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**May 23rd, 2018**

**Dear Grace,**

Hello, and welcome to the Parkinson's Wellness Project! We are extremely grateful that you have chosen to be a volunteer for this important and wonderful organization and we look forward to working with you. Without volunteers such as yourself, this organization, and the vital work that we do with the Parkinson's community, would not be possible.

Included in this package you will find:

- PRC request letter to be taken to your local police station in order for you to obtain a Police Record Check.
- Parkinson's 101 fact sheet
- Helpful Resources sheet
- Volunteer Position description
- Volunteer Information and Availability form

In addition to the resources in this package, you are also requested to please attend a Volunteer Training Session that will be held on ~~[insert date]~~ at ~~[insert location]~~. This will be an opportunity for you to meet some of the other volunteers, learn more about everything that the Parkinson's Wellness Project does, and voice any questions that you may have about becoming a volunteer.

We are really happy to have you join our team, and I look forward to working with you!

**Sincerely,**

**Katie Nelson**  
Manager of Operations

