows	Mac	Web
Cell & Font Formatting	Remove indent	Alt,H,5	Alt,H,5	Ctrl+Alt+Shift+Tab	
Cell & Font Formatting	Indent	Alt,H,6	Alt,H,6	Ctrl+Alt+Tab	
Cell & Font Formatting	Left Align	Alt,H,A,L	Alt,H,A,L	Cmd+L	
Cell & Font Formatting	Center Align	Alt,H,A,C	Alt,H,A,C	Cmd+E	
Cell & Font Formatting	Right Align	Alt,H,A,R	Alt,H,A,R	Cmd+R	
Cell & Font Formatting	Top Align	Alt,H,A,T	Alt,H,A,T		
Cell & Font Formatting	Middle Align	Alt,H,A,M	Alt,H,A,M		
Cell & Font Formatting	Bottom Align	Alt,H,A,B	Alt,H,A,B		
Cell & Font Formatting	Increase Font Size	Alt,H,F,G	Alt,H,F,G	Cmd+Shift+>	Ctrl+Shift+>
Cell & Font Formatting	Decrease Font Size	Alt,H,F,K	Alt,H,F,K	Cmd+Shift+<	Ctrl+Shift+<
Cell & Font Formatting	Wrap Text	Alt,H,W	Alt,H,W		
Cell & Font Formatting	Format Window for cells and objects	Ctrl+1	Ctrl+1	Cmd+1	Ctrl+1
Cell & Font Formatting	Apply or remove bold formatting	Ctrl+B	Ctrl+B	Cmd+B	Ctrl+B
Cell & Font Formatting	Apply or remove italic formatting	Ctrl+I	Ctrl+I	Cmd+I	Ctrl+I
Cell & Font Formatting	Apply or remove underscoring	Ctrl+U	Ctrl+U	Cmd+U	Ctrl+U

Section	Description	Shortcut	Windows	Mac	Web
Cell & Font Formatting	Apply or remove strikethrough formatting	Ctrl+5	Ctrl+5	Cmd+Shift+X	

Rows & Columns

Section	Description	Shortcut	Windows	Mac	Web
Rows & Columns	Select all cells in worksheet (unless active cell is in a Table)	Ctrl+A	Ctrl+A	Cmd+A	
Rows & Columns	Select entire row	Shift+Space	Shift+Space	Shift+Space	Shift+Space
Rows & Columns	Select entire column	Ctrl+Space	Ctrl+Space	Ctrl+Space	Ctrl+Space
Rows & Columns	Add non-adjacent cells to selection	Ctrl+Click	Ctrl+Click	Cmd+Click	
Rows & Columns	Add adjacent cells to selection	Shift+Click	Shift+Click	Shift+Click	
Rows & Columns	Toggle Add or Remove Selection Mode	Shift+F8	Shift+F8	Fn+Shift+F8	Shift+F8
Rows & Columns	Insert rows (with rows selected)	Ctrl++	Ctrl++		Ctrl++
Rows & Columns	Delete rows (with rows selected)	Ctrl+-	Ctrl+-	Cmd+-	Ctrl+-

Group & Hide

Section	Description	Shortcut	Windows	Mac	Web
Group & Hide	Group rows or columns (with rows/columns selected)	Shift+Alt+→	Shift+Alt+→	Cmd+Shift+K	
Group & Hide	Ungroup rows or columns (with rows/columns selected)	Shift+Alt+←	Shift+Alt+←	Cmd+Shift+J	
Group & Hide	Open Group window (with cell or range selected)	Shift+Alt+→	Shift+Alt+→	Cmd+Shift+K	
Group & Hide	Open Ungroup window (with cell or range selected)	Shift+Alt+←	Shift+Alt+←	Cmd+Shift+J	
Group & Hide	Hide or show outline symbols	Ctrl+8	Ctrl+8	Ctrl+8	
Group & Hide	Hide rows	Ctrl+9	Ctrl+9	Ctrl+9	Ctrl+9
Group & Hide	Hide columns	Ctrl+0	Ctrl+0	Ctrl+0	Ctrl+0
Group & Hide	Unhide rows	Ctrl+Shift+9	Ctrl+Shift+9	Ctrl+Shift+9	Ctrl+Shift+9
Group & Hide	Unhide columns	Ctrl+Shift+0	Ctrl+Shift+0	Ctrl+Shift+0	Ctrl+Shift+0
Group & Hide	Unhide columns (Alternate: Ctrl+Shift+0 doesn't work on some versions)	Alt,H,O,U,L	Alt,H,O,U,L		

