

ALPHA EPSILON PI
GAMMA LAMBDA
CONSTITUTION



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ΓΛ COLONY – CONCORDIA UNIVERSITY – MONTRÉAL, QUÉBEC, CANADA

LAST UPDATED: SEPTEMBER 2017

Constitution
OF THE
GAMMA LAMBDA COLONY
OF THE
ALPHA EPSILON PI FRATERNITY
AS AMENDED: THE 4TH DAY OF SEPTEMBER 2017

PREAMBLE

To foster and promote brotherly love, to inaugurate a spirit of cooperation and helpfulness, to create a better understanding amongst our brothers, to encourage vigorous participation in university, college and general activities in our community, to the mutual advantage of all concerned, the Gamma Lambda Colony of the Alpha Epsilon Pi Fraternity is solemnly dedicated.

ARTICLE I:
NAME

SECTION 1

This colony shall be known as the Gamma Lambda Chapter of the Alpha Epsilon Pi Fraternity.

SECTION 2

Alpha Epsilon Pi is a Jewish fraternity, though non-discriminatory and open to all who are willing to espouse its purpose and values. Its basic purpose is to provide the opportunity for a Jewish man to be able to join a Jewish organization whose purpose is not specifically religious, but rather social and cultural in nature.

ARTICLE II:
MEMBERSHIP

SECTION 1.

Any male student in regular attendance at Concordia University and / or enrolled at an University in the city of Montréal, Québec and its immediate surrounding areas, pursuing a course leading to a degree, diploma or their equivalent, and who is eligible, as provided in the Supreme Constitution, may be elected to Brotherhood in this Chapter.

SECTION 2.

A prospective pledge may receive a bid to pledge by a simple majority in the affirmative from the rush committee.

SECTION 3.

A pledge can be elected as a Neophyte by secret individual ballot of the members of the Colony; with negative votes not exceeding 20% of its membership.

SECTION 4.

A Neophyte shall be defined as a pledge who has completed all necessary duties as required by the pledge program. The pledge process will be 5 weeks in length and / or was started no less than 3 weeks prior to their initiation. He shall be subject to the rules of removal of the Colony by vote of either 10% of the Colony or 3 brothers in favor of removal, whichever is greater.

SECTION 5.

Active members in good standing of this Chapter shall be the brothers who have been duly elected into the Chapter, who are registered and in regular attendance of Concordia University and / or a local University without an Alpha Epsilon Pi chapter, is on a University approved leave of absence, has not been suspended or expelled from any Alpha Epsilon Pi chapter, is considered active and on the national roster, and has paid all dues collected by the chapter or is up to date on his payment plan.

SECTION 6.

Any brother wishing to have active brother status must clearly articulate his intention to remain an active brother throughout the entire academic term at the beginning of each semester either through the full payment of dues, or some other reasonable manner acceptable to the Executive Board such as the establishment of a payment plan.

SECTION 7.

Those brothers who have paid their dues for a minimum of four years, or the duration of their undergraduate career from the date of initiation, shall be considered alumni according to the definition in Article II Section 11. Any alumnus wishing to have active brother status must clearly articulate his intention to remain an active brother throughout the entire academic term at the beginning of each new academic term through the full payment of dues, or another reasonable manner acceptable to the Executive Board.

SECTION 8.

Brothers in a University sanctioned program as referred to in Article II Section I, are considered to be abroad or disenrolled for the term in which they are not enrolled in local academic classes. However, the brother can opt to be active as long as he is in good standing as provided in Article II, Sections 5, 6 and 7.

SECTION 9.

A legacy is defined as a rush whose brother, father, grandfather, or great-grandfather was a brother in any chapter or colony of Alpha Epsilon Pi. Legacies must receive a bid.

SECTION 10.

No brother shall take a voluntary leave of absence without paying dues unless for extenuating circumstances as approved by the Executive Board and pending approval of Alpha Epsilon Pi International Headquarters..

SECTION 11.

Brothers who do not finish their undergraduate career at any of the academic institutions implied in Article II, Section 1, but continue in a graduate or another academic institution shall be considered an alumnus of the Gamma Lambda Colony.

ARTICLE III: NOMINATIONS AND ELECTIONS OF OFFICERS

SECTION 1.

Nominations of officers shall be held once a year at a regular meeting of the fall academic semester as deemed appropriate by the Master.

SECTION 2.

