

GRANT BALLANTYNE

BUSINESS COMPUTING GRADUATE

DETAILS

ADDRESS

Harwood Close
Consett, County Durham
United Kingdom

PHONE

07940792972

EMAIL

grant13.gb@gmail.com

LINKS

[Portfolio Website](#)

SKILLS

Digital & Technical
Proficiency

Coding & Development

Web & UX Design

Methodologies &
Frameworks

Project Coordination &
Planning

Analytical &
Problem-Solving Skills

Communication &
Stakeholder Engagement

Adaptability & Learning
Agility

Attention to Detail &
Quality Assurance

Continuous
Improvement Orientated

PROFILE

Business Computing Graduate with First Class Honours and ten years of professional work experience, with digital project development, and process improvement skills. Skilled in combining technical knowledge with a strong understanding of business operations to deliver efficient, user-focused digital solutions. Experienced in using data-driven insights and modern technologies to support decision-making, streamline processes, and enhance user engagement. Highly organised and detail-oriented, with a commitment to continuous improvement, collaboration, and delivering measurable results.

EMPLOYMENT HISTORY

Customer Assistant (Part time), Tesco

Consett

Sep 2024 — Present

- Coordinated daily store activities, balancing customer support, merchandising, and operational priorities.
- Contributed to small-scale improvement initiatives, such as reorganising product layouts to enhance user experience.
- Collaborated cross-functionally with colleagues and management to streamline processes and share performance insights.

Digital Project Development Placement, New College Durham

Durham

Jan 2025 — May 2025

- Developed a simulated business website for a local delivery company as part of a university work placement.
- Integrated web services such as Google Maps, YouTube, and a MySQL database to enable customer reviews and data storage.
- Implemented SEO and digital marketing techniques to improve online visibility and support business growth.
- Conducted project management activities, including team meetings with clients, risk assessments, and progress reviews.
- Collaborated with a team to apply professional web development and business computing skills in a real-world context.

HOBBIES

Hiking
Camping
Family time
Number 1 NUFC Fan
Designing/ Procreate
Football/Golf
Coffee Enthusiast

Press Operator, Egger UK Ltd

Hexham

Sep 2013 — Sep 2022

- Monitored and optimised production processes using data-driven insights to ensure outputs met quality standards and key performance indicators (KPIs).
- Supported digital tracking and reporting of performance metrics, contributing to process transparency and informed decision-making.
- Mentored and trained new staff, demonstrating leadership, clear communication, and effective knowledge transfer within a fast-paced, tech-enabled environment.
- Applied root cause analysis and continuous improvement principles to identify inefficiencies and implement corrective actions, reflecting a project-based, analytical approach.
- Collaborated across departments to coordinate operations, manage priorities, and support seamless handover of project information between teams.
- Maintained a strong focus on process optimisation, safety, and structured workflows, aligning closely with digital project management methodologies such as Agile or Lean principles.

EDUCATION

**Business Computing (Bsc), Open University-
New College Durham**

Durham

Sep 2022 — Jul 2025

Graduated with First Class Honours, July 2025

GCSEs, Queen Elizabeth High School

Hexham

Sep 2004 — Jul 2007

GCSEs in Maths, English and Science.

REFERENCES

References available upon request

ACCOMPLISHMENTS

Academic Student of the year 2023-2024 & 2024-2025.

COURSES

Python for Beginners, Sololearn

Feb 2023