Active Cell

Section	Description	Shortcut	Windows	Mac	Web
Active Cell	Activate next cell in selected range (based on direction in Excel Options)	Enter	Enter	Return	Enter
Active Cell	Activate next cell to right/below in selected range	Tab	Tab	Tab	Tab
Active Cell	Activate each corner cell in selected range in clockwise direction	Ctrl+.	Ctrl+.	Ctrl+.	Ctrl+.
Active Cell	Activate previous cell in selection (based on direction set in Excel Options)	Shift+Enter	Shift+Enter	Shift+Return	Shift+Enter
Active Cell	Activate previous cell to left/above in selected range	Shift+Tab	Shift+Tab	Shift+Tab	Shift+Tab
Active Cell	Scroll active cell into view	Ctrl+Backspace	Ctrl+Backspace	Cmd+Delete	Ctrl+Backspace
Active Cell	Select single (active) cell when range is selected	Shift+Backspace	Shift+Backspace	Shift+Delete	Shift+Backspace

Extend Selection

Section	Description	Shortcut	Windows	Mac	Web
Extend Selection	Extend selection by one cell up	Shift+↑	Shift+↑	Shift+↑	
Extend Selection	Extend selection by one cell right	Shift+→	Shift+→	Shift+→	Shift+→
Extend Selection	Extend selection by one cell down	Shift+↓	Shift+↓	Shift+↓	
Extend Selection	Extend selection by one cell left	Shift+←	Shift+←	Shift+←	Shift+←
Extend Selection	Extend the selection to the last cell up	Ctrl+Shift+↑	Ctrl+Shift+↑	Ctrl+Shift+↑	
Extend Selection	Extend the selection to the last cell right	Ctrl+Shift+→	Ctrl+Shift+→	Ctrl+Shift+→	
Extend Selection	Extend the selection to the last cell down	Ctrl+Shift+↓	Ctrl+Shift+↓	Ctrl+Shift+↓	
Extend Selection	Extend the selection to the last cell left	Ctrl+Shift+←	Ctrl+Shift+←	Ctrl+Shift+←	
Extend Selection	Extend selection to first cell in worksheet	Ctrl+Shift+Home	Ctrl+Shift+Home	Fn+Ctrl+Shift+←	Ctrl+Shift+Home
Extend Selection	Extend selection to last cell in worksheet	Ctrl+Shift+End	Ctrl+Shift+End	Fn+Ctrl+Shift+→	Ctrl+Shift+End

Section	Description	Shortcut	Windows	Mac	Web
Extend Selection	Extend selection right one screen	Shift+Alt+PgDn	Shift+Alt+PgDn	Fn+Shift+Alt+↓	
Extend Selection	Extend selection left one screen	Shift+Alt+PgUp	Shift+Alt+PgUp	Fn+Shift+Alt+↑	
Extend Selection	Extend selection to start of row	Shift+Home	Shift+Home	Fn+Shift+←	Shift+Home
Extend Selection	Extend selection down one screen	Shift+PgDn	Shift+PgDn	Fn+Shift+↓	
Extend Selection	Extend selection up one screen	Shift+PgUp	Shift+PgUp	Fn+Shift+↑	
Extend Selection	Toggle extend selection mode	F8	F8	Fn+F8	
Extend Selection	Select Spill Range	Ctrl+A	Ctrl+A		

Select Special Cells

Section	Description	Shortcut	Windows	Mac	Web
Select Special Cells	Open the Go To window	F5 OR Ctrl+G	Ctrl+G	Ctrl+G	Ctrl+G
Select Special Cells	Open the Go To Special window	Alt,H,F,D,S OR F5,Alt,S	Alt,H,F,D,S OR F5,Alt,S		
Select Special Cells	Select visible cells only (when range is selected)	Alt+;	Alt+;	Cmd+Shift+Z	
Select Special Cells	Select current region	Ctrl+A	Ctrl+A	Cmd+A	Ctrl+A
Select Special Cells	Select current region around active cell	Ctrl+Shift+8	Ctrl+Shift+8	Shift+Ctrl+Space	
Select Special Cells	Select current array	Ctrl+/	Ctrl+/	Ctrl+/	Ctrl+/
Select Special Cells	Select row differences	Ctrl+\	Ctrl+\		
Select Special Cells	Select column differences	Ctrl+Shift+\	Ctrl+Shift+\		
Select Special Cells	Select direct dependents	Ctrl+]	Ctrl+]	Ctrl+]	
Select Special Cells	Select direct precedents	Ctrl+[	Ctrl+[	Ctrl+[	
Select Special Cells	Select all precedents	Ctrl+Shift+{	Ctrl+Shift+{	Ctrl+Shift+{	

