

Paper Directions and Instructions:

Pick one of the following scenarios, and follow the task assigned to your chosen scenario. The length of your memorandum must be between 800 to 1000 words and **Double Space**. Submit your papers on Titanium before or on Nov 2nd at 11:55PM. For this paper, you will work and submit your assignment individually.

Scenario One:

You are a mid-level manager at a tech firm. You have been working for your firm for three years. An executive in your company call you for a meeting. In this meeting, you are offered a new prospect. You are asked to head your new department in Calgary, Canada. This is not a temporary assignment. Depending on the successful launch of this location, you may become the executive in charge of this location. This opens the prospect of having to live in Calgary for the foreseeable future

Your task:

Write a two-page memorandum for your manager. Discuss the cost of living, the transportation, aspects of the work culture in Canada. You want to convey the challenges you will be facing in your new city.

Scenario Two:

You are a competent project manager. You just finished doing all the necessary technological upgrades in your California headquarters. It has taken you three months to do the work with a team of three people. Your manager asks you if you are willing to do the upgrade in your European headquarter. It is in London, United Kingdom.

This is a temporary assignment. By doing this assignment for the company, your reputation may get a bigger boost and make you a contender for the next executive position. Additionally, you will have all of your costs reimbursed. This includes, housing, transportation, grocery, and entertainment. Finally, you will be able to take your team with you.

Your Task:

Write a two-page memorandum for your manager. You must explain the cultural differences you may face, the challenges of living in another city, the impact of being away from your family and friends (or a case for taking them with you).

Scenario Three:

A mining consortium in Cape Town, South Africa has contacted you for your expertise. They cannot initially offer you much in salary, however should you choose to accept the position, they will offer you adequate housing, and a 15% ownership stake in the mining operation.

Your Task:

You must write a two-page memorandum for the consortium. You must discuss the cultural challenges you may face in Cape Town. You must also talk about the cost of living, transportation and the decision you may need to make.

Scenario Four:

As a part of your company expansion in the European market your company is opening a new office in Berlin, Germany. You are an underappreciated Engineer and have reached the maximum position in your current location. Your reviews have been satisfactory, but they have not resulted in any promotion. There is a new managerial position open in the new Berlin location and you have applied.

Your Task:

Your task is to write a two-page memorandum for the executive in charge of the new location. You want to showcase your knowledge about the culture and the norms. You may want to speak about the where you would live, commuting and your adaptability to the new culture.