

ADDENDUM A TO PRIVACY POLICY - GDPR PROVISIONS

If you are a natural person (individual) located in the European Union (“EU”) or the European Economic Area (“EEA”), a law known as the General Data Protection Regulation (“GDPR”) applies to our processing of your Personal Data. You can view the entire regulation here (<https://eur-lex.europa.eu/legal-content/EN/TXT/HTML/?uri=CELEX:32016R0679&from=EN>); we use the English version but the regulation is available in other language versions as shown on the europa.eu website). “Personal Data” means any information relating to you that would allow us to identify you either directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier or to one or more factors specific to your physical, physiological, genetic, mental, economic, cultural or social identity.

The chart below identifies personal data concerning you that we collect/process. Please note that we may also collect anonymized data concerning you through technological means such as cookies. Please see our [cookies notice](#) and our [cookies policy](#) for information concerning our use of cookies and similar technologies. The information provided below covers personal data concerning you that is not covered by our cookies notice and cookies policy.

Please note that our notification obligations under Articles 13 and 14 of the GDPR do not apply where you already have the information identified in the chart.

What Personal Data do we collect/process from you	What personal data do we collect/process about you from other sources	What is the purpose for which we collect that personal data and the consequences of not providing it	Automated decision making	Our Legal Basis for processing that personal data (GDPR)	Who will be receiving this personal data	How long will we store this personal data
IP address, Name, Telephone Number, Geolocation, and Email Address	None.	This information is required for the basic operation of the Sourcery platform and fulfilling the contract between Sourcer and client; failure to provide this information will prevent the platform from functioning and users will not be able to use the Sourcery platform.	None.	Consistent with our legitimate interests to carry out the necessary purposes of the platform.	Sourcery (Corporation for Digital Scholarship).	This information will be retained for as long as users have a Sourcery account and/or until all transactions by the user (as Sourcerer or client) have been completed.
IP address, Name, Telephone number, Email address, and Bank or Credit Card information.	None.	This information is required for the basic operation of the Sourcery platform and fulfilling the contract between Sourcer and client; failure to provide this information will prevent the platform from functioning and users will not be able	None.	Consistent with our legitimate interests to carry out the necessary purposes of the platform.	Stripe.	"If you are a Stripe User, we retain your Personal Data as long as we are providing the Services to you. We retain Personal Data after we cease providing Services to you, even if you close your Stripe account, to the extent necessary to comply

		to use the Sourcery platform.				with our legal and regulatory obligations, and for the purpose of fraud monitoring, detection and prevention. We also retain Personal Data to comply with our tax, accounting, and financial reporting obligations, where we are required to retain the data by our contractual commitments to our financial partners, and where data retention is mandated by the payment methods that we support. Where we retain data, we do so in accordance with any limitation periods and records retention obligations that are imposed by applicable law."
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Recipients of your personal data	Recipient's role	Recipient's location	Transfer of your personal data to countries or organizations outside the EU/EEA
Stripe	Third-party provider of payment services.	Ireland (European Union) and United States.	<p>Transfers are subject to appropriate safeguards (GDPR Article 46).</p> <p>Stripe's processing and transmission of personal data is certified to the EU-U.S. and Swiss-U.S. Privacy Shield Framework.</p> <p>For more information see: https://stripe.com/privacy</p>

With regard to your personal data obtained from you that we collect/process, you have the following rights (that may be limited under certain circumstances as provided for under applicable law(s) including, but not limited to, the General Data Protection Regulation (GDPR) (see, e.g., Article 13(4) and Article 14(5)):

1. You have the right to request from us access to your personal data and to obtain a copy of the same (we may charge a reasonable fee based on administrative costs for additional copies) - (see Article 15);