Section	Description	Shortcut	Windows	Mac	Web
Select Special Cells	Select all dependents	Ctrl+Shift+}	Ctrl+Shift+}	Ctrl+Shift+}	
Select Special Cells	Select cells with comments	Ctrl+Shift+O	Ctrl+Shift+O	Fn+Ctrl+Shift+O	

Copy & Move with the Mouse

Section	Description	Shortcut	Windows	Mac	Web
Copy & Move with the Mouse	Copy selected range or shape	Ctrl+Drag	Ctrl+Drag	Alt+Drag	
Copy & Move with the Mouse	Insert copy of selected range (moves existing cells)	Ctrl+Shift+Drag	Ctrl+Shift+Drag	Alt+Shift+Drag	
Copy & Move with the Mouse	Drag and cut	Drag	Drag		
Copy & Move with the Mouse	Cut and paste selected range (moves existing cells)	Shift+Drag	Shift+Drag	Shift+Drag	
Copy & Move with the Mouse	Move selected range to another worksheet	Alt+Drag	Alt+Drag	Cmd+Drag	

Pivot Tables

Section	Description	Shortcut	Windows	Mac	Web
Pivot Tables	Insert Pivot Table	Alt,N,V	Alt,N,V		
Pivot Tables	Refresh Pivot Table or Query	Alt+F5	Alt+F5		Alt+F5
Pivot Tables	Refresh All	Ctrl+Alt+F5	Ctrl+Alt+F5		Ctrl+Alt+F5
Pivot Tables	Open pivot table wizard	Alt,D,P	Cmd+Alt+P		
Pivot Tables	Select entire pivot table	Ctrl+A	Cmd+A		
Pivot Tables	Group pivot table items	Shift+Alt+→	Cmd+Shift+K		
Pivot Tables	Ungroup pivot table items	Shift+Alt+←	Cmd+Shift+J		
Pivot Tables	Unhide (clear filter on) pivot table item	Alt,H,S,C	Alt,H,S,C		
Pivot Tables	Filter out (exclude/hide) pivot item	Ctrl+-	Ctrl+-	Ctrl+-	
Pivot Tables	Open Filter Dropdown Menu in Pivot Table cells	Alt+↓	Alt+↓	Alt+↓	Alt+↓
Pivot Tables	Toggle pivot table field checkbox	Space	Space	Space	
Pivot Tables	Insert pivot chart	Alt+F1	Alt+F1	Fn+Alt+F1	Alt+F1
Pivot Tables	Create pivot chart on new Chart Sheet	F11	F11	Fn+F11	

Ribbon

Section	Description	Shortcut	Windows	Mac	Web
Ribbon	Activate Ribbon shortcut keys	Alt OR Shift+F6	Alt OR Shift+F6	Win+Alt	Alt
Ribbon	Move to next ribbon control	Tab	Tab	Tab	Tab
Ribbon	Move through Ribbon tabs and groups	→ ← ↑ ↓	→ ← ↑ ↓	→ ← ↑ ↓	→ ← ↑ ↓
Ribbon	Open dropdown menu of selected button	Alt+↓	Alt+↓	Alt+↓	Alt+↓
Ribbon	Open help window for selected control	F1	F1		
Ribbon	Expand or collapse ribbon	Ctrl+F1	Cmd+Alt+R		

Macros & VBA

Section	Description	Shortcut Windows	Mac Web
Macros & VBA	Open the VB Editor window (VBA)	Alt+F11	Fn+Alt+F11
Macros & VBA	Open the Macro window (run or edit macro)	Alt+F8	Fn+Alt+F8
Macros & VBA	Record Macro	Alt,L,R	Alt,L,R
Macros & VBA	Open Excel Add-ins Window	Alt,L,R	Alt,L,R
Macros & VBA	Open COM Add-ins Window	Alt,L,J	Alt,L,J

Navigating Windows & Dialog Boxes

Section	Description	Shortcut	Windows	Mac	Web
Navigating Windows & Dialog Boxes	Move to next tab	Ctrl+Tab	Ctrl+Tab		
Navigating Windows & Dialog Boxes	Move to previous tab	Ctrl+Shift+Tab	Ctrl+Shift+Tab		
Navigating Windows & Dialog Boxes	Move to next control or button	Tab	Tab	Tab	Tab
Navigating Windows & Dialog Boxes	Move to previous control or button	Shift+Tab	Shift+Tab	Shift+Tab	Shift+Tab
Navigating Windows & Dialog Boxes	Press selected control or button	Enter	Return	Enter	Enter
Navigating Windows & Dialog Boxes	Check and uncheck checkboxes	Space	Space	Space	Space
Navigating Windows & Dialog Boxes	Close the window or dialog box	Esc	Esc	Esc	Esc