Election of officers shall be held at the next regular meeting following the nominations. A simple majority of the votes cast shall be necessary to determine an election. Voting shall be only by closed ballot.

SECTION 3.

When a simple majority is not achieved and there are more than two candidates, the candidate with the least votes shall be removed from the ballot and a new vote will be taken.

SECTION 4.

Officers shall be installed during the final meeting of the fall academic semester or after two meetings, whichever occurs first. The meeting at which officers are installed shall be conducted in full conformity with the Ritual of the Fraternity.

SECTION 5.

The election of officers shall occur in the following order: Master, Lieutenant Master, Scribe, Exchequer, Brother-At-Large, Rush Chair, Pledge Master, Sentinel, Risk Manager and House Manager. These positions made available by size of brotherhood of the Chapter. Less than 20 brothers, has core 5 positions. 20 or more Brothers, include Rush Chair and Pledge Master. The Sentinel, House Manager, and Risk Manager will all be added as needed.

SECTION 6.

Each position's term in office shall be one year in length.

SECTION 7.

A nomination for any position may be included by another Brother nominating an individual and / or a Brother nominating himself.

SECTION 8.

The period between the conclusion of elections and the installation of new officers will be a transitionary and shadowing period. During this time, the new officers must meet with their outgoing counterparts in order to become familiar with all duties, obligations, and the current status of their positions.

SECTION 9.

Elected officers may be removed from office by a unanimous vote of the executive board other than the individual in question or by 80% vote of total active brothers in good standing.

SECTION 10.

Upon resignation or removal of an officer, excluding the Master, the Executive Board will appoint a temporary officer to the position until nominations have been taken and an election is held. Should the Master resign or be removed from office, the Lieutenant Master will temporarily succeed him as Master until nominations and elections are held. In either case, nominations and elections should be held within two meetings of the officer's resignation or removal.

ARTICLE IV

REMOVAL AND REPLACEMENT OF OFFICERS

SECTION 1.

Subject to the exception provided for in Article IV, Section 2, in the event of an office becoming vacant for any reason, a special election shall be held to fill that office, nominations occurring at the next meeting following the vacancy, and elections and installations occurring at the following meeting.

SECTION 2.

Notwithstanding the Article IV, Section 1, if two-thirds (2/3) of the entire Executive board concurs, then a vacant office may be filled by appointment to that office, for the remainder of its term, of any active brother in good standing in the chapter; except that if the office vacated is that of Master, then only the Lieutenant Master may be appointed Master. Any Brother appointed to a vacant office shall be installed to that office immediately following appointment.

SECTION 3.

For any office in which a vacancy occurs other than the office of Master, the duties of the vacant office shall be performed by other officers or any combination of them at the discretion of the Master until the office is filled by special election as provided for in Article IV, Section 1, or by appointment as provided for in Article IV, Section 2. In the event of a vacancy in the office of Master, the Lieutenant Master shall assume the duties of the Master until the office is filled by special election as provided for in Article IV, Section 1, or by appointment as provided for in Article IV, Section 2.

SECTION 4.

Any officer of the Colony may be removed from office by a two-thirds majority (2/3) vote of the entire Executive Board or by a two-thirds majority (2/3) vote of all active brothers in good standing in the chapter.

ARTICLE V:

ELECTED OFFICERS

SECTION 1.

The officers of this Chapter shall be Master, Lieutenant Master, Scribe, Exchequer, Brother-at-Large, Rush Chairman, Pledge Master and Sentinel. (Historian, Steward, or Social Chair may be added)

SECTION 2.

The terms of officers shall be one year by default.

SECTION 3.

Only active brothers in good standing, who have been active at least 1 semester prior to initiation of their office, as defined from the date of initiation of their class to the next class' initiation or six months for brothers duly elected in to the chapter under circumstances of a transfer, shall be eligible to run for office. No brother shall be eligible for election to an office if he has been suspended for any reason or if he is not in good standing as provided in Article II, Section 5.

SECTION 4. MASTER

The Master shall live in the house if one exists for the entirety of his term. He shall also have served one full and complete term on the executive board prior to installation (semester as a pledge is not included). The duties and powers of the master are:

- a) He shall be the Chief Executive Officer of the Colony.
- b) He shall be the presiding officer at all meetings.
- c) He shall have such powers and duties as are usually delegated to a presiding officer under parliamentary procedure.
- d) He may call a special meeting of the Colony at his discretion.
- e) He shall be chairman of the Executive Board, act as an officio member of all committees and must be on rush committee.
- f) He shall be the chief delegate to the Supreme Council of Alpha Epsilon Pi and shall act as chairman of the delegations to the International Conventions and Regional Conclaves.

