**Test:** US25 Staff can view reports.

**Description:** This test will attempt to simulate a member of staff viewing various reports.

**System requirements:**

Supervisor is logged in.

There are students to generate the data.

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| **Test No.** | **Page** | **Action** | **Expected Result** | **Actual Result** | **Date Tested** | **Success/Failure** |
| 1 | Login.php | Entered username and password and clicked log in. | Taken to supervisor user profile. | OK | 23/03/2015 | Success |
| 2 | dashboard.php | Supervisor clicks on reports. | Taken to the reports page. | OK | 23/03/2015 | Success |
| 3 | Reports.php | Supervisor scrolls to list of students without a supervisor. | All students without a supervisor appear. | OK | 23/03/2015 | Success |
| 4 | Reports.php | Supervisor allocates a student without a supervisor a supervisor. | They are removed from the list. | OK | 23/03/2015 | Success |
| 5 | Reports.php | Supervisor scrolls to list of students without a second marker. | All students without a second marker appear. | OK | 23/03/2015 | Success |
| 6 | Reports.php | Supervisor allocates a student without a second marker a second marker. | They are removed from the list. | OK | 23/03/2015 | Success |
| 7 | Reports.php | Supervisor clicks on late uploads button. | They are taken to the late documents page. | OK | 23/03/2015 | Success |
| 8 | Success | Supervisor scrolls to list of students with no meeting requests within two weeks | All students with no meeting requests within two weeks appear. | OK | 23/03/2015 | Success |
| 9. | Success | A student that hasn’t sent a meeting request for two weeks sends a meeting request. | They are removed from the list. | OK | 23/03/2015 | Success |
| 10 | Reports.php | Supervisor scrolls to list of students with the same supervisor and second marker | All students with the same supervisor and second marker appear. | OK | 23/03/2015 | Success |
| 11 | Reports.php | Staff member assigns a student to the same supervisor and second marker. | They are added to the list. | OK | 23/03/2015 | Success |
| 12 | Reports.php | Supervisor scrolls to list of students that haven’t logged in for seven days. | All students that haven’t logged in for seven days appear. | OK | 23/03/2015 | Success |
| 13 | Reports.php | Supervisor logs in as one of the students that haven’t logged in for seven days. | They are removed from the list. | OK | 23/03/2015 | Success |
| 14 | Reports.php | Supervisor scrolls to list of staff members that have declined more than 70% of meetings. | All staff members that have declined more than 70% of meetings appear. | OK | 23/03/2015 | Success |
| 15 | Reports.php | A staff member declines more than 70% of meetings. | They are added to the list. | OK | 23/03/2015 | Success |
| 16 | Reports.php | Supervisor scrolls to list of inactive students that are assigned to a supervisor | A list of inactive students that have a supervisor appear. | OK | 23/03/2015 | Success |
| 17 | Reports.php | Supervisor deactivates an account with a supervisor. | That student appears in the list. | Student appeared twice in list. | 23/03/2015 | Failure. |