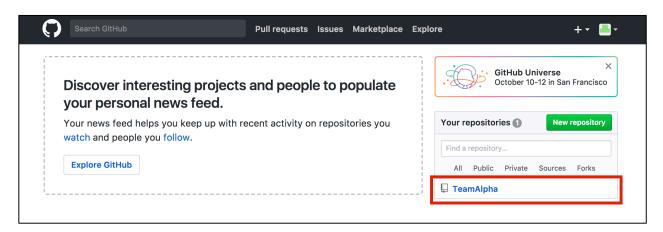
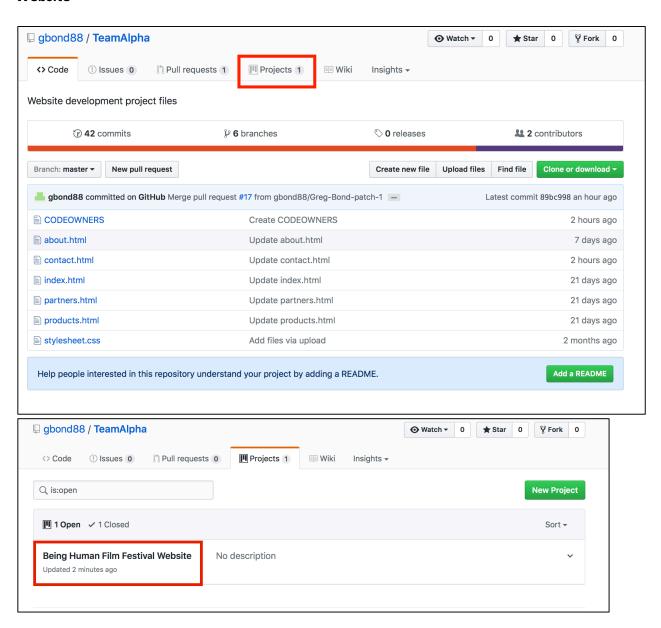
Team Alpha - Guide to using GitHub

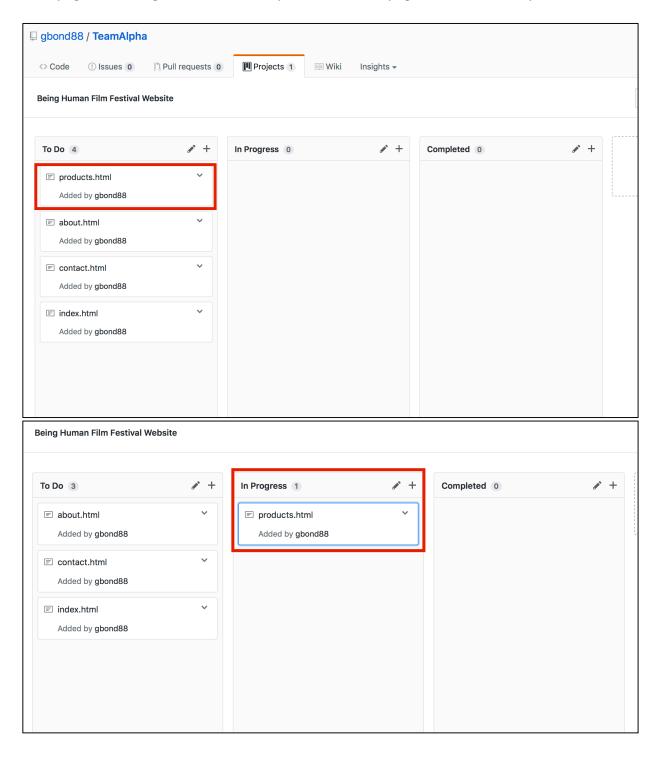
- 1. Login to GitHub
- 2. Choose the **repository** to contribute to (**TeamAlpha** for the test, **Being-human-film-festival** for the project.



3. From the main page click on the **Projects** tab, then click on the **Being Human Film Festival**Website

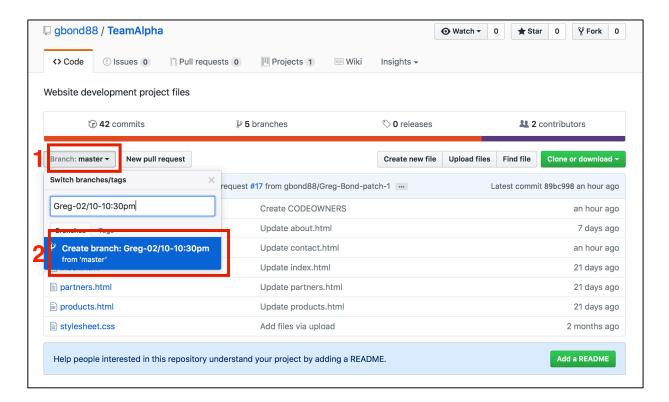


4. Select a task that you will do from the **To Do** list, drag it to the **In Progress List**. This is so we know what pages are being worked on, and by who, and what pages have been completed.