SECTION 5. LIEUTENANT MASTER

The Lieutenant Master must have been a Brother in this Colony for at least one year prior to the scheduled date of installation (semester as a pledge is not included).

- a) He shall be Chief Operating Officer of the Colony.
- b) He shall assist the Master in the conduct of the Colony's business.
- c) He shall perform all functions and duties of the Master in the event of the absence or incapacity of the Master.
- d) He shall have the power, with the approval of the Executive Board, to appoint all committee chairmen except those which are elected under this constitution.
- e) He shall have the power to approve appointments of committee members made by appointed committee chairmen.
- f) He shall directly supervise all appointed committee chairmen and their committees and shall have the power, with the consent of the Master, to remove such chairmen.
- g) He shall be an ex-officio member of all committees chaired by appointed chairmen.
- h) He shall prepare and submit a schedule and outline of all planned events to the Executive Board for approval prior to the beginning of each semester.
- i) He shall perform all duties assigned to him by the Master.

SECTION 6. SCRIBE

The Scribe must have been an active member of this Colony prior to the date of his election (semester as a pledge is not included). The duties and powers of the Scribe are:

- a) He shall record and keep accurate minutes of all meetings of the Colony and the Executive Board.
- b) He shall keep and file all committee reports.

- c) He shall be the custodian of the Fraternity Stationary, seals, and official communications.
- d) He shall conduct the correspondence of the chapter and shall report the same at regular meetings of the chapter.
- e) He shall keep an accurate roster of all brothers in the chapter and of all pertinent information relating thereto.
- f) He shall disseminate all important chapter information and, if applicable, minutes of the chapter and executive board meetings, to all active brothers in good standing.
- g) He shall prepare and submit a schedule and outline of all planned events to the Executive Board for approval prior to the beginning of each semester.
- h) He shall perform all duties assigned to him by the Master.

SECTION 7. EXCHEQUER

The Exchequer must have been a member of this Colony for at least one semester prior to the date of his election (semester as a pledge is not included). The duties and powers of the Exchequer are:

- a) He shall be the chief financial officer of the Colony.
- b) He shall receive all monies payable to the Colony and shall make payments for the Colony on vouchers approved by the Master.
- c) He shall be responsible for all funds of the Colony.
- d) He shall be custodian of all fraternity badges and pledge pins.
- e) He shall submit a statement of receipts and disbursements at every meeting, of assets, liabilities once each month and a final report before retiring from office.
- f) He shall make entries in proper books of accounts of all monies received and paid out.
- g) He shall prepare a chapter budget to be approved by the Executive Board.
- h) He shall perform all duties assigned to him by the Master.

SECTION 8. BROTHER-AT-LARGE

The Brother-At-Large must have been an active member of this Colony prior to the date of his election (semester as a pledge is not included). The duties and powers of the Brother-At-Large are:

- a) He shall represent the chapter on matters before the Executive Board and shall serve as liaison between the Colony and Executive Board.
- b) He shall act to promote good brotherhood and high morale in the chapter.
- c) He shall act to minimize conflict among brothers in the chapter.
- d) He shall act as an ex-officio member of all committees.
- e) He shall appoint a position of the week and brother of the week for all those brothers who helped in enhancing the brotherly experience in the Colony.
- f) He shall be the chief investigative officer in a judicial board hearing, or shall appoint an investigation chair with the approval of the Executive Board to deal with all investigations prior to a judicial board hearing.
- g) He shall perform all duties assigned to him by the Master.

SECTION 9. RUSH CHAIRMAN

The Rush Chairman must be a full-time student for the entirety of his term. He must have been an active member of this Colony prior to the date of his election (semester as a pledge is not included). The duties and powers of the rush chairman are:

- a) He shall be the chief recruiting officer of the Colony.
- b) He shall be responsible for ensuring that the Colony recruits strong numbers of pledges of the highest quality, in conformity with the policies and mission of the fraternity.
- c) He shall be responsible for planning, coordinating, and executing the chapter's rush program.

- d) He shall serve as chairman of the rush committee.
- e) He shall prepare and submit a schedule and outline of all planned events to the executive board for approval prior to the beginning of each semester.
- f) He shall perform all duties assigned to him by the Master.

