To Personnel Administrators:

My name is Molly Parsons and I am inquiring about your teaching positions that I heard from Phillippa Gabanski-Sykes. Last year I was an ESL teacher in a private language institute in Seoul, South Korea.

While I thoroughly enjoyed my year of teaching in South Korea, I now desire to bring both my experience and my enthusiasm for teaching English to a Spanish-speaking country. I am particularly interested in teaching opportunities in Chile because of the very positive things I have heard from friends who have worked and lived there. Eventually, I plan on attending graduate school to acquire a masters degree in education with a specialty in ESL. The teaching positions at closely match my interests and skills. I am eager to explore employment opportunities with you.

  In my teaching experience of one year as an ESL teacher in Seoul, South Korea, I have gained a considerable amount of experience in methodology, instruction and classroom management. I am also TEFL certified and am proficient in the Spanish language. As of May 2009, I am a Texas State University graduate with a B.A. in Sociology and a minor in Spanish. Additional experiences that impact and influence my role as an ESL teacher are:

• worked in a non-profit neighborhood family out-reach center that primarily served Mexican and Central American immigrants where I often communicated in Spanish with clients needing assistance

• served as a nanny where I coordinated activities and organized a positive learning and play environment for the children

• studied abroad in a university immersion program in Valladolid, Spain and learned first-hand both the challenges and the joys of learning a “second language”

I will be arriving in Santiago March 4th, and would like to set up an interview with you during the week of March7th through March11th. I look forward to speaking with you about how my qualifications might fit your needs and welcome the opportunity to answer any questions you may have. Attached is my resume. Thank you for your time and consideration.

Sincerely,

Molly Parsons

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