2. You have the right to request from us rectification (correction) of your personal data, and, taking into account the purposes of the processing, you have the right to have your personal data completed, including by means of a supplementary statement - (see Article 16);
3. You have the right to request from us erasure of personal data concerning you where one or more of the following circumstances applies: (a) the personal data is no longer necessary in relation to the purposes for which it was collected or otherwise processed, (b) you withdraw your consent on which the processing was based and there is no other legal ground for the processing, (c) you object to the processing pursuant to Article 21(1) and there are no overriding legitimate grounds for the processing, or you object to the processing pursuant to Article 21(2), (d) the personal data has been unlawfully processed, (e) the personal data has to be erased for compliance with a legal obligation in the European Union or a member state to which we are subject, or (f) the personal data has been collected in relation to the offer of information society services referred to in Article 8(1) – (see Article 17);
4. You have the right to request from us restriction on processing of personal data concerning you where one or more of the following circumstances applies: (a) you contest the accuracy of the data, for a period of time enabling us to verify the accuracy of the personal data, (b) where the processing is unlawful and you oppose erasure of the personal data and request restriction of the use of the personal data instead, (c) we no longer need the personal data for the purposes of the processing, but the personal data is required by you for the establishment, exercise a defense of legal claims, or (d) you have objected to processing pursuant to Article 21(1) pending the verification whether our legitimate grounds for processing the personal data override yours; moreover, we will inform you before the restriction of processing is lifted – (see Article 18);
5. You have the right to object to the processing of personal data concerning you as follows: (a) at any time as to processing of personal data which is based on points (e) (carrying out a task in the public interest or exercise of official authority vested in us) or (f) (necessary for our legitimate interests or those of a third party) of Article 6(1), including profiling based on those provisions, on grounds relating to your particular situation; in such case, we will no longer process the personal data unless we demonstrate compelling legitimate grounds for the processing which overrides your interests, rights and freedoms, or for the establishment, exercise or defense of legal claims, (b) at any time where personal data is processed for direct marketing purposes, which includes profiling to the extent that it is related to such direct marketing, (c) in the context of the use of information society services, and in such case you may exercise your right to object by automated means using technical specifications, (d) on grounds relating to your particular situation, where the personal data is processed for scientific or historical research purposes or statistical purposes pursuant to Article 89(1), unless the processing is necessary for the performance of a task carried out for reasons of public interest – (see Article 21);

6. You have the right to data portability (that is, the right to receive the personal data concerning you which you have provided to us, in a structured, commonly used in machine-readable format, and you have the right to transmit such personal data to another controller without hindrance from us), where the processing is based on your consent and the processing is carried out by automated means; in connection with this right, you have the right to have the personal data transmitted directly from us to another controller, where technically feasible (see Article 20);

7. Where our processing of your data is based upon your consent, you have the right to withdraw that consent at any time (but your withdrawal of consent will not affect the lawfulness of processing of your personal data based on any consent given by you before your withdrawal of consent) – (see Article 7);

8. You have the right to lodge a complaint with the appropriate supervisory authority – (see Articles 13 and 14).

You have the right not to be subject to a decision based solely on automated processing, including profiling, which produces legal effects concerning you or similarly significantly affects you. However, the foregoing right will not apply if our decision: (a) is necessary for entering into, or performance of, a contract between you and us, (b) is authorized by European Union or Member State law to which we are subject and which also provides suitable measures to safeguard your rights and freedoms and legitimate interests, or (c) is based on your explicit consent. In cases referred to in points (a) and (c), we will implement suitable measures to safeguard your rights and freedoms and legitimate interests, including at least a right to obtain human intervention on our part to express your point of view and to contest the decision. (see Article 22)

When we intend to further process your personal data for a purpose other than that for which we have indicated we are collecting it, we will provide you with information about that other purpose and any other relevant information as required by applicable law prior to further processing of that personal data.

We will communicate to each recipient and to whom your personal data has been disclosed any rectification or erasure of personal data or restriction of processing that we carry out in accordance with your requests that applies to such personal data, unless this proves impossible or involves disproportionate effort. We will inform you about those recipients if you request the same. (see Article 19)

CONTACT INFORMATION

Controller:

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Vienna, Virginia 22182
Attn: Sourcery

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Website: digitalscholar.org