

Graham Kemp

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Professional Summary

- Mature and reliable college senior seeking employment with a growing company to gain experience and learn as much as possible.
- Customer-focused self-starter
- Hard-working achiever with strong listening skills
- Excellent team player
- Responsible and reliable

Authorized to work in the US for any employer

Work Experience

Evening Janitorial Floater

WINDSOR BUILDING SERVICES-Conroe, TX

April 2024 to Present

- Conduct regular maintenance of common areas, restrooms, and break rooms to ensure a clean and safe environment for employees and visitors.
- Demonstrate strong communication skills by regularly updating supervisors on current task progress and responding to requests from staff and tenants.
- Identify opportunities to improve cleaning processes and reduce waste, contributing to a more efficient and sustainable facility.

Dasher

DoorDash-Conroe, TX

January 2023 to February 2024

- Exhibited excellent customer service by delivering food and drink orders quickly, accurately, and with a positive attitude.
- Showed great adaptability by working with varying delivery routes, traffic conditions, and customer requests to ensure timely deliveries.

Dishwasher

Red Lobster-Conroe, TX

August 2022 to November 2022

- Ensured the cleanliness and organization of the kitchen infrastructure, including dishwashing stations, sinks, and storage areas.
- Identified and implemented solutions for maintaining an efficient dishwashing workflow during busy service periods.
- Collaborated with the kitchen staff to maintain a smooth operation, assisting with other tasks as needed to support the overall team.

Merchandise Associate

HomeGoods-Conroe, TX

March 2018 to January 2022

- Managed product inventory, ensuring shelves were fully stocked, items were correctly labeled, and stock levels were monitored.
- Engaged in positive interactions with customers, assisting with product inquiries and providing a welcoming shopping experience.
- Participated in ongoing learning to stay informed about product features, promotions, and sales strategies, contributing to the store's success.

Pizza / Dessert Cook

Incredible Pizza Company-Conroe, TX

October 2017 to March 2018

- Applied a strong understanding of cooking techniques and ingredients to prepare a variety of menu items efficiently and accurately.
- Educated the junior kitchen staff on preparation methods and kitchen protocols, fostering a collaborative and productive environment.
- Remained calm and efficient under pressure during peak demand, ensuring timely preparation of high-quality pizza and dessert dishes.

Education

B.B.A. in Management Information Systems

Sam Houston State University - Huntsville, TX

August 2018 to December 2025

High School Diploma

Willis High School - Willis, TX

August 2014 to May 2018

Skills

- Excellent team player
- Restaurant experience
- Communication skills
- Root cause analysis
- Microsoft Office
- Sanitation
- Freight
- Analysis skills
- Culinary experience
- Guest services
- Retail sales
- Computer hardware
- Sales
- Warehouse experience

- Computer science
- Food preparation
- Maintenance
- Hard-working achiever with strong listening skills
- Cooking
- Java
- Typing
- Intake
- Janitorial experience
- Customer service
- Communication skills
- Time management
- Serving
- Food service
- Load & unload
- SQL
- Sales
- Responsible and reliable
- Windows
- Driving
- Food safety
- Knife skills
- Customer-focused self-starter
- Food safety
- Food handling
- Computer Networking
- Food industry
- Organizational skills
- Leadership
- Distribution center
- Kitchen experience
- Shipping & Receiving
- Operating systems

Certifications and Licenses

Food Handler Certification

Driver's License

March 2024 to March 2032

CompTIA Security+

September 2024 to September 2027

CompTIA Network+

June 2023 to September 2027

CompTIA A+

March 2022 to September 2027