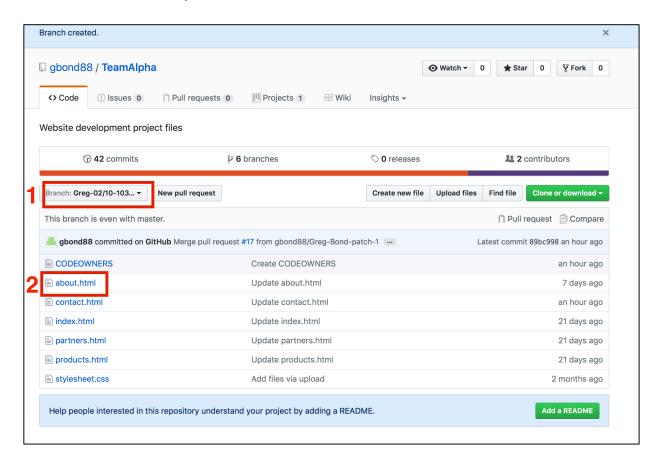


5. Click on the **Code** tab, this takes you back to the main page.

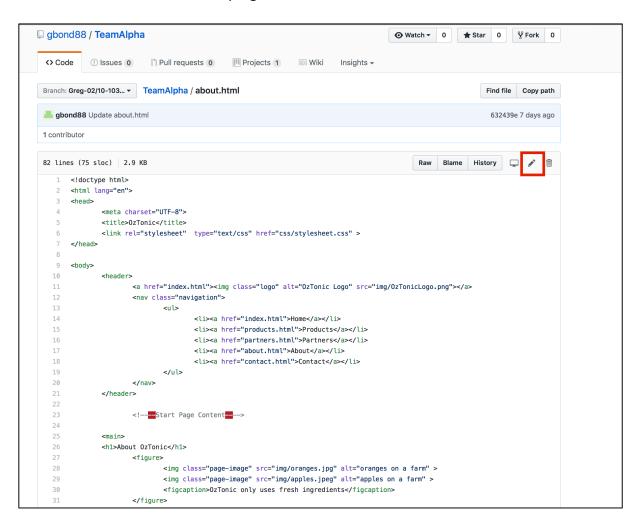
6. Click on the **master** drop down box. In the **text box** type the name of the branch (use the format "Name-Date-Time"). Click on **create branch**. This creates a copy of the master code that you can edit.



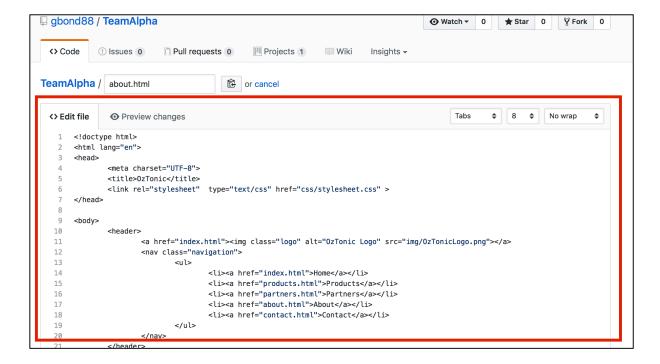
7. Confirm that the branch name that you will be editing matches the branch name that you created then click on a file to edit/add to it.



8. Click on the edit button in the top right.



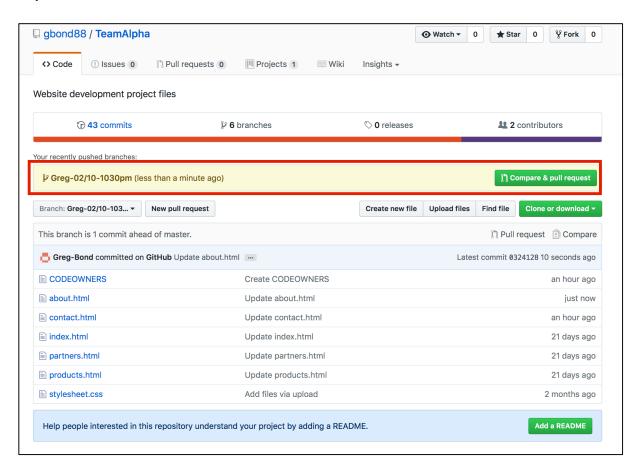
9. On the edit page you can either, edit/add to the file directly using GitHub **OR** you can select the whole code, copy and paste into a text editor (like Brackets), edit the code, then copy and paste the whole code from the text editor back into GitHub.



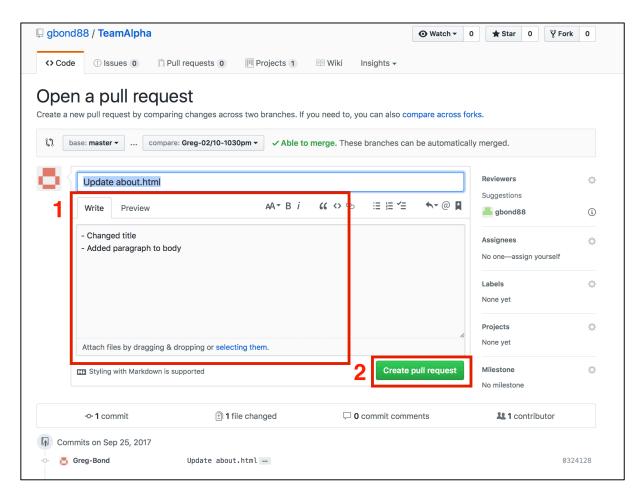
10. Once you've finished editing the page, scroll down to the bottom of the page to the commit changes section, in the description text box make a list of the additions or edits to the page. Click on Commit changes.



- 11. Click on the Code tab, repeat from step 7 to make more edits on other pages.
- 12. Once you've finished, from the **Code tab**, confirm the branch name, click on **Compare & pull** request



13. Write a description of what you changed, and click on **Create pull request.** After this, the team leader will be able to review the request and merge the branch to the master code. Or reply back to you on what changes need to be made before it can be merged.



- 14. Click on the **Code** tab, to get to the main page. If you need to do more start from **step 6.**
- 15. Once you've finished with a page and it is completed, go back to the **Projects** tab, **Being Human Film Festival**, and move the task to the **completed** list.

