



CAMILA PIZARRO STUARDO

English – Spanish Translator

Félix de Amesti #180, Depto. 23

Las Condes – Santiago

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PERSONAL SKILLS

Strong communicational skills, both oral and written, in English and Spanish. Proactive and quick learner. Excellent organization and criteria regarding personal and business issues, including ethics and confidentiality. Advanced use of Microsoft Word, Power Point and Wordfast.

PROFESSIONAL EXPERIENCE

UNIVERSIDAD TECNOLÓGICA DE CHILE, INACAP – Students Affairs Department Assistant – December - January 2010 – December - April 2013

- Office work
- Customer service
- Receiving documents
- Use of Word, Excel and Power Point

PROFESSIONAL PRACTICE – Inverse translation (into English) of the book *La Hija de Ari* by Alexandra Kúsulas – January – April 2013

- Literary translation of a part of the book *La Hija de Ari* into English

IAN RAMSEY SCHOOL, NORTSHORE ACADEMY Y STOCKTON SIXTH FORM COLLEGE – Foreign Language Assistant – September 2011 - June 2012

- Foreign Language Assistant in three different schools, located in England, United Kingdom
- Support in classes for teacher and students (between the ages of 9 and 11 years-old)
- Preparation for GCSE exams in Spanish
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VIAMED S.A – Telephone Operator – June - July 2006

- Customer service
- Problem solving
- Use of Word and Excel

EDUCATION

- Colegio El Vergel de Providencia – Santiago – Chile
- Liceo N°7 de Providencia – Santiago – Chile
- Universidad Tecnológica de Chile, INACAP, English – Spanish Translator, specializing in Internacional Business

INTEREST

- **Reading**
- **Traveling abroad**
 - England – Scotland – Ireland – France – Germany – Czech Republic – Italy

REFERENCES

- Patricia Ovalle Chadwick – Students Affairs Department Director – INACAP
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- Adriana Otto Villa – English – Spanish – German Translator
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