SECTION 10. PLEDGE MASTER

The Pledge Master must have been an active member of this Colony for at least two semesters prior to the date of his election (semester as pledge not included). The duties and powers of the Pledge Master are:

- a) He shall be responsible for educating, training, and supervising the Colony's pledges and shall take care that they learn to become outstanding brothers.
- b) He shall be responsible for planning, coordinating, and executing the Colony's pledge program.
- c) He shall prepare and submit a schedule and outline of all planned events to the Executive Board for approval prior to the beginning of each semester.
- d) He shall perform all duties assigned to him by the Master.

SECTION 11. HOUSE MANAGER

The House Manager shall live in the house. The duties and powers of the House Manager are:

- a) The House Manager shall be in charge of all matters relating to the maintenance and upkeep of the Colony house.
- b) The Executive Board shall approve his actions, with reference to the salaries and hiring and firing of employees relating to the house maintenance.
- c) He shall take inventory of all Colony and housing property at the beginning and the end of his term of office and file with all of the officers of the Executive Board.
- d) He shall prepare and submit a report of his activities and recommendations at every regular Colony meeting.
- e) He shall perform all duties assigned to him by the Master

SECTION 12. SENTINEL

The Sentinel must have been an active member of this Colony for at least one year prior to the date of his election (semester as pledge not included). The duties and powers of the Sentinel are:

- a) He shall be guardian of the Fraternity Ritual
- b) He shall be custodian of the Bible, CoFA, gowns, candles, and all other ritual paraphernalia of the Colony.
- c) He shall be guardian of the entrance at all Colony meetings.
- d) He shall serve as sergeant-at-arms at all Colony meetings and Ritual Ceremonies and shall assist the Master in maintaining decorum.
- e) He shall perform the duties of parliamentarian for matters relating to parliamentary procedure, and shall familiarize himself with the rules of parliamentary procedure for this purpose.
- f) He shall preside over the judicial board.
- g) He shall be designated the Risk Manager of the chapter and shall be responsible to educate the chapter on a semester basis on Risk Management policy in accordance with FIPG Inc. policy and maintain an active risk management program.
- h) He shall monitor risk management in the chapter and report violations to the Master and Executive Office.
- i) He has the power to appoint and oversee a Risk Management committee with the approval of the Executive Board and may act as an ex-officio member of that committee.
- j) He shall perform all duties assigned to him by the Master.

ARTICLE VI

EXECUTIVE BOARD

SECTION 1.

The Executive Officers of the Colony, in descending order of rank, are the Master, Lieutenant Master, Scribe, Exchequer, Brother-At-Large, Rush Chair, Pledge Master, Sentinel, Risk Manager and House Manager. The Executive Officers shall comprise the Chapter's Executive Board. These positions made available by size of brotherhood of the Chapter. Less the 20 brothers, has core 5 positions. 20 or more brother, include Rush Chair and Pledge Master. More than 25 include Sentinel. House Manager as needed by housing needs.

SECTION 2.

All Executive Officers shall be eligible to vote in Executive Board meetings, each vote being given equal weight.

SECTION 3.

The duties and powers of the Executive Board are:

- a) It shall consider all matters of importance to the Colony. Records of all matters so considered shall be kept and filed by the Scribe.
- b) Meetings of the Executive Board shall be held prior to the regular meeting of the Colony and whenever deemed necessary by the Master or a majority of the Executive Board. Minutes of all meetings shall be kept and filed by the Scribe.
- c) A simple majority of the entire Executive Board is necessary to pass any course of action before it. The Executive Board shall not have the power to decide any matter unless 50% +1 of its members are present at its meeting.
- d) Decisions of the Executive Board may be overturned at a Colony meeting by 75% vote of all Active Brothers present and voting.
- e) It shall approve the Colony budget submitted by the Exchequer.
- f) It shall consider all matters pertaining to discipline and suspension of Brothers, and shall have the power to suspend or otherwise discipline any member of the Colony.
- g) It shall investigate non-attendance and tardiness to meetings and Ritual Ceremonies, non-payment of obligations of dues and payables, and any other violation by any Brother.
- h) It may assess fines and other penalties for violations of this Constitution or Colony rules and regulations.
- i) It shall act as a court of justice in adjudicating difficulties among Brothers.
- j) It may decide, by simple majority vote, to close any of its meetings to Brothers who are not Officers of the Colony. Brothers who are not Officers of the Colony may attend Executive Board meetings, but such Brothers may not take part in discussion unless invited to do so and under no circumstances shall have voting power.
- k) It shall act as a court of appeals for all Judicial Board decisions and, in doing so, may overturn any decision made with a 2/3 vote of the entire Executive Board.

