

# Hengquan Li

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## Experience



### Manager

#### SUNRISE CAFÉ

Jun 2015 - Mar 2020 (4 years 10 months)

Manage day-to-day operations of the café.

Hire and onboard new staff.

Train employees on drinks and food preparation and proper use kitchen equipment.

Coordinate with vendors and order supplies.

Maintain updated records of daily, weekly and monthly revenues and expenses.

Add new menu items based on seasonality and customers' preferences

Nurture friendly relationships with customers to increase loyalty and boost the shop's reputation



### Barista

#### Muffin Break Cafes

Mar 2020 - Present (8 months +)

Promotes coffee consumption by educating customers; selling coffee and coffee grinding and brewing equipment, accessories, and supplies; preparing and serving a variety of coffee drinks, along with pastries and cookies.

Welcomes customers by determining their coffee interests and needs.

Promotes coffee consumption by educating customers; selling coffee and coffee grinding and brewing equipment, accessories, and supplies; preparing and serving a variety of coffee drinks, along with pastries and cookies.

Educates customers by presenting and explaining the coffee drink menu; answering questions.

Keeps equipment operating by following operating instructions; troubleshooting breakdowns; maintaining supplies; performing preventive maintenance; calling for repairs.

Updates job knowledge by participating in educational opportunities; reading coffee, retail trade, and food service publications; maintaining personal networks.

Enhances coffee shop reputation by accepting ownership for accomplishing new and different requests; exploring opportunities to add value to job accomplishments.

## Education



### Beijing Institute of Petrochemical Technology

Bachelor of Engineering - BE, Information Technology

2002 - 2006



### The University of Western Australia

BootCamp, Full stack development

2020 - 2021

## Licenses & Certifications



Cisco Certified Network Associate Routing and Switching (CCNA)

## Skills

JavaScript • Cascading Style Sheets (CSS) • Bootstrap • jQuery • HTML5 • Node.js • Git • GitHub • MySQL