



PRE-EVALUATION CHECKLIST

FACILITY: _____

	TASK	DONE
01	Review the facility's current stethoscope hygiene protocols	<input type="checkbox"/>
02	Establish champions, including floor managers, education, supply chain, & Environmental Services	<input type="checkbox"/>
03	Review evaluation forms and collection with the customer	<input type="checkbox"/>
04	Department leadership's acceptance that stethoscope hygiene is an issue	<input type="checkbox"/>
05	Establish that current methods (cleaning, disposables) do not work	<input type="checkbox"/>
06	Receipt and acceptance of a quote (No-charge PO)	<input type="checkbox"/>
07	Clearly define expectations and goals; what a "successful trial" is for the customer. <ul style="list-style-type: none">○ After a successful trial, what are the next steps, i.e., new products committee, Value Analysis Committee, etc.	<input type="checkbox"/>
08	Gain agreement that a successful trial will result in continued use of the product.	<input type="checkbox"/>
09	Product training: huddles, placards (8" x 11"), educational videos, etc.	<input type="checkbox"/>
10	Establish new stethoscope hygiene protocols for compliance - see examples on Google Drive	<input type="checkbox"/>
11	Provide fliers for the start date of the trial.	<input type="checkbox"/>
12	Establish no-charge, 2-week trial (timetable, no-cost, set hard 'uninstall' / trial end date) <ul style="list-style-type: none">○ After the trial end date, all evaluation devices MUST be removed from the walls. No exceptions.	<input type="checkbox"/>
13	Gain agreement that an AseptiScope employee will have access to the systems during the 2-week trial. (Access to the floor/department in which the trial is taking place)	<input type="checkbox"/>
14	Wall placement in each room (NO MOVING STANDS, NOT OUTSIDE ROOM).	<input type="checkbox"/>