ARTICLE VII

COMMITTEES AND CHAIRMANSIPS

A. RUSH COMMITTEE

SECTION 1.

The Rush Committee shall consist of the Rush Chairman, as chair, Master, Pledge Master, and an even number of additional Brothers appointed by the Rush Chairmen and approved by the Executive Board.

SECTION 2.

The duties and powers of the Rush Committee are to plan, coordinate, and execute the Colony rush program under the direction of the Rush Chairman, and to otherwise ensure that the Colony recruits strong numbers of pledges of the highest quality, in conformity with the policies and Mission of the Fraternity.

B. APPOINTED COMMITTEE CHAIRMANSIPS

SECTION 3.

All minor board Chairmen except those who are elected as provided for in this Constitution shall be appointed by the Lieutenant Master with the approval of the Executive Board.

SECTION 4.

Each appointed Chairman shall prepare, no later than the beginning of each academic semester, a detailed schedule of functions for that semester, submit such schedule to the Executive Board, and obtain its approval before commencing such functions. Each Chairman shall prepare regular reports to be presented at Colony meetings and, if requested to do so, at Executive Board meetings.

SECTION 5.

Each Chairman may, with the approval of the Lieutenant Master, appoint a reasonable number of Brothers as members of his committee. Appointment of committee members and regular committee meetings is to be encouraged.

SECTION 6.

There shall be, at minimum, the following standing Chairmanships:

- 1) **SOCIAL.** The Social Chairman shall be responsible for planning, coordinating, and executing the Colony's social program.
- 2) **ACADEMICS.** The Scholarship Chairman shall be responsible for promoting scholastic excellence among the Brothers of the Colony.
- 3) **JEWISH IDENTITY.** The Jewish Identity Chairman shall be responsible for enhancing Jewish identity in the Colony and for promoting a relationship between the Colony and the Jewish community at large.
- 4) **PHILANTHROPY.** The Philanthropy Chairman shall be responsible for planning, coordinating, and executing the Colony's philanthropy program.
- 5) **ALUMNI.** The Alumni Chairman shall be responsible for maintaining contact with the Chapter's alumni and for planning, coordinating, and executing the Colony's alumni program.
- 6) **HISTORIAN.** The Historian shall be responsible for recording and archiving the Colony's history and activities.

- 7) BROTHERHOOD. The Brotherhood Chairman shall be responsible for planning, coordinating, and executing the Colony's Brotherhood events program.
- 8) INTER-GREEK CHAIR. The Inter-Greek Chairman shall be responsible for planning, coordinating, and executing the Colony's Inter-Greek affairs, as well as attending all meetings designated by the Inter-Fraternal Council (IFC) of Concordia University.

SECTION 7.

The Lieutenant Master may, at his discretion and with consent of the Master, create or eliminate other standing or ad hoc committee Chairmanships. If such other standing or ad hoc Chairmanships are created, such fact shall be made known to the Brotherhood.

SECTION 8.

A non-elected Chairman is subject to removal from his position by decision of the Lieutenant Master with consent of the Master.

ARTICLE VIII: MEETINGS

SECTION 1.

The Colony shall hold regular weekly meetings during the school term, except when extraordinary conditions prevent it.

SECTION 2.

A quorum for the conduct of Chapter business shall be 50 percent plus one active Brother in good standing.

SECTION 3.

Special meetings may be called at the discretion of the Master, after notification of all active Brothers in good standing.

SECTION 4.

A special meeting must be called by the Master if he is presented with a petition, signed by twenty percent (20%) of active Brothers in good standing, requesting such meeting and setting forth the reasons therefore.

SECTION 5.

Every active Brother in good standing shall be in prompt attendance at every regular and special meeting of the Colony and at all Ritual Ceremonies. Proper attire must be worn at any event as deemed necessary by the Executive Board.

SECTION 6.

There will be a minimum of 5 ritual meetings per semester. This will include but will not be limited to: First meeting of the semester, Pledge Inductions, Initiation, Final meeting of the semester, as well as one meeting of choice.

SECTION 7.

