

Craig Franklin  
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**Objective:** To teach English to students in Latin America.

**Summary of Qualifications:** Able to create unit plans, activities, and other materials for ESL classes. Able to work directly with students as individuals or in groups to help them become better communicators in English. Can work well with colleagues or independently to develop materials and plans for students.

**Education:** **Seattle University, School of Teaching ESL**

- Post-Baccalaureate Certificate in TESOL with 120 hours of classroom instruction.
- 12 credits toward an M.A. in TESOL.
- Assisted in a community ESL class during training.

**University of Washington**

- B.A. in English Literature, Minor in Math.
- 3.69 GPA.
- Graduated with distinction.

**Work Experience:** **ESL Teacher**

**GEAD, Santiago, Chile, 2011 - 2011**

**Babilon Language Coaching, Querétaro, Qto., Mexico, 2010 - 2011**

**Bridge Institute, Querétaro, Qto., Mexico, 2010 - 2011**

- Taught English classes on-site at company offices.
- Worked with individuals as well as groups of up to 15 students ranging in level from pre-intermediate to advanced.
- Used multiple levels of the ESL textbooks *Market Leader* and *Language Leader* while incorporating outside materials into the curriculum (e.g. newspaper articles, songs, extra activities).

**Sales Assistant, The Frank Doolittle Company, Bellevue, WA, 2006 - 2010**

- Assisted the sales representatives with creating order sheets.
- Communicated with the other departments.
- Corresponded with clients through e-mails and phone calls.
- Met deadlines set by clients who needed their purchases for events.

**Server, Aramark, Seattle, WA, 2005 - 2006**

- Worked with colleagues to set up and break down furniture and decorations for catered events.
- Served food and drinks.

**Kitchen Help, Lambda Association of Gamma Phi Beta, Seattle, WA, 2004 - 2006**

- Helped set up for the house's dinner rush and cleaned up afterwards.
- Had to coordinate and work quickly to get the dining room ready.
- Washed dishes and kept the kitchen organized.

**References:**

- Meredith Graham, Academic Supervisor, GEAD: 2-946-0247, meredith.graham@gead.cl
- Allen Bresnick, Director, Bridge Institute: 442-223-2211, abresnick@bridgeinstitute.com.mx
- Sarka Oburkova, Managing Director, Babilon Language Coaching: 442-212-2910, soburkova@babilonlanguagecoaching.com
- Lori Gartner, Vice President, The Frank Doolittle Company: 800-621-7633, lorig@frankdoolittle.com