

# Gustavo Ribeiro

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## Summary

College Student, young professional, 1 year and 9 months experience with inventory management and e-commerce. Skills on working in team and receiving orders. I look to engage with the goals and mission of a company that aligns with my values.

## Skills

- Customer Service
- Service Oriented
- Decision Making
- Verbal and Written Communication
- Inventory Management
- Commercial Photography
- Shipment Coordination
- Team Management
- Good Work Ethic
- Planning & Organizing
- Friendly, Positive Attitude
- Computer Skills
- Fluent in Portuguese and Intermediate-Advanced in English

## Experience

**Photography Assistant** | Jose Roberto - Limeira, SP. | 10/2021 - 01/2022

- Selected and assembled equipment and required background properties.
- Performed maintenance tasks to keep equipment working properly.
- Set up, mounted or installed photographic equipment and cameras.
- Created artificial light using flashes and reflectors.
- Used traditional or digital cameras along with tripods, filters and flash attachments.
- Set up camera control equipment, stands and tripods for shoots.
- Transferred photographs to computers for editing, archiving and electronic transmission.

**E-Commerce Assistant** | Ideal Auto Peças - Limeira, SP | 01/2021 - 10/2022

- Packed assorted products, and prepared them for shipment to the customer.
- Created texts about car parts, explaining how it works and what it is.
- Worked with some excel spreadsheet management.
- Worked with inventory control and order picking.
- Worked with a sales platform, creating ads for the sale of products.

## Education and Training

Cornerstone International College of Canada | Vancouver | Expected in 12/2024  
**College:** Web Development

Colégio Barão De Limeira | Limeira, SP | 12/2021  
**High School Diploma**