# CURRICULAM-VITAE



# ARVIND KUMAR

**E-mail** – sunil.madana.kumar+89@gmail.com  +65 98125013

**Objective:** To work with my full dedication for the improvement & profitability of the company & to update myself with the latest technologies.

#### Duties and responsibilities

* Monitor and maintain all servers on a daily basis; include performance metrics reporting to identify system bottlenecks Analyze business systems and applications in order to establish R&D requirements
* Installing, configuring and maintaining Windows 2003, Windows 2000 servers, Installing, configuring and maintaining Active Directory ,
* Installing, configuring and maintaining Linux RHEL 4.
* Look for opportunities to reduce costs
* In the event of systems failure, determine the cause of the problem and implements recovery procedures
* Make recommendations on systems hardware and software platforms
* Implement new technologies
* Provide assistance in the setup or alteration of systems supported by the helpdesk, maintained system documentation
* Establish plans for new network installations
* Oversee implementation of networks in local and remote-hosted environments administer network gear (such as switches, packet filters, load balancers) document network systems.
* Write technical documents to assist in reaching business goals
* Provide advice or training to technical support staff and junior operations staff in areas of expertise

Act as second level support for customer problems

* Support internal and external networks
* Provide on-call technical support.
* Analyze system performance and plan for growth.
* Maintain hardware and software inventory and ensure that there is adequate maintenance coverage and licensing.
* Administer and maintain end-user accounts, permissions and access rights.
* Develop and execute optimal system/data backup and recovery strategies.
* Provide troubleshooting/problem resolution for system and network related issues
* Review system logs and implement system housekeeping tools to maximize systems performance.
* Provide information and recommendations regarding system performance and perform capacity planning that includes consideration of new technologies to improve/enhance current methods and procedures.

**Work Experience:** **March 1, 2001 - Present**

**#1 System Administrator (Singapore) June 2011 - Present**

Working as system Administrator at HP Services(S) Pte Ltd on behalf of Anoop Soft Singapore.

On the project of Singapore government SOE programme. Monitoring All servers and network equipments through HP Open View and NNM installed on HP UX. Managing and troubleshooting HP UX and Wintel servers installed at the location.

**#2 System Engineer (India) March 2007- May 2011**

Worked as a System Engineer at Ranbaxy Labs Ltd. Mohali (India) on behalf of Religare Technologies Ltd. I was responsible for smooth working of IT assets including Servers and PCs (running Linux enterprise 4 Server,Windows 2003 ,2k Server ), Managing Exchange-2003, DNS ,DHCP Servers on Windows and Linux , Cisco Routers & Switches. All LAN-WAN troubleshooting. I was responsible for Validation and documentation of all the assets installed at this location. Managing IBM Blade servers.

Installation and Configuration of backup tool–Arcserve 2000

Microsoft SCCM Server 2007 Installation and Configuration.  
• MS Patch administration (planning and deployment)  
• Printer Administration  
• Troubleshooting Hardware and Operating system related issue  
• Capacity planning and Fine tune system for optimal performance

**#3 System Engineer September 2005- January 2007**

Worked as a System Engineer at CIIS Mohali. I was responsible for smooth working of IT assets including Servers and PCs (running Linux enterprise 4 Server,Windows 2003 ,2k Server ), Managing Squid ,DNS ,DHCP Servers on Linux , Cisco routers & Switches. All LAN-WAN troubleshooting. I was responsible for documentation of all the assets installed at this location.

**#4 Customer Support Engineer February 1, 2005- August 2005**

Worked as a Resident Engineer at Spice Telecom , Mohali on behalf of Progressive Infotech Pvt Ltd. I was responsible for smooth working of IT assets installed at 7 locations of Spice Telecom including PCs and Servers (running Win 2003 Server,Windows XP & Windows 2k Professional), Printers (Laser, Inkjet), Cisco Routers & Switches. I was responsible for the documentation of all the assets installed at this location.

**#5 Customer Support Engineer March 1, 2003-January 2005**

**iGATE Infrastructure Management Services Ltd.**

Through the integration of consulting, technology services, analytics and process outsourcing, iGATE identify areas with potential for maximum business impact. iGATE delivers performance improvements and lower operating costs through solutions and process optimization delivered in a global services model.

*Job Responsibilities:*

*March 1,2003-Till Date:*

Worked as a FME at Reliance Infocomm Limited, Ambala on behalf of iGATE IMS Ltd. I was responsible for smooth working of IT assets installed at 6 locations of Reliance Infocomm including PCs (running Linux ,Windows XP & Windows 2k sever),Managing DHCP server on Linux , Printers (Laser, Inkjet), Cisco routers & Nortel Switches, VLANS. I was responsible for the documentation of all the assets installed at this location.

**# 6 Customer Support Engineer March 2001-March 2003**

**Prime Syscom .Pvt. Ltd.(Wipro Infotech Franchisee)**

A Leading Computer Hardware & Networking Company in India with more than a decade of experience in the computer hardware industry with the objective of providing total solutions to the IT users.

*Job Responsibilities:*

## April 2001-March 2003:

Worked at Securemeters Ltd., Barotiwala(HP), as a Resident Engineer on behalf of M/s Prime Syscom Pvt..Limited. At this location I was responsible for the maintenance of 90 Computers, 20 Printers (Laser, DeskJet & Dot Matrix Printer) and 2 Servers (Running WindowsNT Server 4.0 ) . I was also responsible for the maintenance of existing Network, LAN-WAN connectivity (Using Hubs, Switches & Cisco 1700 series router) and for giving new network connections. I was responsible for the Documentation and Inventory of the IT assets installed in Securemeter.

**Operating Systems Known:**

Windows 2003 Server , 2000 Server, Windows XP professional , Windows 9x,

RedHat Linux Enterprise 4 ,Managing DNS , DHCP , Apache server, FTP server Samba server, Squid(proxy), HPUX

**Messaging Systems Known**

MS Exchange Server 2003 , Lotus Notes ( Client End) ,Linux Sendmail , Postfix.

**Professional Qualification & Certification:**

* BSc.(Electronics) in the year 1998
* P.G.D.C.A (Kurukshetra University ) in the year 2000
* Certified under the CCNA program.-2002
* Training on Redhat Linux. .
* Training on SAP BASIS Module done.

**Strong Points:**

* Quick learning Ability.
* Ability to Work for Long hour Duration.
* Ready to take the challenges.

**Hobbies:**

* Travelling
* Reading

**Personal Details:**

**Date of Birth :**  February 10,1978.

**Marital Status :**  Married

**Present Address** **:** Blk 55 #13-395 , Lengkok Bahru

Singapore.-151055

**Permanent Address :** H. No. 622 Shakti Nagar

(New Inderpuri)

Ambala Cantt PIN 133001

Haryana. (India)

**Passport : F4789617**