

## Olatayo - Product Manager/Business Systems Analyst

### My CI/CD & GitHub Workflow Showcase

The purpose of this document is to demonstrate how Olatayo Jetawo (Product Manager / Business Systems Analyst) collaborates meaningfully in a CI/CD and GitHub-driven DevOps environment.

My goal is to showcase my literacy in workflows, artefacts, and collaboration touchpoints to ensure successful delivery of product increments.

#### 1. My Typical Actions in GitHub & CI/CD

Action	Description
Write User Stories & Acceptance Criteria	I document in Jira/GitHub Issues and link them to PRs.
Maintaining Docs in Repo	I update the README.md, /docs folder, API usage notes.
Review of Pull Requests	I validate and ensure feature implementations align with requirements.
Branch & Commit of Updates.	I create feature/docs branches, commit release notes or workflow updates.
Tag Releases	I tie/link version tagging (v1.2.0) to product features delivered.

#### 2. An Example of a typical CI/CD Workflow (Simplified)

This is my typical CI/CD workflow when working and integrating as a product manager, with the engineering/DevOps team:

Step	Description
1. User Story Created	As a PO/BA, I write stories with acceptance criteria in Jira/GitHub Issues.
2. Branch Created	The Dev creates feature branch linked to each story.
3. Commit & Push	The Code + documentation changes are pushed by Dev team to GitHub.
4. Pull Request (PR)	As a PO/BA, i review the changes/feature against requirements.

5. CI Build & Test	The Devs run pipeline unit tests, integration tests.
6. Deploy to Staging	The feature is deployed to staging, for UAT with my sign-off, as the PO/BA.
7. Deploy to Production	As a PO/BA, I approve builds promoted to prod environment.
8. Release Notes	As a PO/BA, I publish the release notes and ensure the business impact is communicated with stakeholders.

### 3. Example Work Products

As part of collaboration with DevOps and Engineering, these are some of the artefacts, as a BA/PO, which I typically deliver:

- **Release Notes:** Summarizing new features, fixes, risks, rollback steps.
- **Branching Strategy Diagram:** Illustrates main, develop, feature, hotfix branches.
- **CI/CD Workflow Diagram:** Visual showing commit → build → test → deploy flow.
- **Contribution Guidelines:** Commit message conventions, PR review process.
- **Deployment Checklist:** Sign-off criteria before production promotion.

### Summary

As a Product Manager / Business Systems Analyst, i add value in CI/CD contexts by bridging product requirements with engineering delivery pipelines.

By participating in GitHub workflows, reviewing PRs, contributing to repo documentation, and owning business-facing release artefacts, my role is to ensure alignment, traceability, and smoother product delivery cycles.