Any active brother in good standing, absent from or tardy at a special or regular meeting, rush event, or Ritual Ceremony, shall present himself to the Brother-At-Large to explain his absence or tardiness. The

Brother-At-Large shall present the matter to the Executive Board, which, after hearing, shall determine the validity of the excuse and fix the penalty, if applicable, in each case.

ARTICLE IX: FINANCES

SECTION 1.

The Exchequer shall propose Brotherhood dues to the Executive Board, who will then inform the Colony. The same is true for any Colony pledge and initiation fees.

SECTION 2.

All Executive Board members must maintain their financial obligations at all times. Failure to do so will result in immediate removal from office.

SECTION 3.

All Brothers not paid in full by the 1st meeting of the semester must, by the first meeting of the semester, sign a contract with the Exchequer. This contract will outline the agreed upon payment plan and schedule.

ARTICLE X: SUSPENSION AND EXPULSION

SECTION 1.

The Executive Board shall have the right to suspend a Brother by a majority vote of the entire Executive Board.

SECTION 2.

The Executive Board may fix the period of suspension. At any time it feels a suspended Brother has remedied the causes of his suspension, or that he has been sufficiently punished, the suspension may be lifted.

SECTION 3.

Suspended Brothers are deprived of their right to attend any Colony function, event, or meeting, their right to vote at any meeting, and their House privileges.

SECTION 4.

Disciplinary charges may be brought against any Brother for any conduct which is inimical to the Colony or which violates this Constitution or the rules and regulations of the Colony, or for any other charge the Executive Board may consider. Such charges shall be made in writing.

SECTION 5.

The Brothers against whom disciplinary charges are brought shall be duly notified of the time and place of their hearing before the Executive Board or Judicial Board hearing.

SECTION 6.

A Brother may be recommended to the Supreme Board of Governors for expulsion from the Fraternity, pursuant to applicable procedures as specified in Article XI of the Supreme Constitution, by a vote of 3/4

in the affirmative of all active Brothers in good standing of the Chapter or by 4/5 vote of the executive board.

SECTION 7.

Violation of the Fraternity Oath or Fraternity Ritual or conduct hostile to the best interests of the Colony or Fraternity shall be grounds for recommending expulsion.

ARTICLE XI: GENERAL PROVISIONS

SECTION 1. ORDER OF BUSINESS

The Order of Business at all regular meetings shall be as follows:

- Ritual Opening/Call to Order
- Invocation
- Roll Call
- Reading and Approval of Minutes of Previous Meeting
- Communications
- Officers' Reports
- Committee Chairmen Reports
- Unfinished Business and General Orders
- New Business
- Adjournment of Business Portion
- (Elections)
- (Installations)
- Announcements
- Good and Welfare
- Adjournment

The order of Business may be changed at the discretion of the Master.

SECTION 2.

No voting by proxy shall be allowed at any regular or special meeting of the Colony, nor by Executive Officers at meetings of the Executive Board.

SECTION 3.

Robert's Rules of Order shall provide a standard for the governance of meetings.

SECTION 4.

Any Article or Section of this Constitution may be temporarily set aside by a two-thirds (2/3) vote of the Brothers present and voting at any meeting of the Colony.

SECTION 5. AMENDMENTS

Amendments to this Constitution must be submitted in writing, signed by at least two Brothers, and presented and read at a meeting of the Colony. The sponsors of the proposed amendment should be willing to change its wording to whatever extent necessary in order to facilitate future Constitutional interpretation and to better effectuate its intent. The proposed amendment, worded properly, shall then be voted upon at the next available meeting. A two-thirds (2/3) vote of all Active Brothers present and voting shall be necessary to pass the amendment.

Non-Constitutional Policies

OF THE

GAMMA LAMBDA COLONY

OF THE

ALPHA EPSILON PI FRATERNITY

AS AMENDED: THE 29TH DAY OF SEPTEMBER 2016

SECTION 1. DUES POLICY

- A. Each Brother must pay \$400 for each one semester
- B. There will be a \$75 discount to those who pay in one lump sum by the first meeting of the semester.
- C. All Brothers not paid in full by the 1st meeting of the semester must sign a contract with the Exchequer.

SECTION 2. MEETING POLICY

- A. No laptops shall be allowed for use during a meeting with the exception of the Scribe and Exchequer for meeting purposes only, unless otherwise allowed by the Master.
- B. Any Brother has the right to leave any meeting, excluding ritual meetings, two hours from call to order of the meeting without penalty.