Power Query

Section	Description	Shortcut	Windows Mac Web
Power Query	Open the Power Query Editor	Alt,F12 OR Alt,A,P,L,N	
Power Query	Press any button in the Power Query Ribbon	Alt, Letter Sequence	
Power Query	Quick Access Toolbar in Power Query	Alt+Number	
Power Query	Rename Column	F2	
Power Query	Remove Column(s)	Delete	
Power Query	Undo Last Action	Tab (6 times), Delete	
Power Query	Select All Columns	Ctrl+A	
Power Query	Select First Column	Home	
Power Query	Select Last Column	End	
Power Query	Select Multiple Adjacent Columns	Shift+→ OR ←	
Power Query	Select Multiple Non-Adjacent Columns	Ctrl+→ OR ←, Space	
Power Query	Open Filter Drop-down Menu	Alt+↓	
Power Query	Open Right-click Menus	Menu Key	
Power Query	Open Table Options Menu	Select First Column,← ,Space	
Power Query	Select Task Panes & Ribbon	Tab & Shift+Tab	

Section	Description	Shortcut	Windows Mac Web
Power Query	Close Power Query Window	Alt+F4	
Power Query	Close & Load	Alt,F,Enter	

Worksheet Tabs

Section	Description	Shortcut	Windows	Mac	Web
Worksheet Tabs	Insert new worksheet	Shift+F11	Fn+Shift+F11	Shift+F11	Shift+F11
Worksheet Tabs	Delete selected worksheets	Alt,E,L	Alt,E,L		Alt,H,D,S
Worksheet Tabs	Rename current worksheet	Alt,O,H,R	Alt,O,H,R		
Worksheet Tabs	Go to next worksheet	Ctrl+PgDn	Ctrl+PgDn	Fn+Ctrl+↓	Ctrl+Alt+PgDn
Worksheet Tabs	Go to previous worksheet	Ctrl+PgUp	Ctrl+PgUp	Fn+Ctrl+↑	Ctrl+Alt+PgUp
Worksheet Tabs	Select adjacent worksheets	Ctrl+Shift+PgUp/PgDn			
Worksheet Tabs	Select adjacent worksheets (mouse)	Shift+Click	Shift+Click		
Worksheet Tabs	Select non-adjacent worksheets (mouse)	Ctrl+Click	Ctrl+Click	Cmd+Click	
Worksheet Tabs	Open Move or Copy window for selected sheets	Alt,E,M	Alt,E,M		
Worksheet Tabs	Duplicate worksheet (mouse)	Ctrl+drag	Alt+drag		
Worksheet Tabs	Protect or Unprotect Sheet	Alt,R,P,S	Alt,R,P,S		
Worksheet Tabs	Clear print area	Alt,P,R,C	Alt,P,R,C		
Worksheet Tabs	Set print area	Alt,P,R,S	Alt,P,R,S		

Workbook: File

Section	Description	Shortcut	Windows	Mac	Web
Workbook: File	Create new workbook	Ctrl+N	Cmd+N		
Workbook: File	Open workbook	Ctrl+O	Cmd+O	Ctrl+O	
Workbook: File	Save workbook	Ctrl+S	Cmd+S	Ctrl+S	
Workbook: File	Save as	F12	Cmd+Shift+S	Alt+F2	
Workbook: File	Close current workbook	Ctrl+F4 OR Ctrl+W	Cmd+W	Ctrl+W	
Workbook: File	Close Excel	Alt+F4	Cmd+Q		

Workbook: General

Section	Description	Shortcut	Windows	Mac	Web
Workbook: General	Undo last action	Ctrl+Z	Cmd+Z	Ctrl+Z	Ctrl+Z
Workbook: General	Redo last action	Ctrl+Y	Cmd+Y	Ctrl+Y	Ctrl+Y
Workbook: General	Repeat last action	F4	Cmd+Y	F4	F4
Workbook: General	Open Excel Options window	Alt,F,T	Cmd+,		
Workbook: General	Open help	F1	Cmd+/		
Workbook: General	Tell Me			Alt+Q	
Workbook: General	Open the Control Menu (minimize, maximize, close window)	Alt+Space			
Workbook: General	Open Spelling window (Spell Check)	F7	Fn+F7		
Workbook: General	Open Thesaurus dialog box	Shift+F7	Fn+Shift+F7		
Workbook: General	Open Right-click menu	Shift+F10 OR Menu Key	Fn+Shift+F10		
Workbook: General	Move to next pane in application window	F6	Fn+F6		
Workbook: General	Move to previous pane	Shift+F6	Fn+Shift+F6		
Workbook: General	Protect and Unprotect Workbook	Alt,R,P,W	Alt,R,P,W		