

DAVID JOHN BUSHELL

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Date of birth: 17th February 1981

Personal profile: An enthusiastic, self-motivated individual who always strives to achieve a very high standard in whatever is undertaken.

Education/Qualifications: August 2011 – present: Woodward Spanish School, Santiago, Chile. I am currently learning Spanish.

4th – 5th December 2010: Weekend TEFL Course, Whistler, British Columbia, Canada. Successful completion of an accredited two day International TEFL Training (ITT) Course. Receiving an 18 hour TEFL Certificate from International TEFL training. ITT is a member of The College of Teachers, which is the UK's professional education institute for teachers. The course provided training in the communicative method and specific course components included: lesson planning (PPP method), overview of grammar and tenses, techniques to present grammar, skills-based lessons, teaching vocabulary, test-teach-test method, pronunciation, classroom management, teaching classes and one-on-one, teaching children, teenagers and adults and two peer teaching practices.

April 2010 – 10 week Spanish Course for beginners. Private lessons from a native Spanish speaking teacher in Bristol, UK. Main subjects covered included: Introduction to genders, pronunciation, numbers, greetings, grammar, personal questions, verbs, nouns, articles, adjectives, ordering food, pronouns, booking a hotel, describing places, prepositions, asking/giving directions, likes/dislikes.

2007-2009: City of Bristol College, UK, ILEX level 3, professional Diploma in Law.

1999-2003: University of Plymouth, UK, BA Business Administration, main subjects: Finance, Law, Marketing, Human Resources, Business Functions, Organisational Behaviour, Business Analysis/Management, Operations Management, Decision Analysis, Quantitative Methods, IT, Statistics and Economics.

1997-1999: The Sir Bernard Lovell School (Post-16 centre & language college, Bristol, UK) Awarded grade C in A-level Art and Merit in Advanced GNVQ Business Studies. Beginners course in Italian (no qualification gained).

1992-1997: The Sir Bernard Lovell School, Bristol, UK: 10 GCSE's 2 at grade A, 1 at B, 5 C's and 2 D's including, Maths, English, Science and German.

Work Experience: August 2011 to present: Instituto Chileno NorteAmericano, Moneda 1467, Santiago, Chile. I currently teach English to Chilean students from various companies throughout Santiago.

November 2010 – April 2011 – Whistler Blackcomb, Whistler, British Columbia, Canada. I worked various positions including snow removal, shipping and receiving of goods and as a busser in a restaurant.

August 2010 – October 2010 – Oakdale Golf & Country Club, Toronto, Ontario, Canada. I worked as a greens keeper along with general maintenance duties of a prestigious 27 hole private golf course.

2005-2010 & April 2011-August 2011– Lyons Davidson Solicitors, Bristol, UK. I worked as a Paralegal within the Insurance Litigation department.

2003-2005 – Hill House Hammond Insurance/Capita Insurance Services, Bristol, UK. My role was as a Defendant third party/personal injury claims handler.

1997-2003 – Asda Stores Ltd/Wal-Mart – Supermarket, Bristol, UK. Checkout operator and shop-floor assistant.

Skills Profile: Communication: Experienced in using skills such as tact, diplomacy and concern when achieving customer satisfaction. I listen intensely to instructions and offer own initiatives whilst encouraging others to offer opinions.

Team Work: Working within team-based cultures has involved compromise, commitment, planning, organisation and time management. The ability to work within a team has involved adapting into different roles that have developed negotiation, persuasive skills and motivation of others.

Problem Solving: Development of strong analytical and diagnostic skills through personal research based projects as part of a degree course. Successful handling of complex personal injury claims and solving customers concerns in other roles has enhanced my negotiation skills to reach a desired outcome.

Computing: Advanced skills in many Microsoft packages including, Word, Excel and PowerPoint presentations. Extensive use of the internet as a research tool.

Organisation: Controlling numerous files and projects with varying time-scales within an office and academic environment has developed excellent organisational skills. Achieved an understanding of business theories and the ability to implement them within a working environment through previous studies.

Management/ Supervision: Experience in supervising up to three personal injury case handlers within a law firm.

Activities/Interests: I am a keen follower of football and have been a member of the Bristol Rovers Supporters Club for many years. I enjoy all sports, socialising, music and travelling. I have travelled to Chile on two occasions along with North America (living and working in Canada for one year). I have also travelled most of Europe. I enjoy learning about different cultures whilst sharing my culture with others.

Referees: HR Department, Lyons Davidson Solicitors, Victoria House, 51 Victoria Street, Bristol, BS1 6LE. HR Department, Whistler Blackcomb, The Cabin, 4545 Blackcomb Way, Whistler, British Columbia, Canada, V0N 1B4.