SECTION 3. ACADEMIC POLICY

- A. All Brothers must maintain a 2.5 cumulative GPA or else be placed on social probation.
- B. All Brothers must maintain a minimum 2.0 GPA or else be placed on academic probation.
- C. All Brothers on academic or social probation must report to the academic chair and be placed on contract. Any Brother failing to meet these guidelines will be suspended from the chapter.

SECTION 4. CHAPTER GUARD POLICY

- A. Any Master who has served as Master on the Executive board for a term of one year, shall receive a Masters' Gavel Guard
- B. Any outgoing master shall facilitate the incoming Master with the original gavel.

SECTION 5. ATTENDANCE POLICY

- A. Pursuant to Article VIII, Section 5 of the Gamma Lambda Constitution, it is mandatory for all Brothers to attend weekly and special Colony meetings and all Ritual Ceremonies.
- B. Each Brother will be allowed three absences in any given semester for any reason. Each subsequent absence will be an \$18 fine or 3 hours of community service.

- a. Being tardy two times shall constitute one absence whereas a tardy is defined by being fifteen minutes late after call to order.
 - b. The financial charges collected will be paid into the Official Philanthropy.
- C. Rituals, Inductions, Initiations, (Special Cases) constitute a \$36 fine to the Official Philanthropy or 6 hours of community service if absent or tardy.
- D. All Fines may be appealed to the Executive Board.
 - a. When a Brother receives a fine, that Brother is immediately placed on full Suspension till fine is paid or an appeal is filed.

SECTION 6. RETURNED CHECKS POLICY

- A. There is a \$20 fine for any check that needs to be returned to any brother.
- B. All brothers who write checks that are returned will be placed on bad standing until all of his arrears are paid.

SECTION 7. RUSH POLICY

- A. All Brothers must purchase the official rush t-shirt during or before the spring or fall rush. The cost of the rush shirt will be included in the dues total.. If this Brother fails to pay the fine, the brother shall be considered to be in arrears.
- B. Brothers must attend at least 80% of Rush Week Events.
 - a. Penalties will be assessed if absent more than permitted.
- C. Brothers who fail to meet the requirement will not take a little brother from the current rush/pledge class.
- D. Brothers will/can be one given the following, but not limited to, penalties listed
 - a. Perform two hours of community service for every rush event unattended.
 - b. Perform two hours of housework for every rush event unattended.
 - c. Pay a fine in the amount of \$25 for every rush event unattended.
- E. Brothers may appeal absences and punishment to executive board

SECTION 8. SWEETHEART POLICY

- A. The Sweetheart will not be placed on the composite. A plaque with a picture will be used as recognition and placed in the house instead.
- B. Sweetheart must be approved by 50% +1 of the voting Brothers in attendance.

SECTION 9. PHILANTHROPY AND FUNDRAISER POLICY

- A. Attendance is mandatory at all Philanthropy Events unless excused prior to the event by the event chair
 - a. A fine of \$25 will be assessed if an unexcused Brother fails to show to the event.

SECTION 10. MISC. ITEMS

- A. All formal and Semi Formal final decisions will be voted on by the Colony. The decision must be approved with 50% + 1.

SECTION 11. PLEDGE CLASS REQUIREMENTS:

- A. Pledges must build a paddle for their Big Brother in the Fraternity and present it to them within one week of finishing their pledge period
 - a. Failure to provide their Big Brother with a paddle within one week of initiation will result in the newly initiated brother being put on bad standing until they are received.
- B. Big Brothers must order their Little Brothers a set of letters within a reasonable time of their initiation.

- a. Failure to provide their little brother with a set of letters within three weeks of initiation will result in the brother being put on bad standing until they are received.
- C. Pledges must facilitate a pledge class paddle to be hung up inside the main living quarters of the Gamma Lambda house or property that is closest to resembling the fraternity house.
- D. Pledges will be required to put together a philanthropic event during their pledge period and donate all proceeds towards the Official Philanthropy.
- E. Pledges must attend a risk management seminar during their pledge period or within 3 weeks after their initiation. This seminar will be determined by the Master and the Pledge Master.
- F. Pledges must attend a rush seminar during their pledge period or within 3 weeks after their initiation. This seminar will be determined by the Master and pledge Master.
- G. All pledges must receive Cardio-Pulmonary Resuscitation (CPR) training during their pledge period. Cost will be included in Pledge dues.