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|  |  | Emily McKinley  Santiago, Chile. T: (569) 77894385 E: emckinley13@gmail.com  Citizenship: USA Native Language: English |
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| Objective |  | To use my enthusiasm and dynamic experiences to better facilitate student learning and understanding of the English language through relevant coursework and interactive teaching. To create a passion for learning and multicultural awareness through creative curriculum that reaches every student´s learning style and ability. To empower students to succeed and reach their goals. To proactively work with students and faculty to meet the needs of the students and promote the philosophy and goals of the school. |
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| Experience |  | Champions Real Estate Services. 2010-2012 Licensed Broker- Seattle area Residential and Investment Real Estate specialist. Successfully worked with buyers and sellers to profitably list and sell properties while ensuring a smooth and positive experience for everyone involved. Marketed properties utilizing a proven successful marketing plan. Promoted sales of properties through advertisements, open houses, and participation in the Multiple Listing Service. Negotiated the best possible contract for my clients. Worked in conjunction with loan officers, home inspectors, and appraisers to ensure that all terms of the contract were met prior to closing. Established a positive flow of communication with other agents, buyers and sellers, loan officers, title personnel and attorneys involved in the home buying and selling process. Member of the Board of Ethics, Seattle, WA. Nanny/ Au Pair 2009-2012 Promoted the social and educational development of 2 young children within a busy household. Taught basic reading, writing and arithmetic through interactive teaching methods suitable for children. Volunteered at the Primary school attended by the children twice a week. Collaborated with the teachers to insure the best learning experience for the children. 520 Bar and Grill 2008-2009 Assistant Manager- Motivated and led a team of 30 employees. Booked and worked large parties and events. Responsible for all invoices, account payable, employee paychecks, tips, company banking/ checkbook, till, inventory and ordering. Worked with multiple vendors. Assisted in the hiring, training, as well as disciplinary process of all Front of House and Back of House employees. Resolved any conflicts quickly and effectively. Served and bartended as needed. Made sure all employees, customers, and the owners were well educated about our business practices and happy with them. Created lasting ties with the local community through parades, barbeques, and other special events. |
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| Education |  | University of Washington 2007-2009 Bachelor of Arts - Communication Studies.  Edmonds College 2005-2007  Associate of Arts. |



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| Qualifications and SkillsCommunity InvolvementTechnology Proficiencies |  | Native English speaker with excellent written and verbal communication skills. Proficient understanding of the English language on all levels- from Primary to Business. Ability to teach and relate to students of all ages and abilities. Trustworthy and approachable. Highly self-motivated, Great attention to detail, Strong work ethic, Fast learner, Efficient, Proactive, Passionate, Organized, Reliable.  Expertise in: Effective listening, Effective verbal, written, and nonverbal communication, Use of Manipulatives, Technology Integration, Interactive games, and Phonics.  The Seattle Humane Society. Volunteer. 2008-2012  King´s Schools, Children´s Center. Volunteer. 2004-2007  Windows OS - Word, PowerPoint, Excel, Outlook, Publisher. Adobe- Acrobat, Photoshop, Illustrator. Internet navigation.  - |