# SCARLET JUDITH GALVA

PERSONAL DETAILS
MARITAL STATUS: Single
CITIZENSHIP: U.S.A.
MOTHER TONGUE: English



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#### PROFESSIONAL PROFILE

For the past few months I have worked as a Private Tutor working one on one with students. In this vigorous environment I have sharpened my ability to communicate efficiently, manage effectively plan thoroughly, and solve problems.

Before working as a tutor, I interned for 6 months as a foreign language teacher in order to successfully complete a Master degree in teaching. The invaluable hands on teaching experience along with extensive courses on education have provided me with the many skills, pedagogy and approaches desired to run a harmonious and successful learning environment. Identifying problems, developing rapport, setting goals and attending to details are just a few of the skills I've developed.

I am confident that as an ESL teacher my vast variety of skills, education and abilities will be of great value to my students.

#### **EDUCATION**

# 100 Hour TESL/ TESOL Certification

2010 LCC Saint John's University, New York

### Master of Arts in Teaching

2010 State University of New York at Stony Brook, New York

- Concentration in Teaching and Italian Literature
- Teaching Internship in New York City Public Schools

# **Bachelor of Arts in Foreign Languages**

2008 State University of New York at Binghamton, New York

- Concentration in Italian and Spanish Languages
- Study abroad at Divulgazione Lingua Italiana, Rome. And Colegio Mayor Mara, Madrid.

#### RELEVANT WORK EXPERIENCE

#### Student Teaching | January 2010- June 2010

In order to complete my Masters in Teaching I taught for six months in two New York City public schools. While teaching Spanish to students in grades 7th to 12th I developed daily lesson plans with emphasis on differentiated instruction and multiple

intelligences. This required a lot of research, creativity, planning and the ability to predict different outcomes to a lesson. Through identifying potential problems and enforcing policies I was able to implement my own classroom management techniques as well as develop rapport with my students. Skills such as being sensitive to student's needs, being supportive and motivating proved to be key factors in my student's success. Moreover, teaching a foreign language to speakers of English trained me for the challenges I will encounter in an ESL classroom. I acquired the sensibility and patience required with learners of a second language, as well as the importance of repetition, illustrations and speaking clearly using simple language.

# Free Lancing | Private Tutor | 2010

After the completion of my Master and while finishing my TESOL certification I began to provide my services as a private tutor. Being a private tutor has many similarities to teaching in a classroom. Just like in a school, you need to have good management and problem solving skills. As a tutor I have to develop different evaluation strategies in order to identify each student's needs. The best part of tutoring is how working one on one with a student allows me to give my undivided attention and support to that student which helps develop rapport quicker. However just like in a classroom, clear and precise communication are essential; as well as lots of motivation and positive reinforcement- all skills needed to effectively teach ESL.

# RELEVANT ACQUIRED SKILLS

**Work Survival Skills:** Teaching in a fast paced, diverse New York City classroom required the ability to think fast, implement decisions, and enforce policies to keep the students happy while learning. In addition, being able to manage time, set and meet deadlines, and being organized were critical in maintaining a positive learning environment.

**Research and Planning Skills:** In the classroom I pride myself on my ability to define student's needs by developing evaluation strategies that identify problems and immediate solutions through predictions, identifying alternatives, critical analysis, and creating new ideas.

**Communication Skills:** Presentation is a crucial skill for a teacher. Thanks to pass teaching experiences I am confident in front of classroom and have sharpened my ability to express ideas clearly, speak effectively, listen attentively and facilitate effective group discussions.

**Human Relations Skills:** Through my various positions working closely with children and adolescents I've developed an ability to establish and maintain rapport, motivate, be sensitive and provide support to others. Moreover, as a Resident Advisor I counseled undergraduate students and incoming freshmen.

**Language Skills:** I grew up Bi-lingual speaking English and Spanish as my native tongues, and was able to further polish my Spanish skills through university courses and studying in Spain. I became fluent in Italian through both academic work and various extensive stays in Italy.

#### PROFESSIONAL REFERENCES

Cynthia Pesantez | ESL Instructor | Stony Brook University | cynmhernandez@gmail.com |

**Dr. Sarah Jourdain** | Director of Foreign Language Pedagogy | Stony Brook University | sjourdain@notes.cc.sunysb.edu | +001.631.632.7440

#### PERSONAL REFERENCES

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